MANVILLE BOARD OF EDUCATION
MANVILLE, NEW JERSEY

MINUTES – REGULAR MEETING

March 19, 2025 – 7:00 PM – MHS Cafeteria A

A meeting of the Board of Education will be held this day in the Manville High School Cafeteria A. The order of business and agenda for the meeting is:

I. **CALL TO ORDER** – Board of Education President Justina Breen - **7:01 p.m.**

II. **OPEN PUBLIC MEETING STATEMENT** – Ms. Breen

Adequate notice of this meeting in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," has been provided by action of the Board of Education at its Regular Meeting on January 26, 2025, notices to the Courier News circulated in the school district and a posted notice to this effect on the Board of Education website and building bulletin board, Administrative Headquarters,1100 Brooks Boulevard, Manville, New Jersey.

III. **PLEDGE OF ALLEGIANCE, MOMENT OF REFLECTION, AND READING OF THE MISSION STATEMENT**

We believe in the potential of our students, the ability of our teachers and administrators, and the support of our parents and community. Every child. Every day.

The Pledge of Allegiance and reading of the Mission Statement were read by Ms. Breen. There was no Moment of Reflection.

IV. **ROLL CALL:**

Present:	**Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming (left at 7:11 p.m., returned at 8:32 p.m.), Timothy Kenyon, Sharon Lukac, Louis Petzinger**
Also Present:	**Dr. Jamil Maroun, Superintendent; Mr. Devanshu L. Modi, Assistant Business Administrator/Board Secretary; and Mr. Paul Roth, Interim Business Administrator**
Absent:	**Ms. Kelli Eppley, Assistant Superintendent**

V. **APPROVAL OF MINUTES** – RESOLVED, the Board of Education approves the regular and executive session minutes of the following meeting: February 26, 2025

Ms. Breen made a motion to approve the minutes. The motion was seconded by Ms. Babich and approved by roll call vote as follows:

AYES:	**Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac, Louis Petzinger**
NAYES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

VI. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

At approximately 7:03 p.m., Ms. Breen made a motion to enter Closed Session. Items discussed would be in reference to item #2 listed below. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

Motion by Ms. Breen, second by Mrs. Antonelli, the Board of Education of the Manville School District in the County of Somerset will adjourn into a closed meeting to discuss the item(s) 2, which fall(s) within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule.*
2. *Individual privacy*
3. *Collective bargaining agreements*
4. *Purchase or lease of real property if public interest could be adversely affected*
5. *Investment of public funds if public interest could be adversely affected*
6. *Tactics or techniques utilized in protecting public safety and property*
7. *Pending or anticipated litigation*
8. *Attorney-client privilege*
9. *Personnel - employment matters affecting a specific prospective or current employee*

BE IT RESOLVED that the Board will now go into private session to discuss Matters rendered confidential by Federal Law, State Law, or Court Rule and Individual privacy, pending or anticipated litigation, Attorney-client privilege, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of this private session will not be disclosed until the need for confidentiality no longer exists.

All appropriate persons, who may be discussed in private session, have been adequately notified.

X We anticipate board action to be taken following the Executive Session
__ We do not anticipate board action to be taken following the Executive Session

At approximately 8:07 p.m., Ms. Breen made a motion to end Closed Session. The motion was seconded by Ms. Babich and approved by unanimous voice vote.

VII. SUPERINTENDENT'S REPORT & PRESENTATIONS – Dr. Jamil Maroun

- Suspension Report/HIB Report
- General Updates
- Budget Presentation

Dr. Maroun reported on the following items:

- **District & BOE Goals**
- **Suspension Report/HIB Report**
- **Budget Presentation - with Mr. Paul Roth & Mr. Devanshu L. Modi**
- **General Updates**
  - **Student Art Show - March 13, 2025**
  - **MHS Hall of Fame - March 21, 2025**
  - **Shamrock Shenanigans - March 29, 2025**
  - **MHS Musical - All Shook Up - April 10, 11, 12, 2025**
  - **Upcoming Events**
    - **NJ Special Olympics - May 10, 2025**

Student Representative Fuirz Honor reported on the following items:

- **Mr. Manville Nominees**
- **Wrestling Updates**
- **Basketball Updates**
- **Pie A Teacher**
- **Environmental Club**
- **Other Events:**
  - **3 / 2 - 3 / 8 - School Social Worker Week**
  - **3 / 5 - Read Across America Pajama Night @ Manville Library**
  - **3 / 5 - Drama Club Field Trip**
  - **3 / 6 - ABIS/MHS Annual Pops Concert**
  - **3 / 11 - Winter Sports Awards**
  - **3 / 13 - Q&A With Senator Corey Booker**
- **Other Events:**
  - **3 / 31 - Latino Literacy Club**
  - **4 / 7 - 4 /11 - Penny Wars**
  - **4 / 10 - 4 / 13 - Drama Club Presentation of All Shook Up**
  - **4 / 14 - 4 / 17 - Spring Spirit Week**
  - **4 / 17 - Class Comps**
  - **4 / 18 - 4 / 25 - Spring Break**

VIII. PUBLIC COMMENT – The Board of Education President will invite questions and comments from the public on agenda items. Comments are limited to three minutes per speaker. Individuals wishing to speak must state their name and address. All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect, for the dignity and privacy rights of others whose legal rights may be affected.

At approximately 9:17 p.m., Ms. Breen motioned to open the meeting to the public. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.

No Comments.

At approximately 9:18 p.m. Ms. Breen motioned to close the meeting to the public. The motion was seconded by Mr. Petzinger and approved by unanimous voice vote.

IX. COMMITTEE REPORTS:

A. Policy Committee: Sharon Lukac, Chairperson

Mrs. Lukac reported on the Policy Committee meeting held on 3/10/25.

Mrs. Lukac moved item A-1 as follows:

A-1 RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the following policies/regulations for the first read:

Policy 0131	Bylaws, Policies, and Regulations
Policy 0132	Executive Authority
Policy 0145	Board Member Resignation and Removal (M)
Policy 0167	Public Participation in Board Meetings
Policy 0168	Recording Board Meetings
Policy 0169.02	Board Member Use of Social Networks
Policy 0171	Duties of Board Member President and Vice President

Policy 0173	Duties of Public School Account
Policy 1310	Employment of School Business Administrator
Policy 1330	Evaluation of SBA (M)
Policy 1350	Incapacity of SBA
Policy 1620	Administrative Employment Contracts (M)
Policy 1642	Earned Sick Leave Law (M)
Policy 1643	Family Leave (M)
Policy 2132	School District Goals and Objectives
Policy 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)
Policy 2415.20	Every Student Succeeds Act Complaints (M)
Policy 2431.3	Heat Participation Policy for Student-Athlete Safety (M)
Policy 2435	NJSIAA Random Testing for Athletes
Policy 2460	Special Education (M)
Reg 2460.1	Special Education - Location, Identification, and Referral (M)
Policy 2467	Surrogate Parents and Resource Family Parents (M)
Policy 3159	Teaching Staff Member/School District Responsibilities (M)
Policy 3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
Policy 4125	Employment of Support Staff Members
Policy 5305	Health Services Personnel (M)
Policy 6115.02	Federal Awards/Funds Internal Controls-Mandatory Disclosures (M)
Policy 6115.04	Federal Funds Duplication of Benefits
Policy 6360	Political Contributions
Policy 6440	Cooperative Purchasing
Policy 6480	Purchase of Food Supplies
Policy 7434	Smoking in School Buildings and on School Grounds (M)
Policy 7450	Property Inventory (M)
Policy 7481	Unmanned Aircraft Systems (UAS also known as drones)
Policy 7510	Use of School Facilities (M)
Policy 8220	School Day (M)
Policy 8820	Opening Exercises/Ceremonies
Policy 9150	School Visitors

The motion was seconded by Mr. Kenyon and approved by roll call vote as follows:

AYES:	**Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac, Louis Petzinger**
NAYES:	**None**
ABSTAIN:	**None**
ABSENT:	**None**

B. Curriculum and Instruction Committee: Louis Petzinger, Chairperson

Mr. Petzinger reported on the Curriculum and Instruction Committee meeting held on 3/4/25.

Mr. Petzinger moved items B-1 through B-4 as follows:

B-1 BE IT RESOLVED that the Board of Education affirms the Superintendent of Schools decision as reported on HIB received at its regularly scheduled Board of Education meeting on February 21, 2025 regarding student case numbers:

- 285511_RES_01132025
- 286040_ABI_01222025
- 287379_WES_02112025

- 287003_WES_02052025

B-2 RESOLVED, the Board of Education approves the following professional development for school district employees pursuant to N.J.S.A. 18A:11-12, N.J.A.C. 6A:23A-7, and Board of Education Policy 6471:

Line Item	Employee	Event (s)	Location	Date (s)	Estimated Cost	Budget Source
A	Dorothy Eason	NJASA/NJPSA/FEA 8th Annual Women's Leadership Conference 2025	Somerset, NJ	April 7 & 8, 2025	Registration: $459.00 Mileage: $4.14	11-000-251-890-000-001-000 11-000-230-580-080-000-000
B	Alicia Rissmiller	NJASA/NJPSA/FEA 8th Annual Women's Leadership Conference 2025	Somerset, NJ	April 7 & 8, 2025	Registration: $459.00 Mileage: $4.14	11-000-251-890-000-001-000 11-000-230-580-090-000-000
C	Christina Sulewski	3rd Annual Youth Mental Health Equity Summit	New Brunswick, NJ	April 15, 2025	Registration: N/A Mileage: $12.31	11-000-223-580-050-000-000
D	Jennifer Pisano	Math Matters- MTSS Strategies for Intervention & Inclusion	New Brunswick, NJ	April 8, 2025	Registration: $149.00 Mileage: $13.16	20-235-200-500-000-065-025 11-000-223-580-065-000-000
E	Christine Warian	Engaging, Managing, & Motivating Hard To Reach Students	Edison, NJ	March 26, 2025	Registration: $199.00 Mileage: $17.01	20-270-200-500-000-000-000 11-000-223-580-090-000-000
F	Randi Sullivan	NJASC Advisors Workshop	East Windsor, NJ	March 24, 2025	Registration: $35.00 Mileage: $22.56	20-270-200-500-000-000-000 11-000-223-580-050-000-000
G	Samantha Harris	NJASC Advisors Workshop	East Windsor, NJ	March 24, 2025	Registration: $35.00 Mileage: $22.56	20-270-200-500-000-000-000 11-000-223-580-050-000-000
H	Samantha Kosty	NJ School Counselor Association Spring Conference	Union, NJ	April 22, 2025	Registration: $45.00 Mileage: $32.29	11-000-223-320-000-000-000 11-000-230-580-000-000-000
I	Kelli Eppley	NJ Promising Summit	Rutgers Piscataway, NJ	April 7, 2025	Registration: N/A Mileage: $10.34	11-000-230-580-000-000-000
J	Jamil Maroun	NJ Promising Summit	Rutgers Piscataway, NJ	April 7, 2025	Registration: N/A Mileage: $10.34	11-000-230-580-000-000-000
K	Rebecca Fosbre	NJ Promising Summit	Rutgers Piscataway, NJ	April 7, 2025	Registration: N/A Mileage: $10.34	11-000-230-580-000-000-000
L	Christa	NJ Promising	Rutgers Piscataway,	April 7, 2025	Registration: N/A	

	Mawn	Summit	NJ		Mileage: $10.34	11-000-230-580-000-000-000
M	Jamil Maroun	NJASA/NJAPSA 2025 Spring Leadership Conference	Caesars Hotel & Conference Center Atlantic City, NJ	May 14-16, 2025	Registration: N/A Mileage: $112.05 Hotel: $200.00 Parking/Tolls: $30.00 (approx) M&I: $147.50	11-000-251-890-000-002-000
N	Kieran Bonsignore	2025 NJMEA Conference	Atlantic City, NJ	February 21 & 22, 2025	Registration: N/A Mileage: $110.92	11-000-223-580-065-000-000
O	Jaime Antonio Bravo	WAIS Training	Bridgewater, NJ	March 27, 2025	Registration: $182.00 Mileage: $5.08	11-000-251-590-000-000-000 11-000-223-580-065-000-000
P	Ifat Sade	WAIS Training	Bridgewater, NJ	March 27, 2025	Registration: $182.00 Mileage: $5.08	11-000-251-590-000-000-000 11-000-223-580-090-000-000
Q	Amanda Kix	WAIS Training	Bridgewater, NJ	March 27, 2025	Registration: $182.00 Mileage: $5.08	11-000-251-590-000-000-000 11-000-223-580-050-000-000

B-3 RESOLVED, the Board of Education approves the following Field Trips pursuant to Board of Education Policy 2340:

Line Item	Date (s)	Destination/Travel Mode	Grade Level	Subject Matter
A	September 20, 2025	Scotch Plains/Fanwood HS Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
B	September 27, 2025	JP Stevens HS, Edison Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
C	October 4, 2025	Piscataway, HS Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
D	October 18, 2025	East Brunswick HS Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
E	October 25, 2025	Union HS Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
F	November 2, 2025	TCNJ, Ewing, NJ Transportation: TBD	*Grade: 7-12* *MHS Marching Band*	Marching Band students will compete with other schools in the area
G	May 28, 2025	Six Flags Great Adventure Jackson, NJ	*Grade: 9-12*	NJ Association of Student

		Transportation: Road to Success Bus	*MHS Student Council*	Council Awards Ceremony
H	May 8, 2025	Seton Hall University Transportation: Conover Transportation Bus Services	*Grades: 11-12*	Middle Earth College readiness program
I	May 20 & 21, 2025	Duke Farms Transportation: Bus provided by Duke Farms	*Grades: 10-12*	Students will study ecosystems and invasive species
J	April 12, 2025	Sandy Hook, NJ Transportation: Grant NMEA Blue Bus	*Grades: 6-12*	Students will study climate change standards
K	April 29, 2025	Duke Farms Transportation: Bus provided by Duke Farms	*Grade: 7* *Data Dash*	Students will collect data and analyze using different methods

B-4 RESOLVED, the Board of Education approves the following positions for the 2024-2025 School Year, with staff as indicated:

Line Item	Position	Program	Compensation	Dates	Budget Source
A	Up to Six (7) AP Teachers	Mock Testing Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025	20-231-100-101-080-000-000

The motion was seconded by Mrs. Lukac and approved by roll call vote as follows:

AYES: **Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac, Louis Petzinger**
NAYES: **None**
ABSTAIN: **None**
ABSENT: **None**

C. Personnel Committee: Justina Breen, *Chairperson*

Ms. Breen reported on the Personnel Committee meeting held on 3/19/25.

Ms. Breen moved items C-1 through C-8 as follows:

WHEREAS the Superintendent of Schools has recommended certain appointments, payments, and leaves of absence, now, therefore be it.

C-1 RESOLVED, the Board of Education approves the following Leaves of Absence, Resignations, and Retirements as per the recommendation of the Superintendent:

Line Item	Name	Position	Action	Effective Dates
A	Paul Roth	Interim Business Administrator - District	Resignation	March 24, 2025
B	Patricia McGinley	Teacher MHS	Resignation	August 31, 2025

C	Kathryn Milewski	Speech Language Specialist MHS	Resignation	June 30, 2025
D	Emp # 6557	Lunch Aide, P/T Weston	Unpaid Medical Leave of Absence	February 7 - March 31, 2025

C-2 RESOLVED, the Board of Education approves the following person in the position and with terms as stated pending satisfactory completion of employment requirements as per the recommendation of the Superintendent:

Line Item	Name	Position	Certificate	Compensation	Effective Dates
A	Devanshu Modi	Business Administrator / Board Secretary District	CE, School Business Administrator	$139,750	March 24, 2025
B	Noah Torino	Teacher MHS *Leave Replacement*	Std, Health & Physical Education Std, Drivers Education	BA+15, Step 3 $61,660	April 14 - June 30, 2025
C	Jennifer Fraley	Instructional Assistant, P/T Weston	Substitute certificate	Step 2, $28.40 per hour	March 20, 2025

C-3 RESOLVED, the Board of Education approves the following staff members in the position and with terms as stated as per the recommendation of the Superintendent:

Line Item	Name	Position	Compensation	Effective Dates
A	Patricia Poto	Hall Monitor Weston	$30.67 per hour not to exceed 30 minutes per day	February 5, 2025, through March 31, 2025
B	Julia T.M-Bowie	Family ESL Tutoring	$55 per hour not to exceed 25 hours	2024-2025 School Year
C	Ellie Wolf	ESL Tutoring	$55 per hour not to exceed 25 hours	2024-2025 School Year
D	Kira Moebius	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025
E	Maureen Stephen	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025
F	Stefani Villa	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025
G	Kevin Caldwell	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025

H	Rachel Gottfried	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025
I	Zach Tall	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025
J	William Kurzius	Mock Testing for Advanced Placement	Up to Four (4) hours per exam @ $55.00 Per hour	April 2025

C-4 RESOLVED, the Board of Education approves the following Advisor/Coach positions with staff members as follows as per the recommendation of the Superintendent:

Line Item	Name	Position	Compensation (As Per MEA Contract)	Effective Dates
A	Carlos Tapia	ABIS Softball Coach Volunteer	Volunteer	2024-2025 School Year

C-5 RESOLVED, the Board of Education approves the following Substitute rates for the 2024-2025 school year as per the recommendation of the Superintendent:

Position	Compensation	Period
Substitute	Long Term: $215 Per Day Teacher: $165 Per Day Inst. Asst: $130 Per Day	April 1, 2025 - June 30, 2025

C-6 RESOLVED, the Board of Education approves the following Substitutes for the 2024-2025 school year with compensation as stated, pending satisfactory completion of employment requirements as per the recommendation of the Superintendent:

Line Item	Name	Position	Compensation	Period
A	Ella Bandola	Substitute	Long Term: $215 Per Day Teacher: $165 Per Day Inst. Asst: $130 Per Day	2024-2025 School Year

C-7 RESOLVED, the Board of Education approves Christine Mederos, District Librarian, to oversee the library operations at Weston Elementary School and Roosevelt School for the 2024-2025 School Year as per the recommendation of the Superintendent.

C-8 RESOLVED, the Board of Education approves the return from a leave of absence under FMLA for employee ID # 6893, effective March 17, 2025.

The motion was seconded by Ms. Erickson and approved by roll call vote as follows:

AYES: **Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac, Louis Petzinger**
NAYES: **None**
ABSTAIN: **None**
ABSENT: **None**

D. Finance and Facilities Committee: Rikki Erickson, *Chairperson*

Ms. Erickson reported on the Finance and Facilities Committee meeting held on 3/13/25.

Ms. Erickson moved item D-1 and D-5 as follows:

D-1 CAFETERIA CLAIMS

RESOLVED, the Board of Education approves the following Cafeteria Claims for payment:

Check #	Date	Vendor	Amount
3308	2/25/2025	Christine Karabinchak	$220.20
		TOTAL	$220.20

D-5 ACCEPTANCE OF DONATION

RESOLVED, the Board of Education acceptance and appreciation for the following donations for the Insight Professional Development Event:

Line Item	Amount/Items	Value	Organization	Use
A	9th generation iPad (64GB)	$290	Tutored by Teachers	Raffle Giveaway for Insight participants
B	Breakfast	$4650	Tutored by Teachers	Meal for Insight participants
C	Various Snacks	$2025	Amplify	Meal for Insight participants
D	Lunch	$7000	Aramark	Meal for Insight participants
E	Set of Wipebooks	$150	Wipebook	Raffle Giveaway for Insight participants
F	Miscellaneous School Supplies	$1650	Grammarly	Supplies to fill swag bags for Insight participants
G	Miscellaneous School Supplies	$4000	Cascade	Supplies to fill swag bags for Insight participants
H	Makedo Kits (2)	$50	Cascade	Raffle Giveaway for Insight participants
I	Ipevo Document Camera	$100	SHI	Raffle Giveaway for Insight participants
J	Headset	$150	SHI	Raffle Giveaway for Insight participants
K	Model Magic Class Set	$75	SHI	Raffle Giveaway for Insight participants
L	Flexible Furniture	$24,402	Meteor Education	Flexible furniture for pilot classroom

The motion was seconded by Ms. Breen and approved by roll call vote as follows:

AYES: **Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Timothy Kenyon, Sharon Lukac**

NAYES: **None**

ABSTAIN: **Louis Petzinger**
ABSENT: **None**

Ms. Erickson moved items D-2, D-3, D-4 and D-6 through D-23 as follows:

D-2 BOARD SECRETARY & TREASURER REPORTS AND BOARD CERTIFICATION
RESOLUTION

WHEREAS, the Board of Education has received the reports of the treasurer and secretary for the month of February 2025;

WHEREAS, these reports show the following balances on February 28, 2025:

Fund	Cash Balance	Appropriation Balance
(10) General Current Expense Fund	$13,844,893.33	
(11) Current Expense		$4,617,236.98
(12) Capital Outlay		$48,419.62
(13) Special Schools		$20,713.08
(20) Special Revenue Fund	$2,669,086.49	$3,286,065.87
(30) Capital Projects Fund	$274,827.07	$84,123.75
(40) Debt Service Fund	$0.00	$0.00
TOTAL	$16,788,806.89	$8,056,559.30

and

WHEREAS, in compliance with N.J.A.C.6:20-2A.1(d) the Business Administrator/secretary has certified that, as of the date of the reports, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education, now, therefore, be it
RESOLVED, the Board of Education accepts the above referenced reports and certifications and orders that they be attached to and made part of the record of this meeting, and be it
FURTHER RESOLVED, in compliance with N.J.A.C.6:20-2A.10(e), the Board of Education certifies that, after review of the secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6:20-2A.10(a)(1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

D-3 CLAIMS FOR PAYMENT

RESOLVED, the Board of Education approves payment of the following bills and direct that a complete list of these bills be attached to and made part of these minutes:

Fund		Check Numbers	Amount
General Fund	#10		$3,160,560.35
Special Revenue Fund	#20		$342,663.86
Capital Projects Fund	#30		

Debt Service Fund #40		
TOTAL		$3,503,224.21

D-4 BUDGET TRANSFERS RESOLUTION

RESOLVED, the Board of Education ratifies the following transfers between budget line items that have been approved by the Superintendent of Schools and reports them to the Board of Education for the month ending February 2025.

D-6 FACILITY USE REQUEST

RESOLVED, the Board of Education approves the following Facility Use:

Line Item	Organization	Program	Location	Date	Time	Fees
A	Manville Recreation	Spring Sports Practice	ABIS Cafeteria	3/10/2025-4/3/2025	6:30pm.-9:00p.m.	N/A

D-7 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with ABC Trans Corp. for the following field trips totaling $774:

Line Item	Trip #	Date	Destination	Price
A	CT2412	3/20/2025	Rowan University	$774.00
			Total	$774.00

D-8 APPROVAL OF JOINT TRANSPORTATION

RESOLVED, the Board of Education approves the Joint Transportation Agreement with Road to Success, LLC for the following field trips totaling $1,085:

Line Item	Trip #	Date	Destination	Price
A	CT2432	5/28/2025	Six Flags	$1,085.00
			Total	$1,085.00

D-9 APPROVAL OF TRANSPORTATION ROUTES FOR THE 2024/2025 SCHOOL YEAR

RESOLVED, the Board of Education approves the following transportation routes for the 2024/2025 school year:

Line Item	Route #	Bus Contractor	Destination	Total Per Diem Amount
A	Q5289	Good Dove, LLC	Rutgers Day School	$258.00

D-10 TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2025-2026

WHEREAS, the Manville Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Manville Board of Education established $15,000 as the maximum travel amount for the current school year and has expended $12,600 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of $15,000 for the 2025-2026 school year.

D-11 BUDGET

The Superintendent recommends approval to adopt the Tentative Budget for FY 2025-2026:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

BE IT RESOLVED, by the Manville Board of Education, County of Somerset, that the 2025-2026 District Budget be approved. This tax levy represents a 0% increase over last year.

	General Fund	Special Revenue	Debt Service	Total
2025-2026 Total Expenditures	45,750,693	5,497,451	0	51,248,144
Less Anticipated Revenue	30,094,677	5,497,451	0	35,592,128
Taxes to be raised	15,656,016	0	0	15,656,016

And to advertise said tentative budget in the Courier News in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Manville High School Cafeteria, 1100 Brooks Blvd., Manville New Jersey, April 30, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

D-12 LEGAL COSTS

WHEREAS, the Manville Board of Education legal expenses exceed 130% of the state average per pupil costs ($66 per pupil) and;

WHEREAS, N.J.A.C. 6A:23A-5.2 requires districts that exceed 130% of state average per pupil costs to implement procedures to reduce legal expenses;

THEREFORE BE IT RESOLVED, that the Manville Board of Education acknowledges the following procedures to be implemented by the Manville Administration:

- Employees authorized to contact legal counsel are the Superintendent, Business Administrator / Board Secretary, Director of Special Education, and the Principal.
- Administration will refer to board policy and administrative regulations before contacting legal counsel.
- Requests will be approved by the Superintendent before contacting legal counsel.
- A log will be maintained containing the date of contact, legal name of counsel, issue discussed and length of contact.
- Legal invoices will be reviewed by authorized employees before payment is rendered.

D-13 APPROVAL OF FUNDRAISER

RESOLVED, the Board of Education approves the selling of glazed donuts by the dozen, on/off school grounds, to benefit the Manville High School Class of 2026 for general class funds.

D-14 APPROVAL OF CONTRACT WITH FRONTLINE EDUCATION

RESOLVED, the Board of Education approves the contract with Frontline Education for the 2025-2026 school year in the amount not to exceed $60,000.00 for the following modules:

Module	Amount	Account
IEP Direct	$24,099.11	11-000-219-320-000-000-000
Applicant Tracking	$9,796.79	11-000-252-330-000-000-000
Absence & Substitute Management	$10,143.08	11-000-252-330-000-000-000
Employee Evaluation Management	$8,147.90	11-000-252-330-000-000-000
504 Program Management	$1,050.00	11-000-219-320-000-000-000

D-15 NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION (NJSIAA) HIGH SCHOOL WRESTLING CHAMPIONSHIPS

RESOLVED, the Board of Education approves the following staff members and parents of competing wrestlers to attend the NJSIAA High School Wrestling Championships in Atlantic City, NJ from March 5 - March 8, 2025;

FURTHER RESOLVED, the Board of Education approves the hotel fees for such staff members and parents of competing wrestlers:

Staff Members - Patrick Gorbatuk *(Coach) (Hotel: $694.15)*
Parents - Tracy Freitag *(Hotel: $523.72)*

D-16 APPROVAL OF CONTRACT WITH SYSTEMS 3000, INC.

RESOLVED, the Board of Education approves the one year contract (7/1/2025 - 6/30/2026) with Systems 3000, Inc. for fund accounting, personnel and payroll software, in the amount not to exceed $27,010.00.

D-17 APPROVAL OF AGREEMENT WITH INSTITUTE FOR MULTI-SENSORY EDUCATION

RESOLVED, the Board of Education approves additional vouchers in the amount of $22,000, for comprehensive OG Plus, Morphology, or Phonological Plus course voucher for the school year 2024-2025, in a year to date amount not to exceed $72,000.

D-18 SEMI CORRECTIVE ACTION PLAN

WHEREAS, the Manville Board of Education met 78 percent parental consent response and 67 percent of budgeted reimbursement revenue by June 30, 2024;

Now Therefore Be It Resolved that the Manville Board of Education approves the SEMI Corrective Action Plan as shown on ***Addendum I.***

D-19 APPROVAL OF CONTRACT WITH AOPS INCORPORATED

RESOLVED, the Board of Education approves the contract with AoPS Incorporated for the period February 26, 2025 through August 26, 2026, in the amount not to exceed $3,060.

D-20 APPROVAL OF CONTRACT WITH HEWLETT PACKARD ENTERPRISE FINANCIAL SERVICES COMPANY

RESOLVED, the Board of Education approves the three-year contract with Hewlett Packard Enterprise Financial Services Company for the Barracuda Message Archiver Subscription in the amount not to exceed $24,000.

D-21 ACCEPT THE EARTH SHARE NJ AWARD

RESOLVED, the Board of Education accepts the Earth Share NJ Award in the amount up to $500 for transportation for the 6th grade STEM trip to Lake Hopatcong Foundation on May 11, 2025 *(budget source: 20-025-223-320-000-000-000)*

D-22 APPROVAL OF CONTRACT WITH AMIRA LEARNING

RESOLVED, the Board of Education approves the contract with Amira Learning for reading assess and tutor-student accounts and teacher licenses for the period 3/1/25 through 6/30/25, in the amount not to exceed $800.

D-23 APPROVAL OF SUBMISSION OF SUMMER SPONSOR APPLICATION

RESOLVED, the Board of Education authorizes the School Business Administrator to submit the Summer Sponsor Application to the NJ Department of Agriculture.

The motion was seconded by Ms. Breen and approved by roll call vote as follows:

AYES:	**Lisa Antonelli, Debra Babich, Justina Breen, Tyler Canica, Rikki Erickson, Kimberly Fleming, Sharon Lukac, Louis Petzinger**
NAYES:	**Timothy Kenyon**
ABSTAIN:	**None**
ABSENT:	**None**

X. PUBLIC COMMENT - The Board President will invite questions and comments from the public.

At approximately 9:34 p.m., Ms. Breen moved that the meeting be opened to the public for comment. The motion was seconded by Mrs. Lukac and approved by unanimous voice vote.

Ms. Breen invited questions and comments from the public.

Ms. Roberta Walters
93 South 16th Avenue
Manville, NJ 08835

- **Ms. Walters stated that a tax increase would cause the BOE to lose credibility.**

At approximately 9:37 p.m., Ms. Breen motioned to close the meeting to the public. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

XI. OLD BUSINESS/NEW BUSINESS

OLD BUSINESS

- **Ms. Breen discussed the NJSBA BOE Calendar**
- **Ms. Breen discussed the option of attending Committee meetings when a committee member will be absent.**

NEW BUSINESS

- **Ethics Training - David Rubin**

XII. CLOSED SESSION (If necessary - use this resolution to identify the qualified matters to be discussed)

At 10:00 p.m., Ms. Breen made a motion to enter Closed Session. Items discussed would be in reference to item #18 listed below. The motion was seconded by Mrs. Antonelli and approved by unanimous voice vote.

Motion by Ms. Breen, second by Mrs. Antonelli, the Board of Education of the Manville School District in the County of Somerset will adjourn into a closed meeting to discuss the item(s) 18 which fall(s) within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

10. *Matters rendered confidential by Federal Law, State Law, or Court Rule.*
11. *Individual privacy*
12. *Collective bargaining agreements*
13. *Purchase or lease of real property if public interest could be adversely affected*
14. *Investment of public funds if public interest could be adversely affected*
15. *Tactics or techniques utilized in protecting public safety and property*
16. *Pending or anticipated litigation*
17. *Attorney-client privilege*
18. *Personnel - employment matters affecting a specific prospective or current employee*

BE IT RESOLVED that the Board will now go into private session to discuss Matters rendered confidential by Federal Law, State Law, or Court Rule and Individual privacy, pending or anticipated litigation, Attorney-client privilege, Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of this private session will not be disclosed until the need for confidentiality no longer exists.

All appropriate persons, who may be discussed in private session, have been adequately notified.

__ We anticipate board action to be taken following the Executive Session

X We do not anticipate board action to be taken following the Executive Session

At approximately 10:41 p.m., Ms. Breen made a motion to end Closed Session. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

XIII. ADJOURNMENT

At approximately 10:41 p.m., Ms. Breen made a motion to adjourn the meeting. The motion was seconded by Mr. Kenyon and approved by unanimous voice vote.

Respectfully submitted,

Mr. Devanshu L. Modi
School Business Administrator/Board Secretary