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خوش آمدید! برای دسترسی به  
شرح‌های ترجمه شده، لطفاً کد QR  
زیر را اسکن کرده و زبان خود را  
انتخاب کنید.



స్వాగతం! అనువదించబడిన  
శీర్షికలను యాక్సెస్ చేయడానికి,  
దయచేసి దిగువన ఉన్న QR  
కోడ్‌ను స్కాన్ చేసి, మీ భాషను  
ఎంచుకోండి.

Note: Please only use the audio with headphones.



Northshore  
School District

# **Student Services: U.S Education System**

*April 24th, 2025*

# Welcome

**US Education System:** Learn about the US Education System, different departments of NSD and services offered by them. Attendance, McKinney-Vento, HIB, 504 services, and Waivers, - **Student Services Department**

# AGENDA

## AGENDA:

- Welcome
- Attendance (Becca Law)
- 504 Services
- HIB Process
- McKinney Vento Services
- Waivers

# School Attendance

# State Attendance Law

## RCW 28A.225.010

### **Attendance mandatory—Age—Exceptions.**

(1) All parents in this state of any child eight years of age and under eighteen years of age shall cause such child to attend the public school of the district in which the child resides and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in session.

Exceptions to public school enrollment; approved private school, home-based instruction, or other education center.

# School Attendance

## Valid Excuses for Absences

1. Participation in a district or school approved activity or instructional program;
2. **Absences due to the following reasons must be excused; physical health or mental health symptoms, illness, health condition or medical appointment for the student or person for whom the student is legally responsible. Examples of symptoms, illness, health condition or medical appointments include (but are not limited to medical, counseling, mental health wellness, dental, or optometry, pregnancy, and behavioral health treatment (which can include in-patient or out-patient treatment for chemical dependency or mental health);**
3. Family emergency, including, but not limited to, a death or illness in the family;
4. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
5. Court, judicial proceeding or serving on a jury;
6. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview

# School Attendance

## Valid Excuses for Absences (cont'd)

7. State-recognized search and rescue activities consistent with RCW 28A.225.055;
8. Absence directly related to the student's homeless or foster care/dependency status;
9. Absences due to suspensions, expulsions or emergency expulsions imposed pursuant to chapter 392-400 WAC if the student is not receiving educational services and is not enrolled in qualifying "course of study" activities as defined in WAC 392-121-107;
10. Absence related to deployment activities of a parent or legal guardian who is an active duty member;
- 11. Absence due to safety concerns related to threats, assaults, or bullying;**
12. Absence due to migrant status;
- 13. Principal/designee and parent, guardian, or emancipated youth mutually agreed upon approved activity,** and
14. Absence due to the student's lack of necessary instructional tools, including internet access or connectivity.



# School Attendance

**Pre-Arranged Absences:** if your student will miss 5 or more consecutive days of school, please notify principal and school staff.

Fill out a pre-arranged absence form and turn it in 2 weeks prior to the planned absences. Ask school for the form.

If your student misses more than 20 consecutive school days, the will be withdrawn from Northshore School District on the 21st day.

# School Attendance Truancy Requirements

## ELEMENTARY

### **After 5 excused absences within a month or 10 cumulative excused absences in a school year**

Schedule conference with the parent of an elementary student and the child for the purpose of identifying barriers to attendance and supports/resources available to assist the family. If the student has an individualized education program (IEP) or 504 Plan, the IEP or 504 team must convene.

### **After 1 unexcused absence**

**Inform** the student's parent/guardian by notice **in writing or by telephone**, in a language the parent is fluent, whenever the student has failed to attend school after one unexcused absence.

### **After 3 unexcused absences within any month**

**Mail out 3-UEX mandated letter and schedule conference** with parent/guardian and student for the purpose of **identifying barriers** to the student's regular attendance and the **supports and resources** that may be made available to the family and the **steps to be taken** to support the student to attend.

## SECONDARY



School success starts  
with attendance

### **After 1 unexcused absence**

**Inform** the student's parent/guardian by notice **in writing or by telephone**, in a language the parent is fluent, whenever the student has failed to attend school after one unexcused absence.

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# School Attendance

## Truancy Requirements (cont'd)

### ELEMENTARY

#### **Between 5th and 7th unexcused cumulative absences in a school year**

Take data-informed steps to eliminate or reduce student's absences

#### **Send 7 unexcused attendance letter**

#### **Between 10-15 unexcused absences in a month**

**District shall do one of the following:**

- Enter into an agreement with the student and parent establishing attendance requirements, OR
- Refer student to a Community Engagement Board (CEB)
- Send 15 unexcused attendance letter and truancy petition filing

#### **After 7 unexcused absences in a month or 15 cumulative unexcused absences in a school year**

Request truancy petition with Juvenile Court once data informed steps have been taken (Contact Ana Foy).

### SECONDARY

#### **Between 5th and 7th unexcused cumulative absences in a school year**

Take data-informed steps to eliminate or reduce student's absences. Administer Washington Assessment of the Risk and Needs of Students (**WARNS**). Refer student to Truancy Workshop conducted by Unleash the Brilliance (UTB)

#### **Between 10-15 unexcused absences in a month**

**District shall do one of the following:**

- Enter into an agreement with the student and parent establishing attendance requirements, OR
- Refer student to a Community Engagement Board (CEB)

#### **After 7 unexcused absences in a month or 15 cumulative unexcused absences in a school year**

File truancy petition with Juvenile Court once data informed steps have been taken (Contact Ana Foy).

# How to support chronically absent students?

1. Contact the family and if English is not their home language, please use the interpreter line to reach out.
2. Meet with family for re-engagement opportunities especially at the secondary level.
3. For secondary, please give the **WARNS** screener- this will determine if the student/family needs more support. An assessment is mandatory to file a Truancy Petition, document if students opts out.
4. If at all possible, do not withdraw a student after 20 days. This is no longer a state requirement. We cannot count the student for FTE, but we can still continue to work with the student to help engage them with school.
5. Utilize Guidance Team to support students and families.
6. Consider an alternate placement if possible prior to withdraw. Especially if the student is struggling with school refusal (anxiety/depression) or other mental health issues that may keep a student attending on-site in a traditional school environment.

[OSPI: Best Practices for Supporting Attendance](#)

[Attendance Requirements](#) (Scroll Down to the Attendance Section)

[LINK to Student ServicesToolbox](#)



# 504 Services

# What is Section 504?

- Section 504 of the Rehabilitation Act of 1973 (Section 504) is one of several federal and state laws that protect students with disabilities. Section 504 is a federal civil rights statute prohibiting discrimination on the basis of disability in any program or activity receiving federal financial assistance.
- Section 504 guarantees the right to full participation and access to a free appropriate public education (FAPE). FAPE is documented on a Section 504 plan identifying the services and accommodations that are **necessary for the student to access instruction and participate in educational and school-sponsored extracurricular activities.**

# Student Qualifications

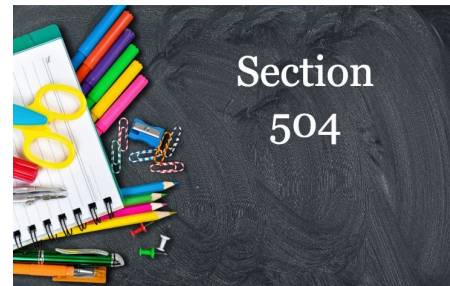
**An individual is considered disabled under Section 504 if the individual:**

1. has a physical or mental impairment which substantially limits one or more major life activities,
2. has a record of such an impairment, or
3. is regarded as having such an impairment

# Student Qualifications

Section 504 defines disability as a physical or mental impairment which substantially limits one or more major life activities. This definition of disability should be interpreted broadly. A list of major life activities include the following:

- Performing manual tasks
- Walking
- Seeing
- Hearing
- Speaking
- Breathing
- Learning
- Working
- Eating
- Sleeping
- Standing
- Bending
- Reading
- Concentrating
- Thinking
- Communicating

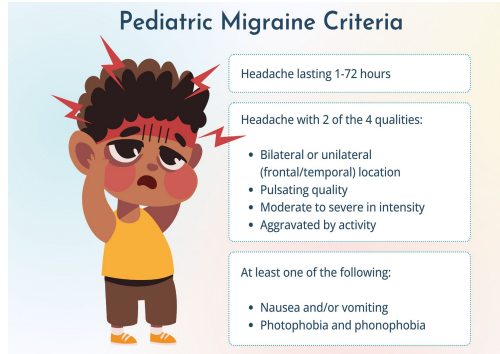




# Student Qualifications

Major Life Activities also includes functions of the digestive, bowel, bladder, brain, circulatory, reproductive, neurological, or respiratory systems.

Remember...the physical or mental impairment must substantially limit one or more major life activities.

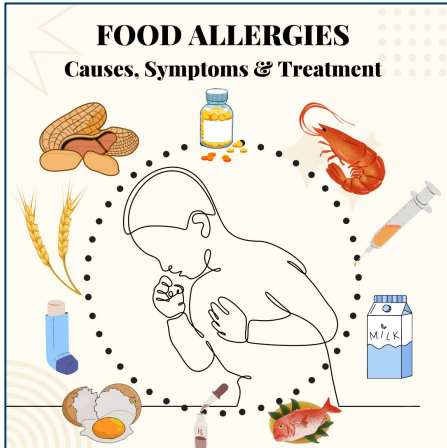


# Accommodations

Anxiety



Allergies



Cerebral Palsy



Visual Impairments



# Emergency Care Plans/Individual Health Care Plans



- ❖ For a student whose only disability is a Life Threatening Health Condition the Individual Health Care Plan in conjunction with the Emergency Care Plan serves as the 504 plan.
- ❖ The nurse and the parent/guardian can serve as the 504 Team, use evaluation data to develop and implement the Individual Healthcare Plan, and the nurse needs to provide the parent/guardian the Notice of Action/Consent and Your Rights and Responsibility Under Section 504.

# 504 Referral Process

## Who can refer a student?

- Parents/Guardians
- Health Care Provider/Therapist
- School Staff
- Guidance Team/504 Team

1. Student concern is present and the student requires support
2. Referral to the 504 or Guidance/504 Team (*504 referral form is completed if previous strategies are not successful*)
3. Decision to Evaluate
4. 504 Team Evaluates/Reviews (once the parents provide consent)
5. Eligibility Decision
6. 504 Plan is Developed
7. Implementation of 504 Plan
8. Annual 504 Plan Review

# HIB

# What is HIB?

## What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

HIB-Disability

HIB-Gender Identity (internal sense of self)

HIB-Race, Color, or National Origin

HIB-Religion

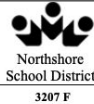
HiB-Sexual

HIB-Sexual Orientation (attraction to others)

HIB-Other



# HIB Reporting Form



## Student Services

### Harassment, Intimidation or Bullying (HIB) Incident Reporting Form

Please read the definition below to determine if the behavior could be considered HIB:

Harassment, Intimidation or Bullying (HIB) — is an intentional electronic, written, verbal, or physical act that:

- Physically harms a student or damages the student's property.
- Has the effect of substantially interfering with a student's education.
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment.
- Has the effect of substantially disrupting the orderly operation of the school.

Conduct that is "substantially interfering with a student's education" will be determined by considering a targeted student's grades, attendance, demeanor, interaction with peers, participation in activities, and other indicators.

Today's date \_\_\_\_\_ Reporting person (optional) \_\_\_\_\_  
Targeted student(s) \_\_\_\_\_  
Your email address & phone number (optional) \_\_\_\_\_  
Name of school adult you have already contacted (if any) \_\_\_\_\_  
Name(s) of alleged aggressor(s) or description (if known) \_\_\_\_\_

On what dates and periods did the incident(s) happen (if known) \_\_\_\_\_

Where did the incident happen? Circle all that apply.

Auditorium	Cafeteria	Cell Phone	Classroom	Courtyard	Hallway	Internet
Library	Locker Room	Off School Property	Parking Lot	Playground	Restroom	
School Bus	Sport Field	Stairway	Work/Store Room			
Other (Please describe) _____						

Please check the box that best describes what the bully did. Please choose all that apply.

- ☐ Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- ☐ Getting another person to hit or harm the student
- ☐ Teasing, name calling, making critical remarks or threatening in person, by phone, by e-mail, etc.
- ☐ Putting the student down and making the student a target of jokes
- ☐ Making rude and/or threatening gestures
- ☐ Excluding or rejecting the student
- ☐ Making the student fearful, demanding money or exploiting
- ☐ Spreading harmful rumors or gossip
- ☐ Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- ☐ Other \_\_\_\_\_

If you select other, please describe \_\_\_\_\_

1. File an incident report or notify the school staff orally or in writing



# Report a Safety Concern

**⚠ Call 911 if you are in immediate danger.**

SafeSchools Alert is not monitored 24 hours a day. Any in-progress or life safety event should be reported immediately to 911.

Easily report tips on bullying, harassment, drugs, vandalism or any safety issue through SafeSchools Alert. Every tip submitted to SafeSchools Alert is logged and sent to district administrators. You can submit safety concerns four different ways, in any language:

## Call

[855-521-2665](tel:855-521-2665)

## Text

[855-521-2665](sms:855-521-2665)

## Email

[1414@alert1.us](mailto:1414@alert1.us)

## Website

[1414.alert1.us](https://1414.alert1.us)

## What happens now?

The Safety and Security Department will review it and then assign it to the correct staff member for follow up. You may be contacted for further information.



# Family Updates

## Investigation Goals:

- Complete investigations within 2 days.
- Update family within 2 days of the investigation.

## Updating Families Weekly:

- **If the investigation takes longer than 5 days, we will provide weekly updates.** This lets the families know that their case is being worked on and keeps them in the loop.



# McKinney-Vento

# McKinney Vento

## Homeless assistance act

The **McKinney-Vento Homeless Assistance Act** is a federal law that ensures homeless children and youth have equal access to a free and appropriate public education, including public preschool education. It guarantees them rights such as immediate enrollment in school, access to their school of origin or the school in their current residence, and transportation to their school of origin.

### **Definition of Homeless:**

The Act defines homeless children and youth as those who are lacking a fixed, regular, and adequate nighttime residence, including those who are sharing housing due to loss of housing, economic hardship, or similar reasons.

If your family housing situation changes, please contact your school McKinney Vento contact person or District Liaison, Ana Foy 425-398-8565 to receive support and resources.

# Waivers

# Types of Waivers

## **In District**

Students who live in the Northshore School District service area but would like to attend a different school within Northshore School District

Each student in the district is required to attend the school designated for the geographic attendance area in they reside.

## **Out of District**

Any student who resides outside the district may apply to attend a school in the Northshore School District. All applications for nonresident attendance will be considered on an equal basis within the parameters of Northshore School District Policy 3141 and state law.

# Waivers

ALL WAIVERS (in-district and out-of-district) will be considered based on:

- space availability (except for employee waivers)
- attendance records
- discipline records
- academic records

Approved in-district waivers are approved for the current level of schooling, as long as there are no academic, attendance or discipline issues.

Approved out-of-district waivers must submit a new choice transfer every year and are not guaranteed. Current out-of-district students waivers may be approved at their current school, as long as:

- there is no academic, attendance or discipline issues;
- their choice transfer has been submitted prior to the start of the school year.

# Waitlist

Schools that are closed are not able to accept any waivers except for Children of district employees (upon review). However, students maybe placed on the waitlist by completing survey form provided on the Waivers Website.

Schools that are limited means there may be some opportunity at specific levels. It will depend on actual enrollment numbers and class sizes.

The list of schools closed to waivers will be updated monthly on the district's waiver website. Families placed on the waitlist will be contacted and instructed to submit a waiver request by the Student Services department if and when space becomes available.

Families will be informed by May 16, 2025, regarding the closure of the waitlist and the end of further waitlist submissions. Following this notification, families can request a denial appeal meeting by contacting Wen Hay at [whay@nsd.org](mailto:whay@nsd.org).

# Thank you



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