2025-2026 Budget Calendar and School Board Election

November 14, 2024

- Board of Education approves the Budget Calendar

November 2024 – January 2025

- Administration reviews and modifies current and projected enrollment, staffing, and budget assumptions regarding State Aid, retirement increases and health insurance increases

December 2024

- Multi-Year Finance Plan is updated

December 10, 2024

- Presentation: CSE/CPSE Trends & Projections - Assistant Superintendent of Special Services Polly Tavernia & Director of Pupil Personnel Nicholas Pepe

January 14, 2025

- Board examines the multi-year finance plan in public session to receive input from public
- Discussion of prospective NYS Aid and Federal Aid, health insurance and retirement
- The Board receives an interim report on the budget development process to date, and discusses prospective tax cap, positions, and proposals associated with State Aid.
- Preliminary Tax Cap Limit calculation for discussion - Business Manager Parliament

February 11, 2025

- The Superintendent presents a progress report on the budget development to the Board of Education, highlighting potential areas that may be affected in order to meet the established guidelines.
- Property tax base growth factor is established by the commissioner of Taxation and Finance on or about February 15. The BoE established a Tax Cap for the simple majority vote and is submitted the next day to the State Comptroller and the Commissioner of Education and Taxation and Finance by the District Treasurer.
- Board establishes the spending and fund balance guidelines to be used by the Superintendent in development of a proposed budget.
- The Board of Education is presented with forecasts in the areas of: Enrollment, Scheduling, Buildings & Grounds, Transportation, Staffing, and Fund Balance Projections.

March 1, 2025

- School districts must submit any information necessary for the calculation of the tax levy limit to the State Comptroller, and the Commissioners of Education and Taxation and Finance.

March 11, 2025

- The BoE establishes the acceptable tax levy limit either within or outside of the "Tax Cap" calculation by a simple majority vote and this is submitted the next day to the State Comptroller and the Commissioner of Education and Taxation and Finance by the District Treasurer. Board exams draft contingency (adversity) budget and growth budget

April 1, 2025 - April 5, 2025

- Districts must publish first of four legal notices of budget vote and board election, (i.e. 4 times during the 7 weeks (49 days) preceding the date of the election, the first notice being published not later than 45 days before the election). (The 45th day before the election falls on Saturday, April 5th. If newspaper(s) of general circulation will publish the first legal notice on Saturday, April 5th this complies with the deadline. However, better practice probably would be to publish on or before Friday, April 4, 2025, but not before Tuesday, April 1st - the 49th day before the election). Publication on Monday, April 7, 2025 probably also is permissible pursuant to Gen. Constr. Law §25-a[1].

Weeks of April 1, 2025 - April 12, 2025

- Board and community will receive electronic Budget Update on April 1st including NYS Legislative Aid Revenue Results (If a NYS Budget is agreed to)

April 15, 2025

- Superintendent provides budget progress and revenue forecast updates (including adversity & growth)
- The Board of Education will adopt the proposed spending plan for voter consideration.

April 16, 2025

- Report Card filed online with SED and transmitted to Press-Republican

April 21, 2025

- School Board Candidate Nominating Petitions Due in the Office of the District Clerk by 5:00 p.m. 30 days before election.
- Voter submitted petitions (for propositions other than those required to be included in the notice of annual meeting) must be submitted 30 days before the vote.

April 22, 2025

- Date for drawing by District Clerk for determination of order for listing Board candidates on ballot or voting machine.

April 29, 2025

- Voting on CEWW vacant board seats and tentative administrative budget

May 6, 2025

- District must complete budget at least seven (7) days before public hearing

May 6-20, 2025

- Detailed Proposed Budget Statement and required attachments available and will be mailed to residents upon request and e-mailed to BCSD subscriber list (during the 14 days before vote and on day of vote)

May 13, 2025 Location: Learning Theater Time: 7:00 pm

- Budget Hearing

May 14, 2025

- Deadline for Mailing "Budget Notice" (6 days before vote).

May 19, 2025

- Set-up and inspection of election machines

May 20, 2025 Location: Learning Theater Time: 11:00 am - 8:00 pm

- Annual Budget Vote

Voter Registration: Registration will take place at the District Office, 197 Haynes Road between the hours of 7:30 a.m. to 4:00 p.m.
Deadline to register to vote is May 13, 2025.

Absentee Ballots: Deadline to return an absentee ballot is May 20, 2025 by 5:00 pm.

Timeline - 2025 Budget Revote

May 27 - June 3

- Budget must be completed at least seven days prior to the budget hearing at which it is to be presented

June 3

- Deadline for publication of the first of two required legal notices prior to budget re-vote

June 10

- Publication of second and final legal notice prior to budget re-vote

June 3 - June 10

- Public Hearing to present budget 7-14 days prior to the re-vote

June 11

- Deadline for mailing “Budget Notice” (6 days before re-vote)

June 17

- Uniform Budget Re-vote Date

  No district is compelled to hold a budget re-vote, but if it does, it must be held on the third Tuesday in June, unless the Commissioner of Education, at the request of the school district, certifies no later than March 1st that such vote would conflict with religious observances, in which case the revote must be held (if at all) on the second Tuesday in June.