

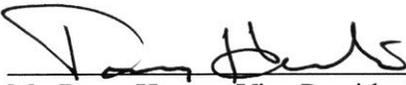
REGULAR MEETING OF THE  
COVINGTON COMMUNITY SCHOOL CORPORATION  
BOARD OF SCHOOL TRUSTEES

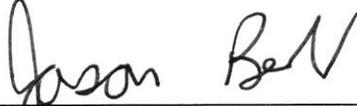
April 8, 2019

VOLUME 2019

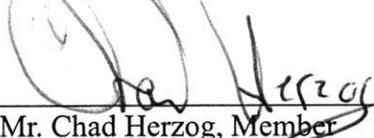
NO. 6

  
Mrs. Carolyn Lloyd, President

  
Mr. Doug Hunter, Vice President

  
Mr. Jason Beck, Secretary

  
Mr. Kevin Cates, Member

  
Mr. Chad Herzog, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting  
of the Board of Education on  
April 8, 2019 in the  
Covington High School Library  
located at 1017 Sixth Street  
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jason Beck	Absent
	Mr. Kevin Cates	Present
	Mr. Chad Herzog	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mr. J.R. Haskins, Interim H.S. Principal/AD	Present
	Mr. Steve Reynolds, MS Principal	Absent
	Mrs. Alison Karrfalt, EL Principal	Absent

NEWS MEDIA:

GUESTS:	Yessi Girdler, EL/MS Guidance
	Marlissa Brewer, MS Instructor
	Lauren Vale, MS Student
	Paul & Dawn Vale, Parents
	Mr. and Mrs. John Ephlin, Grandparents of Lauren
	Randy Grubbs, River Group

REGULAR MEETING OF THE BOARD – April 8, 2019 – 6:30 P.M.

**2019-06-060 CALL TO ORDER**

The meeting was called to order by Carolyn Lloyd at 6:36 p.m. The Pledge of Allegiance was given.

**2019-06-061 ADOPTION OF AGENDA**

A motion was made that the agenda of the April 8, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter  
Seconded by Mr. Chad Herzog  
Vote 4-0

**2019-06-062 EDUCATIONAL EXCELLENCE**

Marlissa Brewer, Middle School Science instructor, introduced Lauren Vale. Lauren recently competed in the Lafayette Science and Engineering Fair and received a number of awards. Lauren shared her project on “Water”. Dr. Smith and the Board extended their congratulations on her accomplishments.

Yessi Girler, Elementary and Middle School Guidance Counselor, shared with the board information relating to work being done in an effort to bring additional social and emotional coping learning opportunities for our children. Mrs. Girler informed the board they are currently in the process of planing and gathering data to determine the needs of our students. Dr. Smith and the board thanked Mrs. Girler for not only identifying and launching a program, but for securing grants to aid the funding.

**2019-06-063 APPROVAL OF MINUTES**

A motion was made that the minutes of the March 11, 2019 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Kevin Cates  
Seconded by Mr. Doug Hunter  
Vote 4-0

**2019-06-064 CLAIMS**

Claims 7822, 7839, 7854, and 7857 were questioned and reviewed by the board. A motion was made that claims numbered 7782 to 7790 be approved as presented.

Motion by Mr. Chad Herzog  
Seconded by Mr. Doug Hunter  
Vote 4-0

**2019-06-065 PERSONNEL**

A motion was made to approve the following personnel items including salary/stipend adjustments for Mr. Haskins's appointment and administrator additional duties.

Retirement

Tony Knecht Instructor/SRO

Transfer

Sarah Martin English (CMS)

New Hire

Carrie Coffing Science Instructor (2019 - 2020)

Summer School

Mike Thompson Elementary Hoosier Summer School  
Carla Everett Elementary Hoosier Summer School  
Carol Romine Elementary Hoosier Summer School  
Eric Stockberger Driver Education  
Brad Short Driver Education

Maternity Leave

Amber Thompson September 18, 2019-January 5, 2020

Motion by Mr. Chad Herszog  
Seconded by Mr. Kevin Cates  
Vote 4-0

**2019-06-066 ADMINISTRATIVE CONTRACTS**

A motion was made to hire J.R. Haskins as the Covington High School Principal with a two year contract covering the 2019-2020 and the 2020-2021 school years. The proposed salary is aligned with the annual rate approved at the March 11, 2019 board meeting. In addition, this

motion approves the addition of one year on the administrative contracts for Steve Reynolds, Middle School Principal and Alison Karrfalt, Elementary Principal. This would extend both building leaders through the 2020-2021 school year.

Motion by Mr. Kevin Cates  
Seconded by Mr. Doug Hunter  
Vote 4-0

**2019-06-067 PROJECTS UPDATES**

**District Office Project**

Final bids for the new district office/boardroom project were received and opened on March 22, 2019. While bids were received for seven segments requested, there were no bids received for the majority of the areas that had been identified, including general and site work. A motion was made to reject the bids due to the fact we did not receive bids to complete the project package.

Motion by Mr. Kevin Cates  
Seconded by Mr. Chad Herzog  
Vote 4-0

Architect Randy Grubbs was present and provided the school board with an analysis of the bids received on the new district office/boardroom project. Board members addressed several questions to Mr. Grubbs in an effort to understand why bids were not received for all of the posted items. Mr. Grubbs's analysis indicates there were a few reasons for this, including, but not limited to:

1. The project was too small for some potential contractors, yet too big for others to consider;
2. The time of year, for the projected launch of the project, interfered with the schedule of some of the potential bidders; and
3. There was lack of interest due to the fact the project is one that must adhere to guidelines for governmental entities.

Following much discussion the board tabled a decision on how best to move forward with the project. Further, the board requested Mr. Grubbs

to report back with further information on why contractors did not bid, as well as on whether or not, if another round of bidding is conducted, the results would be different.

### **Rolling 10 - Year Facility Improvement Plan**

Dr. Smith presented the board with a Rolling 10 - Year Facility Improvement Plan. Dr. Smith worked closely with Scott Steftenagel in order to identify additional detail related to the areas identified during the facility study. This has yielded detailed maps for upgrading our roofing, sidewalks, windows, and HVAC items. A copy of the plan is included in minute book.

## **2019-06-068 NEW BUSINESS**

### **Monthly Resolution to Transfer Funds from the Education Fund to the Operations Fund**

A motion was made to approve the transfer of \$67,350 from the Education Fund to the Operations Fund, per the resolution presented. This resolution represents a transfer for April 2019.

Motion by Mr. Doug Hunter  
Seconded by Mr. Kevin Cates  
Vote 4-0

### **Bus Replacement Plan Amendment Resolution**

Pursuant to Indiana code, the approved 2019 Bus Replacement Plan is being amended. This amendment is due to a change in the transportation strategy approved for the 2019 - 2020 school year, which will involve Covington Community School Corporation taking over ownership of three (3) additional bus routes. The change in strategy will require CCSC to acquire additional buses in order to support the transportation plan. Covington Community School Corporation will execute the planned replacement of bus number 07, with the purchase of a new bus. Further, CCSC will purchase an additional new bus. The final phase of the amended bus replacement plan involves the identification of a lease - to - purchase option for a used bus.

Funding for the purchase of the two new buses, as well as the lease - to - purchase of a used bus, will come from the approved 2019 Bus Replacement Plan (\$130,000), from budgeted operational areas and the Rainy Day Fund (\$38,808).

This resolution follows the transportation strategy outlined and approved by the board during our March 2019 meeting.

A motion was made to approve the Bus Replacement Plan Amendment Resolution as presented.

Motion by Mr. Doug Hunter  
Seconded by Mr. Chad Herzog  
Vote 4-0

#### **Annual Dairy Bid Notification**

A motion was made granting the superintendent permission to advertise Milk and Dairy Bids.

Motion by Mr. Doug Hunter  
Seconded by Mr. Chad Herzog  
Vote 4-0

#### **Summer School**

On behalf of the building leaders, Dr. Smith presented Summer school opportunities for 2019 as follows:

1. The Hoosier Summer School Program, providing opportunities for our fourth and fifth grade students to visit a number of locations, within our state, while learning social studies, and historic information. The dates planned for this summer are: May 30, June 4, 10, 12, and 13.

Note: The June 12 and 13 dates would involve an overnight camping trip at Marengo Cave, Marengo, Indiana (Crawford County).

The program plan for the upcoming summer has students visiting such locations as St. Mary - of - the - Woods, Terre Haute, the

Historic Lusk Home, Turkey Run, WISH - TV, Indianapolis, the NCAA Hall - of - Champions, Indianapolis, the Subaru Automotive Indiana factory, Lafayette, the Wabash and Erie Canal Center, Delphi, the Corydon Capitol, Corydon, the Dubois County Museum, Jasper, and the Red Skelton Comedy Museum, Vincennes.

2. A two week program for English and Math remediation for students in grades four through six. The dates are to be determined.
3. Credit recovery and on-line learning opportunities at the high school.
4. Agriculture (SAE) at the high school.
5. Driver's Education at the high school.

Note: Cost estimates have been provided to the Indiana Department of Education, for those summer course offerings meeting requirements for reimbursement. To receive reimbursement a course must be on the approved summer school listing provided by the IDOE, and there must be a minimum of 15 students in the course.

A motion was made to approve the summer school programs as presented, which includes approval for the overnight trip to Marengo on June 12, 2019. Approval of the courses for summer school is contingent, where applicable, on having the necessary enrollment numbers for state reimbursement.

Motion by     Mr. Doug Hunter  
Seconded by   Mr. Kevin Cates  
Vote            4-0

**After Prom**

A motion was made to allow the the after prom planning committee to utilize four buses to transport students to Champaign, Illinois for after prom activities on Saturday night, April 20 and Sunday morning, April 21, 2019. Students will be traveling to a trampoline park following the prom.

School Resource Officer, Bill Lathrop, will be escorting the buses to and from Champaign.

Motion by Mr. Doug Hunter  
Seconded by Mr. Kevin Cates  
Vote 4-0

**2019-06-069 SUPERINTENDENT REPORT OUT**

**Pathfinding**

On March 19, 2019, Covington Community School Corporation was notified we had been selected to receive a Digital Learning Grant from the Indiana Department of Education. CCSC was one of approximately 48 school districts to receive a digital learning grant. This is an outstanding accomplishment that will allow us to further expand our STEM (Science - Technology - Engineering - Math) opportunities for our students.

The value of the grant is \$27, 761, with monies to be utilized to assist with the launch of the Project Lead The Way Engineering program, in particular for 2019 - 2020, the IED, Introduction to Engineering Design curriculum. Additionally, funds will be used to enhance our Computer Science curriculum with the launch of the PLTW program. The grant also allows us to provide two stipends to instructors for time spent in the PLTW certification program this summer.

**Aligning**

Dr. Smith thanked the Covington Business Association for their donation to the elementary school reading program. The CBA is donating \$500 to the program this year.

Dr. Smith made the board aware that, on or around March 6, 2019, an issue was noted with the database, LogicalDoc, used by the Wabash River Special Services Cooperative, which prevented users from accessing data. During troubleshooting it was learned the data had been hacked, with the data being hijacked. A ransom/extortion note was discovered, demanding a ransom be paid in order to gain access back for the impacted data. Once the reason for the issue was uncovered, local authorities were notified, with contact being made with state and FBI officials. In conjunction, a breach claim has been opened with Lloyds of London, through ESCRFT, our Cyber Security insurance carrier.

LogicalDocs has assured us, the data contained in the software program, is encrypted, with further security measures providing a password protected zipfile, where data is maintained. The software provider has indicated

access to the WRSSC data would be difficult for those who have hacked the system.

The Superintendents representing the seven school corporations that make up Wabash River Special Services Cooperative, are in the process of notifying the parents of the situation, as well as the steps taken to investigate the incident.

Dr. Smith emphasized the security breach was limited to the software program utilized by the Wabash River Cooperative, and that it did not impact the Harmony, nor other programs, used in CCSC educational facilities.

### **Modeling**

The 2018 School Corporation Annual Performance Review has been released by the state. The APR provides information on school metrics for a four year window of time and is available for public review. The data allows us to benchmark internal trends, as well as, where we stand in comparison to other schools.

The first round of IREAD results at the elementary school are positive.

### **Dates - of - Interest**

**Dr. Smith highlighted some upcoming important dates:**

- **Beyond the Violence Program** April 12, 2019
- **CMS Band Spring Concert (7:00 p.m.)** April 18, 2019
- **No School - Flex Day** April 19, 2019
- **Prom** April 20, 2019
- **Wabash River CTE Awards Day (Attica)** April 23, 2019
- **CMS ILEARN Testing** April 23 - May 9, 2019
- **CHS Spring Play for CMS (8:30 a.m.)** April 26, 2019
- **CHS Spring Play (7:00 p.m.)** April 27, 2019
- **CHS Choir/Band Fine Arts Festival (7:00 p.m.)** May 3, 2019
- **Superintendent Open Office** May 7, 2019
- **Senior Awards Night** May 8, 2019
- **IASBO Conference** May 8 - 10, 2019
- **Indiana Safety Specialist Training** May 13 - 14, 2019
- **May Board Meeting** May 13, 2019

- **Girls Track Sectional** **May 14, 2019**
- **Boys Track Sectional** **May 16, 2019**
- **Tennis Sectional** **May 15 - 17, 2019**
- **CMS Awards Day (9:30 a.m.)** **May 22, 2019**
- **Graduation (6:00 p.m.)** **May 25, 2019**

**2019-06-070 STATEMENTS FROM EMPLOYEES/PUBLIC**

None

**2019-06-071 STATEMENTS FROM BOARD**

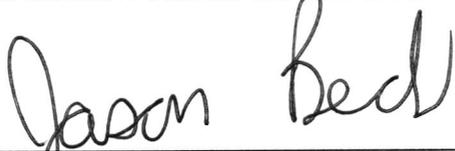
Doug Hunter stated he was pleased with the way things were moving forward following the events of the last few months.

**2019-06-072 ADJOURNMENT**

A motion was made to adjourn at 8:00 p.m.

Motion by Mr. Kevin Cates  
Seconded by Mr. Doug Hunter  
Vote 4-0

An executive session was held at 5:30 p.m. to discuss personnel.

  
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Secretary of the Board