

STATE OF LOUISIANA
PARISH OF RAPIDES

CONTRACT OF LEASE

Agreement is made this ____ day of _____ 20__ between Rapides Parish School Board hereinafter referred to as Lessor and _____ hereinafter referred to as Lessee for the use of _____

SCHOOL/FACILITY NAME

ROOMS OR FACILITIES TO BE USED (List individually)

For the purpose of: _____
ACTIVITIES

This agreement shall be for a period of ____ day(s), beginning _____, 20__ at _____ a.m./p.m. and ending _____, 20__ at _____ a.m./p.m.

1. Lessee specifically agrees to furnish Lessor with a certificate of general liability insurance in the amount equal to that required by Rapides Parish School Board policy, which certificate will be filed with the Rapides Parish School Board Supervisor of Ancillary Services at the Central Office at 619 Sixth Street, 48 hours in advance of the event. It is understood and agreed that failure to properly file this certificate will result in the termination of this Lease. The Certificate of Insurance will designate the Rapides Parish School Board as an additional insured in the policy and a breach of warranty by the named insured will not be imputed to the Rapides Parish School Board as an additional insured. The Certificate of Insurance will be issued by a company with at least an A rating in the most current Best Insurance Rating Book and must contain the phone number for the producer and insured. Any restrictions/special items in the policy will be shown on or attached to the Certificate. Ten days notice of cancellation on non-renewal will be required. All Rapides Parish School Board facilities and grounds are smoke and tobacco free.

2. Lessee agrees to assume all responsibilities for damages and/or maintenance to lessor's premises (Lessee will maintain grounds during lease period) directly or indirectly arising out of Lessee's use. Lessee further agrees to hold lessor harmless for any and all claims and/or damages (including attorney's fees and investigative expenses) arising out of this lease and the use of the premises by lessee, its agents and employees.

This contract for lease is signed this day _____, 20__ by:
Month Day

Overtime Reimbursement \$ _____

Use Fee Amount: \$ _____
(Fee Schedule or amended by Superintendent or DAS Admin)

Name of Lessee (Please Print)

Mailing Address (Address/Street/PO Box/City/State/Zip)

Telephone Number

E-mail Address

By: _____
Lessee Signature (Legal Signature Authority)

RAPIDES PARISH SCHOOL BOARD

Concurrence of Use:

By: _____
Principal (Signature)

Superintendent or Designee