



NURSERY ELEMENTARY SCHOOL

P.O. Box 69

Nursery, Texas 77976

(361)575-6882

FAX: (361)576-9212

Dr. Larry Gajewsky
Superintendent

Jennifer Southern
Principal

REQUEST FOR PURCHASE

Date: May 5, 2025

Requested By: Dr. Larry Gajewsky, Superintendent

Department: Maintenance/Facilities

Contact Information: Submit Bid to lgajewsky@nurseryisd.org by May 20, 2025

1. Project Title:

Installation of 8 Exterior Metal Doors at NISD Facility

* More doors may be added to this RFP upon inspection.

2. Scope of Work:

The selected contractor will be responsible for the following:

1. Conduct a mandatory **on-site visit** before bid submission or call do discuss specifics.
2. **Remove and install 8 new exterior metal door and frame units.**
3. Each door must be **metal** and include a **peephole**.
4. **The contractor is to supply all materials.** However, NISD reserves the right to **purchase doors directly** if more cost-effective.
5. **No upfront payment** will be made. Payment terms are **Net 15** following satisfactory completion and invoice approval.
6. Proposals submitted without conducting the required **on-site visit** or contact will **not be considered**.

3. Preferred Timeline:

- **On-site Visit Deadline:** May 20, 2025
- **Project Completion Goal:** ASAP, June 1, 2025

4. Vendor Requirements:

- Must agree to Net 15 terms.
- Must provide itemized quote, including materials and labor.
- Must comply with all applicable safety and building codes.