

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
12:00 pm on the 1st day of April 2025**

Board Members Present: Jennifer Akin Asst. Supt. of Finance and Business Operations, Joel Finfer and George Fievet, Board Members

Absent: None

Others Present, Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities, Stephanie Peters and Rodney Erb, Safety and Security

1.1 Meeting called to order at 12:01 pm

1.2 Roll Call: Joel Finfer and George Fievet present

1.3 Public Comment: None

Discussion Items

2.1 Resolution Discussion

Jennifer Akin explained to the committee, two resolutions will be presented at the May board meeting. The first is the Apple Leases Transfer – A budgeted transfer of \$613,511.34 for leasing devices. These are not for new kindergarteners or 6th graders, but rather existing leased devices. Any new device purchases would need to be made outright. The second transfer is the Middle School Renovation Transfer – A \$2.5 million transfer from the Education Fund to the Capital Projects Fund to support renovations. This action requires board approval, as the funds are being reallocated between budget categories.

2.2 Update on EN Project

Mike Labbe provided the committee with updates on the Elementary North project and work is being completed as planned. BAS projects are moving forward in the district and are scheduled to be completed in the next week.

2.3 Levy Extension Discussion

Jennifer Akin explained the levy extension will be discussed at the committee level for transparency and communication on an annual basis.

2.4 Funding Discussion

There are no state or local funding updates. The business office is proceeding with the Consolidated District Plan following its approval at the April 10th Board meeting.

2.5 Food Service Discussion

The business office meeting with Chef Jonathan Crites on April 3, 2025. Discussions about future focus groups accompanied by parent and student surveys will be a priority in the fall.

Action Items

3.1 Approval of Site and Facilities Minutes March 11, 2025

Joel Finfer motion and seconded by George Fievet

4.1 Future Meeting Topics

The committee would like Lakeside data on the My Ride K-12 app.

5.1 Closed Session

With no further items to discuss, the meeting adjourned at 12:41pm.

Respectfully submitted,
Jennifer Ezop

Jennifer Akin, Asst Superintendent
of Finance and Business Operations

George Fievet, Board Member

Date Minutes Approved: _____