

REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

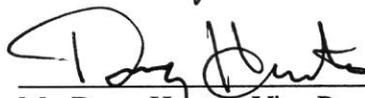
March 11, 2019

VOLUME 2019

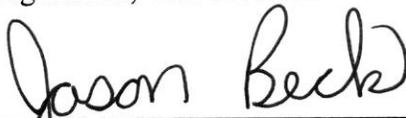
NO. 5



Mrs. Carolyn Lloyd, President



Mr. Doug Hunter, Vice President



Mr. Jason Beck, Secretary



Mr. Kevin Cates, Member



Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
March 11, 2019 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

| | | |
|-------|--------------------|---------|
| ROLL: | Mrs. Carolyn Lloyd | Present |
| | Mr. Doug Hunter | Present |
| | Mr. Jason Beck | Present |
| | Mr. Kevin Cates | Present |
| | Mr. Chad Herzog | Present |

| | | |
|----------|---|---------|
| OFFICIAL | Dr. Kevin Smith, Superintendent | Present |
| | Mr. J.R. Haskins, Interim H.S. Principal/AD | Present |
| | Mr. Steve Reynolds, MS Principal | Absent |
| | Mrs. Alison Karrfalt, EL Principal | Present |

| | | |
|-------------|--|---------|
| NEWS MEDIA: | Adam Gilbert, Fountain County Neighbor | Present |
|-------------|--|---------|

| | |
|---------|----------------|
| GUESTS: | Bryan Anderson |
| | Levi Spicer |
| | Jason Waddell |

REGULAR MEETING OF THE BOARD – March 11, 2019 – 6:30 P.M.

2019-05-045 CALL TO ORDER

The meeting was called to order by Carolyn Lloyd at 6:36 p.m. The Pledge of Allegiance was given.

2019-05-046 ADOPTION OF AGENDA

A motion was made that the agenda of the March 11, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

2019-05-047 EDUCATIONAL EXCELLENCE

Mr. Bryan Anderson and Mr. Levi Spicer provided the board with background information on ILEARN and the modifications moving from ISTEP to ILEARN. Indiana has made a modification to their standardized assessment for students in grades 3-8. Covington instructors have been learning about the new test, which will be administered this Spring.

2019-05-048 APPROVAL OF MINUTES

A motion was made that the minutes of the February 11, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Chad Herzog
Vote 5-0

A motion was made that the minutes of the March 6, 2019 special work session meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

2019-05-049 CLAIMS

Claims 7717, 7743, 7749, 7750, 7765 and 7768 were questioned and reviewed by the board. A motion was made that claims numbered 7671 to 7781 be approved as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

2019-05-050 PERSONNEL

A motion was made to approve the following personnel items including salary/stipend adjustments for Mr. Haskins's appointment and administrator additional duties:

Resignation

Joe Gritten Transportation Director, Director of
Buildings and Grounds

Appointment

J.R. Haskins Interim High School Principal

New Hires

Brendan Woolwine Bus Driver - Special Needs/PreSch Special
Lisa Walters Food Services - Middle/High School

ECA Assignments

Brad Short Weight Room Supervisor - ½
Trevor Dickerson Weight Room Supervisor - ½
Travis Brown Girls Varsity Basketball Coach (2020-2021)
Ben Jones Varsity Wrestling Coach (2019-2020)

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 5-0

Jason Beck spoke up to say how fortunate Covington is to have three administrators willing to "step-up". Mr. Beck thanked Mr. Haskins, Mrs. Karrfalt and Mr. Reynolds.

2019-05-051 FIELD TRIP REQUESTS

A motion was made to allow Mr. Thompson and fourth and fifth grade students to travel to the University of Illinois to attend the 2019 Youth Concert Series performed by the Champaign-Urbana Symphony. The field trip will take place April 18, 2019.

The motion included permission for a CTE Field Trip for the Cosmetology students on April 1, 2019 to Chicago, Illinois.

Motion by Mr. Doug Hunter
Seconded by Mr. Chad Herzog
Vote 5-0

2019-05-052 PROJECTS UPDATES

CTE Automotive Facility Remodeling

Referencing the remodeling project planned for the automotive facility, located on second (2nd) street, following the recent pre - bid meeting the CTE governing board decided to take a step back and re - evaluate the project. Feedback received from multiple potential contractors has maintained a consistent tone around the cost feasibility of a new facility, as compared to the amount of funds being planned for the upgrade of the current building. Thus, the remodeling project has been placed on hold, while due diligence is done on the potential of providing a new facility for the automotive program.

District Office Project

An update on the new district office/board room project. CCSC has received a Construction Design Release for the Foundation of the new facility from the Indiana Department of Homeland Security, Division of Fire and Building Safety Plan Review Division. The Pre - Bid meeting was conducted on Tuesday, March 5, 2019, with 10 interested contractors in attendance. Mr. Randy Grubbs, project engineer, coordinated the session, addressing questions from the potential bidders. Final bids are due on Friday, March 22, 2019, by 9:00 a.m. The bids will be opened publicly at 10:00 a.m., the same day. Subject to bids meeting budget expectations, it is hoped that bid awards will occur during the month of April.

Facility Planning and Study

The corporation facility study has all but been completed, with priority of focus and costing option recommendations having been identified. The focus of the board now is to identify a go - forward path, with both short term, and long term facility enhancement options at the center of discussion. Obviously, this is not going to be an easy task - attempting to balance the needs of our educational facilities, with fiscal responsibility,

yet I am confident that with a committed focus on ensuring an effective due diligence, a responsible plan will be identified over the next 4 - 8 weeks.

Dr. Smith thanked Gibraltar Design and their team of Dale Wagner, Brittany Black, and Jim Thompson, as well as Scott Steftenagel and Angela Burton, of the Steftenagel Group, for their diligent focus on meeting the expectations and deliverables of the board.

Policy 407

A motion was made to approve Board Policy 407 as presented. This policy relates to the employment of substitute employees. The policy has been updated to align with current practices and to cover the use of substitute employees in all areas of CCSC employment.

It is recommended the policy be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

Transportation Contracts

A motion was made to approve the transportation contracts, one for Spicer Transportation, covering bus routes Numbers 4, 5, and 6; and one for Mrs. Tracie Allen, aligned for her to continue to provide bus services on bus route Number 7. The contracts cover the next two school years - 2019 - 2020, 2020 - 2021.

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 5-0

2019-05-053 TRANSPORTATION PROCESS

With the award of four (4) bus routes, there remains three (3) to be defined further, bus route Numbers 1, 2, and 8. Currently, these routes are contracted to Mr. Frank Allen, who has decided to step away from providing bus services. Mr. Allen has served the school - community for

many years through the providing of transportation for our children. Dr. Smith thanked him for all he has done to ensure their safety and comfort, while providing bus services on behalf of CCSC. Dr. Smith and the board wished Mr. Allen all the best.

Joe Gritten, Steve Reynolds, Trudie Dillon and Dr. Smith completed a detailed review of the bus services cost model. Dr. Smith presented the following proposal for board consideration which would have CCSC owning bus route Numbers 1, 2, and 8. The proposal would have the school corporation:

1. Purchase two (2) new buses, to be placed on two of the three referenced bus routes;
 - a. The cost of the two buses would be \$168,808.
 - b. The bulk of this cost will come from the Approved Bus Replacement segment of the 2019 Budget, with the remaining amount (\$38,808) coming from the available Operations Appropriations or Rainy Day Fund.

Note: The amount approved in the bus replacement fund can only be used for a bus replacement/purchase.
 - c. Further, a trade in of an old, obsolete bus, will net \$6,000 in value, which will be applied to the purchase price.
2. Place the corporation's currently owned bus, # 17, onto one of the three referenced bus routes; and
3. Identify a Lease - to - Purchase option of a quality used bus, which would serve the corporation as a back up, as well as for potential use with Extra-Curricular Activity needs.

Dr. Smith reiterated that the cost modeling the team has done, indicates that the proposal being presented for board consideration will be a fiscally responsible approach for the school corporation. Further, with the modified hybrid model in place for the next two years, the leadership team intends to continue forward with our previously discussed analysis of the model. This will include the engagement of the transportation expertise from the Indiana Department of Education, school corporation, and the

bus contractors, with a focus on identifying the best model for long term utilization.

A motion was made to approve the proposal as presented one (1) - to have the school corporation own bus routes 1, 2, and 8 for the next two school years - 2019 - 2020, 2020 - 2021; and two (2) - to approve CCSC moving forward with the purchase of two (2) new buses, as well as to negotiate a lease - to - purchase of a quality used bus. Note: Regarding the lease - to - purchase strategy, the team will make best efforts around identifying an opportunity to delay these costs into the 2020 Budget year, through the coordination of a timeline that does not allow the expenses to begin to accrue until after January 1, 2020.

Motion by Mr. Chad Herzog
Seconded by Mr. Doug Hunter
Vote 5-0

2019-05-054 NEW BUSINESS

MONTHLY RESOLUTION TO TRANSFER FUNDS FROM THE EDUCATION FUND TO THE OPERATIONS FUND

A motion was made to approve the transfer of \$67,350 from the Education Fund to the Operations Fund, per the resolution presented. This resolution represents a transfer for March 2019.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2019-05-055 WEIGHTED GRADING SYSTEM

During the previous year, a study was performed by Ms. Chris Willis, Mr. Chad Tanner, and others at Covington High School regarding the value of implementing a weighted grading system. Following the study, which included input from staff, parents, and students, the group has put together a recommendation for the implementation of a

weighted grading system. The proposal would weight student grades for Advanced Placement and courses identified as Priority Dual Credit. A motion was made to implement a Weighted Grading System for the 2019-2020 school year, beginning with the junior class. The system would be fully implemented during the 2020-2021 school year with junior and senior classes operating under the weighted system. The additional weight would amount to .50 grade points for all Advanced Placement and Priority Dual Credit Courses. The Harmony system would be structured to maintain grade point average calculations through the use of the weighted as well as the regular grading scales.

Motion by Mr. Chad Herzog
Seconded by Mr. Jason Beck
Vote 4-1 (Doug Hunter)

Note: The board recognized the value of the weighted grading system being applied for rigorous academic courses, while acknowledging their commitment to ensure a rigorous and effective career and technical education curriculum as well.

2019-05-056 SUPERINTENDENT REPORT OUT

Aligning

Dr. Smith informed the board, the administrative team has completed their initial work and are now ready to move forward with the utilization of e-learning. The first use will involve planned e-learning days on March 20 and 21, which will serve as two of our four make - up days. Further, Dr. Smith referenced the board to the modified school calendar for the 2019 - 2020 school year contained in your packet of information. The modifications presented did not involve changes to the previously planned operational days, but rather they related to the planned use of e - learning days, when events occur preventing us from safely attending school. I draw your attention to the notes contained in the lower right hand corner of the modified calendar. A motion was made to approve the proposed E-Learning Days as presented.

Motion by Mr. Chad Herzog
Seconded by Mr. Doug Hunter
Vote 5-0

Modeling

On February 12, 2019, Mr. Ray Azar, Indiana Department of Education School Safety Auditor conducted a site visit to complete the legally mandated audit of Covington Community School Corporation building level safety plans. The results of the audit were positive, the elementary school scoring 100% compliance and the middle school and high school being identified as 91% compliant. Dr. Smith thanked Joe Gritten for coordinating the preparations and the on - site audit process for CCSC. He also thanked the building leaders - Ms. Karrfalt, Mr. Reynolds, and Mr. Haskins - who take great pride in ensuring a safe and secure environment for each student.

Dr. Smith extended congratulations to coach Adam Ballard and our boys basketball team for winning the 2019 sectional. The coaching staff, as well as the young men, have represented the school - community well this season and are to be commended for their committed focus to excellence.

Dates - of - Interest

| | |
|--|----------------------------|
| Blood Drive | March 13 |
| WRC Athletic Banquet | March 13 |
| CHS Honor Banquet (7:00 P.M.) | March 14 |
| School Make-Up Day #2 | March 18 |
| School Make-Up Day #3 | March 19 |
| School Make-Up Day #4 (E-Learning) | March 20 |
| School Make-Up Day #5 (E-Learning) | March 21 |
| Spring Break | March 22 - March 31 |
| Superintendent Open Office Hours | April 2 |
| Kindergarten Round Up | April 4 |
| Alumni Event | April 6 |
| Battle For The Border All Star Basketball Event | April 7 |
| CCSC School Board Meeting | April 8 |

2019-05-057 STATEMENTS FROM EMPLOYEES/PUBLIC

None

2019-05-058 STATEMENTS FROM BOARD

None

2019-05-059 ADJOURNMENT

A motion was made to adjourn at 7:32 p.m.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

An executive session was held at 5:00 p.m. to discuss personnel.



Secretary of the Board