



REGULAR MEETING OF THE BOARD OF EDUCATION

MONDAY, MAY 5, 2025

6:30 PM

MEETING LOCATION:

MT. ZION C.U.S.D. #3 DISTRICT OFFICE- 1595 W. MAIN ST., MT ZION, IL 62549



**AGENDA**

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1. CALL TO ORDER (ROLL CALL VOTE)
  2. PLEDGE OF ALLEGIANCE
  3. 2025 SCHOOL BOARD ELECTION RESULTS (ROLL CALL VOTE)
  4. TERM OF OFFICE/ELECTION OF OFFICERS (ROLL CALL VOTE)
    - A. PRESIDENT
    - B. VICE PRESIDENT
    - C. SECRETARY
  5. REGULAR AND EXECUTIVE MEETING MINUTES OF APRIL 7, 2025 (ROLL CALL VOTE)
  6. VISITOR AND STAFF COMMUNICATIONS (INFORMATION ONLY)
    - A. VISITOR COMMUNICATIONS
    - B. STAFF COMMUNICATIONS
  7. EDUCATION (ROLL CALL VOTE)
    - A. 2025-2027 BOARD MEETING DATES (ROLL CALL VOTE)
    - B. FINAL 2024-2025 SCHOOL CALENDAR (ROLL CALL VOTE)
  8. FINANCIAL (ROLL CALL VOTE)
    - A. FUND WARRANTS (ROLL CALL VOTE)
    - B. TREASURER'S REPORT (ROLL CALL VOTE)
    - C. FY 2026 DAIRY BID AWARD (ROLL CALL VOTE)
    - D. FY 2026 FUEL BID AWARD (ROLL CALL VOTE)
    - E. PAVEMENT BID AWARD (ROLL CALL VOTE)
  9. EXECUTIVE SESSION (ROLL CALL VOTE)
    - A. FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF A SPECIFIC EMPLOYEE OR OFFICE OF THE PUBLIC BODY
  10. RETURN TO OPEN SESSION (ROLL CALL VOTE)
  11. PERSONNEL (ROLL CALL VOTE)
    - A. EMPLOYMENT OF CERTIFIED AND NON-CERTIFIED EMPLOYEES (ROLL CALL VOTE)
    - B. ACCEPT RESIGNATION OF CERTIFIED AND NON-CERTIFIED EMPLOYEES (ROLL CALL VOTE)
  12. GENERAL DISCUSSION (INFORMATION ONLY)
  13. NEXT BOARD MEETING: TUESDAY, JUNE 10, 2025, 6:30 P.M.; (INFORMATION ONLY)  
1595 W. MAIN ST., MT. ZION, IL 62549
  14. ADJOURNMENT (ROLL CALL VOTE)
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**MT. ZION COMMUNITY SCHOOLS**

**UNIT DISTRICT NO. 3**

**MT. ZION, ILLINOIS**

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**April 7, 2025**

Nathan Brock called the meeting to order at 6:30 p.m.	<b>CALL TO ORDER</b>
Board members present were: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles.	<b>ROLL CALL</b>
Administration present consisted of: Dr. Travis Roundcount, Superintendent; Brian Rhoades, Associate Superintendent; Justin Johnson, High School Principal; Julie Marquardt, Junior High Principal; Randy Thacker, Intermediate School Principal; Renea Smith, Special Education Administrator; and Billy Rockey, Curricular and Technology Director.	<b>ADMINISTRATION PRESENT</b>
The Pledge of Allegiance was cited by those present and led by Nathan Brock.	<b>PLEDGE OF ALLEGIANCE</b>
Kristi Niles presented a motion to approve the Regular/Executive meeting minutes of March 24, 2025. Seconded: Michelle Shumaker. Roll Call; Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles ye. Motion carried 4-0. (See Book of Attachments)	<b>MEETING MINUTES</b>
James Bond gave a special thank you to those retiring in the upcoming years as well as the school district for doing a lot of good things throughout the years.	<b>VISITOR COMMUNICATIONS</b>
<p>Dr. Roundcount –</p> <ul style="list-style-type: none"><li>• Recognized Nathan Brock for his years on the School Board and presented him with a plaque.</li><li>• Reminded everyone that next month will be the seating of the new board as well as a new 2-year calendar for the upcoming board meeting dates.</li><li>• There will be a board vote on keeping the meeting dates on Tuesdays versus Mondays in the summer.</li><li>• The District will be hiring an additional Special Education Teacher for the 2025-26 school year.</li></ul> <p>Kristi Niles –</p> <ul style="list-style-type: none"><li>• Thanked Nathan Brock for his commitment, leadership and service to the school district.</li></ul>	<b>STAFF COMMUNICATIONS</b>
Michele Shumaker presented a motion to approve payment of the enclosed list of Fund Warrants, Quick Pays, and Athletic Imprest. Seconded: Kristi Niles. Roll Call: Kent Newton, Kristi Niles, Nathan Brock, and Michelle Shumaker, ye. Motion carried 4-0. (See Book of Attachments.)	<b>FINANCIALS: FUND WARRANTS</b>

Kristi Niles presented a motion to accept bids and award contracts for FY 2026 custodial supplies as outlined on the attached sheets. Seconded: Michelle Shumaker. Roll Call: Kent Newton, Kristi Niles, Nathan Brock, and Michelle Shumaker, yea. Motion carried 4-0. (See Book of Attachments.)	<b>FY 2026 CUSTODIAL SUPPLY BID AWARDS</b>
Michelle Shumaker presented a motion to accept bids and award contracts for FY 2026 paper supplies as outlined on the attached sheets. Seconded: Kristi Niles. Roll Call: Kent Newton, Kristi Niles, Nathan Brock, and Michelle Shumaker, yea. Motion carried 4-0. (See Book of Attachments.)	<b>FY 2026 PAPER SUPPLY BID AWARDS</b>
Kristi Niles presented a motion to authorize the Superintendent and his designees to obligate up to 75% of the Fiscal Year 2026 Preliminary Budget for purchased services, supplies, and capital outlay until the final Fiscal Year 2026 District Budget is adopted. Seconded: Michelle Shumaker. Roll Call: Michelle Shumaker, Kristi Niles, and Nathan Brock, yea. Kent Newton, Nah. Motion carried 3-1. (See Book of Attachments.)	<b>PRELIMINARY FY 2026 BUDGET</b>
Michelle Shumaker presented a motion to approve the consolidated district plan attached as required by the state of Illinois. Seconded: Kent Newton. Roll Call: Kent Newton, Kristi Niles, Nathan Brock, and Michelle Shumaker., yeah. Motion carried 4-0, (See Book of Attachments.)	<b>CONSOLIDATED DISTRICT PLAN</b>
Kristi Niles presented a motion to dismiss to go into closed session at 6:48 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of a specific employee or office of the public body, and security measures. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments.)	<b>EXECUTIVE SESSION</b>
Kristi Niles presented a motion to return the meeting to order at 10:53 p.m. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments.)	<b>RETURN TO OPEN SESSION</b>
Kristi Niles presented a motion to approve the employment of certified and non-certified employees pending a drug test and background check for new employees. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments. )	<b>EMPLOYMENT OF CERTIFIED AND NON- CERTIFIED EMPLOYEES</b>
Kristi Niles presented a motion to approve principals four-year retirement contracts. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments. )	<b>PRINCIPALS FOUR-YEAR RETIREMENT CONTRACTS</b>
Michelle Shumaker presented a motion to approve principals and administrators one-year employment contracts. Seconded: Kristi Niles. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments. )	<b>PRINCIPAL AND ADMINISTRATOR ONE-YEAR EMPLOYMENT CONTRACTS</b>
Kristi Niles presented a motion to approve certified and non-certified retirements. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments. )	<b>CERTIFIED AND NON-CERTIFIED RETIREMENTS</b>
Kristi Niles presented a motion to accept the resignation of certified and non-certified employees Seconded: Michelle Shumaker Roll Call: Nathan Brock, Michelle Shumaker, Kent Newton, and Kristi Niles, yea. Motion carried 4-0. (See Book of Attachments.)	<b>ACCEPT RESIGNATION OF CERTIFIED AND NON- CERTIFIED EMPLOYEES</b>

Michelle Shumaker presented a motion to consider the approval of a resolution to dismiss and non-renew the employment of a probationary teacher at the end of the 2024-25 school year. Seconded: Kristi Niles. Roll Call: Kristi Niles, Nathan Brock, Michelle Shumaker, and Kent Newton, yeah. Motion carried 4-0. (See Book of Attachments.)	<b>APPROVAL OF RESOLUTION TO DISMISS AND NON-RENEW THE EMPLOYMENT OF A PROBATIONARY TEACHER AT THE END OF THE 2024-25 SCHOOL YEAR</b>
<u>Nathan Brock-</u> <ul style="list-style-type: none"> <li>Thanked everyone for all the work and leadership everyone has done. He mentioned that as a board member, they are there for everyone and the kids, and that is has been a privilege to serve on the board.</li> </ul>	<b>GENERAL DISCUSSION</b>
Nathan Brock announced Monday, May 5, 2025, 6:30 p. m. as the next regular meeting of the Board of Education, to be held at the Mt. Zion C.U.S.D. #3 District Office, 1595 W. Main St., Mt. Zion, IL 62549.	<b>NEXT REGULAR MEETING</b>
Nathan Brock introduced a motion to adjourn the Board of Education Meeting at 11:02 p.m. Seconded: Kristi Niles. Roll Call: Michelle Shumaker, Kent Newton, Kristi Niles, and Nathan Brock, yea. Motion carried 4-0. (See Book of Attachments.)	<b>ADJOURNMENT</b>
<hr/> <p>Jeff Sams, President Mt. Zion Board of Education</p>	<hr/> <p>Michelle Shumaker, Secretary Mt. Zion Board of Education</p>

## Memorandum

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** APRIL 2, 2025

**RE:** PERSONNEL

### **A. ADMINISTRATIVE RECOMMENDATION:**

To approve the following personnel-related items, as outlined below, pending a drug test and background check for new employees:

***\*\*SEE FOLLOWING PAGE: 2025/26 Educational Support Staff***

#### **EMPLOYMENT:**

Camryn Skundberg Mt Zion High School	Math Teacher Effective: August 13, 2025
Josie Maul Mt Zion High School	English Teacher Effective: August 13, 2025
Camryn Lingenfelter Mt Zion Transportation	Bus Monitor Effective: April 8, 2025
Stephanie Bowman Mt Zion Intermediate	Special Education Teacher Effective: August 13, 2025
Brittney Wilson Mt Zion High School	Food Service Effective: April 8, 2025

### **B. ADMINISTRATIVE RECOMMENDATION:**

To approve Principal and Administrators One-Year Employment Contracts:

Justin Johnson Mt. Zion High School	High School Principal Effective for the 2025-2026 fiscal year
Heather Ethell McGaughey Elementary	McGaughey Elementary School Principal Effective for the 2025-2026 fiscal year
William (Billy) Rockey Mt. Zion School District	Director of Curriculum and Technology Effective for the 2025-2026 fiscal year
Renea Smith Mt. Zion School District	Special Education Administrator Effective for the 2025-2026 fiscal year
Kelly Fox Mt Zion Junior High	Junior High School Dean of Students Effective for the 2025-2026 fiscal year

**C. ADMINISTRATIVE RECOMMENDATION:**

To approve Principals Four-Year Employment Contracts for Julie Marquardt and Randy Thacker:

Randy Thacker Mt Zion Intermediate	Intermediate Principal per the attached employment contract; Effective Four-Year Contract 2025-2029 with the retirement as of June 30, 2029.
Julie Marquardt Mt Zion Junior High	Junior High Principal per the attached employment contract; Effective: Four-Year Contract 2025-2029 with the retirement as of June 30, 2029.

**D. ADMINISTRATIVE RECOMMENDATION:**

To approve Certified and Non-Certified Retirements:

Mary Kay Rader Mt Zion Intermediate	6 <sup>th</sup> Grade Teacher Effective: End of the 2028-29 School Year
Donna May Mt Zion Intermediate	5 <sup>th</sup> Grade Teacher Effective: End of the 2028-29 School Year

**E. ADMINISTRATIVE RECOMMENDATION:**

To accept resignation of certified and non-Certified Employees:

Kathleen Black Mt Zion Intermediate	Special Education Teacher Effective: End of the 2024-25 School Year
Elizabeth Anderson McGaughey Elementary	Teacher's Aide/Playground Effective: End of the 2024-25 School Year

**F. ADMINISTRATIVE RECOMMENDATION:**

For the Board to approve a resolution to dismiss Erik Taylor, a third-year, non-tenured teacher, at the end of the 2024-2025 school year and not reemploy them for the 2025-2026 school year.

Eric Taylor Mt Zion High School	Teacher/Show Choir Director Effective: End of the 2024-25 School Year
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*TRR nmg*

**EMPLOYMENT 2025-2026 EDUCATIONAL SUPPORT PERSONNEL (ESP)**  
(Employees sorted by year of hire)

The administrative recommendation is to approve the list of Personnel below including an annual salary increase of 4.5% for the 2025-2026 school year for all support personnel

**SCHOOL NURSES**

Jeanne	Luckenbill	INT	2015
Alex	Smith	MZG	2018
Cassandra	Mullins	JH/HS	2025
Carly	Morey	McG	2025

**SECRETARIES**

Tracy	Oliver	HS	2014
Penny	Davis	INT	2014
Amber	Shobe	MZG	2017
Alicia	Berg	McG	2021
Jennifer	Fisher	HS	2023
Rachel	Hull	HS	2023

**TEACHING ASSISTANTS**

Kristine	Platzbecker	HS	2010
Roseanne	Schollmeier	INT	2011
Kristin	Bollhorst	MCG	2021
Jane	Wood	JH	2016
Tonya	Freeland	MCG	2016
Denise	Toothman	MZG	2016
Colleen	Scherer	MZG	2017
Amy	Grove	MZG	2018
Cherish	Bough	MCG	2020
Melissa	Hilton	MCG	2020
Ina	Brown	HS	2021
Michelle	Marion	HS	2021
Addison	Orris	MCG	2021
Donald	Hudson	MZG	2021
Colton	Allen	HS	2022
Shannon	Frank	HS	2022
Ashley	Suddarth	HS	2022
Shelby	McKenzie	INT	2023
Heidi	Bullock	MCG	2023
Cody	Cannon	MZG	2024
Taylor	Hayward	HS	2024
Hannah	Eveland	INT	2024
Amanda	Richardson	MCG	2024
Cynthia	Warrick	MZG	2024

**BUILDING CUSTODIANS**

Lora	Kater	INT	1998
Rickey	Coventry	HS	2012
Diana	Wickline	MZG	2014
Chris	Cochran	HS	2017
Steven	Graham	MZG	2019

**BUILDING CUSTODIANS CONT...**

Cole	Heckwine	HS	2020
Daniel	Martin	INT	2020
John	Freeman	INT	2022
Ann	Jameson	JH	2022
Kristina	McKean	McG	2022
Corbin	Davis	HS	2025

**PLAYGROUND CAFETERIA SUPERVISORS**

Karen	Tharp	MZG	1999
Danette	Robinson	MZG	2001
Deborah	Aschenbrenner	INT	2002
Danielle	Fair	MZG	2019
Suzanne	Wills	INT	2019
Adena	McCoy	MZG	2022
Brittany	Cochran	McG	2022
Samantha	Niana	McG	2023
Jill	Trimby	INT	2023

**BASAP STAFF**

Karen	Tharp	MZG	1999
Sherry	Stewart	McG	2019
Lisa	McConnell	McG	2022
Chelsea	Dodwell	McG	2023
Katherine	Anderson	MZG	2024

**FOOD SERVICE MATERIAL HANDLER**

Jessica	Garver	FS	2024
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**FOOD SERVICE CO-DIRECTORS**

Pam	Mitchell	HS	1996
Nancy	Jesse	HS	2003

**FOOD SERVICE ASSISTANTS**

Jeannette	Gooch	2003
Nancy	Hawley	2004
Stacey	Stine	2014
Monica	Stuart	2014
Vicki	Wehr	2017
Julie	Davis	2018
Wendy	Albrecht	2019
Pamela	Dugan	2019
Diane	Shehorn	2019
Brenda	Snoke	2021
Tanya	Decotes	2022
Paula	Farmer	2022
Nancy	Hall	2022
Magdalena	Smith	2022
Katherine	Anderson	2023

**EMPLOYMENT 2025-2026 EDUCATIONAL SUPPORT PERSONNEL (ESP)**  
**(Employees sorted by year of hire)**

**The administrative recommendation is to approve the list of Personnel below including an annual salary increase of 4.5% for the 2025-2026 school year for all support personnel**

**FOOD SERVICE ASSISTANTS (CONT...)**

Carolyn	Meyer	2023
Laury	Monette	2023
Peggy	Holman	2024
Shawna	Lynch	2024
Amber	Mathews	2024
Norma	Martinez	2024
Jennifer	Dennis	2025
Jamie	Zola	2025

**TRANSPORTATION DRIVERS**

Cynthia	Overlot	Transp	1991
Nicole	Snyder	Transp	2006
Lori	Martz	Transp	2009
Byron	Cox	Transp	2012
Emilee	Weter	Transp	2012
Lolita	Copeland	Transp	2014
Tonya	Cummins	Transp	2014
Teresa	Webb	Transp	2014
Brittany	Babb	Transp	2015
Joseph	Hupp	Transp	2015
Samantha	Beyers	Transp	2016
Manuel	Garcia	Transp	2016
Cheryl	Haventer	Transp	2016
Peter	Hector	Transp	2016
Tracie	Manning	Transp	2017
Carey	Flesch	Transp	2019
Leroy	McIntyre	Transp	2020
Rebecca	Gaylor	Transp	2021
Marsh	Highley	Transp	2021
Amanda	Hussey	Transp	2021
Casey	Johnson	Transp	2021
Jeffrey	Miller	Transp	2021
Dianna	Puckett	Transp	2021
Geralyn	Shreiner	Transp	2021
Clifford	Doty	Transp	2022
Jason	Pollock	Transp	2022
John	Shreiner	Transp	2022
Wesley	Benson-White	Transp	2023
Tatiana	Bustamante	Transp	2023
Marilyn	Hensen	Transp	2023
Verna	Hoffman	Transp	2023
Patreina	Jacobs	Transp	2023
Chance	Mendenall	Transp	2023
Avery	Bundy	Transp	2024

**SALARY POSITIONS, SUPPORT STAFF**

Doug	Clifton	HS	2000
Sheila	Drum	MZG	2004
Mark	Lane	Maint	2006
Julie	McNamara	HS	2007
Paula	Cawthon	DO	2013
Daniel	Fleckenstein	Transp	2015
Kyle	Pflum	DO	2016
Kaye	Moran	McG	2019
Grant	Ryder	Maint	2019
Denise	Flexser	INT	2020
Shirley Marie	Johnson	McG	2021
Paul	Reeve	Transp	2021
Laura	Beyers	HS	2022
Nicole	Green	DO	2022
Apryl	Stewart	JH	2022
Kelly	Cannon	DO	2023
Danny	Underwood	HS	2023



Mt. Zion CUSD #3 Personnel Hourly Pay Rates				
Position	Starting/Sub 2023-24	Starting/Sub 2024-25	Starting/Sub 2025-26	Starting/Sub 2026-27
Nurse	19.00	20.00	\$25.00 / \$30.00	\$25.00 / \$30.00
Teacher's Asst.	17.50	18.25	19.25	20.00
Custodian	15.25	16.00	17.00	18.00
Secretary	17.00	18.00	19.00	20.00
Student Worker	14.00	15.00	15.00	15.00
Playground	15.25	16.00	17.00	18.00
Food Service	15.25	16.00	17.00	18.00
BASAP	15.25	16.00	17.00	18.00
Bus Driver	18.50	19.50	20.50	21.50
Bus Monitor/Sub Driver	16.00	17.00	18.00	19.00
Summer Workers	15.00	15.00	16.00	17.00
BASAP Lead	\$1.00 more/hour			
2 <sup>nd</sup> shift custodian	\$0.50 more/hour			
3 <sup>rd</sup> shift custodian	\$2.00 more/hour			
Self-Contained TA	\$1.00 more/hour			
Substitute Teacher	\$150.00/day			
Long-term Substitute Teacher	\$170/day			

***[Effective with the 2024-2025 school year: Substitute teachers working for at least 30 consecutive days, or 50 days during the school year, will receive \$20 in addition to the established rate. Substitute teachers who have worked at least four years full-time in a certified position in the Mt. Zion School District will be eligible for \$30 additional pay per day. These previous teachers are also eligible for the \$20 additional pay if they work that number of days.]***

\*Employees who were hired by the district prior to June 1, 2025 receive 4.5% increase or will be at least \$0.50 above starting rates, whichever is higher.

\*\*All ESP staff also receive paid time off and pension benefits if eligible.

\*\*\*Full time ESP staff also receive Health and Life Insurance benefits.

**2025 SUMMER SCHOOL PERSONNEL**

COURSE	ADVISOR FIRST NAME	ADVISOR LAST NAME
K-7 Reading and Math Courses	Mandi	Ditty
K-7 Reading and Math Courses	Alyse	Doneski
K-7 Reading and Math Courses	Scott	Smith
K-7 Reading and Math Courses	Elizabeth	Kyburz
Junior High Math Courses	Michael	Roberts
Junior High Literature & Composition	Megan	Holt
Driver Education Classroom Studies	Colby	Burdick
Consumer Education	Kendra	Abner
Credit Recovery (Math, Science)	Nancy	Smith
English Survey	Cheryl	Pearson

## Memorandum

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** APRIL 30, 2025

**RE:** 2025-2027 BOARD MEETING DATES

**Administrative recommendation:** that the School Board meeting dates be held on the second Tuesday of each month, except as otherwise noted and/or notified.

**Comments:** scheduling Board meetings for the second Tuesday of each month (except as otherwise noted and/or notified) allows for consistency, planning, and reporting requirements. All meetings will begin at 6:30 p.m. unless otherwise notified.

The meeting dates listed below reflect a two-year calendar using the recommended guidelines. The dates are for your information and will also be placed on the District's website, as well as sent to the news media.

Tuesday, June 10, 2025	Tuesday, February 10, 2026	Tuesday, October, 13, 2026
Tuesday, July 8, 2025	Tuesday, March 10, 2026	Tuesday, November 10, 2026
Tuesday, August 12, 2025	Tuesday, April 14, 2026	Tuesday, December 8, 2026
*Tuesday, September 16, 2025	Tuesday, May 12, 2026	Tuesday, January 12, 2027
Tuesday, October 14, 2025	Tuesday, June 9, 2026	Tuesday, February 9, 2027
Tuesday, November 11, 2025	Tuesday, July 14, 2026	Tuesday, March 9, 2027
Tuesday, December 9, 2025	Tuesday, August 11, 2026	Tuesday, April 13, 2027
Tuesday, January 13, 2026	**Tuesday, September 15, 2026	Tuesday, May 11, 2027

**Please note: Scheduled Board of Education meetings will be conducted on the second Tuesday of each month unless otherwise noted or notified.**

\*Tuesday, September 16, 2025 Board Meeting falls on the third Tuesday of the month.

\*\*Tuesday, September 15, 2026 Board Meeting falls on the third Tuesday of the month.

TRR nmg

## Memorandum

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** APRIL 30, 2025  
**RE:** FINAL 2024-2025 SCHOOL CALENDAR

**Administrative recommendation:** to approve the final 2024-2025 calendar with the last half day of school on May 29, 2025.

**Comments:** Two emergency days have been utilized to date. Attached is a copy of the recommended final 2024-2025 school calendar; however, if emergency days are required prior to the end of the school year, a second revision will be needed. A School Improvement Day is scheduled for Thursday, May 29<sup>th</sup>, dismissing grade K-6 students at 11:35 a.m. and grade 7-12 students at 11:05 a.m. Pre-K students' last day of school will be Friday, May 23<sup>rd</sup>.

TRR nmg

Enclosure

# Mt. Zion School District #3

# 2024-2025

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	*15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
# attendance days:						12

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
# attendance days:						20

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18]	19
20	21	22	23	24	25	26
27	28	29	30	31		
# attendance days:						21

November 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
# attendance days:						16

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20]	21
22	23	24	25	26	27	28
29	30	31				
# attendance days:						15

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
# attendance days:						16

February 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	
# attendance days:						19

March 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14]	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
# attendance days:						16

April 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
# attendance days:						21

May 2025						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	*29]	30	31
# attendance days:						19

June 2025						
Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
# attendance days:						0

\* First/Last Day for Students

] End of Quarter/Semester

No School/Holiday

No School/Non-Attendance Day

No School/Teacher Institute Day

Half Day/School Improvement

No School/Parent Teacher Conference Day

Half Day/Teacher In-Service

Make-up Days if Needed

**Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** APRIL 30, 2025  
**RE:** FUND WARRANTS

**Administrative recommendation:** to approve payment of the enclosed list of Quick Pay, Fund Warrants, and Athletic Imprest Checks.

BMR nmg

Enclosures

**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3****QUICK PAYS****04/03/2025-05/03/2025**

<b>CHECK</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
37611	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	\$ 54,298.14
37612	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37613	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,287.48
37614	DD TRS SSP	PAYROLL ACCRUAL	119.34
37615	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8,898.44
37616	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	51,651.10
37617	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37618	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,328.74
37619	DD TRS SSP	PAYROLL ACCRUAL	119.34
37620	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	9,010.18
37621	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	51,477.54
37622	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37623	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,309.07
37624	DD TRS SSP	PAYROLL ACCRUAL	119.34
37625	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8,978.20
37626	DD IMRF	PAYROLL ACCRUAL	25,905.76
37738	ARTHUR PUBLISHING	PURCHASED SERVICE	28.00
37739	BUDD, JAMI	PROF DEVELOP	200.00
37740	CLIFTON, JILL	PROF DEVELOP	200.00
37741	CONFIDENTIAL ON SITE PAPER SHREDDING	PURCHASED SERVICE	335.00
37742	CONSTELLATION ELECTRIC	PURCHASED SERVICE	3,184.95
37743	CURRENT, LAURA	SUPPLIES	61.49
37744	DATA CENTER WAREHOUSE	SUPPLIES	58,393.14
37745	DD MAGIC-WRIGHTER	PURCHASED SERVICE	5.00
37746	DONNELLY AUTOMOTIVE MACHINE	SUPPLIES	149.86
37747	GORDON FOOD SERVICE	SUPPLIES	12,595.04
37748	GREEN, NICOLE	PROF DEVELOP	14.41
37749	GUIN MUNDORF, LLC.	PURCHASED SERVICE	870.00
37750	HATAYAMA, DENISE	PROF DEVELOP	200.00
37751	HSBS MEDICAL GROUP	PURCHASED SERVICE	721.00
37752	HSBS ST. MARY'S HOPITAL	PURCHASED SERVICE	3,750.00
37753	ILLINOIS SCHOOL FOR THE DEAF	PURCHASED SERVICE	66.00
37754	INTERSTATE BILLING SERVICE	SUPPLIES	26.31
37755	JOSTENS, INC.	PURCHASED SERVICE	773.45
37756	LAMB, AMANDA	PROF DEVELOP	375.00
37757	LAYTON, COURTNEY	SUPPLIES	200.00
37758	MIDWEST ELECTRONIC SYSTEMS	PURCHASED SERVICE	110.00
37759	MIDWEST TRANSIT EQUIPMENT	PURCHASED SERVICE	2,498.24
37760	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	PURCHASED SERVICE	1,316.00
37761	MT. ZION FOOD SERVICE	SUPPLIES	315.57
37762	MYSTERY SCIENCE, INC.	TEXTBOOK	1,695.00
37763	NEAL TIRE STORES	SUPPLIES	1,116.97

37764	PRAIRIE FARMS DAIRY	SUPPLIES	5,739.46
37765	QUILL	SUPPLIES	139.81
37766	REDWOOD LITERACY	MISC EXPENSE	1,335.00
37767	RICHLAND COMMUNITY COLLEGE	DUES	35,276.00
37768	RT. 48 INSPECTIONS	PURCHASED SERVICE	112.00
37769	SCHMAHL, AMY	SUPPLIES	817.32
37770	TOP QUALITY ROOFING CO.	PURCHASED SERVICE	850.00
37771	WINDHORST, STEPHANIE	SUPPLIES	44.12
37772	WM CORPORATE SERVICES, INC.	PURCHASED SERVICE	2,639.47
37773	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	31,477.68
37774	DD IRS FICA	PAYROLL ACCRUAL	22,734.32
37775	DD IRS MEDICARE	PAYROLL ACCRUAL	19,603.80
37776	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	56,420.46
37777	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	149,449.58
37778	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	3,987.13
37779	DD MTZ CUSD LIFELOCK INS	PAYROLL ACCRUAL	201.04
37780	DD MTZ FEDERATION OF TEACHERS	PAYROLL ACCRUAL	5,396.31
37781	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	0.00
37782	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	1,708.72
37783	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37784	DD THE OMNI GROUP PAYROLL REMIT	PAYROLL ACCRUAL	13,212.83
37785	ATHLETIC IMPREST	MISC EXPENSE	3,870.00
37786	AT & T	PURCHASED SERVICE	49.63
37787	BAKER, MARIE	TEXTBOOKS	103.58
37788	BLAND, TARYN	SUPPLIES	65.17
37789	DEMCO	SUPPLIES	206.67
37790	DONNELLY AUTOMOTIVE MACHINE	PURCHASED SERVICE	44.00
37791	DOWNS, NEYSA	SUPPLIES	200.00
37792	DRISCOLL, JILL	SUPPLIES	86.16
37793	ECHO ELECTRIC	PURCHASED SERVICE	1,100.60
37794	ELECTRICAL SERVICE COMPANY	PURCHASED SERVICE	1,967.04
37795	GORDON FOOD SERVICE	SUPPLIES	14,707.20
37796	GRANITE TELECOMMUNICATIONS	PURCHASED SERVICE	146.60
37797	HEARTLAND BANK & TRUST	MISC EXPENSE	281,165.50
37798	ILLINOIS PORTABLE TOILETS	PURCHASED SERVICE	230.00
37799	INTEGRITY TECHNOLOGY SOLUTIONS	PURCHASED SERVICE	30,861.76
37800	KERNAGHAN, CHRISTY	SUPPLIES	200.00
37801	LARKINS, AMBER	SUPPLIES	126.77
37802	MACON-PIATT SPECIAL EDUCATION	DUES	32,720.71
37803	NELSON'S TERMITE & PEST CONTROL	PURCHASED SERVICE	375.00
37804	PEARSON, CHERYL	SUPPLIES	123.51
37805	PLAIN, CRAIG	SUPPLIES	22.39
37806	PURITAN SPRINGS	SUPPLIES	142.15
37807	SCHMAHL, AMY	SUPPLIES	48.90
37808	SCHOLASTIC INC.	SUPPLIES	109.89



37809	SHUMATE, CINDY	SUPPLIES	198.71
37810	SUMMIT FINANCIAL RESOURCES L.P.	SUPPLIES	190.08
37811	TAYLOR, JENNIFER	PROF DEVELOP	937.88
37812	THE ABLE CENTER	MISC EXPENSE	3,000.00
37813	WEIRMAN, CHRISTOPHER	SUPPLIES	42.54
37814	WHEELER, SHELLY	TEXTBOOKS	87.66
37815	WORTHINGTON DIRECT	SUPPLIES	2,903.23
37816	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	50,302.92
37817	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37818	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,241.86
37819	DD TRS SSP	PAYROLL ACCRUAL	119.34
37820	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8,775.02
37821	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	51,327.66
37822	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	1,707.78
37823	DD TRS RET CONT .58	PAYROLL ACCRUAL	3,188.59
37824	DD TRS SSP	PAYROLL ACCRUAL	119.34
37825	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8,953.72
37826	CAPITAL ONE - DD	SUPPLIES	59,500.52
37827	CAPITAL ONE - DD	MISC EXPENSE	14,767.57
37828	COMCAST	PURCHASED SERVICE	21.95
37829	CUSTOM TROPHIES & SILK SCREENING	SUPPLIES	70.00
37830	DAMERY, LEXIE	SUPPLIES	837.50
37831	ECHO ELECTRIC	PURCHASED SERVICE	423.66
37832	GREEN, NICOLE	PROF DEVELOP	14.41
37833	HOGAN GRAIN, INC.	PURCHASED SERVICE	537.21
37834	IESA	PROF DEVELOP	1,465.00
37835	LUKA CURBING	PURCHASED SERVICE	7,730.00
37836	MCCARTY, NICOLE	PROF DEVELOP	61.50
37837	MT. ZION GRADE ACTIVITY FUND	MISC EXPENSE	106.76
37838	QUADIENT LEASING	PURCHASED SERVICE	190.43
37839	SANON, EVENS	PROF DEVELOP	200.00
37840	STEPHENSON, TERAN	SUPPLIES	400.00
37841	THE BLOOM ROOM	SUPPLIES	80.00
37842	DD AFLAC REMITTANCE	PAYROLL ACCRUAL	504.08
37843	DD COLONIAL LIFE PREM PROCESS	PAYROLL ACCRUAL	244.24
37844	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	31,439.34
37845	DD IRS FICA	PAYROLL ACCRUAL	23,216.64
37846	DD IRS MEDICARE	PAYROLL ACCRUAL	19,735.18
37847	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	56,756.03
37848	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	151,236.46
37849	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	3,987.13
37850	DD MTZ CUSD LIFELOCK INS	PAYROLL ACCRUAL	121.80
37851	DD MTZ FEDERATION OF TEACHERS	PAYROLL ACCRUAL	5,396.31
37852	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	14,365.98

37853	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37854	DD THE OMNI GROUP PAYROLL REMIT	PAYROLL ACCRUAL	13,212.83
37855	MT. ZION FOUNDATION FOR QUALITY EDUCATION	PAYROLL ACCRUAL	103.68
37856	NCPERS GROUP LIFE INS.	PAYROLL ACCRUAL	256.00
37857	EVELAND, HANNAH	PAYROLL ACCRUAL	823.70
37858	AT&T	PURCHASED SERVICE	64.05
37859	CONSTELLATION NEWENERGY GAS DIVISION LLC.	PURCHASED SERVICE	9,110.62
37860	DYNA GRAPHICS WOOD PRINTING	PURCHASED SERVICE	2,992.56
37861	HIMANGA, JENNIFER	SUPPLIES	196.10
37862	IMPERIALDADE	SUPPLIES	13,669.00
37863	JESSE, NANCY	PROF DEVELOP	51.74
37864	JOSTENS, INC.	PURCHASED SERVICE	17.70
37865	MAY, DONNA	SUPPLIES	200.00
37866	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	PURCHASED SERVICE	945.00
37867	NICHOLS, SARAH	SUPPLIES	146.46
37868	WATTS COPY SYSTEMS	PURCHASED SERVICE	2,799.07

**TOTAL**

**\$1,610,630.90**

10 - EDUCATION FUND	\$	1,164,953.97
20 - OPERATION & MAINTENANCE FUND	\$	82,701.55
30- DEBT SERVICE FUND	\$	281,165.50
40 - TRANSPORTATION FUND	\$	30,836.62
50 - MUNICIPAL RETIREMENT FUND	\$	50,835.69
60- SITE & CONSTRUCTION FUND	\$	137.57

**TOTAL**

**\$ 1,610,630.90**

**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**  
**FUND WARRANTS**  
**May 6, 2025**

CHECK #	VENDOR	DESCRIPTION	AMOUNT
37869	ACTIVE INTERNET TECHNOLOGIES LLC	PURCHASED SERVICE	\$ 5,275.00
37870	ARTHUR PUBLISHING	PURCHASED SERVICE	15.40
37871	BACKUPIFY, INC.	PURCHASED SERVICE	600.00
37872	BECK TECH	SUPPLIES	145.00
37873	CDW GOVERNMENT, INC.	PURCHASED SERVICE	2,400.00
37874	EDMENTUM	PURCHASED SERVICE	5,250.00
37875	ELECTRICAL SERVICE COMPANY	PURCHASED SERVICE	1,621.97
37876	EVERGREEN FS - #15	SUPPLIES	5,642.19
37877	GORDON FOOD SERVICE	SUPPLIES	14,682.82
37878	HEART TECHNOLOGIES, INC.	PURCHASED SERVICE	1,999.84
37879	ILLINOIS TOLLWAY	MISC EXPENSE	88.50
37880	IMPERIALDADE	SUPPLIES	267.30
37881	QUADIENT POSTAGE PAYMENT	PURCHASED SERVICE	2,013.00
37882	RAPTOR TECHNOLOGIES	PURCHASED SERVICE	4,250.00
37883	WATTS COPY SYSTEMS	PURCHASED SERVICE	2,839.36

**TOTAL**

**\$ 47,090.38**

10 - EDUCATION FUND	\$	39,470.42
20- OPERATION & MAINTENANCE FUND	\$	1,889.27
40- TRANSPORTATION FUND	\$	5,730.69

**TOTAL**

**\$ 47,090.38**

**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**  
**ATHLETIC IMPREST EXPENSES**  
**4/1/25-4/14/25**

CHECK	VENDOR	DESCRIPTION	AMOUNT
16507	CROWL, BRANDON	OFFICIAL	-180.00
16509	HAMMER, CORI	OFFICIAL	-80.00
16510	HUNTER, MARK	OFFICIAL	-80.00
16512	JACKSON, ROBERT	OFFICIAL	-160.00
16515	NELSON, TRAVIS	OFFICIAL	-80.00
16517	RUSSELL, SCOTT	OFFICIAL	-180.00
16520	SMITH, RODNEY	OFFICIAL	-180.00
16523	SRONCE, STEPHEN	OFFICIAL	-90.00
16524	CONAWAY, SHANE	OFFICIAL	80.00
16524	CONAWAY, SHANE	OFFICIAL	-80.00
16525	SMITH, BRYAN	OFFICIAL	80.00
16525	SMITH, BRYAN	OFFICIAL	-80.00
16526	ANDERSON, MACHEILA	OFFICIAL	105.00
16527	ANDERSON, MACHEILA	OFFICIAL	105.00
16528	FELDHAK, DAVID	OFFICIAL	105.00
16529	GROVE, RICK	OFFICIAL	160.00
16530	HARRISON, PAT	OFFICIAL	180.00
16531	HEMMERLE, LARRY	OFFICIAL	105.00
16532	HUNTER, MARK	OFFICIAL	80.00
16533	HUNTER, MARK	OFFICIAL	90.00
16534	HUNTER, MARK	OFFICIAL	180.00
16535	JACKSON, ROBERT	OFFICIAL	180.00
16536	KERWOOD, CHRIS	OFFICIAL	105.00
16537	KOHLRUS, JOE	OFFICIAL	105.00
16538	KOHLRUS, JOE	OFFICIAL	105.00
16539	KOHLRUS, JOE	OFFICIAL	105.00
16540	LUCAS, KELLEY	OFFICIAL	105.00
16540	LUCAS, KELLEY	OFFICIAL	-105.00
16541	LUCAS, KELLEY	OFFICIAL	125.00
16542	LUCAS, KELLEY	OFFICIAL	125.00
16543	MOODY, ALEX	OFFICIAL	105.00
16544	ODOM, ROGER	OFFICIAL	80.00
16545	ODOM, ROGER	OFFICIAL	90.00
16546	PANKEY, ANDREW	OFFICIAL	90.00
16547	SHUMATE, JEFFERY	OFFICIAL	125.00
16548	SMITH, BRYAN	OFFICIAL	160.00
16549	SMITH, BRYAN	OFFICIAL	160.00
16549	SMITH, BRYAN	OFFICIAL	-160.00
16550	SRONCE, STEPHEN	OFFICIAL	160.00
16551	STIER, DAVID	OFFICIAL	125.00
16552	VOLK, JASON	OFFICIAL	105.00

16553	WILHELM, RON	OFFICIAL	160.00
16553	WILHELM, RON	OFFICIAL	-160.00
16554	WUELLNER, DOUGLAS	OFFICIAL	160.00
16555	JACKSON, ROBERT	OFFICIAL	180.00
16556	JAGGI, JOHN	OFFICIAL	180.00
16557	SMITH, RODNEY	OFFICIAL	180.00
16558	AUSTIN, DYLAN	OFFICIAL	105.00
16559	AUSTIN, DYLAN	OFFICIAL	105.00
16560	GROVE, RICK	OFFICIAL	90.00
16561	HAMMER, CORI	OFFICIAL	180.00
16562	HEMMERLE, LARRY	OFFICIAL	105.00
16563	HOLLIDAY, RONALD	OFFICIAL	180.00
16564	HUNTER, MARK	OFFICIAL	90.00
16565	JAGGI, JOHN	OFFICIAL	90.00
16566	KRONES, DOUG	OFFICIAL	90.00
16567	LUCAS, KELLEY	OFFICIAL	105.00
16568	LUCAS, KELLEY	OFFICIAL	125.00
16569	MEADOR III, ARCHIE LYLE	OFFICIAL	80.00
16570	MOZINGO, JEFF	OFFICIAL	90.00
16571	MUSCHAL, ROBERT JR	OFFICIAL	80.00
16572	RUSSELL, SCOTT	OFFICIAL	90.00
16573	STIER, DAVID	OFFICIAL	125.00
16574	TAVERNOR, SETH	OFFICIAL	105.00
16575	YOHANNES, MICHAEL	OFFICIAL	105.00
16576	YOHANNES, MICHAEL	OFFICIAL	105.00
16577	METAMORA TOWNSHIP HIGH SCHOOL ENTRY FEE		100.00

<b>TOTAL</b>	<b>\$ 4,815.00</b>
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10 - EDUCATION FUND	\$ 4,815.00
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INTEREST

<b>TOTAL</b>	<b>\$ 4,815.00</b>
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<b>AMOUNT TO REPLENISH TO \$5,000</b>	<b>\$3,870.00</b>
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**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**  
**ATHLETIC IMPREST EXPENSES**  
**4/15/25-4/30/25**

CHECK	VENDOR	DESCRIPTION	AMOUNT
16477	LUCAS, KELLEY	OFFICIAL	\$ (125.00)
16571	MUSCHAL, ROBERT JR	OFFICIAL	\$ (80.00)
16572	RUSSELL, SCOTT	OFFICIAL	\$ (90.00)
16578	APPLEBERRY, EMORY	OFFICIAL	\$ 180.00
16578	APPLEBERRY, EMORY	OFFICIAL	\$ (180.00)
16579	BAUSER, JAMES	OFFICIAL	\$ 180.00
16579	BAUSER, JAMES	OFFICIAL	\$ (180.00)
16580	EISFELDER, AARON	OFFICIAL	\$ 180.00
16580	EISFELDER, AARON	OFFICIAL	\$ (180.00)
16581	HUNTER, MARK	OFFICIAL	\$ 80.00
16581	HUNTER, MARK	OFFICIAL	\$ (80.00)
16582	JAGGI, JOHN	OFFICIAL	\$ 90.00
16582	JAGGI, JOHN	OFFICIAL	\$ (90.00)
16583	JAGGI, JOHN	OFFICIAL	\$ 90.00
16584	MATHEWS, JAMES	OFFICIAL	\$ 240.00
16584	MATHEWS, JAMES	OFFICIAL	\$ (240.00)
16585	MEADOR III, ARCHIE LYLE	OFFICIAL	\$ 90.00
16586	MEADOR III, ARCHIE LYLE	OFFICIAL	\$ 240.00
16586	MEADOR III, ARCHIE LYLE	OFFICIAL	\$ (240.00)
16587	MECHLING, RON	OFFICIAL	\$ 160.00
16587	MECHLING, RON	OFFICIAL	\$ (160.00)
16588	MUSCHAL, ROBERT JR	OFFICIAL	\$ 90.00
16589	MUSCHAL, ROBERT JR	OFFICIAL	\$ 240.00
16589	MUSCHAL, ROBERT JR	OFFICIAL	\$ (240.00)
16590	NELSON, TRAVIS	OFFICIAL	\$ 240.00
16590	NELSON, TRAVIS	OFFICIAL	\$ (240.00)
16591	PANKEY, ANDREW	OFFICIAL	\$ 240.00
16591	PANKEY, ANDREW	OFFICIAL	\$ (240.00)
16592	RUSSELL, SCOTT	OFFICIAL	\$ 90.00
16592	RUSSELL, SCOTT	OFFICIAL	\$ (90.00)
16593	RUSSELL, SCOTT	OFFICIAL	\$ 90.00
16593	RUSSELL, SCOTT	OFFICIAL	\$ (90.00)
16594	SRONCE, STEPHEN	OFFICIAL	\$ 160.00
16594	SRONCE, STEPHEN	OFFICIAL	\$ (160.00)
16595	SRONCE, STEPHEN	OFFICIAL	\$ 240.00
16595	SRONCE, STEPHEN	OFFICIAL	\$ (240.00)
16596	WILHELM, RON	OFFICIAL	\$ 80.00
16596	WILHELM, RON	OFFICIAL	\$ (80.00)
16597	TEUTOPOLIS HIGH SCHOOL	ENTRY FEE	\$ 50.00
16597	TEUTOPOLIS HIGH SCHOOL	ENTRY FEE	\$ (50.00)
16598	HARRISON, PAT	OFFICIAL	\$ 90.00

16599 HARTWIG, DOUG	OFFICIAL	\$	80.00
16600 MEADOR III, ARCHIE LYLE	OFFICIAL	\$	90.00
16601 GROVE, RICK	OFFICIAL	\$	80.00
16602 HAMMER, CORI	OFFICIAL	\$	90.00
16603 HUNTER, MARK	OFFICIAL	\$	80.00
16603 HUNTER, MARK	OFFICIAL	\$	(80.00)
16604 JACKSON, ROBERT	OFFICIAL	\$	90.00
16604 JACKSON, ROBERT	OFFICIAL	\$	(90.00)
16605 KRONES, DOUG	OFFICIAL	\$	90.00
16606 LUCAS, KELLEY	OFFICIAL	\$	105.00
16606 LUCAS, KELLEY	OFFICIAL	\$	(105.00)
16607 LUCAS, KELLEY	OFFICIAL	\$	125.00
16608 MANNEH, MARK	OFFICIAL	\$	105.00
16609 NELSON, TRAVIS	OFFICIAL	\$	90.00
16610 VORREYER, BLAKE	OFFICIAL	\$	105.00
16611 WEIMAN, R	OFFICIAL	\$	125.00
16612 YOHANNES, MICHAEL	OFFICIAL	\$	105.00
16613 ODAM, JEBEDIAH	OFFICIAL	\$	90.00
16614 SHUMATE, JEFFERY	OFFICIAL	\$	105.00
16615 SHUMATE, JEFFERY	OFFICIAL	\$	125.00
16616 MEADOR III, ARCHIE LYLE	OFFICIAL	\$	180.00
16617 MUSCHAL, ROBERT JR	OFFICIAL	\$	180.00
16618 PANKEY, ANDREW	OFFICIAL	\$	180.00
16618 PANKEY, ANDREW	OFFICIAL	\$	(180.00)
16619 NELSON, TRAVIS	OFFICIAL	\$	180.00
16620 MEADOR III, ARCHIE LYLE	OFFICIAL	\$	180.00
16621 MUSCHAL, ROBERT JR	OFFICIAL	\$	180.00
16622 SRONCE, STEPHEN	OFFICIAL	\$	180.00
16623 HILTON, ISRAEL	OFFICIAL	\$	80.00

<b>TOTAL</b>	<b>\$ 2,630.00</b>
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10 - EDUCATION FUND	\$ 2,630.00
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INTEREST	\$ 0.33
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<b>TOTAL</b>	<b>\$ 2,629.67</b>
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## **Memorandum**

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** April 30, 2025

**RE:** FINANCIAL TREASURER'S REPORT

**Administrative recommendation:** that the attached Financial Treasurer's Report be accepted and filed for audit

BMR nmg

Attachment



**MT. ZION COMMUNITY UNIT DISTRICT #3**  
**FINANCIAL REPORT**  
**MARCH 31, 2025**

<b><u>EDUCATION FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 8,947,000.00	\$ -	\$ 8,844,977.28
REPLACEMENT TAXES	550,500.00	20,868.92	246,491.58
TUITION	298,000.00	33,430.60	308,298.50
INTEREST	327,000.00	48,164.73	294,634.62
FOOD SERVICE	810,300.00	77,593.97	645,976.29
PUPIL ACTIVITIES	122,000.00	8,263.00	107,317.10
TEXTBOOKS	160,400.00	1,827.00	153,962.25
OTHER/TRANSFERS	150,500.00	(6,826.07)	13,454.69
STATE UNRESTRICTED	10,550,000.00	1,009,966.00	8,079,728.00
STATE RESTRICTED	272,000.00	42,255.14	241,215.54
FEDERAL RESTRICTED	1,355,000.00	44,170.32	1,054,124.28
<b>TOTAL REVENUE</b>	<b>\$ 23,542,700.00</b>	<b>\$ 1,279,713.61</b>	<b>\$ 19,990,180.13</b>
			<b>EXPENDED TO DATE</b>
SALARIES	\$ 15,786,050.00	\$ 1,281,998.59	\$ 12,190,241.42
EMPLOYEE BENEFITS	4,223,430.00	365,018.93	3,036,524.01
PURCHASED SERVICES	780,655.00	35,944.46	660,611.03
SUPPLIES/MATERIALS	1,397,785.00	99,414.18	921,341.25
CAPITAL OUTLAY	99,000.00	-	52,483.14
TUITION/OTHER	1,192,780.00	37,864.81	221,471.72
<b>TOTAL EXPENDITURES</b>	<b>\$ 23,479,700.00</b>	<b>\$ 1,820,240.97</b>	<b>\$ 17,082,672.57</b>
<b><u>OPERATIONS &amp; MAINTENANCE FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 1,775,000.00	\$ -	\$ 1,754,955.79
INTEREST	27,100.00	4,787.73	29,235.20
STATE UNRESTRICTED	30,000.00	300.00	300.00
FEDERAL RESTRICTED	-	-	-
OTHER REVENUE	-	-	15,485.24
<b>TOTAL REVENUE</b>	<b>\$ 1,832,100.00</b>	<b>\$ 5,087.73</b>	<b>\$ 1,799,976.23</b>
			<b>EXPENDED TO DATE</b>
SALARIES	\$ 715,000.00	\$ 60,103.58	\$ 661,300.98
EMPLOYEE BENEFITS	126,600.00	8,932.00	91,280.73
PURCHASED SERVICES	257,300.00	12,868.17	270,146.88
SUPPLIES/MATERIALS	673,200.00	70,639.80	672,863.80
CAPITAL OUTLAY	60,000.00	-	-
OTHER OBJECTS	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,832,100.00</b>	<b>\$ 152,543.55</b>	<b>\$ 1,695,592.39</b>
<b><u>DEBT SERVICE FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 2,058,000.00	\$ 206,149.29	\$ 2,285,695.76
INTEREST	1,000.00	114.89	912.78
OTHER	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 2,059,000.00</b>	<b>\$ 206,264.18</b>	<b>\$ 2,286,608.54</b>
			<b>EXPENDED TO DATE</b>
PURCHASED SERVICES	\$ 2,500.00	\$ -	\$ 1,000.00
OTHER OBJECTS	2,056,500.00	-	1,774,405.00
TRANSFERS	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,059,000.00</b>	<b>\$ -</b>	<b>\$ 1,775,405.00</b>
<b><u>TRANSPORTATION FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 710,000.00	\$ -	\$ 701,982.62
TRANSPORTATION FEES	6,000.00	-	1,129.59
INTEREST	34,000.00	4,749.43	28,930.93
OTHER	470,000.00	-	432,090.91

STATE UNRESTRICTED	-	-	-
STATE RESTRICTED	520,000.00	-	274,369.47
FEDERAL RESTRICTED	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 1,740,000.00</b>	<b>\$ 4,749.43</b>	<b>\$ 1,438,503.52</b>

			<b>EXPENDED TO DATE</b>
SALARIES	\$ 813,000.00	\$ 70,761.34	\$ 596,577.05
EMPLOYEE BENEFITS	46,800.00	6,633.76	46,149.92
PURCHASED SERVICES	42,200.00	2,478.25	23,901.65
SUPPLIES/MATERIALS	233,000.00	17,701.57	184,583.71
CAPITAL OUTLAY	835,000.00	-	829,728.00
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,970,000.00</b>	<b>\$ 97,574.92</b>	<b>\$ 1,680,940.33</b>

<b><u>IMRF/FICA FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 639,400.00	\$ -	\$ 638,241.96
REPLACEMENT TAX	15,000.00	-	-
INTEREST	18,900.00	4,043.59	24,580.64
OTHER REVENUE	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 673,300.00</b>	<b>\$ 4,043.59</b>	<b>\$ 662,822.60</b>

			<b>EXPENDED TO DATE</b>
OTHER LIABILITY	\$ 3,300.00	\$ -	\$ -
EMPLOYEE BENEFITS	670,000.00	47,796.95	414,685.30
<b>TOTAL EXPENDITURES</b>	<b>\$ 673,300.00</b>	<b>\$ 47,796.95</b>	<b>\$ 414,685.30</b>

<b><u>SITE &amp; CONSTRUCTION FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
SALES TAX	\$ 70,000.00	\$ -	\$ -
INTEREST	10,000.00	4,062.73	24,732.76
OTHER REVENUE	1,100,000.00	-	495,000.01
TRANSFERS	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 1,180,000.00</b>	<b>\$ 4,062.73</b>	<b>\$ 519,732.77</b>

			<b>EXPENDED TO DATE</b>
PURCHASED SERVICES	\$ 1,460,000.00	\$ 2,200.00	\$ 308,082.16
SUPPLIES/MATERIALS	150,000.00	162.89	270,155.45
CAPITAL OUTLAY	200,000.00	-	672,613.29
TRANSFERS	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,810,000.00</b>	<b>\$ 2,362.89</b>	<b>\$ 1,250,850.90</b>

<b><u>WORKING CASH FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 177,000.00	\$ -	\$ 175,495.48
INTEREST	10,100.00	2,021.79	12,290.30
SALE OF BONDS	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 187,100.00</b>	<b>\$ 2,021.79</b>	<b>\$ 187,785.78</b>

			<b>EXPENDED TO DATE</b>
OTHER OBJECTS	\$ -	\$ -	\$ -
TRANSFERS	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b><u>TORT FUND</u></b>	<b>BUDGET</b>	<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$ 730,000.00	\$ -	\$ 727,990.75
INTEREST	500.00	38.30	304.26
OTHER	-	-	-
<b>TOTAL REVENUE</b>	<b>\$ 730,500.00</b>	<b>\$ 38.30</b>	<b>\$ 728,295.01</b>

			<b>EXPENDED TO DATE</b>
SALARIES	\$ 331,000.00	\$ -	\$ -
EMP. BENEFITS	-	-	-
PURCHASED SERVICES	399,500.00	8,022.00	137,673.27
<b>TOTAL EXPENDITURES</b>	<b>\$ 730,500.00</b>	<b>\$ 8,022.00</b>	<b>\$ 137,673.27</b>

**FIRE PREVENTION/SAFETY FUND**

		<b>BUDGET</b>		<b>ACTIVITY/MO</b>	<b>RECEIVED TO DATE</b>
LOCAL TAX	\$	177,000.00	\$	-	\$ 175,495.48
INTEREST		3,000.00		686.69	4,198.17
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>180,000.00</b>	<b>\$</b>	<b>686.69</b>	<b>\$ 179,693.65</b>
					<b>EXPENDED TO DATE</b>
PURCHASED SERVICES	\$	-	\$	-	\$ 89,262.00
CAPITAL OUTLAY		-		-	-
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$ 89,262.00</b>

**ANALYSIS SUMMARY****EDUCATION FUND**

Actual Carryover	\$	6,164,587.32
Received to Date		19,990,180.13
Expended to Date		(17,082,672.57)
Fund Balance 03/31/2025	\$	9,072,094.88
Imprest Fund		5,000.00
Athletic Imprest Fund		5,000.00
Projected Carryover 6/30/2025	\$	6,227,587.32

**OPERATIONS AND MAINTENANCE FUND**

Actual Carryover	\$	977,936.34
Received to Date		1,799,976.23
Expended to Date		(1,695,592.39)
Fund Balance 03/31/2025	\$	1,082,320.18
Projected Carryover 6/30/2025	\$	977,936.34

**DEBT SERVICE FUND**

Actual Carryover	\$	619,353.68
Received to Date		2,286,608.54
Expended to Date		(1,775,405.00)
Fund Balance 03/31/2025	\$	1,130,557.22
Projected Carryover 6/30/2025	\$	619,353.68

**TRANSPORTATION FUND**

Actual Carryover	\$	963,353.50
Received to Date		1,438,503.52
Expended to Date		(1,680,940.33)
Fund Balance 03/31/2025	\$	720,916.69
Projected Carryover 6/30/2025	\$	733,353.50

**IMRF/FICA FUND**

Actual Carryover	\$	500,076.99
Received to Date		662,822.60
Expended to Date		(414,685.30)
Fund Balance 03/31/2025	\$	748,214.29
Projected Carryover 6/30/2025	\$	500,076.99

**SITE & CONSTRUCTION FUND**

Actual Carryover	\$	1,964,384.49
Received to Date		519,732.77
Expended to Date		(1,250,850.90)
Fund Balance 03/31/2025	\$	1,233,266.36
Projected Carryover 6/30/2025	\$	1,964,384.49

**WORKING CASH FUND**

Actual Carryover	\$	481,739.56
Received to Date		187,785.78
Expended to Date		-
Fund Balance 03/31/2025	\$	669,525.34
Projected Carryover 6/30/2025	\$	668,839.56

**TORT FUND**

Actual Carryover	\$	2,135.73
Received to Date		728,295.01
Expended to Date		(137,673.27)
Fund Balance 03/31/2025	\$	592,757.47
Projected Carryover 6/30/2025	\$	2,135.73

**FIRE PREVENTION & SAFETY FUND**

Actual Carryover	\$	78,660.89
Received to Date		179,693.65
Expended to Date		(89,262.00)
Fund Balance 03/31/2025	\$	169,092.54
Projected Carryover 6/30/2025	\$	258,660.89

**TREASURER'S REPORT****EDUCATION FUND**

Beginning Cash Balance	\$	(1,515,611.73)
Revenue less Disbursed		1,048,411.46
Monthly Liabilities		(87,007.05)
Ending Cash Balance		(554,207.32)
Ending MM Investments		1,168,514.64
Ending Special Savings		8,457,787.56
Total Assets	\$	9,072,094.88

**OPERATIONS AND MAINTENANCE FUND**

Beginning Cash Balance	\$	(134,679.02)
Revenue less Disbursed		198,092.44
Monthly Liabilities		(6,142.44)
Ending Cash Balance		57,270.98
Ending MM Investments		57,271.05
Ending Special Savings		967,778.15
Total Assets	\$	1,082,320.18

**DEBT SERVICE FUND**

Beginning Cash Balance	\$	814,996.68
Revenue less Disbursed		206,156.99
Ending Cash Balance		1,021,153.67
Ending MM Investments		17,230.35
Ending Special Savings		92,173.20
Total Assets	\$	1,130,557.22

**TRANSPORTATION FUND**

Beginning Cash Balance	\$	425,990.11
Revenue less Disbursed		(97,927.60)
Monthly Liabilities		357.81
Ending Cash Balance		328,420.32
Ending MM Investments		162,017.85
Ending Special Savings		230,478.52
Total Assets	\$	720,916.69

**IMRF/FICA FUND**

Beginning Cash Balance	\$	351,206.53
Revenue less Disbursed		(48,659.60)
Monthly Liabilities		865.22
Ending Cash Balance		303,412.15
Ending MM Investments		184,172.97
Ending Special Savings		260,629.17
Total Assets	\$	748,214.29

**SITE & CONSTRUCTION FUND**

Beginning Cash Balance	\$	366,744.46
Revenue less Disbursed		(2,359.04)
Ending Cash Balance		364,385.42
Ending MM Investments		37,149.98
Ending Special Savings		831,730.96
Total Assets	\$	1,233,266.36

**WORKING CASH FUND**

Beginning Cash Balance	\$	362,793.94
Revenue less Disbursed		1.28
Ending Cash Balance		362,795.22
Ending MM Investments		11,180.23
Ending Special Savings		295,549.89
Total Assets	\$	669,525.34

**TORT FUND**

Beginning Cash Balance	\$	598,540.71
Revenue less Disbursed		(8,019.43)
Ending Cash Balance		590,521.28
Ending MM Investments		2,195.47
Ending Special Savings		40.72
Total Assets	\$	592,757.47

**FIRE PREVENTION & SAFETY FUND**

Beginning Cash Balance	\$	96,520.09
Revenue less Disbursed		1.28
Ending Cash Balance		96,521.37
Ending MM Investments		44,830.86
Ending Special Savings		27,740.31
Total Assets	\$	169,092.54

**TOTAL ASSETS**

PRAIRIE STATE BANK AND TRUST	\$	15,418,744.97
INSURANCE FUND	\$	87,439.23

## **Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** APRIL 30, 2025  
**RE:** FY 2026 DAIRY BID AWARD

**Administrative recommendation:** to receive the following bid for Dairy Products and award the bid to Prairie Farms Dairy, Inc. for FY 2026.

**Comments:** One bid was received this year; the following milk bid prices were offered:

### **BID AWARD PRAIRIE FARMS**

<b>DESCRIPTION</b>		<b>SCHOOL DISTRICT'S COST</b>
1% White Milk (half pints)	2025-26	0.345
	2024-25	0.3094
1% Milk Chocolate Milk (half pints)	2025-26	0.3653
	2024-25	0.3227

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**\* Vendor Notes:**

1. The standard escalating clause applies.
2. Normal cooler maintenance done by customer, repair by vendor.

The standard escalating clause implies that the vendor is allowed to increase the cost after producing verification of wholesale price increases.

The Food Service Director will closely monitor delivery and product quality throughout the upcoming year.

BMR nmg

## **Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** APRIL 30, 2025  
**RE:** FY 2026 FUEL BID AWARD

**Administrative recommendation:** to receive the following bids and award the fuel contract to Evergreen FS for the alternate locked-in rate as outlined on the following page for FY 2026.

**Comments:** We are recommending the locked-in rate again this year. The diesel rate is \$0.31 less than last year's rate. This locks in the price for the upcoming school year and keeps it from fluctuating for budgeting purposes. We have generally come out ahead by using this method over the years.

BMR nmg

Enclosure

MT. ZION CUSD #3  
FUEL BID SUMMARY  
2024-25

FUEL TYPE	VENDOR NAMES	BID YEAR	DISTRIB. COST	MARGIN	TAXES	FREIGHT	SCHOOL DISTRICT'S DELIVERED COST PER GALLON	DELIVERED COST PER GALLON ALTERNATIVE "LOCKED-IN" RATE
#2 Ultra Low Sulfur Diesel Only/ No Soy	Evergreen FS	2023-24	2.729	0.2140	0.5100	0.0400	3.4930	3.6
		2024-25	2.654	0.1500	0.5410	0.1700	3.4080	3.515
#2 Ultra Low Sulfur Diesel 11% Soy Blend	Evergreen FS	2023-24	2.757	0.2140	0.5100	0.0600	3.5410	3.61
		2024-25	2.724	0.1500	0.5410	0.1700	3.4780	3.585
*Nov 15-Mar 15 20% #1 or additive	Evergreen FS	2023-24	0.0800	na	na	na	0.0800	0.0800
		2024-25	0.08	na	na	na	0.0800	0.08
Gasohol	Evergreen FS	2023-24	2.5040	0.2140	0.4350	0.0510	3.2040	3.3850
		2024-25	2.468	0.1500	0.4660	0.1700	3.3480	3.254
Mid-Grade Gasohol	Evergreen FS	2023-2024	2.8490	0.2140	0.4350	0.0480	3.5460	3.5910
		2024-25			0.4660			
Lead Free No Alcohol	Evergreen FS	2023-24	3.0080	0.2140	0.4350	0.1490	3.8060	4.1160
		2024-2025	2.98	0.1500	0.4660	0.1700	3.7600	Unavailable to Lock In
DEF Fluid	Evergreen FS	2023-24	2.0900	0.4000	na	na	2.4900	2.4900
		2024-25	1.8800	0.2000	0.0000	0.5000	2.5800	2.5800
10W 30 Synthetic Oil	Evergreen FS	2023-24	13.6700	1.2000	na	na	14.8900	14.8900
	*15W 40 was bid	2024-25	12.9900	2.0000	0.0000	0.5500	15.5400	15.5400

## **Memorandum**

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** APRIL 30, 2025

**RE:** PAVEMENT BID AWARD

**Administrative recommendation:** To receive the following bids for repairing and providing drainage to the bus lane at McGaughey based on the attached specs and bids and award the bid to Flannigan Contracting.

**Comments:** Three proposals were received and low bid is awarded to Flannigan Contracting for the bid amount of \$259,700. This project includes replacing the bus lane with concrete and providing new drainage for this area.

BMR/kc

Attachment

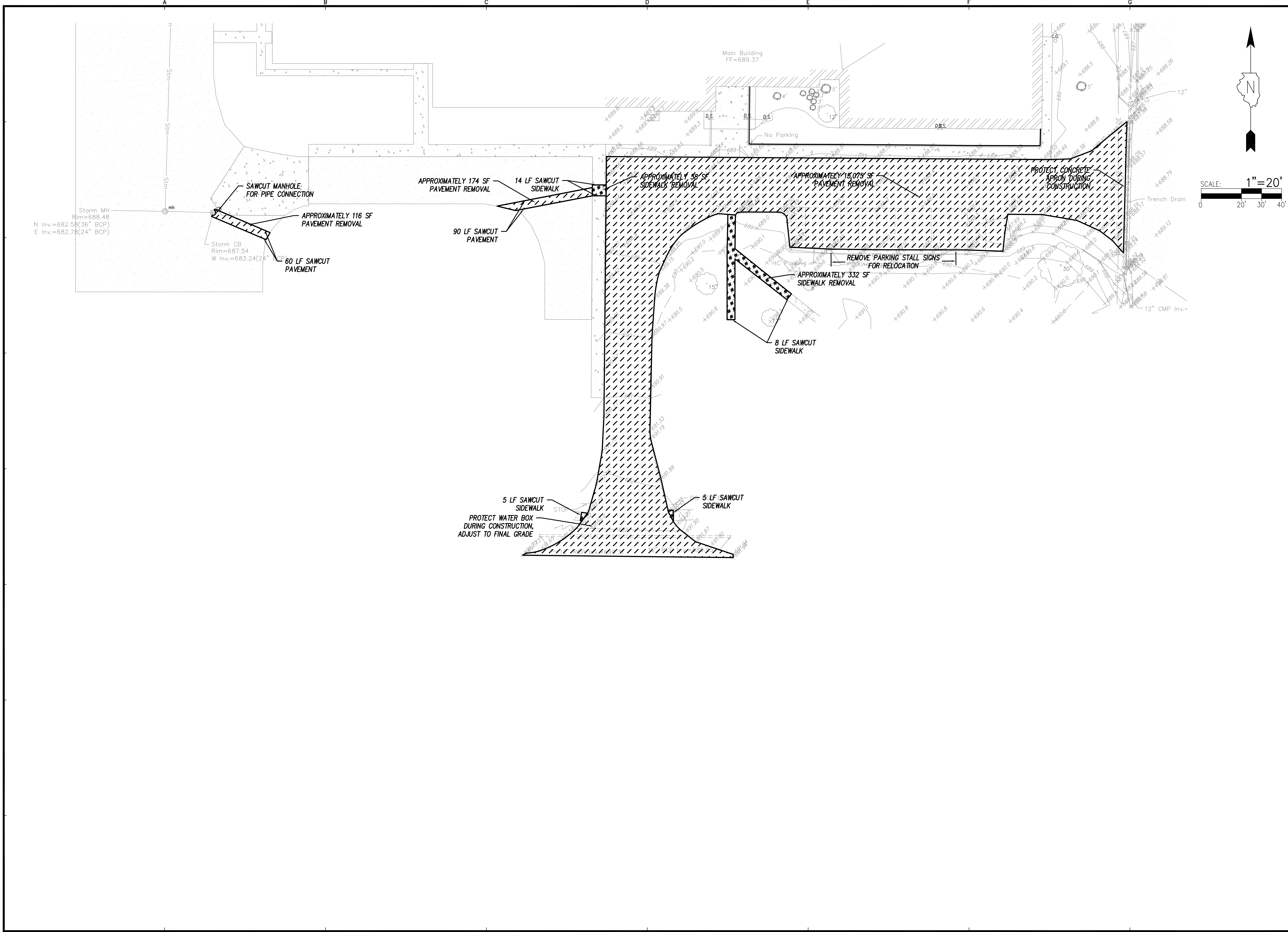


MT. ZION SCHOOL DISTRICT #3  
CONCRETE BID SUMMARY  
2025-2026

Company	Bid Cost #1	Total Bid Cost	NOTES
Christy Foltz, Inc.	\$ 326,777.00	\$ 326,777.00	*Work completed within 60 days after signed contract.
Flannigan Contracting	\$ 259,700.00	\$ 259,700.00	*Work completed within 30 days after signed contract. Drain system carries a 3-5 week lead time from order date.
Etherton Enterprises	\$ 399,732.00	\$ 399,732.00	*ork completed within 70 days after signed contraact. Drainage system takes 4-6 weeks to get once ordered.

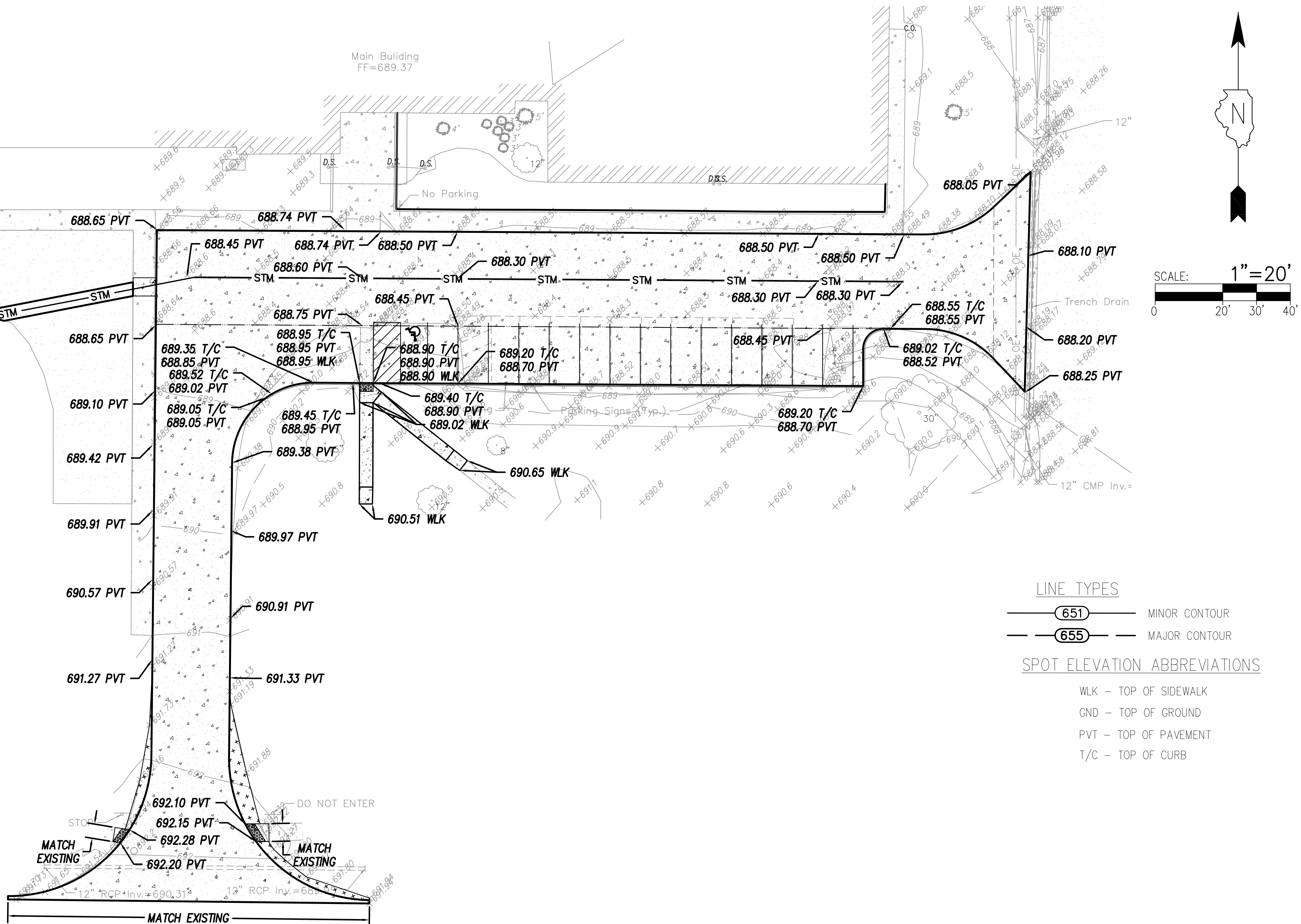
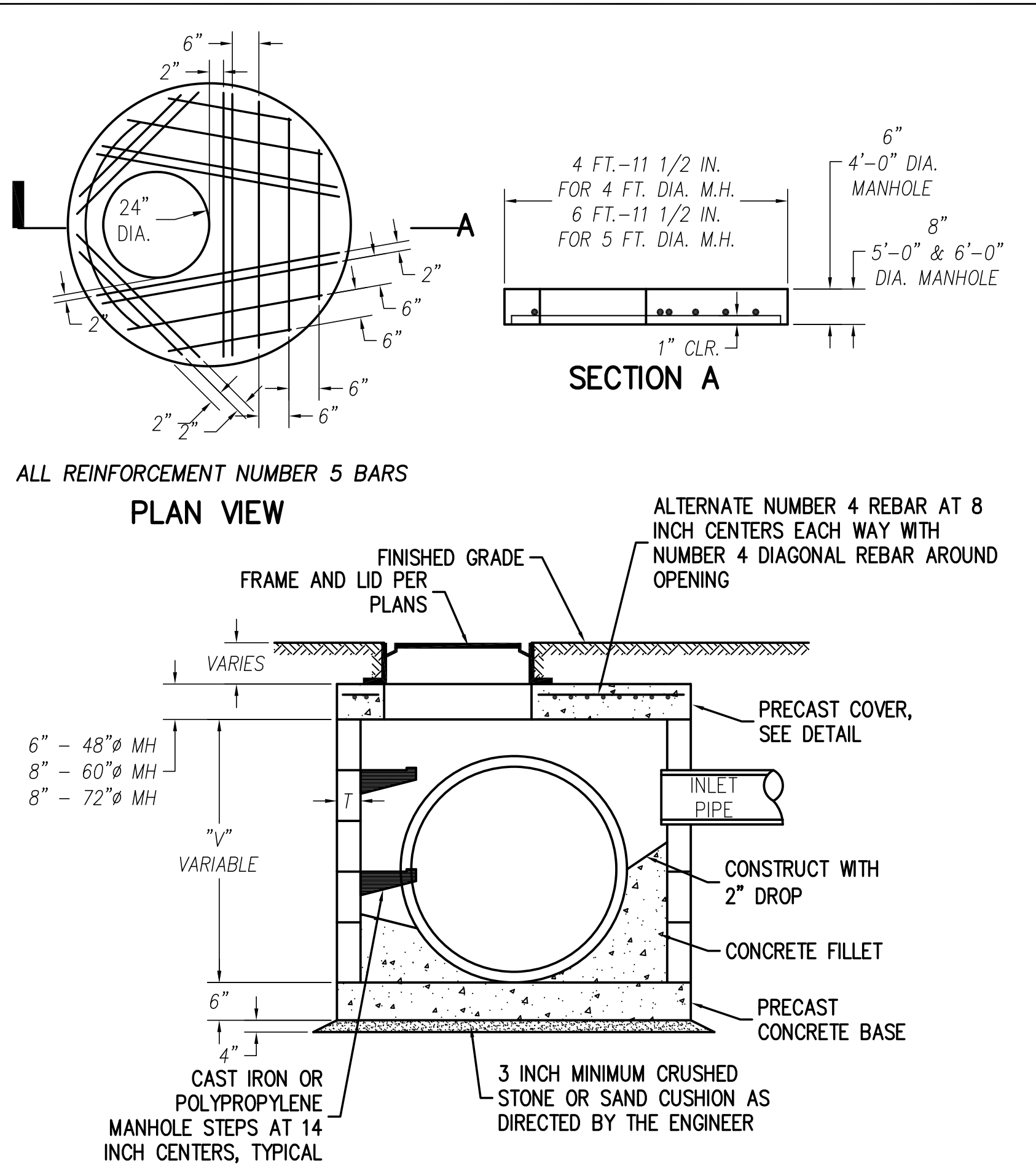
Three bids were received this year.

Wed, 09 Apr 2025 - 12:13pm Last Edited By: Stephen Jacobs Drawing Name: P:\2025\519183 McGaughey MTZ\Draw\519183-C12.dwg



PROJECT	BUS DRIVE - PAVEMENT REHABILITATION						
	1320 W. MAIN STREET, MT. ZION						
	MCGAUGHEY ELEMENTARY SCHOOL						
	MACON COUNTY						
SITE DEMOLITION PLAN		STAMP					
ENGINEERS, LLC CONSULTING ENGINEERS 2000 N. MARTIN LUTHER KING, JR. DRIVE DECATUR, ILLINOIS 62520 PHONE: 678-487-4816 FAX: 678-487-4817 COPYRIGHT © 2025 BY S&S ENGINEERS, LLC. All rights reserved. No part of this document may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without the written permission of the author, except where permitted by law.	PROJECT NO. <b>519183</b>		DATE STAMP				
	SHEET NUMBER <b>C102</b>		REVISIONS				
NO.		DATE		APPROVED		DESCRIPTION	
1							
2							
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Wed, 09 Apr 2025 - 12:09pm Last Edited By: Stephen Jacobs Drawing Name: P:\2025\519183 McGaughey MTZ\DWG\519183-C202.dwg



STAMP	REVISIONS				SCALE	1" = 20'	DRAWN BY	DATE	CHECKED BY	DATE
	NO.	DATE	APPR.	DESCRIPTION						
							SKJ		SKJ	
PROJECT										
BUS DRIVE - PAVEMENT REHABILITATION										
1320 W. MAIN STREET, MT. ZION										
MCGAUGHEY ELEMENTARY SCHOOL										
MACON COUNTY										
SITE GRADING PLAN										
ENGINEERS, LLC										
CONSULTING										
ENGINEERS										
PROJECT NO. 519183										
DATE STAMP										
SHEET NUMBER C202										





