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EXECUTIVE LIMITATIONS MONITORING REPORT

EL-13 COMMUNICATION, REPORTING AND SUPPORT TO THE BOARD

FROM: Troy Oliver, Superintendent
DATE: April 22, 2025

The Communication, Reporting, and Support to the Board Policy focuses on giving the Board as much information as necessary to appropriately inform Board policy decision-making and monitoring of results.

Accordingly, the Superintendent will not:

Policy Criteria 4: Work with sub-components of the Board except when:

a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;
b. Working with the officers or committees duly charged by the Board;
c. Communicating with the President regarding Board operations.

Superintendent/CEO Interpretation:
The Superintendent will work with the full Board except in cases where the Board has delegated specific duties to officers or committees.

Superintendent/CEO Evidence Report:

- Meeting agendas are developed by the Superintendent working with the Board President and Vice-President. Agendas are shared with the whole Board in advance of meetings.
- An annual schedule is in place for presenting Monitoring Reports requiring full Board approval.
- Required Approvals are placed on meeting agendas to be approved by the entire Board.
- The full Board is updated via email on emerging issues.
- The Superintendent communicates to the Board President who then assumes responsibility of communicating to the entire Board.

The Superintendent will not:

Policy Criteria 5: Avoid placing items on the Consent (Required Approvals) Agenda which have been delegated to the Superintendent and are required by law or contract to be Board-approved, along with supporting data necessary to keep the Board informed.

Superintendent/CEO Interpretation:
The Superintendent will place items on the Consent Agenda or on the Required Approvals Agenda that are required to be Board-approved with supporting documents.

Superintendent/CEO Evidence Report:

- All administrative policies, personnel actions, contracts, and other actions requiring Board approval are routinely placed on the consent agenda or required approvals agenda with supporting information.
- Reports, updates, Monitoring Reports and Executive Limitations information are typically provided in advance of the meeting to inform the Board regarding Consent Agenda items. Reports that are updated or provided at the meeting include an explanation for the updated report.

Conclusion:
The evidence stated above demonstrates that we are in compliance with these criteria in this Executive Limitations Policy.