

REGULAR MEETING OF THE
COVINGTON COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES

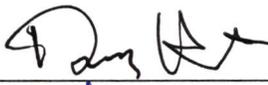
July 9, 2018

VOLUME 2018

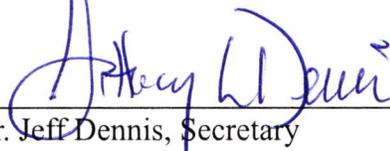
NO. 9



Mrs. Carolyn Lloyd, President

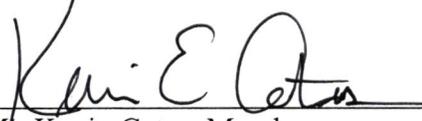


Mr. Doug Hunter, Vice President



Mr. Jeff Dennis, Secretary

Mr. Jason Beck, Member



Mr. Kevin Cates, Member

COVINGTON COMMUNITY SCHOOL CORPORATION

Minutes from the Regular Meeting
of the Board of Education on
July 9, 2018 in the
Superintendent's Office located at
601 Market Street
Covington, Indiana 47932

CALL TO ORDER: Meeting called to order by Mrs. Carolyn Lloyd at 6:30 p.m.

ROLL:	Mrs. Carolyn Lloyd	Present
	Mr. Doug Hunter	Present
	Mr. Jeff Dennis	Present
	Mr. Jason Beck	Present
	Mr. Kevin Cates	Present

OFFICIAL	Dr. Kevin Smith, Superintendent	Present
	Mr. Phil Cunningham, HS Principal	Absent
	Mr. Steve Reynolds, MS Principal	Absent
	Mrs. Alison Karrfalt, EL Principal	Absent
	Mr. J.R. Haskins, Assistant Principal/AD	Absent
	Mr. Stu Weliever, School Attorney	Absent

NEWS MEDIA:	Adam Gilbert, Fountain County Neighbor	Present
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GUESTS:	Ruth Stewart	
	Jennifer Alexander	

REGULAR MEETING OF THE BOARD –July 9, 2018 – 6:30 P.M.

PLEDGE OF ALLEGIANCE

The meetings was called to order by Board President, Carolyn Lloyd at 6:30 p.m. The Pledge of Allegiance was given.

2018-09-115 ADOPTION OF AGENDA

A motion was made that the agenda of the July 9, 2018 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Kevin Cates
Seconded by Mr. Jason Beck
Vote 5-0

2018-09 116 EDUCATIONAL EXCELLENCE

2018-09-117 CONSENT and APPROVALS AGENDA

2018-09-118 APPROVAL OF MINUTES

A motion was made that the minutes of the June 11, 2018 regular meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

A motion was made that the minutes of the June 28, 2018 special meeting of the Board of School Trustees be approved as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Doug Hunter
Vote 5-0

2018-09-119 CLAIMS

Claims 6749, 6761, 6733, 6739, 6756, 6730, 6720, and 6748 were questioned and reviewed by the board. A motion was made that claims numbered 6691 to 6781 be approved as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

2018-09-120 PERSONNEL

A motion was made to approve the following personnel items:

Employment

Leila Bird	MS/HS Food Service
Bobbi Scioldo	WRSSC Educational Consultant

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

A motion was made that the superintendent be given approval to advertise and fill any open instructional and support staff positions that may come open prior to the start of the 2018-19 school year.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

2018-09-121 DISTRICT PROJECT and BUSINESS UPDATES

The maintenance team has done an outstanding job with the summer projects, in preparation for the start of school on August 6. While there are still some items left to be completed, over the next few weeks, Dr. Smith stated he appreciates the efforts to date of all members of the maintenance team. Projects which will not be completed by August 6 at the high school include the following:

1. Restructuring of the student commons with cafeteria tables (the flooring is projected to be completed during Fall Break)

We have received two quotes for the purchase of 8 cafeteria style tables to be utilized in the high school commons area. Mr. Cunningham recommends the quote from KI for \$12,675.16 be approved. A motion was made to approve this recommendation.

Motion by Mr. Kevin Cates
Seconded by Mr. Doug Hunter
Vote 5-0

2. A key fob entry system has been installed for the weight room with consideration being given to doing the same for the office area.
3. We are in the process of obtaining quotes and finalizing plans to re-do the gymnasium floor, in the high school during the month of September.
4. Mr. and Mrs. Chumley and Dr. Smith met to discuss the status of the negotiations on the two lots adjacent to the district office. The meeting was positive and productive, allowing Dr. Smith to have an opportunity to understand where the Chumley's believe the negotiations stand at, while also providing an opportunity for collaboration between the two parties. We must obtain two appraisals of the land. The Chumley's have provided CCSC with a copy of one appraisal completed and Dr. Smith is in the process of scheduling a second appraisal.
5. The closing on the property at 1022 6th Street is scheduled for Wednesday, July 11, 2018 at 1:30 p.m.

2018-09-122 NEW BUSINESS

Student Transfer Requests

A motion was made to approve the elementary and middle school transfer requests as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

Student Handbooks

A motion was made to approve the elementary, middle school and high school student handbooks as presented.

Motion by Mr. Doug Hunter
Seconded by Mr. Jason Beck
Vote 5-0

Textbook Rental Fees

A motion was made to approve the elementary, middle school and high school textbook rental fees as presented.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

Resolution to Establish Education Fund and Operations Fund

House Bill 1009 is changing the manner in which Indiana schools will budget their funds, beginning with 2019. This resolution establishes the new funds that will be utilized during the upcoming budget process. There will be no transfer of monies into these funds until January 1, 2019.

A motion was made to approve the resolution to establish the Education Fund and the Operations Fund.

Motion by Mr. Doug Hunter
Seconded by Mr. Kevin Cates
Vote 5-0

ADDITIONAL UPDATES

Moving into the month of July means we are kicking into full gear with the execution of the budgeting process. With this said, Dr. Smith would like to draw attention of the board to the 2019 School Budget Year Adoption Calendar which is contained in their packet. There are two very important dates contained in the budget calendar. The first is September 10, 2018, the date for the public hearing for the proposed operating budget. We will also conduct the public hearing for the Capital Projects Plan and the Five - Year School Bus Replacement Plan on this date.

The second date is October 8, 2018. On this day, the 2019 Annual Budget Adoption is scheduled to occur. Further, the Capital Projects Plan and the School Bus Replacement Plan will be adopted on this day. Both dates align with regularly scheduled board meetings.

Dr. Smith made the board aware that we have received notification from ITC (Indiana Telephone Company) of a 170% cost increase due to what the service provider has called a "Vast Oversight". The new monthly cost would rise to \$1,255 per month, as compared to the old monthly rate of \$464. With this in mind, Mr. Karrfalt has quoted two other service providers, in order to avoid a long term impact of the increased ITC cost. Based on the

information received from NewWave and AT&T a decision has been made to move our phone services to NewWave. Their pricing (\$450 per month), coupled with the level of customer service our staff expects, makes their proposal an attractive one for Covington Community School Corporation. The NewWave cost will result in an annual avoidance of \$9,660, as compared to the ITC pricing. The timing of the transition is currently being worked by Mr. Karrfalt, with a focus on minimizing the length of time for the ITC pricing impact.

Further, yet on a separate topic, Mr. Karrfalt has worked with AT&T to identify an opportunity for us to enhance and avoid expanded costs for internet services within our school corporation. The current internet service provider, ENA (Education Networks of America) provided a monthly rate of \$3,000, while AT&T has priced the service at \$1639.57 per month, with a one-time set up cost of \$750. The AT&T pricing is a 45% reduction, as compared to the ENA cost structure. The transition to the new internet provider is being coordinated by Mr. Karrfalt.

On another technology related topic, ESI (Electronic Strategies, Inc.) is in the process of providing an onsite assessment of CCSC's current infrastructure, as it relates to the health of the Server, Storage, and Virtual environment. We do know that there is one segment of our system scheduled to go to end-of-life in September. With this in mind, the technology team felt it was important to have an evaluation of our systems performed. The ESI analysis will be utilized to assist with the development of a go-forward plan, which will ensure the CCSC systems perform at desired levels for the long-term. Dr. Smith commended Mr. Karrfalt for his diligent approach with both, ensuring a cost effective technology process, and staying out in front of impacts which could cause issues to our systems.

2018-09-123 SUPERINTENDENT REPORT OUT

Pathfinding

Covington Community School Corporation was notified, we will receive support from the 2019 Secured School Safety Grant. The grant will be in the amount of \$22,750, with the school corporation required to match this amount. The funds must be utilized to support our School Resource Officer program.

Aligning

Under the Superintendent Report Out Section, please note the items in the board packet this evening called Project Gant Charts.

Utilizing

Microsoft Project, Dr. Smith created the project charts to allow the board and the school district leadership to collaborate and align around the respective project items found on the charts. The charts are broken into four segments, which align with the "Priorities-Of-Focus." Dr. Smith believes the role of Covington Community School Corporation superintendent should maintain:

POF 1 - "To Ensure a Laser Focus on Educational Excellence - On Behalf of the children of Covington Community School Corporation"

POF 2 - "To Ensure Operational Excellence Through a Laser Focus on those Items that Matter the Most"

POF 3 - "To Ensure Effective and Proactive Communication and Collaboration, Engaging the Voice-of-the-Stakeholder"

POF 4 - "To Ensure Proactive and Timely Development Opportunities for Staff and Students"

The project charts are intended to capture those items deemed in alignment with the respective "Priority-of-Focus". A timeline, as well as task/item owner are assigned to allow us to measure the effectiveness of our execution.

Moving forward Dr. Smith would like to work together with the board in order to identify how we can best utilize the project management tool on behalf of CCSC.

Regarding Health Insurance, Hoosier Heartland Trust will be changing company's from Anthem to United Healthcare to provide health insurance coverage during the upcoming calendar year. The cost increase identified for next year is 7.2%. Mrs. Dillon and Mrs. Smith will be attending an administrators meeting on Tuesday, July 10, 2018 in order to begin the process of coordinating enrollment for next year.

Empowering Modeling

To cover an item reviewed during the June 28 Special Session Board Meeting, and in keeping with our commitment to ensure the "Voice of the Stakeholder" is taken into account, Dr. Smith has put together the 2018 - 2019 CCSC Open Office Hours Schedule. The intent is to provide an opportunity for parents, school-community members, and staff members to meet face-to-face for a discussion, on a topic of interest. With this in mind, the first open office session will be held Monday, July 16, 2018,

at 4:30 pm, at the district office. Individuals interested in meeting with the superintendent may call the CCSC district office to schedule an appointment.

Further, as we work to enhance the school corporation's collaboration with the school - community stakeholders, there are three (3) resources currently being implemented and/or refined. These are: The Covington Community School Corporation website, with a focus on creating a more dynamic, timely, and user-friendly tool for utilization; Twitter (launched on July 1, 2018 with a handle of "@ccsctrojansl" and School Messenger, a "Best Practice" broadcast tool, which will allow for voice, text, and email messages to be sent to students, parents, and staff members. Dr. Smith will provide more information as we move forward in this regard. The Open Office schedule may be viewed on the corporation website.

Dates - of - Interest Superintendent

- Supt. Open Office Hours - Monday, July 16, 2018 4:30-6:30 pm Supt. Office
- On-Line Registration begins Wednesday, July 25, 2018
- New Teacher Orientation - Friday, August 3, 2018 CCSC
- First Teacher Day - Monday, August 6, 2018- 7:30 am CHS
- First Student Day Tuesday, August 7, 2018
- August Board Meeting - Monday, August 13, 2018 - 6:30 pm District Office

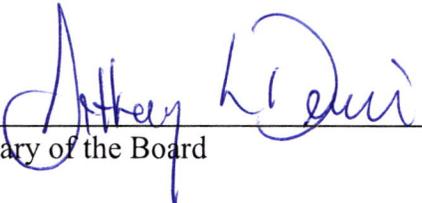
2018-09-124 STATEMENTS FROM BOARD

2018-09-125 DOCUMENT SIGNING /ADJOURNMENT

Minutes, claims, a resolution and contracts were signed by the board. A motion was made to adjourn at 7:07 pm.

Motion by Mr. Jason Beck
Seconded by Mr. Kevin Cates
Vote 5-0

An executive session was held at 5:30 p.m. immediately following the regular meeting to discuss leasing and or purchasing property and personnel.


Secretary of the Board