

Mansfield Township Board of Education



Tuesday, May 6, 2025

7:00 p.m.

Call to Order - Alison Lorentson, President

Roll Call – Kelly Morris, Board Secretary

Mansfield Township Board of Education

Alison Lorentson, President	Judy Irwin	Jennifer Rosenblum
Linda Watters, Vice President	Jonathan Lemp	Richard Stewart
Sean Breheny	Jonathan Rood	James J. Winand

Executive Session - If needed

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Alison Lorentson

President’s Report - Alison Lorentson

Superintendent’s Report - Diana Mai

- 2025-2026 School Budget Presentation

Administrators’ Reports

Business Administrator - Kelly Morris

- School Board Candidate Petitions - Due July 29, 2025
 - Three 3-year term positions available
 - Lorentson, Rood, Winand are up for re-election this year
 - Packets available on the school website

Principal - Noreen Matias

-

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received

Public Comment - Agenda Items Only

Public Comment on Agenda Items Only, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or

identified in their comments and be aware that they are legally responsible and liable for their comments.

Consent Agenda - Recommended Action(s)

Board Member: Linda Watters

Approval of Minutes and Reports

1. Motion to approve the open and closed session **minutes** of the April 10, 2025 Regular meeting.
2. Motion to receive/approve the **HIB Report Cases**, as presented, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda

Chair: Linda Watters

Education/Policy Committee - Recommended Action(s):

1. Motion to renew the **Shared Services Agreement** between the Mansfield Township Board of Education (host) and the Franklin Township Board of Education for the provision of Social Work services for the 2025-2026 school year, at an annual rate of \$48,410.00, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda

Chair: James Winand

Personnel Committee - Recommended Action(s)

1. Motion to approve the appointment of the below **Certificated Staff** for the 2025-2026 school year, with annual salaries as per the MEA Agreement, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE	Guide Step
CST/LDTC	Marley, Deboranne	1	MA+30/19
CST/Psychologist	Raiello-Urban , Patti Jo	1	MA+30/20
CST/Social Worker	Zarro, Erica	1	MA/6
School Nurse	Isemann, Joan	1	MA/13
Teacher /G1	Kent, Kaitlin	1	MA+30/9
Teacher /G1	Margolin, Anne	1	BA/19
Teacher /G1	Mele, Karen	1	BA/7
Teacher /G1	Townsend, Heather	1	BA/19
Teacher /G2	Gilmartin, Heather	1	MA+30/20
Teacher /G2	Navas, Monica	1	BA+30/11
Teacher /G2	Summitt, Rebecca	1	MA/17
Teacher /G2 ICS	Marmorato, Elizabeth **Transfer	1	MA/10
Teacher /G3	Addison, Lisa	1	BA+15/19
Teacher /G3	Codey, Susan	1	BA/19
Teacher /G3	Francisco, Corin	1	MA/10
Teacher /G3	Janowski, Tracey	1	MA/6
Teacher/Special Ed/G3 ICS	Micucci, Jennifer	1	MA/9
Teacher /G4	Bennett-Birmingham, Kaylee **Transfer	1	BA/4
Teacher /G4	Iaione, Robin **Transfer	1	MA/14

Teacher /G4	Mattison, Kathleen	1	MA+15/19
Teacher/Special Ed/G4 ICS	Putignano, Kristi	1	BA/5
Teacher /G5	Baggerly, Laura	1	BA/17
Teacher /G5	Hahn, Stephanie	1	BA/13
Teacher /G5	Morello, Christina	1	BA/15
Teacher/Special Ed/G5 ICS	Cocuzza, Michele	1	BA/11
Teacher /G6 Math	Baker, Kristin **Transfer	1	MA+45/19
Teacher /G6 ELA	Piccione, Tori	1	BA/6
Teacher /G6 SS	Tironi, Dawn	1	BA/19
Teacher /G6 Sci	Tyson, Marc	1	MA+30/20
Teacher/Spc Ed/G4-G6 RR	Deo, Beth	1	MA+15/19
Teacher /KG	Favreau, Lauri **Voluntary Transfer	1	MA+15/19
Teacher /KG	Fontana, Marlene	1	MA/13
Teacher /KG	O'Brien, Laurie	1	MA+45/19
Teacher/Special Ed/KG Inc	Burton, Erin **Transfer	1	MA+30/14
Teacher /PS	Sassaman, Erin	1	BA+15/5
Teacher/Special Ed/KG	Lynott, Andrea **Transfer	1	MA/4
Teacher/Special Ed/LLD	Wilkinson, Michele	1	BA/7
Teacher/Special Ed/MD	Maida, Herminia	1	BA/5
Teacher /RTI & Sign Lang.	Jacoby, Kathleen **Transfer	1	MA+30/11
Teacher /RTI	Scheiner, Beth	1	MA+30/19
Teacher/ESL	Eresman, Jessica	1	MA/14
Teacher/ESL	Quinones, Lizette	1	BA+15/19

Teacher/Art	Byrne, Ruth	1	BA/10
Teacher/GATE & Instrumental Music	Cagnassola, Jennifer **Transfer	1	MA/7
Teacher/GATE & Library & Media	Donaldson, Selena **Transfer	1	BA/6
Teacher/Health/PE	Jeppson, Melissa	1	MA/9
Teacher/Health/PE	Morgan, Eric	1	BA/15
Teacher/Movement	Florentine, Robin	1	MA+60/18
Teacher/Music-Vocal	Slate, Tanya	1	BA/19
Teacher/Speech	Magnuson, Matthew	1	MA/7
Teacher/Speech	Sylvester, Kaeleen	1	MA/3
Guidance/Guidance	Samuels, Danielle	1	MA+30/9
Teacher/Elementary/MD	Albiani, Stephanie **Transfer	1	MA/3
Teacher/Elementary/G2	Endrizzi, Kristen	1	BA+30/4
Teacher/Special Ed/G6 ICS	Connelly, Lauren	1	BA/2
Teacher/Elementary/G4	Linus, Lauren (<i>earns tenure 8/25/25</i>)	1	BA/4
Teacher/Elementary/G1 ICS	Mccrea-Iaione, Erin	1	BA/3
Teacher/Special Ed/PSD	Rothrock, Rachel	1	BA/4
Teacher/Elementary/PSD	Shipley, Jessica **Transfer	1	BA/4
1:1 Nurse	Williams, Maidahweh	1	BA/2

2. Motion to approve the appointment of the below **Administrative Staff** for the 2025-2026 school year, as recommended by the Superintendent.

Position Title/Subject	Employee Name	FTE
Supervisor of B&G	Kady, Joseph	1
Principal	Matias, Noreen	1
Asst. Principal (10 mos.)	Wilson, Gregory	1

3. Motion to approve the appointment of the below **Non-Affiliated Staff** for the 2025-2026 school year, as recommended by the Superintendent.

Position Title	Employee Name	FTE
Business Office / Superintendent Assistant **Transfer	Sliker, Megan	1
Personnel and Tech Coord.	Teets, Jennifer	1
School Secretary	Cosme, Mercedes	1
Certified Occupational Therapy Assistant	Dombroski, Aliana	0.6

4. Motion to approve the appointment of the below **Custodial Staff** for the 2025-2026 school year, as recommended by the Superintendent.

Position	Employee Name
Custodian	Allen, Joshua
Custodian	Allen, Julie
Custodian	Andrews, Daniel
Custodian	Nonez, Reginald

5. Motion to approve the appointment of the below **Paraprofessional Staff** for the 2025-2026 school year, as recommended by the Superintendent.

Position Title	Employee Name	FTE	Guide Step
Paraprofessional	Alicea, Julian	1	Assoc./2
Paraprofessional	Burns, Maureen	1	No Degree/6
Paraprofessional	Burrows, Claudia	1	Assoc./3
Paraprofessional	Cicala, Jennifer	1	No Degree/4
Paraprofessional	Creedon, Donna	1	Assoc./3
Paraprofessional	Dobbins, Victoria	1	No Degree/2
Paraprofessional	Heymann, Denise **Voluntary Transfer	1	No Degree/6
Paraprofessional	Maze, Barbara	1	Assoc./3
Paraprofessional	Osman, Rebecca C	1	Assoc./3
Paraprofessional	Profita, Michelle L	1	Bachelors/2
Paraprofessional	Seyfarth, Kerri	1	Bachelors/2
Paraprofessional	Valli, Giovanna M	1	Bachelors/4
Paraprofessional	Vitale, Yamir	1	Assoc./5
Paraprofessional	Cummins, Terri	1	No Degree/4
Paraprofessional	Sylvester, Thomas	1	Bachelors/2

6. Motion to approve the appointment of the below PLC Team Leaders for the 2025-2026 school year at an annual stipend of \$2,500, as recommended by the Superintendent.

Laurie O'Brien	Grade KG
Karen Mele	Grade 1
Rebecca Summit	Grade 2
Susan Codey	Grade 3
Robin Iaione	Grade 4
Stephanie Hahn	Grade 5
Marc Tyson	Grade 6
Tanya Slate	Special Areas

7. Motion to approve the below **Extended School Year (ESY) Staff** for Summer 2025, to be paid in accordance with the MEA Collective Bargaining Agreement, as recommended by the Superintendent.

ESY Teachers:	Stephanie Albiani
	Erin Burton
	Michele Cocuzza
	Beth Deo
	Herminia Maida
	Rachel Rothrock
	Michelle Wilkinson
ESY Paraprofessionals:	Claudia Burrows
	Jen Cicala
	Donna Creedon
	Victoria Dobbins
	Lauri Favreau
	Barbara Maze
	Michelle Profita
	Tommy Sylvester
	Yamir Vitale

8. Motion to approve the appointment of **Kelly Morris** to the position of School Business Administrator / Board Secretary, and to further approve an employment agreement with an annual salary of \$133,900 effective July 1, 2025 to June 30, 2026, which has been approved by Rosalie S. Lamonte, Executive County Superintendent, as recommended by the Superintendent.
9. Motion to approve the termination of **Employee #9684**, effective April 30, 2025, as recommended by the Superintendent.
10. Motion to approve the appointment of **Joseph Schneider** to the position of Treasurer, effective May 1, 2025 to June 30, 2026, with an annual salary of \$5,400 beginning July 1, 2025, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Township Liaison Agenda

Township Chair: Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Judy Irwin

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the **payment of bills** for the period of April 11, 2025 through May 6, 2025, as presented, in the amount of \$1,107,318.76.
2. Motion to approve **line item transfers** for the month of April 2025 in the amount of \$12,600.00.
3. Motion to acknowledge receipt of the monthly certification of the Board Secretary for **August 2024**, and after review of the **Board Secretary's and August 2024 Treasurer's Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c) 3 and 4, and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

4. Motion to acknowledge receipt of the monthly certification of the Board Secretary for **September 2024**, and after review of the **Board Secretary’s and September 2024 Treasurer’s Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c) 3 and 4, and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
5. Motion to acknowledge receipt of the monthly certification of the Board Secretary for **October 2024**, and after review of the **Board Secretary’s and October 2024 Treasurer’s Reports**, certify that no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10 (c) 3 and 4, and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year, and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).
6. Motion to approve the **2025/2026 Renewal Premium Rates** for the Mansfield Township School District employee benefits program as follows:

Annual Premiums				
2025-26	Family	2 Adults	Parent/Child	Single
Horizon Medical	\$38,133.72	\$28,218.84	\$21,863.40	\$13,004.40
Horizon Rx	\$10,767.36	\$7,967.64	\$7,036.32	\$4,156.68
EHP Medical	\$34,511.40	\$25,538.16	\$19,786.56	\$11,768.88
EHP Rx	\$10,767.36	\$7,967.64	\$7,036.32	\$4,156.68
EHP Total	\$45,278.76	\$33,505.80	\$26,822.88	\$15,925.56
GSP Medical	\$33,061.80	\$24,465.48	\$18,955.56	\$11,274.72
GSP Rx	\$10,767.36	\$7,967.64	\$7,036.32	\$4,156.68
GSP Total	\$43,829.16	\$32,433.12	\$25,991.88	\$15,431.40
Delta Dental	\$21,438.72	\$13,357.44	\$13,357.44	\$7,849.44
VSP	\$3,016.80	\$1,833.12	\$1,833.12	\$3,016.80

7. Motion to approve the **2025/2026 Student Transportation Agreement Renewals** as listed below.

Contractor	Route	Annual Cost
Krapf	B	\$37,900.80
Krapf	WH8	\$38,111.36
Krapf	I	\$38,422.80
Krapf	WH29	\$38,636.26
Krapf	O	\$37,900.80
Krapf	WH10	\$38,111.36
Krapf	SH1	\$2,172.00
		\$231,255.38
Snyder	A-1	\$25,008.63
Snyder	E-1	\$25,008.63
Snyder	J-1	\$25,008.63
Snyder	K-1	\$25,008.63
Snyder	M	\$31,055.40
Snyder	X-1	\$25,008.63
Snyder	Y-1	\$25,008.63
Snyder	WH-13	\$25,008.63
Snyder	WH-9	\$25,008.63
Snyder	WH-26	\$25,008.63
Snyder	WH-7	\$25,008.63
Snyder	WH-20	\$25,008.63
Snyder	WH-6	\$25,008.63
Snyder	SN1	\$36,862.20
Snyder	SN2	\$35,074.80
		\$403,095.96

8. Motion to approve the **2025/2026 Transportation Jointure Agreement** between the Mansfield Township Board of Education (host) and Warren Hills Regional Board of Education (joiner) for the provision of Student Transportation, as presented below, as recommended by the Superintendent.

Contractor	Route ID	Joiner Cost
Krapf	WH8	\$ 38,111.40
Krapf	WH29	\$ 38,635.20
Krapf	WH10	\$ 38,111.40
Krapf	SH1	\$ 2,172.60
Snyder	WH13	\$ 25,009.20
Snyder	WH9	\$ 25,009.20
Snyder	WH26	\$ 25,009.20

Snyder	WH7	\$ 25,009.20
Snyder	WH20	\$ 25,009.20
Snyder	WH6	<u>\$ 25,009.20</u>
		\$267,085.80

9. Motion to approve the **2025/2026 Budget** as follows:

WHEREAS, the 2025/2026 school budget includes sufficient funds to implement the proposed planning process as described in this district’s Annual Report pursuant to N.J.S.A.18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards; and

WHEREAS, the 2025/2026 school budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE BE IT RESOLVED the Mansfield Township School District Board of Education approves the 2025/2026 school budget in the amount of \$13,648,524 as follows:

General Fund.....	\$12,879,058
Special Revenue Fund	\$ 301,515
Debt Service	\$ 467,951
Total Budget	\$13,648,524
General Fund Taxes To Be Raised	\$6,760,650 (2%)
Debt Service Taxes To Be Raised	\$292,313

BE IT FURTHER RESOLVED that the Mansfield Township School District Board of Education authorizes a withdrawal of \$380,000 from Capital Reserve in accordance with N.J.A.C. 6A:23A-14.1(h) for the following purposes: sealing and caulking of outside roof and door panels and installation of an above ground oil storage tank; and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards; and

BE IT FURTHER RESOLVED that the Mansfield Township School District Board of Education will deposit \$66,751 of excess surplus to the Capital Reserve for future funding of capital projects as listed in the District’s approved long range facility plan and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards; and

BE IT FURTHER RESOLVED that the Mansfield Township School District Board of Education authorizes a withdrawal of \$150,000 from Maintenance Reserve for the following purposes: repairs and upgrades to existing boiler system; and

BE IT FURTHER RESOLVED that the Mansfield Township School District Board of Education authorizes a withdrawal of \$150,000 from Unemployment Reserve for general fund expenditures; and

BE IT FURTHER RESOLVED that the Mansfield Township School District Board of Education accepts a Health Care Adjustment in the amount of \$2,796 and acknowledges that these funds are not allocated for the 2025-2026 school year budget; rather, they will roll to banked cap for availability in the next three fiscal years, and

BE IT FURTHER RESOLVED that the maximum general fund travel allowance for the 2025/2026 school year shall be established at \$38,000, and the maximum regular business travel amount shall not exceed \$2,000 per employee; and

BE IT FURTHER RESOLVED that the schedule of tax levy payments will be as follows for the 2025-2026 fiscal year:

Date	Monthly Payment General Fund	Monthly Payment Debt Service	Total Due Monthly
July 15, 2025	\$539,028.08	\$43,846.95	\$582,875.03
August 15, 2025	\$539,028.08		\$539,028.08
September 15, 2025	\$539,028.08		\$539,028.08
October 15, 2025	\$539,028.08		\$539,028.08
November 15, 2025	\$539,028.08		\$539,028.08
December 15, 2025	\$539,028.08		\$539,028.08
January 15, 2026	\$539,028.08	\$248,466.05	\$787,494.13
February 15, 2026	\$539,028.08		\$539,028.08
March 15, 2026	\$539,028.08		\$539,028.08
April 15, 2026	\$539,028.08		\$539,028.08
May 15, 2026	\$539,028.08		\$539,028.08
June 15, 2026	\$539,028.08		\$539,028.08
	\$6,468,337.00	\$292,313.00	\$6,760,650.00

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheny					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				

Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Public Comment

Public Comment, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, June 12, 2025 - Regular Business Meeting
 Thursday, August 21, 2025 - Regular Business Meeting

Executive Session (if needed)

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.