



PSO April 1, 2025 Meeting Minutes
Meeting at Rockwood Valley – 9:30 am

In attendance: Jenifer Robertson, Mr. Hayes, Tara Sintek, Jessica Brown, Annie Miller, Jenny Arbuszewski, April Ladner, Jennifer Adams, Jillian Weems, Devon Bussen, Stacey Scott, Stephanie Stempf

Absent: Laycie Norris Wagner, Jessica Brown, Dr. Higgins

Introductions:

Minutes

March draft meeting minutes reviewed –motion was made to approve March meeting minutes –Jen A moved, Devon seconded. Motion passed.

President's Report – Jenifer Robertson

- New Reimbursement form on MTK—LHS HAS USED IT AND WE WILL ROLL IT OUT NEXT YEAR, LANGUAGE FOR COST OVER \$50 NEEDS APPROVAL BY VP

Principal's Report—Dr. Hayes March Madness before break was a success; 6th grade goes to camp this week rain or shine, spring play is next week and so is Fun Food Friday, canceling Fun Food Friday for May; Excalibur is May 6 @7pm (PSO will provide cookies, Need someone to staff the table/announce 1 per student); Shining Knight is new this year—8th grade only with no behavior incidents in all 3 years with an award—during Advisory on Tuesday, May 20—PSO to provide popsicles; Theme is “Hollywood” for 8th Grade Dance—PSO to provide snacks & water; School supply list is set; question from Gail Studt—can we use the school store for play concessions—confirm that school store supplies are kept separate and Heidi Sorenson will oversee the store is locked; dates for next school year will be available for next meeting

Counselor's Report—Stacey Scott Career Fair went well; fall enrollment is done and scheduling begins

Treasurer's Report – Jillian Weems Budget is getting cleaned up in MTK; plenty of money to end the school year—still figuring out where all the deposits & purchases need to be posted

Vice President's Reports:

Communications – Jen Adams/Jess Brown

- Buzz Book
- Membership Toolkit need a replacement for next year
- Newsletter: PSO slate has posted and is live
- Social Media: may have a lead for someone to take over
- Website: Uploading documents—transition to secretary position for next year

Fundraising – Devon Bussen

- Dine to Donate TBD for May
- School Store: Volunteers for School? Do we need finger printed volunteers—NO since you will not be alone with a student while volunteering; Kim Young will be double checking all volunteer signups to confirm they are okay to volunteer—chairs need to coordinate enough time to ensure the volunteer list is cleared; continue to explore best way to utilize the school store space; need to provide training for volunteers at beginning and throughout the year—provide a training video and google doc for volunteers to watch/sign
 - Inventory: need to sell through what we have for the remainder of the year
 - Fun Food Friday: Ideas needed



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- FACS: have enough for the beginning of the year
- School Supply Kits: Lists and quotes are in \$65(6th), \$55(7th), \$85(8th)—prices are close to last year's costs—start promoting via digital and paper

School Events – Stephanie Stempf/Annie Miller–

- Trivia Knight 3/7/25 Went well and lots of fun—Mr. Buddemeyer was a great emcee—large crowd—Laura did a great job with prizes and will chair again next year; security officer has been paid
- 6th Grade Fun & Field: Volunteer list is full for the actual day but still need someone to chair—going to reach out to a couple people
- 8th Grade farewell events: Friday, May 16 7-9 volunteers; Tara Sintek volunteered to coordinate—teachers and staff chaperone

Service Projects – Jenny Arbuszewski –

- Adopt-a-Family:
- Building Beautification:
- Bylaws/Standing Rules:
- Nominations & Elections:
- Teacher/Staff Grants:
- Volunteer Coordinator:
- Volunteer Handbook:

School Community—April Ladner

- Student of the Month
- Student Recognition (KORT/Merlin/Excalibur/Shining Knight) Excalibur: May 6 @ 7pm—need to have someone staff the table & announce 1 cookie per student; Shining Knight-155 students on May 20 (popsicles)
- Teacher/Staff Appreciation April 11—dessert pizza bar
 - Staff Meals (BTS, Conference, EOY) Mexican again for end of year; ask parents for desserts and drinks
 - Staff Celebrations April TBD
 - Staff Individual Recognition:
 - Staff Valentine Gift Card Raffle
 - Staff Appreciation Week—May 5th week; PSO contributing lunch on Thursday and dessert bar on Friday—70 teachers—pizza donated again—Five Guys will donate 50 burgers?

New Business

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Questions?

Meeting adjourned.

Calendar for PSO Meetings

Next meeting Tuesday, May 6, 9:30am