

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, April 21, 2025**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, April 21, 2025 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:            Scott Wallace, President  
                                         Todd Koch, Vice President  
                                         Robyn Norbeck, Treasurer  
                                         Kathleen Moco, Secretary  
                                         Abigail Wasil, Trustee  
                                         Rebecca Jensen, Trustee  
                                         Todd Burrows, Trustee

Also Present:                            Carrie Wozniak, Superintendent  
                                         Kerry Terman, Assistant Superintendent for Human  
                                         Resources & Title IX Director  
                                         Kate Mulligan, Director of Elementary Education  
                                         Kyle Ray, Director of Secondary Education  
                                         Andrea Agrusa, Business Manager  
                                         Jim Birko, Operations & Maintenance  
                                         Jane Sturgell, Special Education Director  
                                         Kristin Sommer, Director of Community Relations

Meeting called to order by Scott Wallace, President at 7:02 p.m.  
The pledge of allegiance was conducted.

**Presentations & Special Recognition:**

Richards Middle School Bell Schedule Update.

Mr. Huston Julian, principal at RMS, and Mr. Ray presented on proposed bell schedule changes starting in the 2025-2026 school year. This would provide one common seminar time for the entire school by moving it to the end of the day. This would reduce the four lunch periods to three; reduce missed class time for student athletes who typically must leave early for away games; and allow for more flexibility in scheduling. This would also help prepare students to transition to Fraser High School.

**Amendment of Agenda:**

Motion by Robyn Norbeck, supported by Abigail Wasil to amend the agenda and add a roll call vote to go into closed session at end of meeting.

Ayes: All

Nays: None

Motion Carried

**Approval of Minutes:**

Corrections:

Motion by Abigail Wasil, supported by Katie Moco to approve the Minutes of the Regular Meeting of April 7, 2025.

Ayes: All

Nays: None

Motion Carried

**Correspondence:** None.

**Superintendent's Report:**

Dr. Wozniak provided an update on the strategic plan process. Building staff was given time at the April 15 DPPD to review the draft plan and provide more feedback. Staff could also volunteer to be on a goal committee.

**Citizen: Agenda Items:** None.

**Old Business:** None.

**New Business:**

Human Resources Report.

Retirement:

Motion by Rebecca Jensen, supported by Abigail Wasil to approve the following retirement and commend her for her years of service to the district.

Celeste Hoopingarner  
Special Education Aide / Eisenhower Elementary  
Effective: April 18, 2025  
Since: October 27, 2000

Ayes: All

Nays: None

Motion Carried

Resignation:

Motion by Todd Koch, supported by Robyn Norbeck to accept the resignation of the following and commend her for her service to the district.

Amanda Miglio  
Bus Driver / Bus Garage  
Effective: April 3, 2025  
Since: September 11, 2024

Ayes: All

Nays: None

Motion Carried

Requests for Leave of Absence:

Motion by Todd Koch, supported by Robyn Norbeck to approve a Leave of Absence for the 2025-2026 school year under the provisions of the collective bargaining agreement for:

Erica DeFrain  
Psychologist / Edison Elementary

Hire Date: November 8, 2019  
August 2025 – June 2026  
1st Year of Absence

Lisa Short  
English Teacher / Fraser High School  
Hire Date: August 23, 2005  
August 2025 – June 2026  
1st Year of Absence

Ayes: All                                      Nays: None                                      Motion Carried

Adopt Resolution Declaring 80%/20% Insurance Contribution Election Under 2011 PA 152.  
Motion by Todd Koch, supported by Abigail Wasil to adopt the Resolution Declaring 80%/20%  
Insurance Contribution Election Under PA 152 as recommended.

Ayes: All                                      Nays: None                                      Motion Carried

Approval to Appoint Auditors.  
Motion by Kathleen Moco, supported by Todd Koch to appoint Buss & Company,  
P.C. as Auditors for Fraser Public Schools for the year ending June 30, 2025.

Ayes: All                                      Nays: None                                      Motion Carried

**Financial Report:**

Motion by Rebecca Jensen, supported by Abigail Wasil to accept and file the Financial Report.

Ayes: All                                      Nays: None                                      Motion Carried

**Committee Reports:** Set a Policy Committee Meeting for 6 p.m. on May 5.

**Citizen: Non-Agenda Items:**

Molly Magnotte, Parent – She shared the Michigan History Day team from Richards Middle  
School and Fraser High School competed this past weekend and they did very well. Many  
students qualified for the national competition.

**Miscellaneous Business:**

Schedule of Activities.

Adoption of Resolution to move into closed session under the Open Meetings Act section 8(c)  
regarding negotiations at the end of the meeting.

Motion by Todd Koch, supported by Robyn Norbeck, to adjourn to closed session at the end of  
the meeting.

Roll Call Vote

Ayes: T. Burrows, R. Norbeck, T. Koch, S. Wallace, R. Jensen, A. Wasil, K. Moco.

Nays: None

Motion Carried.

Adjourn to Closed Session: 8:32 p.m.

Return to Open Session: 9:26 p.m.

**Adjournment:**

Motion by Todd Koch, supported by Rebecca Jensen to adjourn at 9:27 p.m.

Ayes: All

Nays: None

Motion Carried

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of May 5, 2025 and are to be filed in the Permanent Minute Book.**

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Kathleen Moco, Secretary