



**LITTLEFIELD UNIFIED SCHOOL DISTRICT #9  
GOVERNING BOARD MEETING  
Administrative Services Site  
3490 East Rio Virgin Road  
Thursday, May 8, 2025  
5:00 P.M.  
(Doors Open at 4:45 p.m.)**

**Mission Statement**

The Littlefield Unified School District is committed to excellence. Therefore, we are committed to providing opportunities for all students to learn and develop socially, emotionally, and academically. We are committed to providing resources to our students, parents and teachers in an ongoing effort to help students transition from childhood to adulthood.

1. CALL TO ORDER:
2. ROLL CALL:

Mike Fagnan, Board President  
Nichole Frisby, Board Member  
Sonny Graham, Board Member  
Sean Hogan, Board Member

Troy Heaton, Superintendent/Secondary Principal  
Kevin Murray, Elementary Principal  
Sheree Goessman, Human Resources Director

**CEREMONIAL ITEMS**

3. Pledge of Allegiance: By invitation of Board President.

**AGENDA**

4. Consideration of approval of the May 8, 2025 LUSD9 Board Meeting agenda.

**PUBLIC COMMENT**

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At this time, the public may speak to the Governing Board on topics of concern with the public body's jurisdiction, even if the topic is not specifically included on the agenda. The public must state their full name for the record and will be allowed up to three minutes to address the Governing Board. No action will be taken as a result of public comments. The Board expects that citizens who address the board will present concerns regarding the activities in question rather than make personal attacks upon Board Members, District Personnel or other persons in attendance or absent. In addition, questions or comments on matters that are currently under legal review will not be accepted.

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5. Public Comment.

**INFORMATION AND DISCUSSION:**

6. Kevin Murray, Elementary Principal
  - a. School Update.



- i. May 5-9, 2025: Teacher Appreciation Week
    - a) May 5, 2025 – Wear your teachers favorite color
    - b) May 6, 2025 – Write a Thank you Note to your Teacher
    - c) May 7, 2025 – Draw a picture for your Teacher
    - d) May 8, 2025 – Bring your teacher’s favorite snack
    - e) May 9, 2025 – Spirit Shirt Day
    - ii. May 14, 2025 – 6<sup>th</sup> Grade Split-Out
    - iii. May 14, 2025 – Last day of Preschool M/W
    - iv. May 15, 2025 – Last day of Preschool W/T
    - v. May 15, 2025 – Bowling at Virgin River (Group 1)
    - vi. May 16, 2025 – Bowling at Virgin River (Group 2)
    - vii. May 19, 2025 – Field Day
    - viii. May 20, 2025 – Kindergarten Graduation
    - ix. May 21, 2025 – Last Day of School – Dismissal 12:20 p.m.
  - b. Other.
7. Troy Heaton, Superintendent/Secondary Principal
- a. School Update.
    - i. May 7, 2025 - Senior Dinner and Scholarship Night 5:00 commons area
    - ii. May 9, 2025 - Football Interest Meeting during lunch
    - iii. May 14, 2025 - Awards Assembly - tentative time of 11:10
    - iv. May 14, 2025 - Spring Sports Banquet 5:00 commons area
    - v. May 15, 2025 - Yearbook Signing party for those who purchased yearbooks by 4/28/25 and then signing for all students/staff
    - vi. May 16, 2025 - Graduation at 5:00 in the gym
    - vii. May 19, 2025 - Semester Testing - students released at 12:15
    - viii. May 20, 2025 - Semester Testing - students released at 12:15
    - ix. May 21, 2025 - Last day for students - students released at 11:20
    - x. May 22, 2025 - Teacher prep day
  - b. Financial Items
    - i. Budget Update
    - ii. Food Service Financial
    - iii. Student Activity Balance
  - c. Other.
8. Board Reports.
- a. Other

## **CONSENT AGENDA**

Approval of Routine Orders of Business. Documentation concerning the matters on the Consent Agenda may be reviewed at the Littlefield Unified School District Office, located at 3490 East Rio Virgin Road, Beaver Dam, Arizona. Any Board Member may request an item be pulled off the agenda for further discussion.

9. Consideration of approval of the April 10, 2025, Regular Governing Board Meeting Minutes.
10. Consideration of approval of Vouchers and Stipends:
  - a. LUSD9 Payroll Vouchers: 21/2521 and 22/2522.
  - b. LUSD9 Vouchers: 1017 and 1018.
  - c. Stipends

(Members of the public may view the content of the vouchers 24 hours prior to the board meeting in the district office.)



11. Consideration of approval of the FY 2024/2025 Classified, Certified, and Substitute Personnel as outlined in the attached list:

Name	Position	Effective Date
McCauley, Darlene	Grant Consultant	04/28/2025
Murray, Michael	Budget Consultant	04/28/2025

12. Consideration of approval of the FY 2025/2026 Certified Personnel and Classified Personnel as outlined in the attached list:

Name	Position	Effective Date
Bishop, Brinlee	Elementary Teacher	08/05/2025
Fagre, Breanna	Elementary Teacher	08/05/2025
Jorgensen, Tracy	Special Education Teacher	08/05/2025
Mancha, Perla	Elementary Library Aide	08/06/2025
Miller, Bruce	Bus Driver	08/06/2025
Pickett, Hailey	Elementary Teacher	08/05/2025

13. Consideration of approval of the following staff resignations, retirements, and terminations:

Name	Position	Effective Date
Allen, Mike	Elementary Teacher	05/22/2025
Brogan, Brian	Substitute Aide	05/01/2025
Faler, Brittany	Elementary SPED Aide	04/25/2025
Hatfield, Clark	Secondary Teacher	05/22/2025
Holmes, Spencer	Business Manager	04/10/2025

14. Consideration of approval of a revision to the Director Salary Schedule and revision to Rigo Cobian's 25/26 employment agreement.
15. Consideration of approval of the 2025/2026 Stipend List without Names.
16. Consideration of approval of donations received by the District per Policy KCD.
- a. Kat Rhodes - \$50 to the DC Trip.
  - b. Gary & Ella Pruitt - \$250 to the DC Trip.

## **ACTION ITEMS AND/OR DISCUSSION**

17. Consideration of second reading and adoption of Policy Advisory #819-862.
- a. Policy BA – School Board Operational Goals
  - b. Policy BAA – Evaluation of School Board/Board Self Evaluation
  - c. Policy BB – School Board Legal Status
  - d. Policy BBA – Board Powers and Responsibilities



- e. Policy BBAA – Board Member Authority and Responsibilities
  - f. Policy BBBA – Board Member Qualifications
  - g. Policy BBBB – Board Member Oath of Office
  - h. Policy BBBC – Board Member Resignation
  - i. Policy BBBD – Board Member Removal from Office
  - j. Policy BBBE – Unexpired Term Fulfillment
  - k. Policy BCA – Board Member Ethics
  - l. Policy BCB – Board Member Conflict of interest
  - m. Policy BDA – Board Organizational Meeting
  - n. Policy BDB – Board Officers
  - o. Policy BDD – Board-Superintendent Relationship
  - p. Policy BDE – Board Committees
  - q. Policy BDG – Advisory Committee
  - r. Policy BDG – School Authority
  - s. Policy BE – School Board Meetings
  - t. Policy BEC – Executive Sessions / Open Meetings
  - u. Policy BED – Meeting Procedures
  - v. Policy BEDA – Notification of Board Meetings
  - w. Policy BEDB – Agenda
  - x. Policy BEDC – Quorum
  - y. Policy BEDD – Rules of Order
  - z. Policy BEDF – Voting Method
  - aa. Policy BEDG – Minutes
  - bb. Policy BEDH – Public Participation at Board Meetings.
  - cc. Policy BEDI – New Media Services at Board Meetings
  - dd. Policy BGB – Policy Adoption
  - ee. Policy BGC – Policy Revision and Review
  - ff. Policy BGD – Board Review of Regulations
  - gg. Policy BGE – Policy Communication / Feedback
  - hh. Policy BGF – Suspension / Repeal of Policy
  - ii. Policy BHC – Board Communications with Staff Members
  - jj. Policy BHD – Board Communications with the Public
  - kk. Policy BIA – New Board Member Orientation / Handbook
  - ll. Policy BIB – Board Member Development Opportunities
  - mm. Policy BIBA – Board Member Conferences, Conventions, and Workshops
  - nn. Policy BIE – Board Member Insurance/Liability
  - oo. Policy BJ – School Board Legislative Program
  - pp. Policy BK – School Board Memberships
  - qq. Policy BKA – Liaison with School Boards Association
18. Consideration of first reading of Policy Advisory #863-#865.
- a. Policy IHA – Basic Instructional Program
  - b. Policy JLIP – Sex Offender Notification
19. Consideration of first reading of Policy Advisory #866-#875.
- a. Policy CA – Administration Goals/Priority Objectives
  - b. Policy CB – Superintendent
  - c. Policy CBA – Qualifications and Duties of the Superintendent
  - d. Policy CBCA – Delegated Authority
  - e. Policy CBI – Evaluation of Superintendent



- f. Policy CCB [Delete] – Line and Staff Relations.
  - g. Policy CFD – School Based Management
  - h. Policy CHD – Administration in the Absence of Policy
  - i. Policy CK – Administrative Consultants
  - j. Policy CM – School District Annual Report
20. Discussion and possible action regarding scheduling a budget work session for June 12, 2025.
21. Notification of reading textbook for Beaver Dam Elementary School and start of the 60 day review period.
22. Discussion and possible action to submit policy priorities for inclusion in the Arizona School Boards Association 2026 political agenda.
- a. The Governing Board will review and discuss the 2025 political agenda of the Arizona School Boards Association (ASBA). The Board may consider action to submit proposals for update and/or amendment to the association for consideration.
23. Consideration and possible action to appoint a delegate(s) to serve at the Arizona School Boards Association Delegate Assembly.
24. Consideration of approval of a 2024/2025 Budget Revision per ARS 15-905(L).
25. Discussion regarding Board Member conduct including review of policies and Communication Protocol.
26. Consideration for Approval of New Student Activity Clubs with Fundraising Activities:
- a. Business Management Club
  - b. Conceptual Biology Club
27. Consideration for Approval of the Resignation of John Reyes from the Littlefield School Board
28. Suggestions for Future Board Meetings.

## **INFORMATION ITEMS**

29. News articles about the schools.
30. Upcoming Governing Board Conferences:
- a. ASBA From Idea to District Policy: The Long and Winding Road Webinar – May 13, 2025 @ 5:00 p.m.
  - b. ASBA Summer Leadership Institute – June 5-7, 2025, Flagstaff, AZ
31. Notification of Policy Regulations and Exhibits:
- a. Exhibit BAA-EB: Evaluation of School Board/Board Self Evaluation.
  - b. Regulation CBCA-R: Delegated Authority
  - c. Exhibit CBI-EA or CBI-EB: Evaluation of Superintendent
  - d. Regulation CCB-R [Delete]: Line and Staff Relations
  - e. Regulation CFD-R: School Based Management



f. Exhibit CFD-E: School Based Management

32. School Calendar 2024/2025
33. Next Meeting – June 12, 2025

## **ADJOURNMENT**

*Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify Littlefield Unified School District 9 in writing at 3475 East Rio Virgin Road, Beaver Dam, AZ, 86432 or by calling 347- 5486 twenty-four hours in advance.*

*THIS NOTICE AND AGENDA HAS BEEN POSTED 24 HOURS BEFORE THE MEETING IN ACCORDANCE WITH A.R.S. § 38-431.02(G) AT THE FOLLOWING LOCATIONS:*

1. *Beaver Dam Post Office, 3288 E. McKnight Rd., Littlefield, AZ 86432.*
2. *Beaver Dam Elementary School, 3436 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
3. *Littlefield Unified School District, 3490 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
4. *Beaver Dam Jr./Sr. High School, 3475 E. Rio Virgin Rd., Beaver Dam, AZ 86432.*
5. *Scenic General Store, 2960 Scenic Blvd., Suite A, Littlefield, AZ 86432*

The agenda is also available on the Internet at [www.lusd9.com](http://www.lusd9.com)