Teacher Pre-Observation Questionnaire

Employee: _____ **Subject Area Observed:** _____

Grade Level: _____ **Observation Stop Time:** _____

Administrator: _____ **Observation Start Time:** _____

Date: _____

Directions: Please provide a one- or two-sentence response to each of the following questions, and either e-mail the form to your evaluator or bring this sheet with you to the pre-observation conference. Also, please attach any lesson plans, activity sheets, or other information that will help clarify the lesson.

1. Lesson Context: How does this lesson relate to what the students already know and to what they will learn in the future?

2. Learner Characteristics: Are there any particular characteristics of the students of which the observer should be made aware (e.g. students with IEPs and/or other special accommodations)?

3. Lesson Outcomes: Which concepts, course outcomes, objectives, and state standards/benchmarks will be covered in the observed lesson?

4. Assessment: How will you assess student mastery of the objectives/outcomes covered in this lesson in a formative and summative manner?

5. Instructional Strategies: What resources, methods, techniques, and alternative strategies will you use to teach this lesson to meet the needs of all students in your class?

6. Engaged Learning: How will you engage students with the content of today's lesson? Examples include, problem solving, communicating, working on teams and/or making connections.

7. Is there a particular component you would like the principal to provide additional feedback on?