

## 3.25.25 Policy Subcommittee Minutes

In attendance: Donel, Kathleen, Emily, Kerri, Jordan

Meeting started at 1:30pm

Minutes from 1.30.25 approved

### **Discussion on job descriptions:**

Director of Facilities and Grounds - position pulled from union to become a supervisory position. Format modeled from other positions and other local school districts with a similar position in place. Position captures everything that the head of building does, and will supervise and evaluate custodians along with the building principal. Independent contract will need to be negotiated with the superintendent.

Job description will go to full committee for a vote

District Physician - position was filled by Dr. Carolyn Saluti, announced at last sc meeting. Job description has been updated to include all aspects of position. Job description was developed by head nurse, Rebecca Esip and Kristin Donahue .

Job description will go to full committee for vote

### **Discussion on Policies:**

Advertising Policy KHAA discussion - continued discussion from previous policy meeting. What is considered an "outside" agency? We changed wording to include PTA, Bourne Education Foundation, District Recognized Booster Organizations under the organizations that will always be approved to solicit information. As a subcommittee, we are asking Kerri to update policy KHAA to meet the needs of the district and bring it back to us at the next meeting.

All flyers/information should be distributed in multiple languages. Another idea is pay-as-you-go advertising. Will add fundraising policy to next agenda to discuss charging for advertising.

Reverting Title IV back to 2020 version - no information has been provided by MASC or the state. We will continue to monitor these updates.

### **Future Topics:**

Job description for Digital Integration Specialist (Tech Specialist) - discussion will happen between admin and union to create new job description

Next meeting April 29th

Meeting adjourned at 2:30pm

