

New Hartford Public Schools
Plant Facility and Transportation Subcommittee Meeting Minutes
May 1, 2025
Online only
5:00 pm

Present: Jeffrey Sousa, Superintendent, Tom Buzzi, Subcommittee Chair, Meagan Albert, BOE member, Timothy Russell, BOE member, Marquis Burwell, Silver Petrucelli, Kenneth Eldridge, Silver Petrucelli, Thomas Neil, EnviroMed

Meeting called to order 5:02p.m.

Discussion of district-wide HVAC reports prepared by EnviroMed and Silver Petrucelli. Deficiencies regarding outdoor air supplies, remedies for air supplies and other HVAC related observations discussed.

Outcomes: Ventilation upgrades are necessary in all three buildings DOAS (Dedicated Outdoor Air System) and VRF (Variable Refrigerant Flow). VRF allows HVAC systems to adjust the amount of refrigerant flowing to different zones or indoor units, enabling precise temperature control and even simultaneous heating and cooling.

Gas fired condensing boilers recommended for efficiency. (eliminate oil tanks and move to propane)

Large spaces (cafe & gymnasium spaces) packaged air handling units recommended.

Discussed addressing new/existing roof top units (RTUs) and how those are affected by proposed NHES roof replacement project. Need to integrate the two activities. Discussed code violations addressed in reports. Current code violations are associated with ventilation and do not prohibit the safe use of the schools. No penalties as schools are grandfathered – Any “Renovate as New” projects would require full conformance with regulations/standards. Anticipate a 5-year period of any required remedies.

The subcommittee requested a detailed proposal for a Feasibility Study to implement the proposed/required remedies to existing facilities, focusing on remedies to listed violations.

- Proposal to be broken down by school and by areas within each school.
- Proposal due to Superintendent Sousa by 5/6/25 (prior to next scheduled BOE meeting) for presentation to full BOE.

Explore incentives with local utilities, propane companies, DAS, State, etc.

All reports can be found online at the New Hartford Board of Education website.

Adjournment: 5:48pm.

Respectfully submitted,

Thomas Buzzi

Plant Facilities Subcommittee Chair