

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: August 14, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Louis Contadino

Ashley Cole

Stephanie Cowie

Karen Hirsh (BOE)

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Will Schwartz (DPW)

Dan Watson (BOE-Central Office)

Lauren Rabin

Ralph Mayo

Brent Reeves (BOE - Central Office)

Others Present:

Bob Washburn(Silver Petrucelli)

Max Wernert(Wernert)

David Stein(Silver Petrucelli)

Christina Downey

Jim Giuliano (CSG)

Not Present:

Dennis Yeskey (P&Z)

Steven Swidler (BOE Staff)

Maureen Bonanno-Secretary

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Discussion on Proposed Change Order #16:**

- Mr. Walko began the meeting with a discussion of Change Order #16 which had to do with the exposed low voltage data lines in the corridor. Mr. Wernert stated that they assessed the area based on the drawings provided by Silver Petrucelli and suggested that soffits could be added. The committee discussed the various options to address the issue.

- Mr. Walko also clarified that lower ceiling beams need to be replaced in the corridor but that is covered by Wernert. They will put a temporary beam in until the permanent beam comes in.
- After the committee discussed the options for concealing the wires in the corridor, Mr. Walko concluded that more information is needed prior to approving the change order, therefore, Mr. Walko stated that the committee will meet again on Tuesday 8/20 at 8:00 am to vote on the change order.
- **Project Update:**
 - Mr. Walko mentioned that there was some confusion over the budget and funds spent, which did not reflect the PTA funds, but this issue was addressed by Ms. Moriarty at the BOE level. Mr. Giuliano clarified that the PTA funds are not reimbursable by the state.
 - Mr. Walko stated that at the last meeting, there was \$150K in contingency funds. He noted that we estimated \$15K for the soffit but that estimate is now \$7,500, \$6K was approved for the concrete repair at the circle, existing beam cleaning was pushed out, we allocated \$5K for CMTL for additional testing and \$5k was allocated to additional landscaping.
 - Mr. Wernert confirmed that the inspections are scheduled to begin on 8/22, which was moved out slightly to make sure that the ceiling tiles were installed in the administrative area.
 - Mr. Walko confirmed with Mr. Mayo that the TV's were delivered.
 - Mr. Wernert confirmed that the curb/sidewalk work is in progress, the benches and tables are being delivered next week.
 - Mr. Walko asked Mr. Wernert and Mr. Stein to provide a final report to address outstanding items/conditions in the field.
 - Regarding the furniture, Mr. Contadino suggested Mr. Mayo send the furniture request to the design team at Silver to review the color scheme and place the order and Mr. Mayo confirmed that he will have that done by the end of the week.
- **Discussion on Proposed Change Order #15:**
 - Mr. Walko then discussed the additional change order, Change Order #15 in the amount of \$8,171.31. Mr. Wernert confirmed that this is related to patch repair of the flooring affected by construction. He continued, there was also an undocumented condition underneath old cast iron benches that were removed.
 - Mr. Washburn suggested they patch where the damage is, given this is where the walk out mats are placed, which would be a less costly solution. Mr. Contadino agreed with Mr. Washburn.
 - Mr. Wernert responded that the suggestion from the flooring vendor was to run a line across the front and replace the 30 sq. ft. area with new flooring to match the existing. Mr. Wernert continued that the vendor is scheduled for Monday 8/19 but he will look at reducing the cost or a less expensive alternative.
 - Mr. Walko stated that the goal should be to make the flooring uniform as opposed to patchwork, and Mr. Wernert agreed that it would be best to follow the vendor's suggestion and Mr. Washburn agreed. Ms. Moriarty agreed with Mr. Walko, that we should do what is best for the long term of the project and this scope of work seems reasonable.
 - Mr. Walko suggested that the committee vote on the change order and Mr. Wernert will speak to the vendor regarding a lower price.
- **Additional Items:**

- Mr. Wernert stated that there was a request by administration to add 3 data lines at a station as well as a request to add a 3 button door release location. Mr. Wernert stated there is an open RFI related to coordination with the district's security vendors which they are currently reviewing along with Silver Petrucelli. The committee discussed whether the upgrades the vendor suggested are mandatory.
- In an effort to keep the project and inspections on course, Ms. Moriarty suggested that they give the Chair, Mr. Walko, the authority to approve the items outstanding with a total cost not to exceed \$15K.

- **Motions:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve change order #15 for the flooring work the amount of \$8,171.31K. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Ms. Cowie to confirm the authority of the Building Committee Chair to approve any additional change orders not to exceed \$15K. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the meeting minutes from August 7th. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the meeting minutes from July 17th. The motion was approved. *The Motion Passed 7-0-0.*

- **Moving Forward:**

- Mr. Walko confirmed that the committee will be meeting Tuesday, August 20th.
- The meeting was adjourned at 9:26 am.

Submitted by Maureen Bonanno on September 2, 2024