



# GORDON SCHOOL

## JOB OPENING

### Part- Time Early Childhood Spanish Teaching Associate

Start date: August 21, 2025

*The Gordon School is a racially diverse nursery through eighth-grade all-gender independent school in East Providence, RI. The curriculum is rooted in multicultural practice and social justice, with an emphasis on developing intellectual leadership, active imagination, and a child's naturally inquisitive nature. Students are challenged and inspired to be active workers toward their own education, and teachers strive to develop meaningful relationships with each child and family.*

We are seeking a **part-time Spanish teaching associate** to work with children aged **3 to 6 years old**. This is a **10-month position** involving regular weekly teaching hours. The role involves **integrating Spanish language instruction** into a **play-based, sensory-rich, and developmentally appropriate early childhood curriculum**. The teacher will collaborate closely with early childhood educators and other members of the Spanish department to create a nurturing and immersive language environment.

The ideal candidate will have a progressive understanding of early childhood pedagogy and possess a willingness to collaborate with colleagues and parents to ensure the social, emotional, and academic well-being of students.

#### Personal attributes and skills required

- A love of language instruction and a passion for the Spanish language
- Well-organized with the ability to plan and implement effectively
- Have strong interpersonal skills that build trust with students, families, and colleagues
- Committed to nurturing each child's identity, interests, talents, and skills in a classroom environment that fosters inclusivity and belonging
- Understand and support multicultural practice and anti-bias pedagogy
- Have experience working in a racially diverse community
- Be a thoughtful listener with a strong sense of self and a collaborative spirit.
- Brings positivity, flexibility, a sense of humor, and a positive outlook to their work

#### Prerequisites for the position

- Must be a native or fluent Spanish speaker and highly motivated to integrate the language exclusively with preschool aged students
- A degree in Education, Spanish, Early Childhood Education or related field is preferred
- Strong understanding of early childhood development and a play-based learning philosophy.
- Have a working knowledge of current educational practices and an understanding of a Spanish language curriculum that supports a developmentally appropriate, process-oriented approach
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with a team of educators.

#### Key Responsibilities

- Facilitate small group learning opportunities in Spanish to 3-6-year-olds using age-appropriate, play-based activities centered on immersing students in the Spanish language
- Develop and implement engaging, age-appropriate lesson plans that promote language acquisition.



# GORDON SCHOOL

- Collaborate with classroom teachers to embed Spanish language learning into daily routines and activities.
- Observe and assess student progress and adjust instruction as needed.
- Set and monitor the tone of the classroom to ensure an environment that exhibits respect for classmates, teachers, and the school as a whole
- Communicate regularly with teachers and division director about student development and curriculum.
- Write curriculum summary and comments for student progress reporting twice a year
- Assist educators with recess duty, transitions, and classroom routines, such as meeting times, meals, and outdoor play

## **All Early Childhood teachers**

- Report to the Early Childhood Director
- Promote child-centered learning opportunities that celebrate our diverse student population
- Engage in the school's formal teacher evaluation process and yearly goal-setting
- Engage in ongoing professional development, especially related to growth as a multicultural practitioner
- Attend and participate in team, divisional, and all-school meetings
- Maintain positive relationships with families, students, and colleagues
- Promote student involvement and participation in all aspects of the program

Interested candidates should email a cover letter expressing their interest in the role and Gordon's mission and a resume to Cendhi Arias Henry, Early Childhood Director, at [cariashenry@gordonschool.org](mailto:cariashenry@gordonschool.org).

Updated April 2025