

Eureka City Schools Citizens' Oversight Committee
Eureka City Schools, Room 104
REGULAR MEETING
4:00 P.M.
November 8, 2017
AGENDA

- A. CALL TO ORDER OF REGULAR MEETING
- B. PUBLIC COMMENT ON NONAGENDA ITEMS
- C. CONSENT
 - 1. Minutes of the Regular Meeting of August 16, 2017
- D. DISCUSSION / ACTION
- E. DISCUSSION
 - 2. Financial Update
 - 3. Project Updates
 - 4. Community Conversations
 - 5. COC Membership Update
 - 6. Funding Update
 - 7. Next Meeting Dates: February 7, 2018 (set); May 16, 2018 (proposed)
 - 8. Topics for Next Agenda
 - Tour EHS Music Building
- F. ADJOURNMENT

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Eureka City Schools Citizens' Oversight Committee
2100 J Street, Eureka, CA 95501

REGULAR MEETING

4:00 PM, Room 114

August 16, 2017

MINUTES

A. CALL TO ORDER OF OPEN SESSION

Co-Chair Becky Reece called the regular meeting to order at 4:08 p.m.

Members Present : Burger, Campton, Noel, Pell, Reece

Members Absent : Jones

Staff Present : Ziegler, Snipes, Batini

B. PUBLIC COMMENT ON NONAGENDA ITEMS★

- There were no public comments on nonagenda items.

C. CONSENT

1. Minutes of the Regular Meeting of August 16, 2017

- M/S Noel/Burger. All in favor.

D. DISCUSSION / ACTION

- No Discussion / Action items.

E. DISCUSSION

2. Financial Update

Paul Ziegler updated the COC members through 2016-17. The District has spent approximately \$2,000,000 on various projects in 2016-17 and \$5,900,000 to date. The Alice Birney and Lafayette Parking Lot projects are in full swing and the progress payments will be catching up. There are many irons in the fire right now.

We will see some significant spending as we move into the Music Building and Gymnasium projects.

One member asked if we expected to still have \$19,000,000 in the bank at this point. Paul explained that we did many smaller projects in the beginning and he thought the gym project would be further along.

Paul is concerned about the pace of approval from DSA. It has really slowed since the State bond passed. He is also concerned about the lack of bids from our local contractors. Charley Batini shared that our local contractors use the same subcontractors and that we have been sending out to other Builder's Exchanges to draw more interest.

The District has a Study Session tomorrow night regarding the gym budget. Paul invited all members to attend if they would like. Paul explained that even though we have gone over budget we have saved on many other projects and at this point, we are under budget as a whole.

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3. Project Updates

- **Alice Birney/Lafayette Parking Lot Projects:** Lafayette is having soft soil issues
- **Alice Birney:** Rekeyed entire campus (in house)
- **Grant:** PA/bell system completed; soil surveys are being conducted for the parking lot project
- **Lafayette:** Office plan is with consultants
- **Washington:** Library has been updated with new paint, carpets, blinds, network, etc.
- **Winship:** Green house is complete but the interior still needs work (in house); working on PA/bell system
- **Zane:** S St Project nearing completion and is expected to be done by mid-September
- **EHS:** Pierson Company was the low bid for the Music Building Project
- **Ag Building:** Working on footprint and design and have staff involved. Liquefaction is an issue where the building currently stands. We are working with the Office of Public School Construction (OPSC) and thought we had everything in place. When we met with them, they told us that unless there is imminent danger there is no money. We went through and drilled holes in the floor and discovered an eight inch separation from the floor and the soil. The welding class/classrooms are condemned. The plan is to have an Ag complex at the top of the hill near the Auto shop. We are reaching out to our geological engineers to test the soil. We will continue to update on the Ag project.
- **EHS Gym:** Budget to be discussed at the next Board meeting. We had a consulting firm do our Environmental Impact Report (EIR). We had some concern from a local tribe and the Heritage Society. The Board thought there was enough evidence to move forward and they accepted the EIR. The next item is to come up with a budget. Dale Maples is heading a gym committee group so there is community input regarding the new gym.

4. Community Conversations

- No discussion.

5. COC Membership Update

Paul hopes to see Denise Jones back with the Committee. She has taken a leave due to a personal matter.

With school opening, we hope to get some interest for our vacant position. If we do get some interest, Paul asked if he and Syn-dee Noel could be the members that interview again. All agreed. We are still looking for a parent of a student to fill the seventh spot. Jim Pell mentioned that his lifestyle will be changing and that he will be traveling more and will keep us updated on whether he can continue once his term is up.

6. Report out to the Community

- Per bylaws, Paul took the Report to the Community to the Board at the July 27th meeting. The report explains where the bond money was spent. Now that it is Board approved, we will post on our website and Facebook. Paul will put a draft together for a Letter to the Editor and share with the members for input.

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7. Funding Update

- Alice Birney will get \$600,000 for State matching funds, Lincoln Phase II and III are in the process for \$1,500,000 State matching funds, the Ag complex \$1,000,000, and \$3,800,000 for the gym. This is approximately \$6,000,000 in State matching funds. We are earmarking gym funds now because a gym must be built. If we have a shortfall after the gym project, the Board may need to reprioritize the promise list. We will probably sell bonds again in approximately two years or less.

8. Next Meeting Dates: November 8 or 14, 2017 (proposed); Propose February Date

- Our next COC meetings will be November 8, 2017 and February 7, 2018.

9. Topics for Next Agenda

- No additional agenda topics were brought forward.

F. ADJOURNMENT

- Co-Chair Reece adjourned the meeting at 5:02 p.m.

Respectfully submitted,

Paul Ziegler
Assistant Superintendent / Business Services

Recording Secretary, Jen Snipes

CHAIR OF THE COMMITTEE

DATE

The next regular meeting will be held November 8, 2017 at 4:00 p.m. in room# 104 at 2100 J Street, Eureka, CA.

(MINUTES /js)

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

Bond Fund 23 (Measure S)	2017/18 Expenditures				Total	Total Bond
Activity from 7/1/17 - 06/30/18	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
Alice Birney 3 Classroom Additions						
SHN Consulting Engineers - Surveys/Geotechnical investigation	0	0	0	0	0	16,284
Don's Rental All	346	0	0	0	346	874
United Rentals	2,164	0	0	0	2,164	3,203
FF&J Architects - reimbursable expenses	0	0	0	0	0	74,220
Hensel Materials	177	0	0	0	177	721
Eureka Ready Mix	2,090	0	0	0	2,090	2,991
Nilsen Feed - materials	0	0	0	0	0	95
Payroll - ECS labor	0	0	0	0	0	20,061
Pierson Bldg Ctr	0	0	0	0	0	37
Pierson Company - contractor progress billings	0	0	0	0	0	609,697
CDW Computer	0	0	0	0	0	7,375
Schmidbauer Lumber	291	0	0	0	291	824
Security Contractor Svcs - panels/rails/posts/etc.	0	0	0	0	0	9,244
Mendes Supply	0	0	0	0	0	40
JB Jordan - flooring	0	0	0	0	0	21,888
Shafer's Hardware	0	0	0	0	0	38
NCR Endorsement	0	0	0	0	0	160
Mike McKay - Inspections	0	0	0	0	0	634
North American Tech Svcs - inspection of modular classrooms	0	0	0	0	0	3,000
Times Standard -advertisements	0	0	0	0	0	1,484
Humboldt Waste	0	0	0	0	0	1,173
PPG Architectural Finishes - materials/supplies	0	0	0	0	0	249
Almquist Lumber - underlayment	0	0	0	0	0	2,480
Jack Shreder & Associates	0	0	0	0	0	870
Humboldt Fasteners - hardware	0	0	0	0	0	0
School Specialty - classroom desks & chairs	0	0	0	0	0	23,571
Ferguson Enterprises - Materials	0	0	0	0	0	164
Powell Landscape Materials	347	0	0	0	347	412
Division of State Architect	0	0	0	0	0	5,454
US Bank - Home Depot Blinds	0	0	0	0	0	523
US Bank - Ceiling Mounts	0	0	0	0	0	395
Bay Tank	34	0	0	0	34	34
Sierra School Equipment	0	0	0	0	0	5,094
American Modular	0	0	0	0	0	343,017
Total	5,449	0	0	0	5,449	1,156,306

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

	2017/18 Expenditures				Total 2017/18	Total Bond Expenditures
	Quarter 1	Quarter 2	Quarter 3	Quarter 4		
<u>Alice Birney Restroom Upgrade</u>						
Humboldt Waste Management.Disposal fee for site cleanup.	0	0	0	0	0	112
Don's Rent All.Equipment rental.	0	0	0	0	0	78
Eureka Glass Company.Mirrors.	0	0	0	0	0	438
Ferguson Enterprises.Hardware	0	0	0	0	0	4,007
Pierson Building Center.Materials	0	0	0	0	0	438
Hensell Materials.Hardware	0	0	0	0	0	6
Eureka Rubber	0	0	0	0	0	29
Thrifty Supply	0	0	0	0	0	134
PPG Architectural Finishes.Paint	0	0	0	0	0	124
Schmidbauer Lumber.Materials	0	0	0	0	0	17
Platt Electrical.Supplies	0	0	0	0	0	45
Campton Electric.Supplies	0	0	0	0	0	2,769
Blaser Building.Partition panels	0	0	0	0	0	4,932
Total	0	0	0	0	0	13,129

Alice Birney 6 Classroom Modernization Upper Wing

Payroll - ECS labor	0	0	0	0	0	739
JB Jordan & Associates - polished concrete flooring	0	0	0	0	0	78,599
Campton Electric - materials	0	0	0	0	0	78
Platt Electric Supply - materials	0	0	0	0	0	131
US Bankcorp Payments - ceiling mounts & screens	0	0	0	0	0	1,966
Humboldt Countertops	0	0	0	0	0	10,351
Ferguson Enterprises - hardware	0	0	0	0	0	4,332
Pierson Building Center - Materials	0	0	0	0	0	26
Fastenal Company - Materials	0	0	0	0	0	12
Schmidbauer Lumber Company - Materials	0	0	0	0	0	27
Thrifty Supply Company - Materials	0	0	0	0	0	33
School Specialty - Furniture	0	0	0	0	0	13,519
Labor Charges - ECS	0	0	0	0	0	17,017
CDW Computers - technology equipment	0	0	0	0	0	9,565
Total	0	0	0	0	0	136,395

Alice Birney Loading Zone

Payroll - ECS labor	6,837	0	0	0	6,837	11,064
SHN Consulting - topographic survey	3,163	0	0	0	3,163	17,618
Don's Rent All	0	0	0	0	0	357
Keenan Supply	530	0	0	0	530	552
Pierson Building Center	31	0	0	0	31	66
Pierson Company	156,791	0	0	0	156,791	218,818
Fastenal Company	73	0	0	0	73	73
Shafer's Hardware	40	0	0	0	40	40
Thrifty Supply	737	0	0	0	737	737
Platt Electric Supply	52	0	0	0	52	52
Ferguson Enterprises	83	0	0	0	83	83
Campton Electric	105	0	0	0	105	105
Times Standard	0	0	0	0	0	1,357
FF&J Architects	0	0	0	0	0	88,992
Total	168,442	0	0	0	168,442	339,913

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

	2017/18 Expenditures				Total	Total Bond
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
<u>Grant PA Bell System</u>						
CDW - PA system hardware/advanced network devices	0	0	0	0	0	36,585
Labor Expense - ECS	0	0	0	0	0	2,907
Campton Electric	0	0	0	0	0	480
Total	0	0	0	0	0	39,972
<u>Grant Parking Lot</u>						
SHN Consulting Engineers	0	0	0	0	0	21,000
Humboldt Land Title Company	0	0	0	0	0	400
FF&J Architects - fees	0	0	0	0	0	12,132
Mike McKay - Inspection	0	0	0	0	0	64
Total	0	0	0	0	0	33,596
<u>Lafayette Classroom 5, 7, 8, 12 Modernization</u>						
JB Jordan & Associates - polished concrete flooring	0	0	0	0	0	48,260
US Bankcorp Payments - ceiling mounts & screens	0	0	0	0	0	1,966
Labor Expense - ECS	0	0	0	0	0	16,662
Campton Electric - supplies	0	0	0	0	0	26
Total	0	0	0	0	0	66,914
<u>Lafayette Loading Zone</u>						
Labor Expense - ECS	9,375	0	0	0	9,375	15,189
SHN Consulting - topographic survey	4,990	0	0	0	4,990	14,807
FF&J Architects	0	0	0	0	0	124,060
Ferguson Enterprises - hardware	0	0	0	0	0	0
Times Standard	0	0	0	0	0	1,348
Pierson BLDG Center	59	0	0	0	59	59
Powell Landscape	30	0	0	0	30	30
Eureka Rubber Stamp	209	0	0	0	209	209
SNL GROUP	1,034,495	0	0	0	1,034,495	1,129,495
Roto Rooter	0	0	0	0	0	999
Total	1,049,157	0	0	0	1,049,157	1,286,195
<u>Multiple Sites - Teaching Walls</u>						
Matson & Vallergera - architect fees	0	0	0	0	0	10,920
Sierra School Equipment	0	0	0	0	0	4,666
Times Standard - notice inviting bids publication	1,260	0	0	0	1,260	1,260
School Specialty	5,718	0	0	0	5,718	5,718
Adams Commercial General - progress payments	0	0	0	0	0	206,998
Total	6,978	0	0	0	6,978	229,562
<u>Winship/Bell PA System</u>						
Campton Electric	416	0	0	0	416	416
Eureka Ace Hardware	46	0	0	0	46	46
CDW	47,413	0	0	0	47,413	47,413
Total	47,875	0	0	0	47,875	47,875

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

	2017/18 Expenditures				Total	Total Bond
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
<u>Winship Gymnasium Siding Replacement</u>						
The Mill Yard.Siding.	0	0	0	0	0	1,381
Schmidbauer Lumber.Siding.	0	0	0	0	0	1,744
Shafer's.Paint.	0	0	0	0	0	374
United Rentals.Equipment rental.	0	0	0	0	0	2,331
Maintenance Dept. Labor.	0	0	0	0	0	10,453
Total	0	0	0	0	0	16,283
<u>Winship Security System</u>						
CDW.Commercial display for security system.	0	0	0	0	0	6,497
Platt Electrical Supplies	2,059	0	0	0	2,059	13,049
Advanced Security - security system	0	0	0	0	0	6,110
Total	2,059	0	0	0	2,059	25,656
<u>Winship Gym Tech Upgrades</u>						
Ambrosini & Son - install fiber optic cables	0	0	0	0	0	5,067
Total	0	0	0	0	0	5,067
<u>Winship - CTE Greenhouses</u>						
Bay Tank & Boiler Works	0	0	0	0	0	112
Conley's Greenhouses	0	0	0	0	0	28,103
Campton Electric	0	0	0	0	0	2,149
Don's Rent All	0	0	0	0	0	478
Eureka ACE Hardware	0	0	0	0	0	107
Eureka Ready Mix	312	0	0	0	312	3,383
Farmtek	0	0	0	0	0	7,620
Fastenal Company	0	0	0	0	0	134
Hensell Materials	0	0	0	0	0	114
Keenan Supply	0	0	0	0	0	149
Schmidbauer Lumber	0	0	0	0	0	962
Shafer's Ace Hardware	0	0	0	0	0	-42
Spencer Electric	0	0	0	0	0	665
Powell Concrete Pumping	0	0	0	0	0	508
Powell Landscape and Materials	0	0	0	0	0	130
Platt Electric Supply	0	0	0	0	0	283
Pierson Bldg Center - Materials	0	0	0	0	0	92
Maples Service	0	0	0	0	0	876
Thrifty Supply Company	0	0	0	0	0	623
United Rentals	0	0	0	0	0	4,602
US Bank	0	0	0	0	0	1,492
WBCO Electric Service	0	0	0	0	0	326
Total	312	0	0	0	312	52,866

Bond Fund 23 (Measure 5)
Activity from 7/1/17 - 06/30/18

	2017/18 Expenditures				Total	Total Bond
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
<u>Zane Security Cameras</u>						
Campton Electric	0	0	0	0	0	561
Advanced Security	0	0	0	0	0	71
Platt Electrical Supplies	0	0	0	0	0	13,065
Pierson Building Center - Materials	0	0	0	0	0	15
CDW	0	0	0	0	0	6,868
Total	0	0	0	0	0	20,580
<u>Zane Cafeteria Roof Replacement</u>						
Brunelle & Clark	569	0	0	0	569	569
Total	569				569	569
<u>Zane Gym Tech Upgrades</u>						
Ambrosini & Son - install fiber optic cables	0	0	0	0	0	5,040
Total	0	0	0	0	0	5,040
<u>Zane 5 Street Entrance</u>						
Payroll - ECS Labor	2,960	0	0	0	2,960	5,285
Keenan Supply	0	0	0	0	0	170
PG&E	5,000	0	0	0	5,000	5,000
Sequoia Construction	274,550	0	0	0	274,550	274,550
SHN Consulting Engineers - Survey	270	0	0	0	270	7,393
Dan Collins Tree Service	2,500	0	0	0	2,500	2,500
Nilsen Feed	11	0	0	0	11	11
Times Standard	0	0	0	0	0	1,348
FF&J Architects - DSA fee reimbursement/accessible ramp fees	0	0	0	0	0	50,347
Total	285,291	0	0	0	285,291	346,605
<u>Zane Engineering Class (Room 12)</u>						
Platt Electrical Supplies	0	0	0	0	0	2,420
Sears Classroom furniture.	0	0	0	0	0	2,975
Schmidbauer Lumber	0	0	0	0	0	143
Humboldt Countertops	0	0	0	0	0	1,689
Pierson Building Center	0	0	0	0	0	1,715
Almquist Lumber	0	0	0	0	0	634
Campton Electric	0	0	0	0	0	523
Fastenal Company	0	0	0	0	0	3,062
Zee Medical Services	0	0	0	0	0	151
US Bancorp	0	0	0	0	0	8,491
Advanced Security	0	0	0	0	0	1,619
School Specialties - furniture	1,180	0	0	0	1,180	4,721
Eureka Glass Company.	0	0	0	0	0	133
Maintenance Dept. Labor	0	0	0	0	0	15,413
Tech Dept. Labor	0	0	0	0	0	864
Shafer's Hardware	0	0	0	0	0	78
CDW Computer monitors.	0	0	0	0	0	41,350
Sierra School Sixteen science tables.	0	0	0	0	0	13,920
City of Eureka Alarm permit.	0	0	0	0	0	20
Total	1,180	0	0	0	1,180	99,921

Lincoln Modernization Phase 2

[illegible]

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

	2017/18 Expenditures				Total	Total Bond
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
<u>Lincoln Modernization Phase 3</u>						
Matson & Vallerger - architect fees	0	0	0	0	0	146,795
Dinsmore Construction - progress payments	9,331	0	0	0	9,331	802,252
New Life Services.Asbestos abatement.	0	0	0	0	0	3,960
Castino's Restaurant 60" range for cafeteria	0	0	0	0	0	7,660
SHN Consultants - materials/lab testing/rebar tests	0	0	0	0	0	2,015
Pierson Building Center - materials/supplies	0	0	0	0	0	772
State Board of Equalization	0	0	0	0	0	19
Amazon	0	0	0	0	0	505
CDW Computer	0	0	0	0	0	7,310
Almquist Lumber - materials/supplies	0	0	0	0	0	218
JB Jordan - flooring	7,820	0	0	0	7,820	18,060
PPG Architectural Finishes - masks/varnish/smart strips	0	0	0	0	0	287
Clark Security - materials	0	0	0	0	0	178
Hensel Materials	0	0	0	0	0	40
Mendes Supply	0	0	0	0	0	32
Shafer's Hardware - supplies	0	0	0	0	0	16
Don's Rent-All - floor sanders/sandpaper	0	0	0	0	0	1,588
Central Restaurant Supply - Culinary Supplies	0	0	0	0	0	3,578
US Bank - Home Depot - Blinds	0	0	0	0	0	1,635
School Specialty - MRFC Extended Site	0	0	0	0	0	9,388
Division of State Architect	0	0	0	0	0	18,473
Brunelle & Clark Consulting.Monitoring for asbestos abatement.	0	0	0	0	0	1,629
Total	17,151	0	0	0	17,151	1,026,409
<u>Washington Parking Lot</u>						
Humboldt Land Title Company	0	0	0	0	0	400
SHN Consulting Engineers	0	0	0	0	0	6,592
Total	0	0	0	0	0	6,992
<u>Washington Library Modernization</u>						
Humboldt Countertop Surfacing	177	0	0	0	177	2,185
Pierson Building Center	103	0	0	0	103	161
JB Jordan & Associates	10,780	0	0	0	10,780	10,780
Platt Electric Supplies	530	0	0	0	530	530
Thrifty Supply Company	13	0	0	0	13	13
Ferguson Enterprises	892	0	0	0	892	892
School Specialty	10,348	0	0	0	10,348	10,348
Campton Electric	64	0	0	0	64	64
US Bank	0	0	0	0	0	540
Total	22,907	0	0	0	22,907	25,515
<u>Washington Cafeteria Project</u>						
CDW Computer Center	0	0	0	0	0	115
Total	0	0	0	0	0	115

Bond Fund 23 (Measure S)
Activity from 7/1/17 - 06/30/18

Bond Fund 23 (Measure 5)	2017/18 Expenditures				Total	Total Bond
Activity from 7/1/17 - 06/30/18	Quarter 1	Quarter 2	Quarter 3	Quarter 4	2017/18	Expenditures
<u>District Technology Upgrades</u>						
CDW - Shoretel Mailbox/Extension/Trunk licenses	0	0	0	0	0	0
Total	0	0	0	0	0	0
<u>Site Technology Updates</u>						
CDW - switches, wireless access points, airwave licenses, batteries, and maintenance agreement for the e-rate technology upgrade - all sites	0	0	0	0	0	355,499
Pierson Building Center - access points - Winship	0	0	0	0	0	35
Campton Electric - access points - Winship	0	0	0	0	0	412
US Bancorps.Materials for Alice Birney.	0	0	0	0	0	511
Total	0	0	0	0	0	356,457
<u>Miscellaneous</u>						
FF& J Architects - delineate the scope of work and range of costs for all proposed facilities	0	0	0	0	0	124,581
California Debt & Investment.Reporting fees.	0	0	0	0	0	3,000
CDE Computer Centers	0	0	0	0	0	38,557
James Marta & Co.Bond audit.	0	0	0	0	0	15,700
SHN Consulting - geologic/geotechnical investigation - EHS	0	0	0	0	0	26,886
Humboldt County Treasurer - agent fees	0	0	0	0	0	291
Jack Schreder & Assoc.Project review.	0	0	0	0	0	2,210
Kronick Moskovitz Tiedemann.Review architect prequalification	0	0	0	0	0	2,866
Proceeds / Bond Fees	0	0	0	0	0	335,000
Total	0	0	0	0	0	549,091
TOTAL	1,622,421	0	0	0	1,622,421	7,539,112