



**WEST CHICAGO ELEMENTARY
SCHOOL DISTRICT 33**
Kristina Davis, Ed.S., Superintendent
July 14, 2022, Board Briefs

Rita Balgeman, Board President
Felicia Gills, Board Vice President
Tom Doyle, Board Secretary
Phebe Balzer, Board Member

Morgan Banasiak, Board Member
Sandra Garcia, Board Member
Chad McLean, Board Member

The regular meeting of the Board of Education was held at Lemay Middle School on Thursday, July 14, 2022, beginning at 7:00 p.m.

Board Members in Attendance

Rita Balgeman, Phebe Balzer, Sandra Garcia, and Tom Doyle were present. Chad McLean, Felicia Gills, and Morgan Banasiak was absent.

Additions/Changes to the Agenda

No additions or changes to the agenda.

Shared Agreements:

1. *Make decisions according to what is best for ALL District 33 students.*
2. *Respect staff and other board members and their opinions.*
3. *Be willing to see things from the eyes of seven (7) people, not just one (1).*
4. *Allow everyone to complete their thoughts.*
5. *Commit to shared leadership.*
6. *Respect confidentiality.*
7. *Adhere to our belief in our students' full potential and successful future.*

Strategic Plan Goals

Goal #1 – Student Growth and Achievement

Goal #2 – Learning Culture of Equity, Engagement & Agency

Goal #3 – Professional Culture of Teamwork & Continuous Improvement

Goal #4 – Family Engagement & Community Partnerships

Goal #5 - Effective and Innovative Use of Resources

Shared Agreements Reflection –

At the July 18, 2013 meeting, the Board of Education finalized their “shared agreements” and agreed to begin each regular board meeting by reflecting on one agreement. The Board revised the shared agreements on November 6, 2014. The purpose of the agreement is to help maintain a positive environment in which to conduct board work. Rita Balgeman shared her statement.

Tonight I'd like to reflect upon our agreement to commit to shared leadership. I have reflected upon this previously in terms of how the seven of us board members share leadership as a board.

Tonight, though, I'd like to think about how our commitment to shared leadership extends beyond our board to all members of our school district and how it ultimately sets our district up for success.

According to a Harvard Business Review article, shared leadership is a move from a top down structure of leadership to a more collaborative effort in which everyone shares a sense of purpose and responsibility for the leadership of the organization. Different people may be responsible for different parts of the team's work, but ultimately everyone shares power and influence. Shared leadership leads to better outcomes. As individuals are empowered to take ownership of the organization, they have a vested interest in ensuring the best results. What does this mean in a school district? I found one study by the Wallace Foundation that shows that when staff feel they have influence on decision making, they have higher motivation and are most satisfied with their work environment. Staff teams and parent advisory groups have greater influence on school decisions in higher performing schools than low-performing schools.

To me, all of this information links back to conversations we've had previously. As a board, we have discussed teacher efficacy and the impact on student achievement. We are committed to growing teacher efficacy in our school district and ensuring that staff are not only a part of decision making but also leaders in driving our district forward. We value the role of our parent advisory groups and the input from those groups has driven decisions in the district. Finally, I believe this concept of shared leadership is even embodied in our emphasis on student voice and choice in the strategic plan. For example, we have seen the power of Classroom Learning Communities - which places the ownership for their classrooms and their learning in the hands of the students.

I believe that our commitment to shared leadership is valuable at these board meetings when we are making decisions and representing our community. But I also believe that our commitment to shared leadership goes much deeper into the fundamental structure of our district and empowering our staff, students, and community to be leaders and decision makers. As we continue to empower these groups, I believe we will continue to see the benefit in student outcomes.

Recognition/Showcase/Presentation

Recognition - No recognition at this time.

Showcase - No showcase at this time.

Presentation – District Goals 2021-2022 Spring Update

Department Directors shared their annual Department Goals Update results with the Board of Education.

The departments of Teaching & Learning, Student Services, Partnerships, Technology, Communications, Human Resources, Business & Operations, and Facilities & shared their final Goals results.

Board Salute

The Board Salutes will be a standing item on the agenda starting with the February 3, 2022 board meeting. The Board of Education would like to recognize individuals of the District 33 community - which includes all staff members, students, bus drivers, parents/guardians, and guardians - for actions that build a positive culture and climate in District 33. This "shout-out" will become part of the official Board minutes under Board Salutes on the bi-weekly agendas.

Board Salute #1:

Al Murphy, Murphy's Ace Hardware, Community Member

Big Al always goes above and beyond for Wegner School. Most recently, he donated a tent/canopy to Wegner for us to use at our outdoor events like field days and high-interest day.

E.T.A.W.C. Statement

No ETAWC statement at this time.

Public Comment (topics as stated on the Public comment forms submitted)

No public comment at this time.

Superintendent News

No Superintendent News at this time.

Consent Agenda

The Board of Education conducted the following business on a consent agenda as follows:

- Approved Regular Board Meeting Minutes of June 16, 2022;
- Approved the list of bills dated June 17, 2022, through July 16, 2022, in the amount of \$1,968,038.01;
- Approved payrolls of June 30, 2022, in the amount of \$2,161,733.71, July 15, 2022, in the amount of \$1,418,346.26, July 29, 2022, in the amount of \$1,418,342.49, August 15, 2022, in the amount of \$1,324,756.25, and August 31, 2022, in the amount of \$1,324,685.81;
- Approved imprest account from June 9, 2022 to July 8, 2022, in the amount of \$0;
- Approved the disposition of audiotapes of the Board of Education regular closed session. Meeting dated December 17, 2020, and January 7, 2021, which are at least 18 months old, meets the State criteria and will be disposed of.
- Approved the personnel report:
 - 3 Administration: Colleen Kelly, Assistant Principal at Indian Knoll School, effective 2022-2023 school year; Sarah Norton, Coordinator of Partnerships at ESC, effective July 1, 2022; Amie Correa, Principal at Gary School, effective July 14, 2022;
 - 9 Certified: Maria Del Prado, Dual Social Studies Teacher at LMS, effective 2022-2023 School year; Callum Casey, Dual Language Teacher at Turner School, effective 2022-2023 School year; Chantal Salgado, Dual Language Kindergarten Teacher at Pioneer School, effective 2022-2023 School year; Darlena Gomez, Spanish Teacher at LMS, effective 2022-2023 School year; Michele Lesak, Science Teacher at LMS, effective 2022-2023 School year; Katie Hauserman, Dual Kindergarten Teacher at Indian Knoll School, effective 2022-2023 School year; Marcia Williams, Social Worker at Indian Knoll School, effective 2022-2023 School year; Megan Thiesfeld, ELA Newcomer at LMS, effective 2022-2023 School year; Crystal Hernandez, Math Interventionist at Pioneer School, effective 2022-2023 School year;
 - 4 Classified: Isais Sergio Santiago, Grounds at ESC, effective July 1, 2022; Donald Franch, Head Custodian at LMS, effective June 15, 2022; Alicia Carriveau, Paraprofessional at Pioneer School, effective 2022-2023 School year; Manuel Gonzalez-Sears, Utility Custodian at Turner School, effective July 1, 2022;
 - 0 Transfers;
 - 12 Resignations: Cara DiBona, Social Worker at LMS, effective June 12, 2022; Daisy Garcia, Dual Language Social Studies Teacher at LMS, effective June 16, 2022; Fatima Ortiz, Lunch Supervisor at LMS, effective June 20, 2022; Alicia Carriveau, LLC Aide and Lunch Supervisor at Pioneer School, effective June 21, 2022; Taryn Tenhor, Lead Technology Teacher at Indian Knoll School, effective June 22, 2022; Olivia Bogacz, Music

Teacher at Currier School, effective June 22, 2022; Daniel Ballines, Physical Education Teacher at LMS, effective June 21, 2022; Brittney Fitzenreider, Kindergarten Teacher at Indian Knoll School, effective June 23, 2022; Catalina Rubilar Ulloa, Speech Pathologist at ELC, effective August 31, 2022; Elizabeth Foulkes, Reading Coach at Gary School, effective June 24, 2022; Jennifer Carrillo, Math Teacher at LMS, effective June 24, 2022; Savanna Gottschalk, General Education Teacher at Pioneer School, effective June 27, 2022; 4 Retirements; Lynda Childs, Bilingual Kindergarten Teacher at Indian Knoll School, effective end of 2023-2024 School Year; Jesus Serna, Social Worker at Turner Elementary School, effective end of 2025-2026 School Year; Rosa Muniz, Paraprofessional at Pioneer School, effective August 31, 2022; Rudy Guerrero, Grounds and Maintenance at ESC, effective August 22, 2022

0 Leaves:

0 Job Abandonment:

Financial Reports

- The Board of Education reviewed the Treasurers' Report and Budget Report as of June 30, 2022, along with the financial charts.
- The Board of Education received a financial report from Karen Apostoli, Director of Business and Operations stating that since the last meeting, the District received a payment for Special Education-Private Facility Tuition in the amount of \$101,989.44; Transportation-Regular in the amount of \$513,919.15; Transportation-Special Education in the amount of \$183,014.91; Title IV -21st Century Community Learning in the amount of \$107,615.00; Other Federal Programs (4998 HL) in the amount of \$2,074.00; Evidence-Based Funding in the amount of \$1,163,027.00.
- The Board of Education received a summary of each school's monthly activity accounts as of May 31, 2022 and June 30, 2022.

Discussion of New /Ongoing Business with Possible Action

- *Presentation Follow up*- Rubi Ortiz, Director of Multilingual Learners, followed up on several questions by the Board from May 5, 2022 presentation. Rubi will be follow up on with additional questions at a future Board Meeting.
- *AccuBase* - Karen Apostoli, Director of Business and Operations, recommend that the district enter into a 1-year contract with AccuBase (\$14,005.03/year) for annual auditing and consulting of property parcels within the D33 taxing district. The Board approved the recommendation for the AccuBase one year contract with follow up information to be provided to the Board by October.
- *Annual IASB Dues* – The Board of Education approved the renewal of membership in the Illinois Association of School Boards (IASB) for the 2022-2023 school year, which is a long-standing organization that is a local school board governance supporting quality public education.
- *Consolidated District Plan* - The Consolidated District Plan (CDP) for District 33 includes plans for ensuring student achievement, addressing at-risk students, supporting students with IEP's, providing professional development to staff members, and programming to address the whole child, including student social-emotional well-being. Private school consultations occurred before the development of the plan because the plan also addresses the use of funds allocated to local private schools.
- *Disposal of Unneeded Equipment/Materials* - Karen Apostoli, Director of Business and Operations, presented to the Board of Education a proposal for the disposal of unneeded equipment and/or materials that is inoperable or too costly to repair. The Board approved the disposal of the following unneeded equipment/materials: Rugged Rubber iPad case with strap,

The Writer Fusion, The Writer Plus, Fusion, The Writer, Mouse Scanner, Stereo headphones, and Go Talk 4.

- *District Radios* – Fred Cadena – Director of Facilities and Grounds D33 Administration recommends the purchase of 40 additional radios quoted at \$24,938.00. The Board approved the purchase of radios. The purchase will be the first of a series of four purchases (one per year) to upgrade all of the radios.
- *Droplet* – The Board of Education approved the purchase of Droplet for the school year 2022-2023.
- *Future Enrollment Study* – Karen Apostoli, Director of Business and Operations, presented to the Board the completed projection, and recommended for a new projection study to gain valuable information in making future facilities decision. The Board of Education approved a new 10-year enrollment projection study.
- *Hazardous Bussing* - The Board reviewed a resolution for continuation of the existing applications confirming unchanged conditions for hazardous busing for the 2022-2023 school year.
- *LEND Dues*- The Board reviewed the continued membership in the Legislative Education Network of DuPage County (LEND) for the 2022-2023 school year which keeps the Board updated and allows input into the legislative process.
- *Resolution for Continued Use of Mobile Classrooms*- The Board reviewed and approved a resolution verifying the need for continued use of temporary mobile classrooms at Pioneer School, Turner School and the Early Learning Center.

Action Items

The Board of Education approved the following action items:

- Administrator Salaries
- 2nd Reading of Board Policies : Policy 1:30 School District Philosophy, Policy 2:230- Public Participation at Board of Education and Petitions to the Board, Policy 5:32- Nepotism, Policy 5:50-Drug and Alcohol-Free Workplace, Policy 5:80-Court Duty, Policy 5:125-Personal Technology and Social Usage and Conduct, Policy 6:120- Education of Children with Disabilities, Policy 6:290-Homework, Policy 7:15-Student and Family Privacy Rights, Policy 7:160-Student Appearance, Policy 7:180-Prevention and Response to Bullying Intimidation and Harassment, Policy 7:285-Anaphylaxis Prevention Response and Management Program.
- Tentative Budget

Information Items

The Board of Education received/reviewed/discussed the following informational items:

- Most current posting of available job positions in School District 33;
- Air Conditioning Update- Equipment has arrived at Currier and Wegner. The rest will ship out end of July and should be installed by August. Units are coming from out of state, and Fred is in constant contact communication regarding the delivery.
- Joint Board Meeting Discussion – Kristina Davis has provided the Joint Board with names of staff and Admin members who would be willing to commit to the committees that have been formed and is waiting on a response.
- The Board of Education received the Freedom of Information Act report noting 2 new requests since the last board meeting.
- The Board of Education received the Short Term maternity report.
- The Board of Education received the Vandalism Report.

- Suggested Board Items for the next meeting – No suggestions at this time.
- Board outreach – Adopt A School update- Rita Balgeman, Board President, to debrief on the Adopt A School before new schools are picked. Kristina Davis, Superintendent and Admin team discussed to also participate alongside with Board in Adopt A School. Suggested to remind Principals to send invitations ahead of time for significant events. Great experience when Board was able to attend the events.
- Parking Lot item- No Parking Lot items at this time.

Report of District Committee Meetings

- Open Comments –Phebe Balzer commented on how great it was to have the students involved in the committees and interview process. Not only was it great for the Board, but to also see Leadership development happening.
- Kristina Davis thanked Fred Cadena for the landscaping at LMS. Fred received information form Survey Data last year to work on outdoor aesthetics and has installed the landscaping in the front of LMS.

Upcoming Meetings/Events

The Board of Education members reviewed upcoming meetings and events.

Adjournment

The above review of action taken by the Board of Education at their regular meeting is provided in an attempt to keep you informed. If you have any questions regarding any of the information provided or wish to discuss any of the items, please do not hesitate to contact my office.

Respectfully,

Kristina Davis

Kristina Davis,
Superintendent of Schools

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