



First Time Behavior Support Program

6.317.2p

Standard Operating Procedure Outline

Category:	Students	Department:	Office of Student Discipline		
Procedure:	First Time Behavior Support Program				
Policy Reference #:	6.317. 2p	Version:	1.0	Date Revised:	July 31, 2023

Operational Objective(s)

The objective of the First Time Behavior Support Program is to provide students who exhibit physically aggressive behaviors with an opportunity to experience academic, social, and emotional success in the school setting through a restorative practices initiative. This initiative offers an alternative to exclusionary consequences that align with the district's focus on restorative practices for middle and high school students. The program is also aimed at improving school safety and preventing school violence through intervention and conflict resolution.

If a student elects to participate in the program, the caregiver will be required to receive restorative parent training to help in proactively supporting their child.

Eligible Type 4 Behavior (s)

For a student to become eligible for recommendation to the First Time Behavior Support Program, the student must be coded with one of the following behavior infractions only:

Code 413 - Extreme Disruption

Code 414 - Group Fighting

The action(s) must be severe or pervasive enough in nature for expulsion.

****Please ensure to refer to administrative procedure 6.317.1p if an expulsion is warranted.**

Factors to Consider:

1. Refer student if student only committed one of the codes: 413 and 414
2. A student may not be referred if:
 - a. Charges filed
 - b. High level of intensity of involvement in incident
 - i. Student initiated the fight
 - ii. Instigating the continuation of the fight
 - iii. Resisting adult intervention
 - c. Off-campus respondents are needed (police officers, fire department, EMT, etc.)
 - d. Emergency care rendered with further treatment required
 - e. Potential of further harm to victim
 - i. Determined by ongoing threats
 - ii. Continued aggressive actions

Procedure:

1. The administrator must investigate the disciplinary incident and collect evidence such as teacher, staff, and student witness statements, photo and video evidence, and any other evidence associated with the incident.
2. After completing the investigation, the administrator must determine if any disciplinary infractions occurred as well as any corresponding discipline code. The administrator must have evidence that supports all disciplinary codes utilized.
3. Principal or assistant principal refers student to the First Time Behavior Support Program and the administrator will do the following:
 - a. Review the FTBS form with parent and student and obtain signatures.
 - b. Student can receive up to five days out-of-school suspension (record behavior response below in Student Management System)-
 - i. Resolution 1: # OSS
 - ii. Resolution 2: Behavior Support Program
4. This is a modification to an expulsion; school administrators must submit the complete discipline packet within 5 days of the infraction. Failure to complete all aspects of the program, will result in student ineligibility/remandment to an ALC. The parent also waives the right to request an appeal for the disciplinary action.
5. Upon return from suspension, a restorative conference must occur, and a collaborative referral must be made. A plan of support for the student must be created.

Performance Measure/Accountability

Continuous evaluation of procedure to ensure efficiency and compliance with all regulations.