

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

May 8, 2025

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen, Vice President
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Mr. Adam Hines, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS

Recognition of BHS Boys Basketball Players – Chris Adkins

IV. TREASURER’S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – April 10, 2025

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Approval of Purchase Orders

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached purchase orders above \$ 3000.00 with issues.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Approval of Financial Statements

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. FY25 Amended Permanent Appropriations

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached FY25 Amended Permanent Appropriations.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Frontline Timeclock Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Frontline contract for the implementation and time and attendance with unlimited usage for internal employees.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. Five Year Forecast

It is recommended that the Sheffield -Sheffield Lake Board of Education approve the attached Five-Year Forecast.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. SUPERINTENDENT’S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

- a. **Mike Cook**, resigning as the Superintendent of Sheffield-Sheffield Lake CSD, for purpose of retirement, effective July 31, 2025, contingent on the Board of Education rehiring Mike Cook as Superintendent, effective August 4, 2025.
- b. **Leslie Kozich**, FELC Principal, resigning at the conclusion of the 2024-25 school year.
- c. **Gabriel MacWilliams**, BHS Instrumental Instructor, resigning, effective at the conclusion of the 2024-25 school year.
- d. **Max Wilson**, BHS Assistant Varsity Track Coach, resigning effective April 9, 2025.
- e. **Kelly Zana**, FELC PBIS, resigning effective immediately.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. Administrative - Superintendent

- a. It is recommended that the Sheffield-Sheffield Lake Board of Education accepts and approves Mike Cook’s resignation as Superintendent for purposes of retirement effective July 31, 2025,



contingent on being rehired as Superintendent, and hereby rehires **Mike Cook** as Superintendent effective August 4, 2025, under the terms agreed upon in Mr. Cook's new contract.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. Administrative -Other

- a. It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ **Brian George** a Two (2) Year Contract as Brookside High School Assistant Principal, as per the Administrative Schedule effective August 1, 2025-July 31, 2027.
- b. It is recommended that the Sheffield-Sheffield Lake Board of Education award and employ **Christine Oravets**, as Brookside High Interim Assistant Principal, retroactive to April 2, 2025 through June 4, 2025, at the per diem rate per the Administrative Schedule.
- c. It is recommended that the Sheffield-Sheffield Lake Board of Education renews the contract of **Sierra Swanson**, BIS Assistant Principal, for Two (2) years, as per the Administrative Schedule effective August 1, 2025-July 31, 2027.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Certified Contract Renewal

It is recommended that the Sheffield-Sheffield Lake Board of Education award the following certified personnel the appropriate contract and salary schedule rate as per the Master Agreement effective at the commencement of the 2025-26 school year.

Amy Baughman	Continuing Contract
Alexis Buffington	2 Yr. Limited
Jane Cassidy	1 Yr. Limited
Breanne Grimm	2 Yr. Limited
Becky Guercio	2 Yr. Limited
Kady Hlad	2 Yr. Limited
Lauren Hollars	1 Yr. Limited
Tenzin McCallister	2 Yr. Limited
Jasmine Monacelli	Continuing Contract
Mackenzie Nekl	2 Yr. Limited
Scott O'Donnell	Continuing Contract
Mary Olesick	2 Yr. Limited
Alexandra Thomas	1 Yr. Limited
Sarah Timmis	2 Yr. Limited
Lillian Vandenberg	1 Yr. Limited
Amanda Vaselaney	1 Yr. Limited

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. Certified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Courtney Gabriele**, FELC PreK Intervention Specialist, BA, Step 4, effective for the 2025-26 school year.
- b. **Wendy Wilmer**, District Speech and Language Pathologist, M, Step 7, effective for the 2025-26 school year.

Pat Czech _____ **Amy DeLuca** _____ **Sandra Jensen** _____ **Sheila Lopez** _____ **Lisa Miller** _____

F. Tutors

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Julie Koscho**, Homebound Tutor, on an as needed basis, effective April 28, 2025, and concluding at the end of the 2024-25 school year.

Pat Czech _____ **Amy DeLuca** _____ **Sandra Jensen** _____ **Sheila Lopez** _____ **Lisa Miller** _____

G. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education awards a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Christian Adkins**, BHS Assistant Track Coach, Class III, Step 0, effective March 22, 2025.
- b. **Joshua Berry**, BHS Assistant Football Coach, Class III, Step 0, effective August 1, 2025.
- c. **Lillian Vandenberg**, BHS Instrumental Instructor, Class V, Step 0, effective July 1, 2025.

Pat Czech _____ **Amy DeLuca** _____ **Sandra Jensen** _____ **Sheila Lopez** _____ **Lisa Miller** _____

H. Classified

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.



- a. **Scott Below**, Van Driver, Step 1, 2 hrs./day, 180 days/yr. plus contracted holidays (pro-rated), effective May 9, 2025.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

I. Transportation Supervisor – Amended Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the amended contract for the Transportation Supervisor as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. BUSINESS OPERATIONS

A. Brookside High School Graduating Class of 2025

It is recommended that the Sheffield- Sheffield Lake Board of Education approve the list of potential graduates of the Brookside High School graduating class of 2025, contingent upon successful completion of all graduation requirements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. Total Education Solutions Service Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the Total Education Solutions Service Agreement for the 2025-26 school year which provides services for students with special needs.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. LLA Therapy Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the LLA Therapy Agreement which provides the necessary therapy services including speech, behavioral, physical, and occupational to students who qualify for the 2025-26 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Positive Education Program (PEP) Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education renew the Positive Education Program (PEP) Agreement for the 2025-26 school year which serves the needs of our special education students with serious emotional disturbances or autism that cannot be appropriately educated in a regular school setting.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. Educational Alternatives Purchase Service Contract

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Educational Alternatives Service Agreement for the 2025-26 school year which provides students with varying educational, emotional, and physical needs.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Letter of Engagement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Engagement Letter for the Legal Services of Roetzel & Andress, LPA effective March 24, 2025.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. Mercy Health Lorain LLC Clinical Education Agreement

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Clinical Education Agreement which provides clinical experiences for school students enrolled in one or more of the clinical programs set forth in the agreement. The Agreement shall take effect on April 7, 2025.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

H. SSLCEA Master Agreement Changes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached negotiated changes to the SSLCEA Master Agreement.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desires to speak has had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."



VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance

IX. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next regular meeting will be on June 12, 2025, at 5:30 PM at Brookside High School.