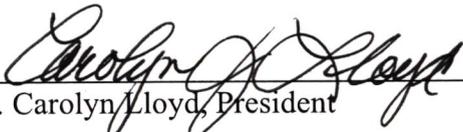


REGULAR MEETING OF THE  
COVINGTON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES

February 11, 2019

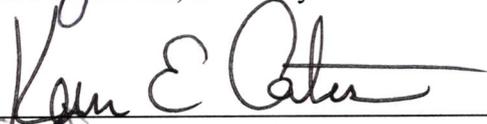
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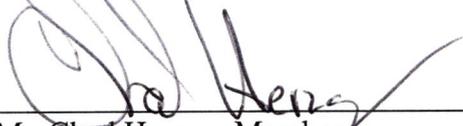
NO. 3

  
\_\_\_\_\_  
Mrs. Carolyn Lloyd, President

  
\_\_\_\_\_  
Mr. Doug Hunter, Vice President

  
\_\_\_\_\_  
Mr. Jason Beck, Secretary

  
\_\_\_\_\_  
Mr. Kevin Cates, Member

  
\_\_\_\_\_  
Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting  
of the Board of Education on  
February 11, 2019 in the  
Covington High School Library  
located at 1017 Sixth Street  
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Absent
	Mr. Chad Herzog	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mr. Phil Cunningham, HS Principal	Absent
	Mr. J.R. Haskins, Assistant Principal/AD	Absent
	Mr. Steve Reynolds, MS Principal	Absent
	Mrs. Alison Karrfalt, EL Principal	Absent

NEWS MEDIA:

GUESTS:	Loren Glascock
	Jason Waddell

REGULAR MEETING OF THE BOARD – February 11, 2019 – 6:30 P.M.

**2019-03-027 CALL TO ORDER**

The meeting was called to order by Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

**2019-03-028 ADOPTION OF AGENDA**

A motion was made that the agenda of the February 11, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter  
Seconded by Mr. Chad Herzog  
Vote 4-0

**2019-03-029 EDUCATIONAL EXCELLENCE**

The presentation on ILEARN was moved to the March meeting.

**2019-03-030 APPROVAL OF MINUTES**

A motion was made that the minutes of the January 14, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 4-0

A motion was made that the minutes of the January 28, 2019 special work session meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter  
Seconded by Mr. Chad Herzog  
Vote 4-0

**2019-03-031 CLAIMS**

Claims 7610, 7615, 7621, 7648, and 7666 were questioned and reviewed by the board. A motion was made that claims numbered 7564 to 7670 be approved as presented.

Motion by Mr. Jason Beck  
Seconded by Mr. Doug Hunter  
Vote 4-0

**2019-03-032 PERSONNEL**

A motion was made to approve the following personnel items:

Retirement (effective June 7, 2019)

Phyllis Starkey                      Food Service Director

Resignation

Phil Cunningham                      High School Principal

Home Bound Instructor

Ashlie Grissom                      Elementary School

ECA Assignments

Ryan Sowers	Varsity Softball Coach
Brad Short	Assistant Softball Coach
Damon Hegg	Girls Track Coach
Ian Powell	Volunteer Track Coach (Boys & Girls)
Andrea Ragsdale	CMS Girls Track Coach
Jodee Brown	CMS Volunteer Track Coach (Boys & Girls)
Shelby Livengood	CMS Volunteer Track Coach (Boys & Girls)

Motion by      Mr. Chad Herzog  
Seconded by      Mr. Jason Beck  
Vote              4-0

**2019-03-033 PROJECTS UPDATES**

**CTE Automotive Facility Remodeling**

A pre - bid conference was held on site at the second street automotive facility, on Wednesday, February 6, 2019. The current target date for final bids are due on Tuesday, February 19, 2019, at 1:30 p.m. However, due to an illness to the design engineer it is possible that this will be bumped back to allow time for contractor questions to be properly addressed.

The remodeling project bid focuses on the addition of 1960 square feet of classroom space, as well as enhancements to roofing, walls, the front entrance, windows, and overhead doors. Four alternate bids are also being pursued in an effort to ensure a cost effective remodeling project.

Construction work is projected to occur during March through July 2019.

### **District Office Project**

The final alternate design for the new district office and boardroom project has been determined. The project is ready to move into the contractor bid phase.

### **Facility Planning and Study**

The CCSC facility study project continues to move ahead in a timely manner. A working board session, which included the Superintendent's Advisory Council, occurred on January 28, 2019, with nearly 20 individuals in attendance. During the meeting, representatives of Gibraltar Design and the Steftenagel Group presented a list of Priorities - Of - Focus for the purpose of beginning to outline a plan for investment in our educational facilities.

A second working session will be scheduled in the upcoming weeks.

We are closing in on the establishment of a long term facility enhancement strategy, with short term investments included. Our target is to have the immediate re-modeling plan identified in March, with fine tuning occurring in April.

From the beginning, the board has maintained a focus on ensuring a fiscally responsible plan to enhance our educational facilities, with a focus on providing the absolute best possible environment for our children and staff members. I am confident we are on the path to meet this commitment.

### **Board Policy 436**

The board heard the second reading of Board Policy 436. This policy relates to our Family and Medical Leave policy. The proposed changes are necessary due to the previous policy revision being outdated. A motion was made to approve Board Policy 436 as presented.

Motion by Mr. Jason Beck  
Seconded by Mr. Doug Hunter  
Vote 4-0

**Board Policy 424**

The board heard the second reading of Board Policy 424. This policy contains updates to the staff performance evaluation plan, again to bring the policy current. A motion was made to approve Board Policy 424 as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Jason Beck  
Vote 4-0

**Non-Certified Handbook**

The board heard the second reading of the new Non - Certified Employee Handbook. A motion was made to approve the handbook as presented.

Motion by Mr. Jason Beck  
Seconded by Mr. Doug Hunter  
Vote 4-0

**Transportation Contracts**

Referencing the transportation bid process CCSC conducted late in the fall and early winter of 2018, submitted bids would result in an overall increase in our transportation costs of \$57,510, or 21.4%. In an effort to minimize cost increases for the two (2) year period of the transportation contract, the submitted bids have been rejected, with negotiations opened up with the interested contractors. A motion was made to reject the transportation bids, and to conduct route negotiations accordingly.

Motion by Mr. Chad Herzog  
Seconded by Mr. Doug Hunter  
Vote 4-0

2019-03-034 **NEW BUSINESS**

**MONTHLY RESOLUTION TO TRANSFER FUNDS FROM THE  
EDUCATION FUND TO THE OPERATIONS FUND**

A motion was made to approve the transfer of \$134,700 from the Education Fund to the Operations Fund, per the resolution presented. This resolution represents a transfer for January and February 2019.

Motion by Mr. Doug Hunter  
Seconded by Mr. Jason Beck  
Vote 4-0

**BOARD POLICY 407**

A revision to Board Policy 407 was presented for first reading. This update relates to the employment of substitute employees.

2019-03-035 **SUPERINTENDENT REPORT OUT**

**Pathfinding**

With the 2019 budget session of the Indiana General Assembly now in its' fifth week, bills that would impact K - 12 education in the state, continue to be at the forefront of the discussion. There is at least one bill being reviewed that reduce the mandates, which would benefit all of us a great deal.

Funds for ensuring school safety continues to be a point of emphasis during this session of the General Assembly, as well.

An introduction letter was mailed to our parents on February 6, 2019, rolling out the corporation's E - Learning strategy. A set of Frequently Asked Questions was included in the mailing in order to provide information on what our students and parents should expect when using the E - Learning approach. An E - Learning web page will be created to allow school - community stakeholders to reference, at their convenience.

**Aligning**

In order to make up the five (5) days of school lost due to winter weather, CCSC schools will be in session on the following dates:

- February 18, 2019
- March 18, 2019
- March 19, 2019
- March 20, 2019
- March 21, 2019

E - Learning Days are being considered for utilization in completing at least a portion of our make-up schedule.

**Empowering**

**Modeling**

Last week was National School Counseling Week. Dr. Smith recognized and thanked Ms. Laura Myers and Ms. Yessi Girdler for the manner in which they serve our community. These ladies represent the children, parents, staff, and school - community with a professional and caring manner that is second to none.

**Dates - of - Interest**

<b>2019 - 2020 Freshman Scheduling Night</b>	<b>February 11</b>
<b>National Honor Society Induction (1 P.M.)</b>	<b>February 16</b>
<b>School Make-Up Day #1</b>	<b>February 18</b>
<b>Boys Basketball Sectional - Delphi</b>	<b>Feb 26-Mar 2</b>
<b>Superintendent Open Office Hours (5 P.M.)</b>	<b>March 4</b>
<b>End Grading Period 3</b>	<b>March 8</b>
<b>School Board Meeting (6:30 P.M.)</b>	<b>March 11</b>
<b>CHS Honor Banquet (7:00 P.M.)</b>	<b>March 14</b>
<b>School Make-Up Day #2</b>	<b>March 18</b>
<b>School Make-Up Day #3</b>	<b>March 19</b>
<b>School Make-Up Day #4</b>	<b>March 20</b>

2019-03-036 **STATEMENTS FROM EMPLOYEES/PUBLIC**  
None

**2019-03-037 STATEMENTS FROM BOARD**

Jason Beck asked about the E-Learning process and roll out. Loren Glascock asked about students with no internet and Dr. Smith addressed his question. It was noted that opportunities for students to have lesson work loaded onto their desktop, prior to an E-Learning Day will be utilized with students and for planned E-Learning Days having the opportunity to utilize our educational facilities for internet access. Further, students will be provided up to five (5) days to complete and submit their assignment for grading.

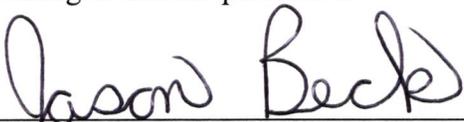
A question was asked about contact with other schools during school closings. It was noted that CCSC does collaborate with a number of schools related to decisions around modifying operational schedules in an effort to evaluate the risks associated when travel to a CCSC campus may be deemed unsafe.

**2019-03-038 ADJOURNMENT**

A motion was made to adjourn at 7:00 p.m.

Motion by     Mr. Jason Beck  
Seconded by   Mr. Doug Hunter  
Vote            4-0

An executive session was held immediately following the regular meeting to discuss personnel.

  
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Secretary of the Board