

HAWTHORNE BOARD OF EDUCATION
HAWTHORNE, NEW JERSEY
Tuesday, April 8, 2025
Work Session – 6:30 P.M.
Regular Meeting – 7:00 P.M.
Jefferson Elementary School

MEETING CALLED TO ORDER:

Time: 6:33 p.m.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted at the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr		X	
Alex Clavijo	X		
Michael Doyle	X		
Jennifer Ehrentraut	X		
Abigail Goff	X		
Erica Mulkey-Koltzan	X		
Anthony Puluse	X		
Gisselle Vega	X		
Marco Totaro	X		
William Goff		X	

Also Present: Richard A. Spirito, Superintendent of Schools
Patricia Ratcliffe-Lee, Interim Business Administrator/Board Secretary
And approximately 2 members of the public.

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PUBLIC BE HEARD - AGENDA ITEMS ONLY:**WORK SESSION:**

Fiscal Year 2026 Additional Expenditures and Tax Incentive Aid Application.

PUBLIC BE HEARD: None

MOTION TO GO INTO REGULAR MEETING:

At 7:10 p.m. Mr. Clavijo moved the board go into regular meeting, seconded by Ms. Goff

Ayes	-	Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mrs. Goff, Ms. Mulkey-Koltzan, Mr. Puluse, Mrs. Vega, Mr. Totaro
Nays	-	None
Abstain	-	None
Absent	-	Mr. Carr

PUBLIC BE HEARD:

Dr. Morel commented expressing agreement for increasing the tax base to support a quality education for our students.

APPROVAL OF MINUTES:

March 18, 2025 – Regular Meeting – Public

*March 19, 2025 – Superintendent Search - Private

March 21, 2025 – Superintendent Search - Private

March 26, 2025 – Superintendent Search - Private

Minutes – Moved by Mrs. Goff, seconded by Mr. Clavijo

Ayes	-	Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mrs. Goff, Ms. Mulkey-Koltzan, Mr. Puluse, Mrs. Vega, Mr. Totaro
Nays	-	None
Abstain	-	None
Absent	-	Mr. Carr

CORRESPONDENCE:**REPORTS:**

A. Student Council Representative Report– William Goff – Given by Dr. Spirito

- Dr. Spirito gave William Goff's report on activities in the schools.
- April 24, 2025 is Bring Your Child To Work Day

B. Superintendent's Report – Dr. Richard A. Spirito

- Dr. Spirito congratulated students who were inducted into the honor societies.
- He reminded the public that the Borough Police are offering Leadership Camp for students and information is on the Borough website.
- Passaic County School Board Association will be honoring board member Anthony Puluse for his 19 years of service on our board and honoring Erica Mulkey-Koltzan for attaining her new Board Member Boardsmanship Certification at their spring dinner on May 28, 2025.
- Congratulations to the students who were inducted into the school honor societies.
- Leadership Camp information is on the Borough's website.
- Students will run the May 6th board meeting.

CURRICULUM AND INSTRUCTION:**Abigail Goff, Chairperson****ACTION ITEMS:**

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	Performing Arts Club/Dance	Lincoln Middle School	Walking	\$0.00	\$0.00
HHS	Exploration of Trades Class	Servant's Heart Ministry	HPS	\$0.00	\$0.00
HHS	Rock Band	Washington School/ LMS	HPS	\$0.00	\$0.00

CI-2. Approval of the revised school calendar for the 2024-2025 school year.

CI-3. Approval of an agreement with Bergen County Special Services School District for Psychological Evaluation for one resident student (file #040125) during the 2024 – 2025 school year, at a rate not to exceed \$790.00.

CI-4. Approval of an agreement with Learn Well for 10 hours of educational services per week for one resident student (file #040225) beginning March 18, 2025 through March 25, 2025 at a rate of \$60.75 per hour.

CI-5. Approval of an agreement with Learn Well for 10 hours of educational services per week for one resident student (file #040225) beginning March 29, 2025 at a rate of \$60.75 per hour.

CI-6. Approval of an agreement with 24/7 Healthcare Solutions LLC dba Interim Healthcare for a school nurse from March 31, 2025 through June 18, 2025 at a rate of \$85.00 per hour.

CI-7. Approval of home instruction for Hawthorne resident pupil(s) as follows:

- a. Student (file #040325) – Instruction starting date: 3/20/25
Home Instructor(s) – Educere

CI-1-7 - Moved by Mrs. Goff, seconded by Ms. Ehrentraut

Ayes - Mr. Doyle, Ms. Ehrentraut, Mrs. Goff, Ms. Mulkey-Koltzan,
Mr. Puluse, Mrs. Vega, Mr. Clavijo, Mr. Totaro

Nays - None

Abstain - None

Absent - Mr. Carr

PERSONNEL:**Jennifer Ehrentraut, Chairperson**

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
P-1.	Dr. Richard A. Spirito	Adjust	Superintendent	n/a	n/a	District	7/1/25	Last Day on Payroll 6/30/25	Adjustment in retirement date approved on the 12/10/24 board agenda
P-2.	Vivian Cascone	Resign	Administrative Assistant	n/a	n/a	Board Office	5/3/25	Last Day on Payroll 5/2/25	Resignation
P-3.	Trude Engle	Resign	Treasurer of School Monies	n/a	n/a	District	4/1/25	Last Day on Payroll 3/31/25	Resignation
P-4.	Susan Abaza	Retire	Night Custodian	n/a	n/a	RS	7/1/25	Last Day on Payroll 6/30/25	Retirement
P-5.	Nancy Kennedy	Retire	Part Time Para	n/a	n/a	RS	3/27/25	3/27/25	Retirement
P-6.	Katherine Lonergan	Adjust	School Nurse	n/a	n/a	JS	3/24/25	6/30/25	Adjustment in leave dates approved on the 3/18/25 board agenda.
P-7.	Nicole Rosoline-Peterson	Leave	Teacher of Students with Disabilities	n/a	n/a	WS	9/3/25	1/4/26	Approval of Maternity Leave followed by FMLA in accordance with the Federal Family Leave Act
P-8.	Jennifer King	Adjust	Elementary School Teacher	BA/17	Pro-rated on the basis of an annual salary of \$92,465	JS	Increase in Longevity Payable 5/15/25 Retroactive as of 4/1/25	6/30/25	Adjustment in salary based on the adjusted longevity payment as per the 2024-2029 negotiated contract
P-9.	John La Forge	Adjust	Paraprofessional	n/a	Pro-rated on the basis of an annual salary of \$36,657	BC	Increase in Longevity Payable 5/15/25 Retroactive as of 4/1/25	6/30/25	Adjustment in salary based on the adjusted longevity payment as per the 2024-2029 negotiated contract
P-10.	Joseph Letterese	Adjust	Teacher of Health and Physical Education	BS/17	Pro-rated on the basis of an annual salary of \$92,465	HHS	Increase in Longevity Payable 5/15/25 Retroactive as of 4/1/25	6/30/25	Adjustment in salary based on the adjusted longevity payment as per the 2024-2029 negotiated contract
P-11.	Rene Snudden	Adjust	Student of Teacher with Disabilities	B+15/17	Pro-rated on the basis of an annual salary of \$95,440	LMS	Increase in Longevity Payable 5/15/25 Retroactive	6/30/25	Adjustment in salary based on the adjusted longevity payment as per the 2024-2029 negotiated contract

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
							as of 4/1/25		
P-12.	Joseph Walker	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	2024-2025 Season	End of Season	Chaperone for Student (file# 040425) for Track
P-13.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	6/5/25	n/a	Chaperone for Student (file# 040425) for Senior Prom
P-14.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	6/9/25	n/a	Chaperone for Student (file# 040425) for Senior Class Trip
P-15.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	6/5/25	n/a	Chaperone for Student (file# 040525) for Senior Prom
P-16.	Anthony Bertollo	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	6/9/25	n/a	Chaperone for Student (file# 040525) for Senior Class Trip
P-17.	Teresa Magna Davenport	Extra Duty	Chaperone	n/a	\$33.66 per hour	HHS	4/3/25	End of School Year	Chaperone for Student (file# 040625) for Art Club

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

P-18. Approval of spring curriculum writing as follows, at a rate of \$34.77 per hour.

Danielle Russo	Honors Studio Art	30 hours
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P-19. Approval of the following person(s) to serve as (a) substitute teacher(s) in the Hawthorne Public School District for the 2024-2025 school year, subject to satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary, with the provision that he/she/they remain on call to serve as (a) daily substitute teacher(s) as the need may arise for which he/she/they will be compensated \$105.00 per full day, no benefits. Substitutes working a half day schedule shall receive \$52.50, no benefits. In the event the criminal history check(s) is/are not completed, this/these application(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. The employment of this/these individual(s) is/are subject to the determination of the administration as to when he/she/they is/are needed.

Matthew Paddock			
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P-20. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2025-2026

school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher	Loc
Alejandro Sanmartin	WPU	Clinical Practice I	K-5 PE/HE	Shawn Kaminskyj	WS

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-21.	Allison DeMarco	Resign	Part Time Para	n/a	n/a	RS	4/11/25	Last Day on Payroll 4/11/25	Resignation
*P-22.	Robin Crawford	Extra Duty	Chaperone	n/a	\$33.66 per hour	WS	4/10/25	n/a	Chaperone for Student (file# 040725) for Spring Concert
*P-23.	Janna Mamaeva	Extra Duty	Chaperone	n/a	\$33.66 per hour	WS	4/10/25	n/a	Chaperone for Student (file# 040825) for Spring Concert
*P-24.	Rachel Louis	Extra Duty	Chaperone	n/a	\$33.66 per hour	WS	4/10/25	n/a	Chaperone for Student (file# 040925) for Spring Concert
*P-25.	Victoria Leonard	Extra Duty	Chaperone	n/a	\$33.66 per hour	WS	4/10/25	n/a	Chaperone for Student (file# 041025) for Spring Concert

P-1-25 – Moved by Ms. Ehrentraut, seconded by Mr. Clavijo

Ayes - Ms. Ehrentraut, Ms. Goff, Ms. Mulkey-Koltzan, Mr. Puluse, Mrs. Vega, Mr. Clavijo, Mr. Doyle, Mr. Totaro
Nays - None
Abstain - Mr. Totaro – P1; Ms. Mulkey-Koltzan – P9
Absent - None

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

DONATIONS:

- A. Acceptance of a donation of a set of novels (22 copies of the novel *Holes*) at a cost of \$150.00, purchased by a student for Mrs. Snee's classroom at Lincoln Middle School.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

***F-1. Application Submission – Additional Expenditures and Tax Incentive Aid**

WHEREAS, in the proposed FY2026 State Budget, certain districts have the opportunity to apply to the Commissioner of Education to increase expenditures, including an allocation of Tax Levy Incentive Aid, in order to satisfy the thoroughness and efficiency

standards established pursuant to N.J.S.A. 18A:7F-46.

WHEREAS, the Hawthorne School District is below local fair share and spending below adequacy to be eligible to participate in this program.

WHEREAS, the Hawthorne School District is eligible to increase expenditures by \$3,099,549 and qualify for Tax Levy Incentive Aid not to exceed the amount of \$147,598.

WHEREAS, the Hawthorne School District is requesting the approval to increase expenditures by \$734,557 and to qualify for Tax Levy Incentive Aid estimated in the amount of \$34,979 based on the following reason: to pay for required maintenance on school educational facilities to ensure that the facilities are safe, healthy, and educationally adequate to support the delivery of the thorough and efficient education to which all students are entitled, as defined by the New Jersey Student Learning Standards (N.J.C. 6A:26-1.1).

THEREFORE, the Hawthorne Board of Education is approving the submission of this application to the Commissioner of Education.

- F-2. WHEREAS, the Board is desirous of appointing Omar J. Garcia (hereinafter referred to as “Garcia”) to the position of Treasurer for the 2024-2025 school year at an annual rate of compensation of Six Thousand Dollars (\$6,000), to be pro-rated from April 9, 2025 pending completion of criminal history review, and concluding on the date of the next reorganization meeting of the Board on January 6, 2026; and

WHEREAS, “Garcia” is not a current employee or a member of the Board and possesses the necessary qualifications to serve in the position of Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints “Garcia” to the position of Treasurer of School Monies for the 2024-2025 school year in accordance with the terms and conditions set forth in the Employment Agreement annexed hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Board President and Interim School Business Administrator/Board Secretary are hereby authorized to execute the Employment Agreement and any and all other documents necessary to effectuate the terms of this Resolution.

- F-3. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

- *F-4. BE IT RESOLVED: That the Hawthorne Board of Education hereby designates the following signatories for banks designated as Depositories for the accounts as listed, for the period April 8, 2025 through January 6, 2026.

The following accounts having authorized signatures of the President, Board Secretary and Treasurer of School Monies:

Payroll Agency Account #xxxxx6844
Federal Unemployment Trust Fund Account #xxxxx6855
Payroll Net Account #xxxxx6833
General Board Checking Account #xxxxx6822
Organ Donation Education Account #xxxxx7276
Cafeteria Checking Account #xxxxx6866
Flexible Spending Account #xxxxx6958
SACC Account #xxxxx6969

Summer Savings #xxxxxx5164

Referendum-Public Funds #xxxxxx3372

Thomas G. Phillips Memorial Scholarship Fund Account #xxxxxx1552

The following account has authorized signatures of the Athletic Director, Board Secretary and Treasurer of School Monies (2 of 3 required):

Athletics Account #xxxxxx6877

The following accounts having authorized signatures of the Building Principal, Board Secretary and Treasurer of School Monies (2 of 3 required):

Jefferson School Checking Account #xxxxxx6925

Lincoln School Checking Account #xxxxxx6903

Roosevelt School Checking Account #xxxxxx6899

Washington School Checking Account #xxxxxx6914

Hawthorne BOE Bear Cave #xxxxxx1695

High School Checking Account -xxxxxx3606

High School Money Market/Savings Account - xxxxxx9052*

BE IT RESOLVED BY THE HAWTHORNE BOARD OF EDUCATION that the facsimile signatures for President of the Board of Education, School Business Administrator and Treasurer of School Monies be approved for use on all school warrants and checks as authorized on:

Columbia Bank - All Accounts

And further, that a security procedure for use of said facsimiles shall meet with the approval of the Finance Chairperson.

- F-5. WHEREAS, the Hawthorne Board of Education approved membership in the ESCNJ purchasing cooperative; and

THEREFORE, BE IT RESOLVED that the Hawthorne Board of Education approves the purchase of an emergency notification system for Hawthorne Christian Academy utilizing the ESCNJ Eastern Datacomm Contract #65MCESSCCPS (Bid 22/23-09) at a total cost of \$75,307.89. This purchase will utilize the Nonpublic Security Aid designated for Hawthorne Christian Academy. The expense will be charged to account 20-511-100-610-10-60.

- F-6. WHEREAS, the Hawthorne Board of Education approved membership in the TIPS-USA purchasing cooperative; and

THEREFORE, BE IT RESOLVED, that the Hawthorne Board of Education approves the purchase of 400 Dell 3120 Chromebooks with 4 Year ADP Warranty, Google Chrome Management Perpetual EDU Licensing and Whiteglove Zero Touch Enrollment service agreement from Trafera, LLC utilizing the TIPS Technology Solutions Products and Service Contract #230105 at a total cost of \$164,000.

- A-1. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2024-2025: LMS 287426 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-2. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2024-2025: LMS 287720 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-3. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2024-2025: LMS 288283 and authorizes the Superintendent to notify the parents of the

Board's decision.

- A-4. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2024-2025: HHS 288638 and authorizes the Superintendent to notify the parents of the Board's decision.
- A-5. Be it resolved that the Board of Education affirms the Superintendent's decision on HIB #2024-2025: HHS 289432 and authorizes the Superintendent to notify the parents of the Board's decision.
- *A-6. The Board resolves to appoint Joseph Higgins as the Designated Employer Representative (DER) pursuant to the United States Department of Transportation Commercial Driver's License (CDL) regulations. As DER, Joseph Higgins has responsibility to make formal decisions regarding the drug and alcohol testing program, and is authorized to take immediate action to remove employees from safety-sensitive duties if test results warrant that action in compliance with federal laws.

F-1-6, A-1-6 – Moved by Mr. Clavijo, seconded by Mr. Puluse

**Ayes - Mrs. Goff, Ms. Mulkey-Koltzan, Mr. Puluse, Mrs. Vega,
Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mr. Totaro**

Nays - None

Abstain - None

Absent - Mr. Carr

CLAIMS:

Anthony Puluse

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-1. Approval of the April 2025 Bill List.

It is recommended that the Board approve the bill list for the month of April 2025.

CL-1 – Moved by Mr. Puluse, seconded by Ms. Ehrentraut

**Ayes - Ms. Mulkey-Koltzan, Mr. Puluse, Mrs. Vega, Mr. Clavijo,
Mr. Doyle, Ms. Ehrentraut, Mrs. Goff, Mr. Totaro**

Nays - None

Abstain - Ms. Ehrentraut – regarding PCTI

Absent - Mr. Carr

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

- BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

JEFFERSON SCHOOL:

Facilities	Date and Times	Applicant
Gym	Saturday, June 7, 2025 9:30 a.m. to 1:00 p.m.	<u>Appletree Preschool</u> Graduation

- BG-2. Award of a transportation contract to the Northern Region Educational Services Commission, 82 Totowa Road, Wayne, NJ, for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract:

ROUTE #	School	Contractor	# of Students	Cost + Surcharge	Dates
Q3740	High Point School of Bergen County	Ace School Bus	1	\$9,950 + \$597.00	3/3/25 – 6/27/25
Q3746	BCSS Venture Program	Prestige Xpress	1	\$16,592.00 + \$995.52	3/13/25 – 6/27/25
3712	Forum School	Prestige Xpress	1	\$14,726.00 + \$883.56	3/3/25 – 6/24/25

- *BG-3. WHEREAS, the Hawthorne Board of Education (“Board”) and the Borough of Hawthorne (“Borough”) are parties to an agreement with one another for the shared use and maintenance of the Board’s Roller Hockey Rink, an athletic facility situated on one of the athletic fields at Hawthorne High School (“Agreement”); and

WHEREAS, Paragraph 3.e. of the Agreement requires the Borough to obtain the written approval of the Board before undertaking any major work on the Hockey Rink Facility and to take all necessary steps to undertake the proposed repairs, renovations, or improvements in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, the Borough submitted specifications prepared by Boswell Engineering for “Hawthorne Hockey Board Replacement” dated March 17, 2025, identified as Job No. HW-883, consisting of the Construction Plan, Existing Conditions and Demolition Plan and the Rink Layout and Miscellaneous Construction Details (“Hawthorne Hockey Board Replacement Project”); and

WHEREAS, the Board has reviewed the specifications and hereby approves the Hawthorne Hockey Board Replacement Project to be undertaken by the Borough in accordance with the terms of the Agreement subject to the Borough coordinating all construction work with the Board as needed, to ensure no disruption to school and administrative activities at the High School or High School Athletic Complex.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Hawthorne Hockey Board Replacement Project to be undertaken by the Borough in accordance with the terms of the Agreement subject to the Borough coordinating all construction work with the Board as needed, to ensure no disruption to school and administrative activities at the High School or High School Athletic Complex.

BE IT FURTHER RESOLVED that the Interim Business Administrator/Board Secretary is hereby authorized to notify the Borough that the Board has approved the Hawthorne Hockey Board Replacement Project subject to the terms set forth in this resolution.

BG-1-3 – Moved by Mr. Doyle, seconded by Mrs. Vega

Ayes - Mr. Puluse, Mrs. Vega, Mr. Clavijo, Mr. Doyle,
Ms. Ehrentraut, Mrs. Goff, Ms. Mulkey-Koltzan, Mr. Totaro
Nays - Mr. Doyle – BG3
Abstain - None
Absent - Mr. Carr

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

Legislative Joseph Carr
No Report.

Finance & Administration Alex Clavijo
Thanks to Board Members and Dr. Spirito and Ms. Ratcliffe-Lee.

Buildings & Grounds..... Michael Doyle
Possible conference room add to the board office.
April 1st meeting – getting quotes on fence replacement.

Policy..... Michael Doyle
No Report.

Council Liaison Jennifer Ehrentraut
May 7th is council budget public hearing
Free CPR class.

Personnel Jennifer Ehrentraut
Mrs. Goff will report on the Superintendent search.

Curriculum & Instruction Abigail Goff
Mr. Serra provided very good information on programs we offer.

Superintendent Search Committee Abigail Goff
Superintendent search had meetings. Eight candidates. In contract negotiation stage. Hope to approve April 29, 2025.

NJSBA..... Erica Mulkey-Koltzan
Sign up for your Professional Development.

PCSBA Erica Mulkey-Koltzan
Spring Dinner is May 28, 2025.

HEF/SEPAC/PTOs..... Anthony Puluse
Project Graduation fundraiser was a great success.
May 4, 2025 – Color Run

PUBLIC BE HEARD:

At this time, members of the public may ask questions or make comments on educational issues or school matters.

Dr. Morel thanked the board for their commitment to properly funding our schools.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

Dr. Morel commented on F1 supporting increasing the tax base.

NEW BUSINESS:

Board Members asked if the middle school morning announcements could be added to the Sunday night communication and if the Clarion link could be added to the high school announcements.

Thank you to the fantastic band for their performance.

Mr. Clavijo recognized Mrs. DiGeronimo for being a fabulous librarian. He congratulated the student for their play performance and said it was wonderful. He also said that the Marching Band Fish & Chips Dinner was a good time.

Thank you to our PTO's for everything they do.

Mr. Puluse thanked the band. He further went on to say that hearing some of the ideas from the prospective superintendent candidates was interesting and suggested that some of the ideas could be used by the district.

Mr. Totaro congratulated Mr. Puluse and Ms. Mulkey-Koltzan for the SBA honors. He further went on to acknowledge all the time and effort the board members put forth in their board services.

OLD BUSINESS:

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION:

At 8:45 p.m. Ms. Ehrentraut moved the board go into executive session, seconded by Mr. Puluse

Ayes - Mrs. Vega, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mrs. Goff,
Ms. Mulkey-Koltzan, Mr. Puluse, Mr. Totaro

Nays - None

Abstain - None

Absent - Mr. Carr

MOTION TO EXIT FROM PRIVATE SESSION:

At 9:30 p.m. Ms. Ehrentraut moved the board exit executive session, seconded by Mr. Puluse

Ayes - Mrs. Vega, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mrs. Goff,
Ms. Mulkey-Koltzan, Mr. Puluse

Nays - None

Abstain - None

Absent - Mr. Carr, Mr. Totaro

MOTION TO ADJOURN:

At 9:31 p.m. Ms. Ehrentraut moved the board adjourn, seconded by Mr. Puluse

Ayes - Mrs. Vega, Mr. Clavijo, Mr. Doyle, Ms. Ehrentraut, Mrs. Goff,
Ms. Mulkey-Koltzan, Mr. Puluse

Nays - None

Abstain - None

Absent - Mr. Carr, Mr. Totaro

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Patricia Ratcliffe-Lee". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Patricia Ratcliffe-Lee
Interim Board Secretary