

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
April 7, 2025

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Matthew E. Parido, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mr. Brandon C. Heuyard, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Ms. Jennifer L. Felix; Athletics Director, Dr. Branden Lippy; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mr. Knarr seconded the motion to approve the Minutes of the regularly scheduled meetings on March 3 and March 17, 2025.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Staley and Mrs. Kowitz recognized March Students of the Month from Martin Meylin Middle School.

Mrs. Staley and Dr. Feeney recognized March Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Mr. Welk and Dr. Feeney recognized the Lancaster County Career and Technology Center March Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized Martin Meylin Middle School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Burkhart, Emily N. – a letter of resignation.
2. Gilger, Michelle L. – a letter requesting an extension to a leave of absence.
3. Griscom, Jr., William E. – a letter of resignation.
4. Hearn, Kylie J. – a letter requesting a leave of absence.
5. Long, Deborah K. – a letter of resignation.
6. McQueen, Cynthia A. – a letter of resignation.
7. Musser, Erica N. – a letter requesting a change of employment status.
8. Pieters, Maya K. – a letter requesting an extension to a leave of absence.
9. Ridenour, Victor J. – a letter requesting a leave of absence.
10. Slade, Mary K. – a letter of resignation.
11. Swarr, Melissa – a letter of resignation.
12. Turoczi, Ella M. – a letter of resignation.
13. Whitton, Samantha M. – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mr. Parido seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$4,923,729.70, Cafeteria Fund checks in the

amount of \$99,327.67, Capital Reserve Fund checks in the amount of \$98,185.34, Capital Projects Fund checks in the amount of \$3,196,571.71, and Athletic Account Officials in the amount of \$6,060.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting that took place on March 17, 2025.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr shared that the Finance Committee will be meeting on Monday, April 14, 2025.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending personnel items 1 through 6 and 8 through 14 as a consent agenda. Ms. Osborne seconded the motion. A voice vote was unanimous in favor of the motion to approve the consent agenda as follows:

1. APPROVAL OF RESIGNATIONS

- a. Emily N. Burkhart, English language arts teacher, Martin Meylin Middle School, retroactively effective to March 31, 2025.
- b. William E. Griscom, Jr., technology director, Administration building, effective June 13, 2025.
- c. Deborah K. Long, custodian, Martin Meylin Middle School, retroactively effective to February 28, 2025.
- d. Cynthia A. McQueen, Title I assistant, Martin Meylin Middle School, effective June 6, 2025.
- e. Mary K. Slade, principal's secretary, Lampeter Elementary School, effective June 30, 2025.
- f. Melissa Swarr, assistant principal, Lampeter-Strasburg High School, effective June 30, 2025.
- g. Ella M. Turoczi, SACC aide, Lampeter Elementary School, effective April 10, 2025.
- h. Samantha M. Whitton, assistant kitchen manager, Martin Meylin Middle School, effective May 30, 2025.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

Rachel E. Donmoyer as a biology teacher at Lampeter-Strasburg High School effective August 6, 2025, pending receipt of required documentation. Ms. Donmoyer is certified in Biology 7-12. Her annual compensation will be \$85,440 based upon Step 8, Level M15, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

Holden M. Sangrey as a second shift custodian at Martin Meylin Middle School retroactively effective to March 26, 2025. Mr. Sangrey will become a category A support employee and will be compensated \$16.01 per hour.

4. APPROVAL OF CHANGES OF STATUS

- a. Christi L. Henry, program specialist, Hans Herr Elementary School. Ms. Henry will become the K-2 Principal of the Lampeter-Strasburg Early Childhood Center and Lampeter Elementary School effective July 1, 2025. Ms. Henry's annual compensation will be \$107,691 based upon the administrative compensation agreement.
- b. Lyndsey M. Keener, itinerant autistic support teacher (50%), Hans Herr Elementary School. Ms. Keener will become a full-time (100%) itinerant autistic support teacher at Hans Herr Elementary School effective

August 15, 2025. Her compensation will be \$88,144 based upon Step 11, Level M15, of the District compensation agreement.

- c. Erica N. Musser, itinerant autistic support teacher (100%), Hans Herr Elementary School. Ms. Musser will become a part-time (50%) itinerant autistic support teacher at Hans Herr Elementary School effective August 15, 2025. Her compensation will be \$45,413.50 based upon Step 10, Level M30 (50%) of the District compensation agreement.
- d. Jeffrey L. Nolt, fifth grade teacher, Hans Herr Elementary School. Mr. Nolt will become a gifted support teacher at Martin Meylin Middle School effective August 15, 2025. His compensation will be \$102,504 based upon Step 15, Level M60 of the District compensation agreement.
- e. Beth L. Seitchik, SACC group supervisor, Lampeter Elementary School. Ms. Seitchik will have an increase in hours from 600 to 1,000 annual hours effective. She will become a category D support employee with no change in compensation.
- f. Jody F. Stauffer, art teacher (80%), Lampeter Elementary School. Ms. Stauffer will become a full-time (100%) art teacher at Lampeter Elementary School (80%) and Lampeter-Strasburg High School (20%) effective August 15, 2025. Her compensation will be \$95,335 based upon Step 15, Level M30, of the District compensation agreement.

5. APPROVAL OF LEAVES OF ABSENCE

- a. Michelle L. Gilger, first grade teacher, Lampeter Elementary School, an extension to an intermittent leave through the end of the 2024-2025 school year.
- b. Kylie J. Hearn, physical education teacher, Lampeter-Strasburg High School, effective on or about August 18, 2025, through January 15, 2026.
- c. Maya K. Pieters, special education teacher assistant, Lampeter Elementary School, an extension to a leave of absence retroactively through March 13, 2025.
- d. Victor J. Ridenour, speech teacher, Martin Meylin Middle School, retroactively effective to April 4, 2025, through on or about April 21, 2025.

6. APPROVAL OF CHANGE TO SUPPLEMENTAL CONTRACTS

Approval of 2024-2025 supplemental contracts, as follows:

a. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,116.80	Deletion
b. Brad Wentzel	Wrestling - 2nd Asst - 50% of 60%	\$2,079.00	Addition

7. APPROVAL OF KINDERGARTEN ASSESSORS

Removed from the consent agenda.

8. APPROVAL OF KINDERGARTEN TRANSITION CAMP INSTRUCTORS

Approval of kindergarten transition camp instructors at the Lampeter-Strasburg Early Childhood Center from June 16 to 19, 2025, to be compensated \$25.00 per hour, as follows:

Flury, Ashli A.
McNaul, Lisa A.
Menapace, Lauren E.
Pieters, Michelle L.

9. APPROVAL OF KINDERGARTEN TRANSITION CAMP TEACHING ASSISTANTS

Approval of kindergarten transition camp instructors at the Lampeter-Strasburg Early Childhood Center from June 16 to 19, 2025, to be compensated at the current hourly rate of each staff member per hour, as follows:

Bopp, Grace I.	\$17.97
Neff, Teresa F.	\$20.02
Pieters, Maya K.	\$17.03

10. APPROVAL OF SUBSTITUTES

Approval of 2024-2025 substitutes in their respective capacities, as follows:

Certified Substitutes

Buckius, Kimberly S. Elementary K-6
Rhinier, Ruth A. Elementary K-6

Emergency Certified Substitutes

Mwangi, Phyllis N. All Instructional Areas PK-12
Woyurka, Kylie L. All Instructional Areas PK-12

11. APPROVAL OF EVENT WORKERS

Approval of the following individuals as 2024-2025 event workers:

Capoferri, Sarah W.
Noit, Jeffrey L.

12. APPROVAL OF VOLUNTEERS

Approval of the following individuals as 2024-2025 volunteers:

Carter, Amberly C.
Kohlmaier, George K.
Stech, Gerrit R.

13. APPROVAL OF 2025-2026 HOURLY, SALARY EXEMPT AND ADMINISTRATIVE SALARY RANGES

Approval of hourly support staff, salary exempt, and administrative 2025-2026 salary ranges based on the PSBA Market Movement.

14. APPROVAL OF SETTING OF "P" AND "P+" VALUES

Approval of setting the "P" value at 3.9% and "P+" value at 4.4% for the 2025-2026 school year.

Thereafter, Mrs. Knowles moved and Mr. Welk seconded the motion to approve item 7, approval of kindergarten assessors at the Lampeter-Strasburg Early Childhood Center from June 9 to 11, 2025, to be compensated \$25.00 per hour, as follows:

McComsey, Barbara L.
McNaul, Lisa A.
Pieters, Michelle L.

A voice vote was 8:0:1 in favor of the motion. Mr. McComsey abstained from the vote.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mrs. Herr shared that Mrs. Steinbacher shared a liaison report from the Lancaster County Academy and Mr. Welk shared reports from the Lancaster Count Career and Technology Center.

STUDENT REPRESENTATIVES – Mr. Truman Horst, Mr. Shrey Singh

Mr. Singh reported on events at the Lampeter-Strasburg Early Childhood Center, Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Mr. Horst reported on events at Lampeter-Strasburg High School.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF LANCASTER-LEBANON IU13 PROPOSED GENERAL OPERATING BUDGET

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the Lancaster-Lebanon IU13 Proposed General Budget for the fiscal year July 1, 2025, to June 30, 2026.

A voice vote was unanimous in favor of the motion.

APPROVAL OF COURSE CURRICULUM

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the course curriculum for the new science elective course, Forensics.

A voice vote was unanimous in favor of the motion.

APPROVAL OF RENEWAL OF POLICE MEMORANDUM OF UNDERSTANDING

Mr. McComsey moved and Mrs. Knowles seconded the motion to approve a Memorandum of Understanding (MOU) renewal with West Lampeter Township Police Department, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mrs. Steinbacher moved and Mrs. Staley seconded the motion to approve overnight field trips as follows:

- a. Lampeter-Strasburg High School Choral Student, PMEA All-State Chorus, Kalahari Resort, Pocono Manor, PA, April 9 to April 12, 2025.
- b. Lampeter-Strasburg High School Music Department, Walt Disney World, Lake Buena Vista, FL, April 1 to April 5, 2026.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mr. Welk moved and Mr. McComsey seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 806 Child Abuse
- b. Policy 807 Opening Exercises/Flag Displays

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2025-2026 BOARD GOALS

Mr. Parido moved and Mr. Knarr seconded the motion to approve the 2025-2026 Board Goals.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE TO LANCASTER COUNTY ACADEMY REPRESENTATIVE

Mr. Welk moved and Ms. Osborne seconded the motion to approve Mrs. Kari A. Steinbacher as the Lampeter-Strasburg School District Board Representative to the Lancaster County Academy.

A voice vote was unanimous in favor of the motion.

APPROVAL OF LCCTC AUTHORITY BOARD MEMBER

Mr. Welk moved and Mr. McComsey seconded the motion to approve Martin J. Smith to serve as Chairman of the Lancaster County Career and Technology Authority Board for a five-year term retroactive to January 1, 2024, through December 31, 2028.

A voice vote was unanimous in favor of the motion.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

MEETING ADJOURNED

The meeting was properly adjourned at 8:12 p.m.

Mary E. Williams
Secretary