

# iPad Collection Instructions

## Bring in the following items to turn in



If iPad is damaged, make sure to print and fill out the damage claim form!

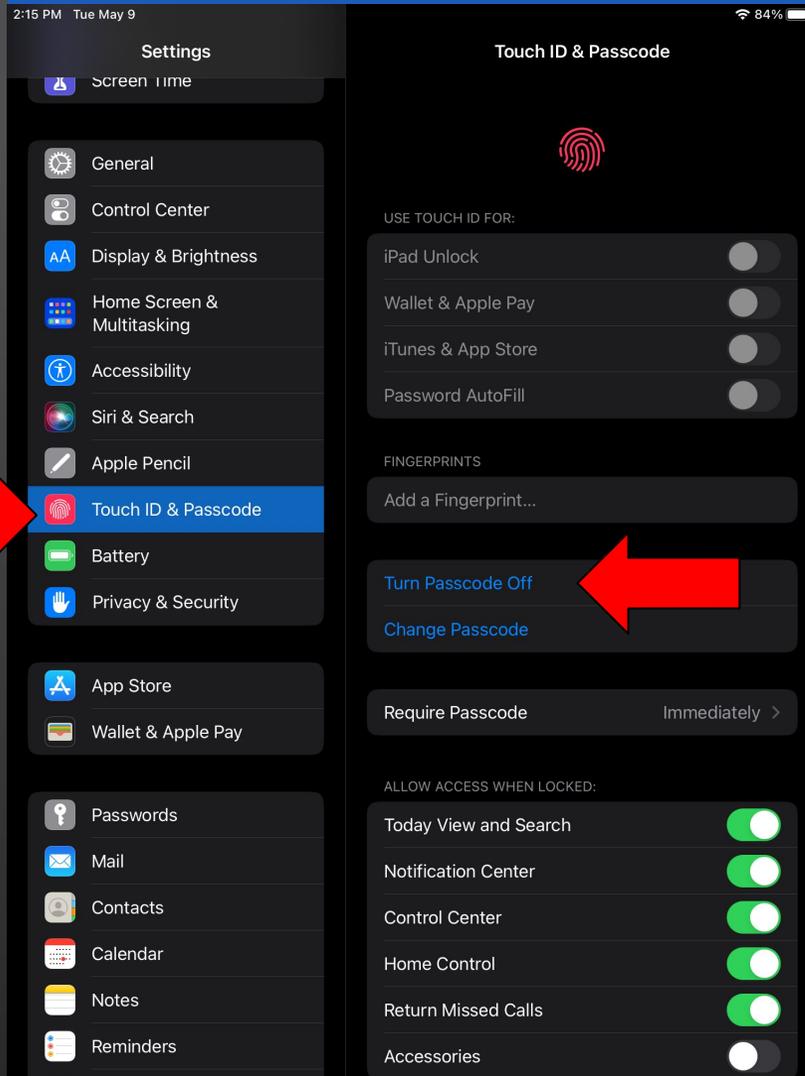
- ★ iPad
- ★ Case
- ★ Charger Block
- ★ Charge Cable

## 1. Clean Off the Device

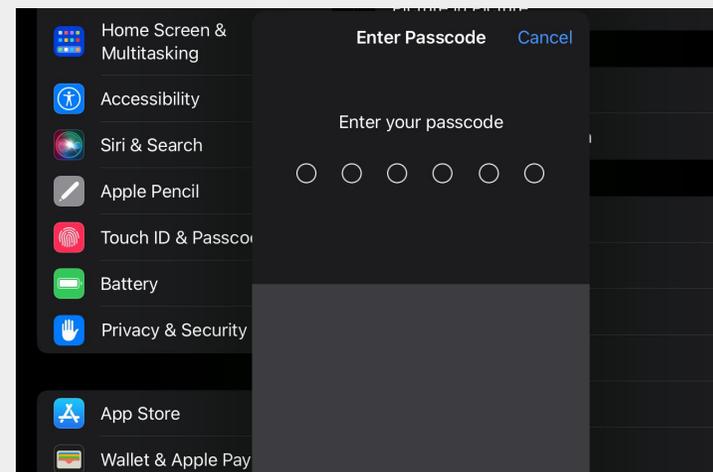


- ★ Remove any stickers
- ★ Remove any paper or other loose items on the device

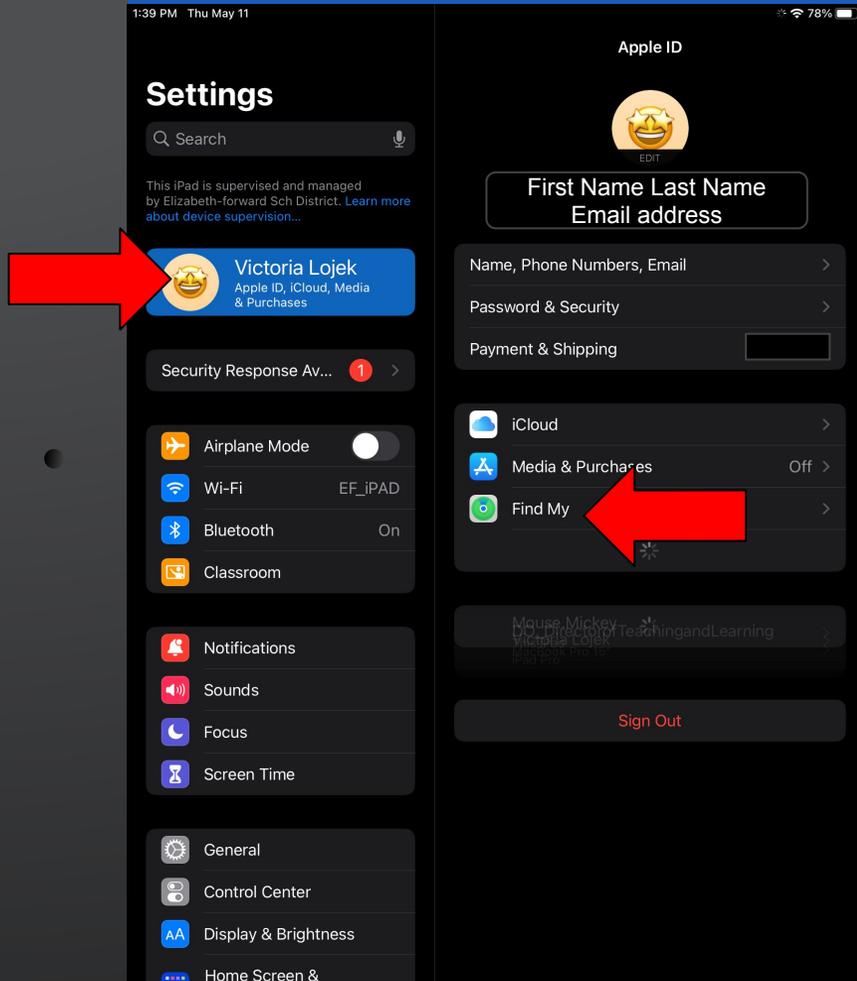
## 2. Turn off the Passcode (if there is one set)



1. Go to "Settings"
2. "Touch ID & Passcode" (enter passcode) and select "Turn passcode off" (enter passcode again)

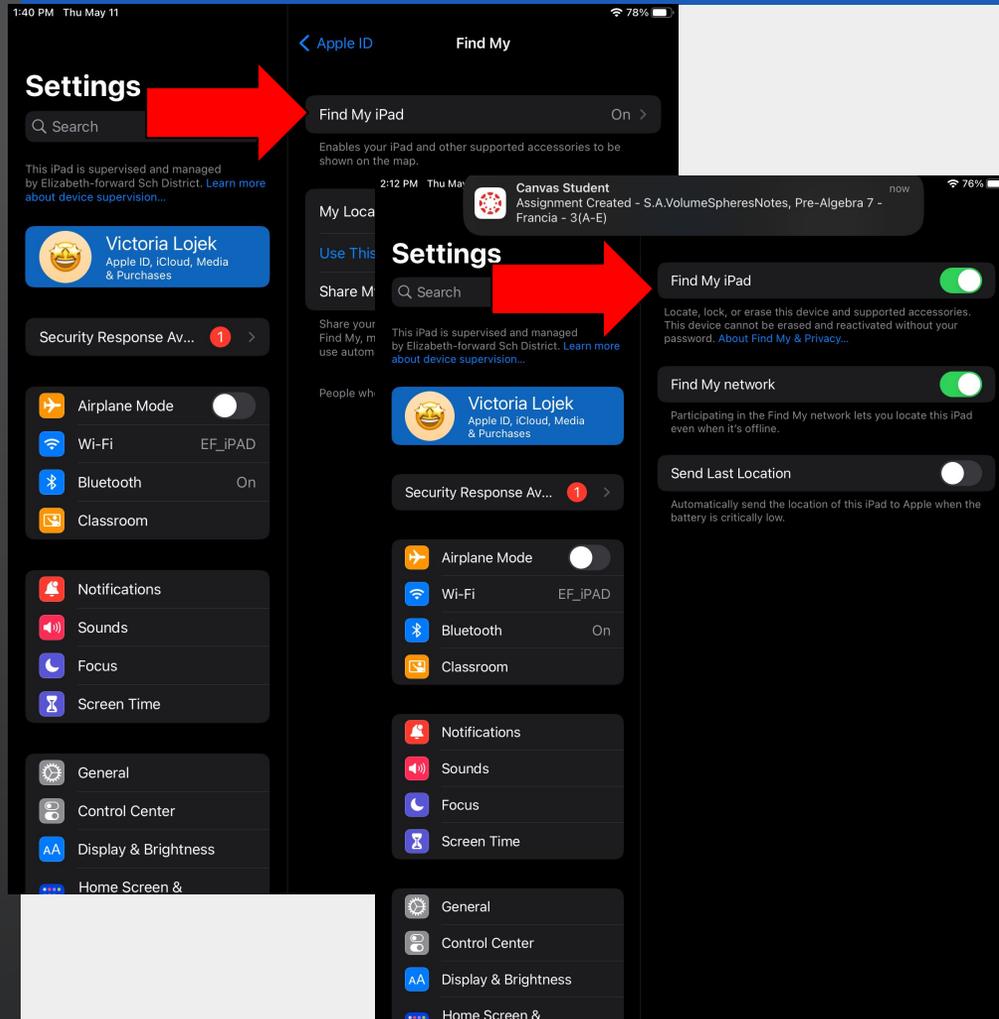


### 3. Turn off- Find my iPad (If signed into Apple ID)



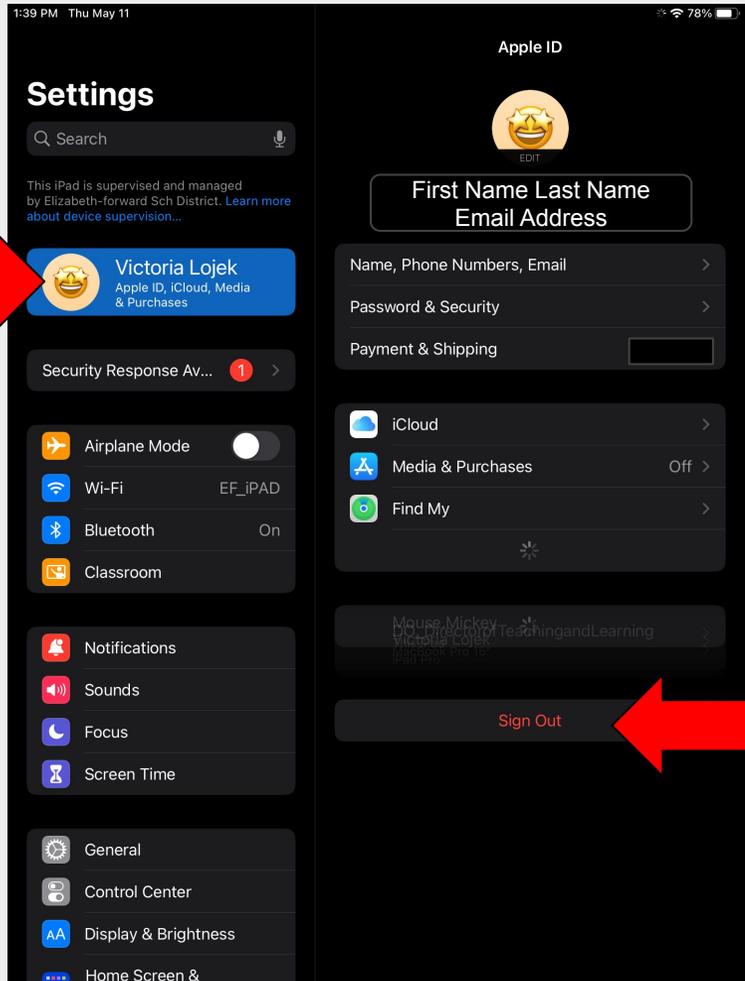
1. Go to "Settings"
2. Click "Account Name"
3. Choose "Find My"

### 3. Turn off- Find my iPad (continued)



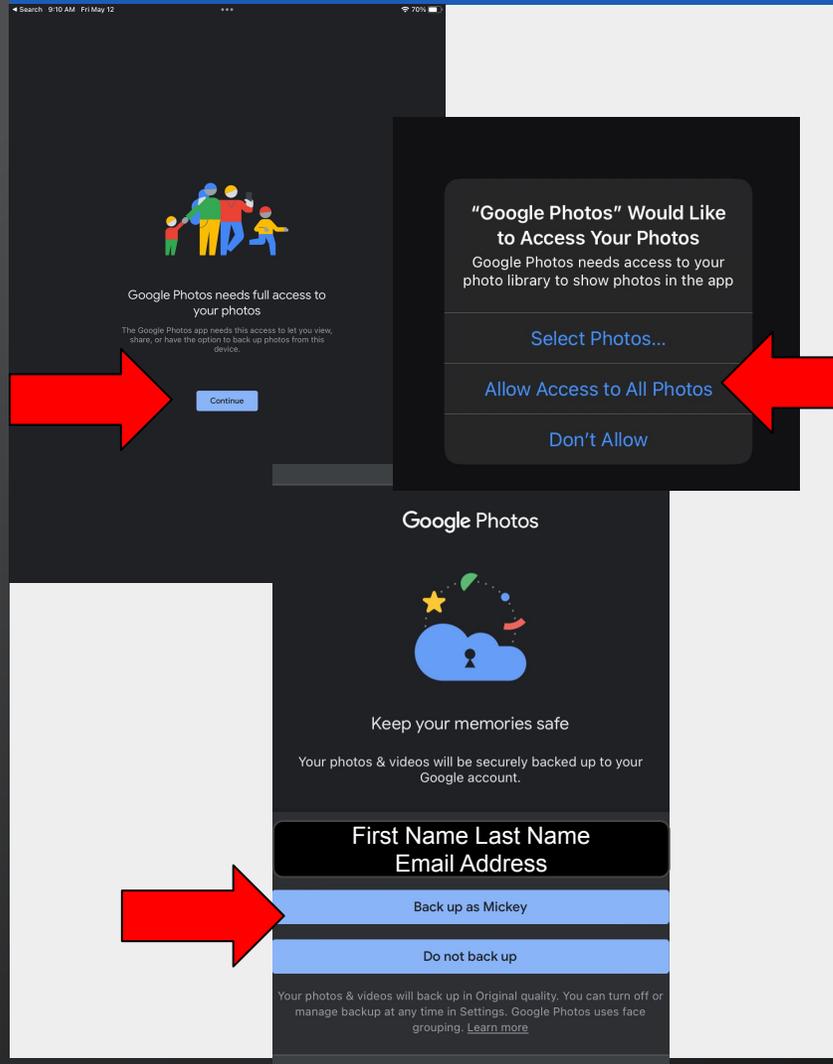
1. Click "Find my ipad"
2. Toggle it Off
3. Enter your Apple ID password

## 4. Sign Out of Apple ID (if signed into an account)



1. Click Account Name
2. Choose "Sign Out"
3. Enter your Apple ID password

## 5. Back Up Google Photos



1. Open Google Photos App
2. Select Continue
3. Choose "Allow Access to All Photos"
4. Select to Backup as your go-efsd.net account
5. Wait for the photos to backup

You are **READY** to  
turn in your iPad!

*Please remember to not change any of  
these settings and bring all the items  
to collection day!*