



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 2, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - Monday, May 5, 2025 at 7:00 PM in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. [Dates to Remember](#)
10. Adjourn meeting
11. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 2, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____

Check # _____ to Check # _____

Wire # _____ to Wire # _____

Ach # _____ to Ach # _____

Purchase Card # _____ to Purchase Card # _____

from the Capital Reserve Account \$ _____

Check # _____ to Check # _____

from the Cafeteria Account \$ _____

Check # _____ to Check # _____

and from the Construction Account: \$ _____

Check # _____ to Check # _____

for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend that cafeteria lunch prices for the 2025-2026 school year be set at \$2.60 for the elementary and intermediate schools, \$2.85 for secondary schools, and \$0.55 for milk. Reduced lunch will remain at \$0.40. The cafeteria breakfast is at no cost due to the approval of universal free breakfast in schools.
4. **(Finance)** Recommend the authorization of the homestead and farmstead exclusion real estate tax assessment reductions for qualified properties within the Conewago Valley School District for the school year beginning July 1, 2025, under the provisions of the Homestead Property Exclusion Program Act (Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006).
5. **(Finance)** Recommend the Secretary/Business Manager be authorized to make such minor changes to function, categories, or line items of the 2024-2025 General Fund Budget as may be necessary at any time prior to the filing of the Annual Financial Report to avoid over expenditure, provided that the additions equal the subtractions so as not to exceed the established gross in approved expenditures for the 2024-2025 school term, subject to ratification by the Board.

6. **(Finance)** Recommend that the District schools be authorized to make available to students for the 2025-2026 school year participation in “school accident insurance”, at their own expense, through Christian Baker Company and A-G Administrators, LLC, at an annual cost of \$22.50 for “school time coverage” and \$90 for “24 hour coverage” and that the District pay for all District sports, including band and cheerleading and “School Trips and Special Activities Rider” at a cost of \$10,239.00.
7. **(Finance)** Recommend acceptance of the contract for Kochenour, Earnest, Smyser, and Burg, Certified Public Accountants, to conduct the annual audit of financial records of the District, as required by the Department of Education, for a fee of \$13,200.00.
8. **(Finance)** Recommend approval of the bid by C.E. Williams Sons, Inc. for demolition and removal of dwellings located at 364 Berlin Road, 600 Berlin Road, and 112 N. Berlin Avenue, New Oxford, PA. Costs not to exceed \$108,730.
9. **(Finance)** Recommend acceptance of the pricing from Berkshire, Inc. costars #034-E22-127 to replace and update to code the fireboard and fire curtain in the High School and Middle School Complex at a cost of \$497,137.

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 2, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means / Curriculum

WAYS & MEANS/CURRICULUM

1. ***(Ways & Means/Curriculum)*** Recommend approval of the following Board Policies in the 200 Section below:

[Policy 200 - Updated - Enrollment of Students.pdf](#)

[Policy 201 - Updated - Admission of Beginners.pdf](#)

[Policy 202 - Updated - Eligibility of Nonresident Students.pdf](#)

[Policy 203 - Updated - Immunizations and Communicable Diseases.pdf](#)

[Policy 203.1 - Updated - HIV Infection.pdf](#)

[Policy 204 - Updated - Attendance.pdf](#)

[Policy 205 - Postgraduate students.pdf](#)

[Policy 206 - Updated - Assignment within District.pdf](#)

[Policy 207 - Updated - Confidential Communications of Students.pdf](#)

[Policy 208 - Updated - Withdrawal From School.pdf](#)

[Policy 209 - Updated - Health Examinations and Screenings.pdf](#)

[Policy 209.1 - Updated - Food Allergy Management.pdf](#)

[Policy 209.2 - New - Diabetes Management.pdf](#)

[Policy 209.3 - Updated - Head Lice.pdf](#)

[Policy 210 - Updated - Medications.pdf](#)

[Policy 210.1 - Updated - Possession-Use of Asthma Inhalers-Epinephrine Auto-Injectors.pdf](#)

[Policy 211 - Updated - Student Accident Insurance.pdf](#)

[Policy 212 - Updated - Reporting Student Progress.pdf](#)

[Policy 214 - Updated - Class Rank.pdf](#)

[Policy 215 - Updated - Promotion and Retention.pdf](#)

[Policy 216 - Updated - Student Records.pdf](#)

[Policy 217 - Updated - Graduation.pdf](#)

[Policy 218 - Updated - Student Discipline.pdf](#)

[Policy 218.1 - Updated - Weapons.pdf](#)

[Policy 218.2 - Updated - Terroristic Threats.pdf](#)

[Policy 218.3 - Updated - Discipline of Student Convicted-Adjudicated of Sexual Assault.pdf](#)

2. **(Ways & Means/Curriculum)** Recommend approval of the Letter of Agreement between True North Wellness Services and Conewago Valley School District regarding Drug & Alcohol Student Assistance Program (SAP) Liaison Services - and SAP School Based Clinical Services for the 2025-2026 school year at a cost of \$53,171.50.

[True North Wellness Services \(SAP\) LOA 25-26](#)

3. **(Ways & Means / Curriculum)** Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

| CVSD 2024-2025 Professional Development Requests | | | | | | |
|---|------------------|-------------------|-----------------------|---|-----------------------|-------------------------|
| Building | Last Name | First Name | Date | Title/Place | Funding Source | Cost to District |
| NOMS | Schaffer | Joshua | 5/19/2025 | SCM Recertification at Hilton Garden Inn, Harrisburg | Grant | \$489.00 |
| DO | Corbin | Stephanie | 6/3/2025 | SCM Recertification at Hilton Garden Inn, Harrisburg | Grant | \$556.26 |
| DO | Hrycek | Lorrie | 6/3/2025 | SCM Recertification at Hilton Garden Inn, Harrisburg | Grant | \$504.00 |
| DO | de Salis | Ashley | 7/21/2025 - 7/25/2025 | SCM Training at Hilton Garden Inn, Harrisburg | Grant | \$3,248.58 |
| DO | Corbin | Stephanie | 7/27/2025 - 7/31/2025 | Building Knowledge to Know-How Conference at Penn State Conference Center | Grant | \$1,292.14 |
| DO | de Salis | Ashley | 7/27/2025 - 7/31/2025 | Building Knowledge to Know-How Conference at Penn State Conference Center | Grant | \$680.00 |
| DO | Hrycek | Lorrie | 7/27/2025 - 7/31/2025 | Building Knowledge to Know-How Conference at Penn State Conference Center | Grant | \$1,130.00 |
| CVIS | Martin | Tasha | 10/28/2025 | SCM Recertification at Hilton Garden Inn, Harrisburg | Grant | \$707.51 |
| NOHS | Horick | Brandon | 2/26/2026 | Driver Education Instructor Workshop 2026 at Center for Safety, York, PA | District | \$165.32 |

4. *(Ways & Means / Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

| CVSD 2024-2025 Field Trip Requests | | | | | | | |
|------------------------------------|-----------|------------|-------|---------------------|---|----------------|-------------|
| Building | Last Name | First Name | Grade | Date | Title/Place | Funding Source | Cost |
| NOHS | Kreider | Elizabeth | 11-12 | 8/1/2025 | THON Leadership Summit at Hershey Lodge, Hershey | Club | \$29.13 |
| CVIS | Banda | Chelsey | 6 | 5/6/2026 - 5/8/2026 | Camp Nawakwa at Nawakwa in Biglerville | Fundraising | \$25,381.98 |
| NOHS | Bowman | David | 9-12 | 5/19/2025 | End of Year HS Select Choir Concert at Gettysburg Presbyterian Church | N/A | 0.00 |

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 2, 2025

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Football and Cheer with Phillip Otto as representative, to use the New Oxford Elementary School grass fields, on Thursdays, June 19, 2025 and June 26, 2025 from 5:00 pm to 8:00 pm, for New Oxford Youth Football Summer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Football and Cheer with Phillip Otto as representative, to use the New Oxford Middle School football field, on Saturdays, August 16, 2025 through November 1, 2025 from 8:00 am to 2:00 pm and on Sundays, August 24, 2025 through November 2, 2025 from 12:00 pm to 6:00 pm, for New Oxford Youth Football and Cheer Games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Youth Football and Cheer with Phillip Otto as representative, to use the New Oxford High School Stadium, on Saturday, October 18, 2025 from 11:00 am to 10:30 pm, for New Oxford Youth Football and Cheer Stadium Game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Junior Baseball with Matthew Mossburg as representative, to use the New Oxford Middle School youth baseball fields A, B, and C, on Saturdays, May 17, 2025 through June 28, 2025 from 9:00 am to 3:00 pm and on Sundays, May 18, 2025 through June 29, 2025 from 1:00 pm to 3:00 pm, for New Oxford Junior Baseball games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

5. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Junior Baseball with Matthew Mossburg as representative, to use the New Oxford Middle School youth baseball fields A, B, and C, on Weekdays, July 21, 2025 through November 7, 2025 from 4:30 pm to 8:00 pm and fields E and F on Saturdays, July 19, 2025 through November 8, 2025 from 9:00 am to 6:00 pm, for New Oxford Junior Baseball practices and games, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies / Use of Facilities)*** Recommend approval for Gettysburg AAU Chilies AAU Basketball with Ashly Miller as representative, to use the New Oxford Middle School gymnasium on Mondays and Wednesdays, June 2, 2025 through June 30, 2025 from 6:00 pm to 7:30 pm, for Chilies AAU Basketball practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies / Use of Facilities)*** Recommend approval for New Oxford Cheer Boosters with Lisa Smith as representative, to use the New Oxford High School auxiliary gymnasium on July 15, 16, and 17, 2025 from 5:00 pm to 7:00 pm, for Youth Cheer Camp, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Youth Football Summer Camp - #1; Outdoor Utility Charge = \$50.00. Total Estimated Charges = \$50.00.

New Oxford Youth Football and Cheer Games - #2; Outdoor Utility Charge = \$75.00. Total Estimated Charges = \$75.00.

New Oxford Youth Football and Cheer Stadium Game - #3; Outdoor Utility Charge = \$25.00, Custodial Charge = \$70, Lights = \$45. Total Estimated Charges = \$140.00.

New Oxford Junior Baseball Games - #4; Outdoor Utility Charge = \$225.00. Total Estimated Charges = \$225.00.

New Oxford Junior Baseball Practices and Games - #5; Outdoor Utility Charge = \$375.00. Total Estimated Charges = \$375.00.

Chilies AAU Basketball - #6; Facility Fee (MS gym) = \$900.00, Indoor Utility Charge = \$50.00. Total Estimated Charges = \$950.00.

New Oxford Cheer Boosters - #7; Indoor Utility Charge = \$25.00. Total Estimated Charges = \$25.00.

8. ***(Property & Supplies/Use of Facilities)*** Recommend that the Board award the bids opened on March 31, 2025, as per specifications, for industrial arts (shop technology education) equipment and supplies, including lumber for all shops at the New Oxford Middle School and the New Oxford High School for the 2025-2026 school year.

| | |
|--|--------------------|
| Martin's New Oxford Hardware, New Oxford, PA | \$766.16 |
| Midwest Technology Products, Sioux City, IA | \$7,051.13 |
| O'Shea Lumber, Glen Rock, PA | \$7,987.00 |
| Paxton/Patterson, St. Alsip, IL | 234.08 |
| RSR Electronics, Inc., Rahway, NJ | \$2,501.30 |
| Total | \$18,539.67 |

9. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on March 31, 2025, as per specifications, for athletic equipment and supplies for the 2025-2026 school year.

| | |
|----------------------------------|--------------------|
| BSN Sports, Dallas, TX | \$525.69 |
| H & L Team Sales, Lancaster, PA | \$5,603.00 |
| REB Sports, Inc., Dallastown, PA | \$393.00 |
| Riddell, North Ridgeville, OH | \$17,078.00 |
| S & S Worldwide, Colchester, CT | 22.71 |
| Sportsman's, Johnstown, PA | \$5,205.13 |
| Total | \$28,827.53 |

10. ***(Property & Supplies/ Use of Facilities)*** Recommend that the Board award the bids opened on March 31, 2025, as per specifications, for art supplies for the 2025-2026 school year.

| | |
|------------------------------------|-----------------|
| Blick Art Materials, Galesburg, IL | \$735.70 |
| School Speciality, Lancaster, PA | \$85.17 |
| Total | \$820.87 |

[To Agenda](#)



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: May 2, 2025

RE: Items the Superintendent and Assistant Superintendent lists to be shared at the Study Session.

1. The Superintendent will report on:
 - A. 2025-2026 Final Budget
 - B. 2025-2026 ACTI Budget
 - C. Elect Treasurer in May
 - D. Act 34 Hearing - NOE

2. The Assistant Superintendent will report on:
 - A. State Assessments
 - B. Homeless Follow-Up

[To Agenda](#)

DATES TO REMEMBER

- **May 12, 2025** **Board Meeting - District Office - 7:00 PM**
- **May 13, 2025** **Board Policy - Sub-Committee Meeting - District Office - 6:00-9:00 PM**
- **May 29, 2025** **Facilities Meeting - District Office - 6:00 PM**
- **June 2, 2025** **Study Session - District Office - 7:00 PM**
- **June 9, 2025** **Board Meeting - District Office - 7:00 PM**
- **July 14, 2025** **Board Meeting - District Office - 7:00 PM**
- **August 4, 2025** **Study Session - District Office - 7:00 PM**
- **August 11, 2025** **Board Meeting - District Office - 7:00 PM**
- **September 8, 2025** **Study Session - District Office - 7:00 PM**
- **September 15, 2025** **Board Meeting - District Office - 7:00 PM**
- **October 6 , 2025** **Study Session - District Office - 7:00 PM**
- **October 13, 2025** **Board Meeting - District Office - 7:00 PM**
- **November 3, 2025** **Study Session - District Office - 7:00 PM**
- **November 10, 2025** **Board Meeting - District Office - 7:00 PM**
- **December 1, 2025** **Reorganization and Board Meeting - District Office - 7:00 PM**

[To Agenda](#)