

REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

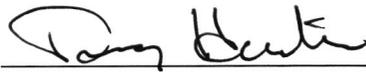
November 12, 2018

VOLUME 2018

NO. 14



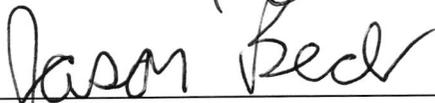
Mrs. Carolyn Lloyd, President



Mr. Doug Hunter, Vice President



Mr. Jeff Dennis, Secretary



Mr. Jason Beck, Member



Mr. Kevin Cates, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
November 12, 2018 in the
Covington High School Library
located at 1017 Sixth Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jeff Dennis	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mr. Phil Cunningham, HS Principal	Absent
	Mr. Steve Reynolds, MS Principal	Absent
	Mrs. Alison Karrfalt, EL Principal	Absent
	Mr. J.R. Haskins, Assistant Principal/AD	Absent

NEWS MEDIA:	Commerical News	Absent
	Fountain County Neighbor	Absent
	Journal Courier	Absent

GUESTS:	Jennifer Suterlin & Volleyball Team	
	Randy Grubb, Nick Calcamuggio, Lucas White, Chad Herzog	
	Scott Stenfenagel and Angela Burton, Stenfenagel Group	
	Dale Wagner, Gibraltar	

REGULAR MEETING OF THE BOARD – November 12, 2018 – 6:30 p.m.

2018-14-174 CALL TO ORDER

Board President, Carolyn Lloyd called the regular meeting to order. The Pledge of Allengiance was given.

2018-14-175 AGENDA MODIFICATIONS

A motion was made that the agenda for the November 12, 2018 Regular Session Board of Trustees meeting be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

2018-14-176 EDUCATIONAL EXCELLENCE

Dr. Smith recognized the girl's Varsity Volleyball team on an outstanding season and their Regional Championship.

What a joy and honor it is to recognize the hard work and successes of each member of our volleyball team this evening. These young women are outstanding representatives of our CT family and Dr. Smith said, "Well Done and I am proud of each you, as is the entire school - community of Covington."

Coach Sutherlin introduced the volleyball team members.

The board expressed their pride in these young women and thanked them for coming.

2018-14-177 MEETING MINUTES

A motion was made that the October 8, 2018 regular meeting minutes be approved as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2018-14-178 CLAIMS

The Claims were reviewed by the board. Dr. Smith informed the board of the expenditures included:

Winter Fuel Purchase - \$24,826 (Winter Blend) (Voucher 7247)
(Transportation)
Utilities - \$32,994 (City of Covington) (General/Capital Projects/TCAM)
Prepaid Food Transfer - \$22,311 (Voucher 7254)
Physical Therapist Contract Services - \$8,541 (WRSSC) (Voucher 7302)
South Vermillion Vocational Education Fees - \$10,661 (Voucher 7309)
Occupational Therapist Contract Services - \$2,700 (Voucher 7316)
Bus Maintenance and Repair - \$8,339 (Voucher 7312 - \$6K for repair of
Accident with Deer)
Radio Purchases - \$2,150 (Transportation Fund) (Voucher 7303)
Copier Lease - \$5,225 (Voucher 7269)
Installation of new pumps - \$5,144 (Voucher 7235)
Technology - \$9,129 (Multiple - Computers, Charging Station, Video
Cameras)

There were no further questions. A motion was made that claims numbered 7190 to 7320 be approved as presented.

Motion by Mr. Doug Hutner
Seconded by Mr. Jeff Dennis
Vote 5-0

2018-14-179 RESOLUTION TO AMEND 1782 NOTICE

A motion was made to approve the resolution granting the Superintendent and the Treasurer to amend the 1782 notice from the Department of Local Government Finance.

Motion by Mr. Jeff Dennis
Seconded by Mr. Kevin Cates
Vote 5-0

2018-14-180 RESOLUTION: TRANSFER AMOUNTS FROM EDUCATION FUND TO THE OPERATIONS FUND

Reference Indiana House Bill 1009, the new law that redefined the structure of the school budgeting and the management of funds for 2019. The Bill requires each school corporation to establish two funds - Education and Operations - which the CCSC board has approved earlier in the fall. The next step in the process is for the December 31, 2018 General Fund to be transferred to the Education Fund, effective January 1, 2019. HB 1009 directs us to adopt a resolution, approving the transfer of funds from the Education to the Operations Fund. A motion was made to approve the resolution as presented.

Motion by Mr. Jeff Dennis
Seconded by Mr. Kevin Cates
Vote 5-0

2018-14-181 PERSONNEL

A motion was made to approve the addition of the girl's basketball freshman coaching position to ECA Schedule beginning in 2018-19 with a salary of \$2000.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

Resignations

Shea Rice

Shuttle Bus Driver

Employment

Extra - Curricular Positions

Kelly Taylor

MS Yearbook

Staci Bechtold

JV Girls Basketball 2018-19

Shelby Livengood (Unpaid)

Swim Representative @ Attica

Ryan Sowers

Freshman Girls Basketball

2019/20 Fall Coaches

Terry Field
Jen Sutherlin
Dave Allen
Travis Brown

Boys Tennis Head Coach
Volleyball Head Coach
Cross Country Head Coach
Football Head Coach

Motion by Mr. Kevin Cates
Seconded by Mr. Jeff Dennis
Vote 5-0

2018-14-182 STUDENT TRANSFER

A motion was made to approve the student transfer for 2019-2020 as presented.

Motion by Mr. Jeff Dennis
Seconded by Mr. Doug Hunter
Vote 5-0

2018-14-183 POLICIES AND HANDBOOKS

POLICY 709 - USE OF TOBACCO

A motion was made to approve the policy revision to Policy 709 Use of Tobacco.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 5-0

POLICY 802 - FIELD TRIPS

A motion was made to approve the policy revision to Policy 802 Field Trips.

Motion by Mr. Jeff Dennis
Seconded by Mr. Doug Hunter
Vote 5-0

POLICY 340 - USE OF HAND HELD METAL DETECTORS

A motion was made to approve Policy 340 Use of Hand Held Metal Detectors.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

TRANSPORTATION HANDBOOK

A motion was made to approve the Transportation Handbook as presented.

Motion by Mr. Jeff Dennis
Seconded by Mr. Doug Hunter
Vote 5-0

TEACHER EVALUATION MODEL

A motion was made to the Teacher Evaluation Model as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2018-14-184 COLLECTIVE BARGAINING AGREEMENT

A motion was made to approve the 2018-29 Collective Bargaining Agreement between the Covington Teachers Association and the Covington Community School Corporation as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

2018-14-185 CERTIFIED SALARY RESOLUTION

In conjunction with the Collective Bargaining Agreement, and contained in the board packet this evening is a documented titled Certified Salary Resolution. In order to allow us to move forward, with the alignment of our instructors to the new salary scale (award the agreed to increases), as we await Indiana Department of Education data, which officially notifies

the school corporation of teacher ratings for the 2017 - 2018 school year, board action is required through the approval of the Certified Salary Resolution. A motion was made to approve the resolution as presented.

Motion by Mr. Jeff Dennis
Seconded by Mr. Doug Hunter
Vote 5-0

2018-14-186 PROJECT UPDATES

Updates on on-going projects were provided as follows:

Property Update

The closing on the purchase of Lots 175 and 176, with Mr. and Mrs. Chumley was completed on Wednesday, October 10, 2018.

Dr. Smith is working with school attorney, Stu Weliver, to identify a closing date on the property located at 602 Market Street.

CTE Automotive Facility Remodeling

The design manager is currently working to complete the design phase, in order to begin the process of bidding out the project.

A subsurface investigation was recently conducted on the site by Alt and Witzig Engineering, of Montezuma, Indiana. While they have submitted their written findings, a review of said findings has been requested. The superintendents of the four (4) school corporations involved with the program, will meet with Alt and Witzig, on November 14.

In short, we want to ensure that the ground where fill has been added over the years is stable enough for the planned new construction.

District Office Project

A final design layout has been identified, with Mr. Randy Grubbs, River Group, and the CCSC construction manager, who presented the board with the layout. The identified design provides a functional and efficient set up for daily operations of the corporation, while providing a 1400+ square foot board room, that can also be utilized for professional development sessions, large meetings, and to meet community needs as well. A motion

was made to accept the final design for the CCSC District Office and Board Room as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

Contractor for Demolition

Mr. Grubbs has obtained four (4) quotes and proposals for the demolition of the old district office located at 601 Market street:

Campbell's Excavating - \$17,900
D&S Powell - \$19,000 (Estimate)
Foust New Finishes - \$19,000
A.J. Hetrick Enterprises - \$31,186

In keeping with our commitment to ensure safety, an 8' High, Pole Driven, Chain Link Fence will be installed, by National Fence Company, during the last week of November. Demolition will begin the first of December, with work to be completed by December 21, 2018. A motion was made to accept the proposal provided by Campbell's Excavating for a price of \$17,900.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

Facility Planning and Study

Dale Wagner, with Gibraltar and Scott Steftenagel, presented a review of the facility study project with the board.

2017 Energy Savings Project

In late 2017 Covington Community School Corporation launched a review focused on implementation of an energy savings project. In conjunction, a notification offering interested parties the opportunity to submit proposals was provided to the public.

While formal proposals were submitted, no action was taken to engage with a provider of services. Further, with the path we are now on,

engaging with Steftenagel and Gibraltar, Dr. Smith asked the board for approval to notify those providing proposals that we will not be proceeding with the 2017 Energy Savings Project. A motion was made granting the superintendent permission to notify those providers.

Motion by Mr. Jeff Dennis
Seconded by Mr. Jason Beck
Vote 5-0

Depository Review

Recently, CCSC launched a review of our current banking services, which included requesting proposals from local banking institutions with interest in servicing our corporation. A total of four (4) proposals were received and following a review, which included face - to - face meetings, it has been determined that The Fountain Trust Company had the best overall proposal, which best suited to serve the needs of CCSC. A motion was made to name The Fountain Trust Company as our public depository, effective 2019.

Motion by Mr. Jeff Dennis
Seconded by Mr. Jason Beck
Vote 5-0

Band Uniforms

Mr. Calcamuggio presented a proposal for board consideration, related to the purchase of new band uniforms. With the total cost of the uniforms projected to be in the area of \$30,000, the band and band boosters, have raised \$15,000 towards their goal.

Per previous discussions, the school corporation had agreed to provide \$13,000 towards the purchase of the uniforms. The \$13,000 was placed into our budget. A motion was made to approve \$13,000 towards the purchase of new band uniforms.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

LED Lighting Projects

During our October meeting, the board approved two (2) LED Lighting Projects. Both projects are set to be executed to between the November and December board sessions. The elementary project will be completed during the week of November 19, with the second project, involving the high school, middle school, middle school gymnasium, and annex scheduled for the week of December 3. The two projects involve the replacement of existing lighting with LED Lights, with energy savings and improved illumination of our facilities serving as our deliverables.

2018-14-187 NEW BUSINESS

Board Policy 207

Dr. Smith proposed an update to an administrative guideline in CCSC Policy Number 207 for Workshops and Conferences. The proposed change is focused on allowing the reimbursement of lunch expenses when an individual is attending a workshop or conference that is not an overnight stay. A motion was made to approve the administrative guideline as presented.

Motion by Mr. Jeff Dennis
Seconded by Mr. Doug Hunter
Vote 5-0

Contracted Bus Bids

Dr. Smith presented a proposal to the board with regards to contracted bus bids. This would allow for the requesting of contracted bus bids for a two - year period, which will include the 2019 - 2020 and 2020 and 2021 school years. The posting of bids is necessary as our current transportation contracts expire at the end of the school year.

The two year period is being requested, rather than the traditional four year contract window of time in order to allow CCSC to conduct an analysis of our current transportation model. The analysis will be performed during the 2019 - 2020 school year and will allow us to better understand if the current model is the best fit for CCSC.

A motion was made to approve the posting notification of Covington Community School Corporations intent to accept and award transportation

contracts for a period of two school years, 2019 - 2020 and 2020 - 2021.
Bids will be accepted until December 19, 2018.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 5-0

2018-2019 School Improvement Plan

The board held the first reading of the 2018-19 School Improvement Plan.

2018-14-188 SUPERINTENDENT'S REPORT

Pathfinding

The superintendent's advisory council will hold their next meeting on Tuesday, November 13, 2018, beginning at 6:00 p.m. The November meeting is focused on our operational excellence initiatives, with Gibraltar and Steftenagel providing a report out on the facility study status.

A committee of instructors, one from each of our buildings, met on Tuesday, October 30, to launch work on the CCSC E - Learning strategy.

The 2019 - 2020 School Calendar is currently being constructed. The plan is to have board review during the December monthly meeting.

Aligning

For board awareness, the School Fiscal Indicators Committee has approved the initial fiscal indicators for Indiana's school corporations. There are eight (8) Fiscal Indicators, including:

1. Average Daily Membership (Student Enrollment);
2. Fund Balances;
3. Annual Deficit/Surplus;
4. Fund Balances as Percent of Expenditures;
5. Tuition Support per ADM, Compared to General Fund Expenditures per ADM;
6. Revenue by Type;
7. Operating Referendum Revenue as Percent of Total Revenue; and
8. General Fund Salaries and Benefits as Percent of General Fund Expenditures.

The fiscal indicators are intended, per recent Indiana code changes, to serve as an Early Warning Signal for financially distressed school corporations. Each school corporation will receive their fiscal indicator

dashboard early in 2019.

Empowering

Thank you to Ms. Kelli Pinkerton and Ms. Marilyn Corey for the committed focus they put forth with the coordination, as well as execution, of the flu shot program this fall. Their efforts are very much appreciated.

Modeling

Dr. Smith expressed appreciation to Mr. J.R. Haskins, athletic director, and his team for the manner in which they provided a first class IHSAA Volleyball sectional last month. It is an honor to have the opportunity to represent the IHSAA by hosting such an event and Dr. Smith stated that Mr. Haskins and his team were well prepared, while representing the state association, and CCSC, in a professional manner.

The board received a thank you card from Ms. Jean Allen sharing her appreciation for the retirement recognition.

Dates - of - Interest

I would like to highlight some important dates coming up:

- **Superintendent's Advisory Council Meeting November 13, 2018**
- **WRC Fall Athletic Banquet (7:00p.m. at Beef House) November 14, 2018**
- **State Accountability Grades Released November 14, 2018**
- **CES Thanksgiving Sing November 20, 2018**
- **Thanksgiving Break November 21 - 25, 2018**
- **Superintendent Open Office Hours (5:00 - 7:30p.m.) December 4, 2018**
- **Band/Choir Holiday Concert (7:00p.m.) December 6, 2018**
- **Monthly Discussions (3:30p.m.) December 10, 2018**
- **CCSC School Board Meeting - High School (Begins at 5:30p.m.) December 10, 2018**
- **CES Christmas Program - HS Gym December 10, 2018**
- **Christmas Break December 21 - January 1, 2019**

2018-14-189 PUBLIC COMMENT

None

2018-14-190 BOARD COMMENT

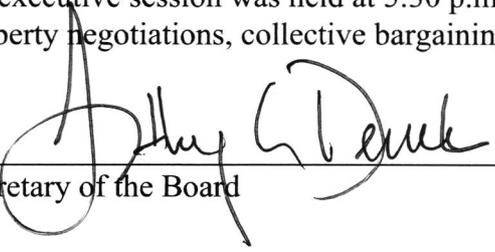
None

2018-14-191 ADJOURNMENT

A motion was made to adjourn at 8:03 p.m.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

An executive session was held at 5:30 p.m. to discuss leasing and or property negotiations, collective bargaining and personnel.


Secretary of the Board