

## **Middle School / Upper School French Teacher**

**Job Title:** Middle School / Upper School French Teacher  
**Department:** World Languages  
**Reports to:** Head of Middle School  
**FLSA Status:** Exempt  
**PDS Status:** Faculty, full-time, benefited

Founded in 1970, Providence Day School is an independent, nonsectarian, coeducational college preparatory school serving approximately 1,825 students in transitional kindergarten through 12th grade. Committed to academic excellence, global diversity, and character development, PDS seeks to inspire in its students a passion for learning, a sense of social responsibility, and a commitment to personal integrity. Cited for excellence by the U.S. Department of Education, the College Board Advanced Placement Program, and the National Council of Teachers of English, PDS provides a challenging and diverse college preparatory curriculum.

PDS has been recognized as one of *The Charlotte Observer's* "Top Workplaces" in 2024, 2023, 2022, 2019, and 2018—an honor based solely on confidential employee feedback. The school has also been named one of Greater Charlotte's "Healthiest Employers" by the *Charlotte Business Journal*, affirming its commitment to employee wellness and work-life harmony.

The Providence Day School community welcomes people of diverse backgrounds and beliefs who share a commitment to respect and inclusion. We are an Equal Opportunity Employer and do not discriminate in employment practices based on race, color, ethnicity, religion, age, sexual orientation, marital status, national origin, disability, gender, or gender identity.

Providence Day School is accredited by the Southern Association of Colleges and Schools and is a member of ABC (A Better Chance), the National Association of Independent Schools, the Southern Association of Independent Schools, the North Carolina Association of Independent Schools, and several other professional organizations.

This full-time position will begin in August 2025.

### **Responsibilities:**

The Middle and Upper School French Teacher will report to the Head of the Middle School and will:

- Teach a total of four classes in French, which may include students in grades 6–12.
- Be prepared and willing to teach multiple levels of French.
- Collaborate effectively with the World Language Department team.

In addition to teaching responsibilities, the teacher will:

- Advise a group of 10 to 12 students.
- Supervise a study hall for one semester.
- Participate in periodic duty assignments (e.g., lunch, detention, etc.).

#### **Required Qualifications:**

- A bachelor's degree in Education or a related field.
- Advanced proficiency in French and three or more years of direct teaching experience.
- Working knowledge of ACTFL proficiency standards and the ability to teach and assess the three modes of communication.
- Cultural competency and knowledge of culturally responsive educational practices.
- Proficient technology skills.
- Excellent organizational and collaboration skills.

#### **Preferred Qualifications:**

- A master's degree.
- IB teaching experience.

- Experience teaching in an independent school setting.

Candidates should demonstrate a strong academic background and a commitment to fostering language proficiency in a supportive, inclusive environment.

**Salary and Benefits:**

Providence Day School offers a competitive compensation package and benefits, including TIAA retirement and medical/dental coverage. Salary is determined by educational background and experience.

**Application Process:**

Applicants should submit the following:

- Cover letter of interest
- Current resume
- College transcript
- Three letters of recommendation
- List of references with telephone numbers

Please send materials to:

[pds.msusfrench@providenceday.org](mailto:pds.msusfrench@providenceday.org)

This position is open until filled. Providence Day School is an equal opportunity employer (EOE).