

**ROCHESTER SCHOOL COMMITTEE MEETING – REGULAR MEETING**  
**ROCHESTER PUBLIC SCHOOLS**  
Rochester Memorial School, 16 Pine Street, Rochester, MA 02770

**May 1, 2025 at 6:30 PM**

**ZOOM LINK:**

Join Zoom Meeting

<https://oldrochester-org.zoom.us/j/92931925429?pwd=QaYzIbTeg9Y3RwqQrLBe2735oAO7bk.1>

Meeting ID: 929 3192 5429

Passcode: 269294

*This meeting will be conducted in a hybrid format. School Committee, Administrators and public will have the option of meeting in person in the Band Room located at the Rochester Memorial School at 16 Pine Street, Rochester, MA 02770 or via zoom.*

**MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**RECOGNITION**

**OPEN COMMENTS**

**XI. Executive Session**

**I. Approval of Minutes**

- A. Regular Session: March 20, 2025 Budget Hearing and March 20, 2025 School Choice Hearing**
- B. Executive Session: March 20, 2025 and Executive Session – Negotiations: September 16, 2024, October 22, 2024, November 25, 2024, December 3, 2024, January 7, 2025, February 3, 2025, March 3, 2025, March 17, 2025 and April 2, 2025**
- C. Budget Subcommittee**

**II. Consent Agenda**

**III. Agenda Items Pending**

**IV. General**

- A. Approval of Memorandum of Agreement(s)**
- B. Approval of Donation(s)**
- C. Portrait of the Graduate Update**

**V. New Business**

- A. Policy Review**
- B. Curriculum**
- C. Business**
  - 1. Financial Report**
  - 2. Record of Warrant(s)**
  - 3. Food Service Director Report**
  - 4. Facilities Director Report**
  - 5. Budget Transfers**

**D. Personnel**

**VI. Special Topic Report**

**VII. Unfinished Business**

**CHAIRPERSON’S REPORT**

**CENTRAL OFFICE ADMINISTRATORS REPORT**

**PRINCIPAL’S REPORT**

**VIII. School Committee**

- A. School Committee Goals**
- B. Committee Reports**
  - 1. Budget Subcommittee**
  - 2. ORR District School Committee**
  - 3. SMEC**
  - 4. READS**
  - 5. Tri-Town Education Foundation Fund**

- 6. **Early Childhood Council**
      - 7. **Policy Subcommittee**
      - 8. **Equity Subcommittee**
      - 9. **District Wellness Committee**
    - C. School Committee Reorganization
  - IX. Future Business**
    - A. **Timeline**
    - B. **Future Agenda Items**
  - XII. Information Items
- ADJOURNMENT**

**ROCHESTER SCHOOL COMMITTEE MEETING  
ROCHESTER PUBLIC SCHOOLS**

**TO:** Rochester School Committee  
**FROM:** Michael S. Nelson, Superintendent of Schools  
**DATE:** April 29, 2025  
**RE:** Agenda Items

The following items are on the agenda for May 1, 2025.

**RECOGNITION**

That the School Committee recognize the retirement of Donna Cisco, paraprofessional at Rochester Memorial School and Chairperson Sharon Hartley for her length of service as a Rochester School Committee member.

**XI. Executive Session**

Recommendation:

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the chair so declares and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

**I. Approval of Minutes**

**I.A. Approval of Minutes – Regular Session**

Recommendation:

That the School Committee review and approve the minutes of March 20, 2025 Budget Hearing and March 20, 2025 School Choice Hearing. Please refer to “RSC 05012025 March Minutes-Budget” and “RSC 05012025 March Minutes – School Choice”.

**I.B. Approval of Minutes – Executive Session**

Recommendation:

That the School Committee review and approve the minutes of March 20, 2025 and Executive Session – Negotiations minutes of September 16, 2024, October 22, 2024, November 25, 2024, December 3, 2024, January 7, 2025, February 3, 2025, March 3, 2025, March 17, 2025 and April 2, 2025. These minutes will be brought to the meeting.

**IV. General**

**A. Approval of Memorandum of Agreement(s)**

Recommendation:

That the School Committee review the Memorandum of Agreement(s) between the Rochester School Committee and the Rochester Memorial Support Personnel Association.

**B. Approval of Donation(s)**

Recommendation:

That the School Committee review the following donation(s):

- A donation of \$200 to the RMS Band Program from Patricia and Richard Almeida.
- A donation of 65 saplings to fourth grade students at RMS from the Lions Club.

**C. Portrait of the Graduate Update**

Recommendation:

That the School Committee hear an update from administration on the Portrait of the Graduate work in the districts.

**V. New Business**

**1. Financial Report**

Recommendation:

That the School Committee hear a report. Please refer to “RSC 05012025 Financial Report Memo” and “RSC 05012025 Financial Report General Operating”.

**2. Record of Warrant(s)**

Recommendation

That the School Committee review a record of the warrant(s) of March 26 and April 9, 2025. Please refer to “RSC 05012025 Warrant(s)”.

**2. Food Services Report**

Recommendation:

That the School Committee hear a report. Please refer to “RSC 05012025 Food Service Report”.

**3. Facilities Report**

Recommendation:

That the School Committee hear a report. Please refer to “RSC 05012025 Facilities Director Report”.

**IX. Future Business**

**A. Timeline**

The next meeting(s) of the School Committee will be held as follows:

**Rochester School Committee**

\*Wednesday June 4, 2025

Rochester Memorial School

16 Pine Street

Rochester, MA 02770

**Joint School Committee**

June 12, 2025

ORR Jr. High School

133 Marion Road

Mattapoisett, MA 02739

**B. FUTURE AGENDA ITEMS**

- Approval of Leases (June)

If you have questions about any of the recommendations above, please contact the Superintendent’s Office.

## **ROCHESTER SCHOOL COMMITTEE MEETING**

### **ROCHESTER PUBLIC SCHOOLS**

**Rochester, Massachusetts**

**16 Pine Street - Rochester, MA 02770**

### **MEETING MINUTES**

### **BUDGET HEARING**

**March 20, 2025**

Regular meeting of the Rochester School Committee was held on Thursday, March 20, 2025 at 5:30pm. This meeting was held full in-person and there was also a zoom link available. The meeting start time was delayed due to tech updates for the hybrid option via zoom.

**COMMITTEE MEMBERS PRESENT:** Sharon Hartley, Katherine Duggan, Anne Fernandes, Robin Rounseville and Joshua Trombly (all in-person).

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (in-person); Howard Barber, Assistant Superintendent of Finance and Operations (in-person); Jaime Curley, Assistant Superintendent of Student Services (remote); Heidi Letendre, Principal (in-person); Charley West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:01pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the agenda has been set and the meeting is being recorded. The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

### **FY26 BUDGET PUBLIC HEARING**

Chairperson Hartley opened the Budget Public Hearing at 6:03 p.m.

Superintendent Nelson began the discussion thanking all five school committee members for serving on the Budget Subcommittee and participating in the budget process and the school administration. He explained that as the committee has been updated throughout the last few months, this has been a difficult budget season with main budget drivers being salary obligations and the rise of student services expenses. He also thanked Town Administrator Cameron Durant, Finance Director Suzanne Szyndlar, the Select Board and the Finance Committee for their feedback and open conversations about the school department budget throughout this budget preparation season. He recognized that it is difficult times for the towns in our districts, and across the state. He reminded those present that Rochester School District continues to be in 'hold harmless' status as does over 200 out of about 300 districts in the State. This means that the district is receiving the minimum state aid based off the current Chapter 70 formulas and the limited revenue streams are not keeping up with the rise in the cost of doing business for the school, therefore creating serious fiscal sustainability issues. Tonight, he believes the district is presenting a proposed budget that is as fiscally and programmatically responsible.

Mr. Barber, Assistant Superintendent of Finance and Operations, presented the proposed FY26 budget. He thanked the Rochester Memorial staff and administration for their feedback and input on building the budget based on what they see day to day in the building. He also thanked the administrators, building leaders, town administrator and finance committee representatives for their ongoing collaboration during the budget season.

Mr. Barber shared the vision for the schools:

- Is dedicated to creating a safe and nurturing learning environment that offers inclusive and engaging educational experiences.
- Through collaborative relationships with our school community members, we strive to foster a respectful culture that prioritizes academic excellence and social emotional readiness.
- Our primary objective is to provide every student with the necessary skills and developed mindset to embrace future opportunities and become responsible, lifelong learners and contributing global citizens.

He then discussed the core values for the schools:

**THINK:**

Cultivate a culture of academic rigor and integrity, which encourages critical thinking, creative thinking, collaboration and effective

March 20, 2025

communication.

**LEARN:**

Strive for academic excellence in educating the whole child through authentic, rigorous and evidence-based learning opportunities that foster real world application and a continuous pursuit of learning.

**CARE:**

Ensure a caring and safe environment for all school community members by promoting a sense of belonging and respect for all.

Mr. Barber explained the administration and budget subcommittee worked to create a budget the supports the following priorities:

- Ensuring high expectations of teaching and learning for all students
- Efficiency and cost-effectiveness measures
- Strategic staffing and professional development
- Data-driven decision-making

Mr. Barber reviewed the budget development process, which primarily takes place from October through May each year.

**Preparation and Planning:**

Superintendent, school administrators and other stakeholders analyze past budgets, assess current financial status and set budgetary goals for the upcoming fiscal year.

**Budget Proposal Creation:**

Based on the planning stage, a preliminary budget proposal is developed. This proposal outlines anticipated revenues, expenditures and allocations for different programs and departments.

The budget proposal may include funding for personnel salaries, benefits, instructional materials, technology, facilities maintenance, transportation and other operational costs.

**Budget Review and Revision:**

The preliminary budget proposal(s) undergoes a thorough review by school administrators and budget subcommittee. Adjustments and revisions are made based on feedback, financial constraints and any changes in priorities or mandates.

**Input and Hearings:**

Superintendent holds meetings where the school’s Budget Subcommittee, Town Administrator and Town Representatives can provide input, ask questions and provide feedback about the budget proposal. Feedback from the attendees may influence further revisions to the budget.

**School Committee Budget Approval:**

After incorporating feedback and making necessary adjustments, the final Superintendent’s Budget proposal is presented to the School Committee and community at a Budget Public Hearing for approval. The School Committee reviews the budget, conducts discussions and may vote to approve or make additional changes before finalizing the budget.

**Final Budget Approval:**

Once the budget is approved by the School Committee, the School Committee’s Proposed Budget is presented at the Annual Town Meeting. The Superintendent or designated representative attends the Annual Town Meeting to offer any additional information in support of the School Committee’s Proposed Budget.

The next part of the presentation, Mr. Barber reviewed the budget information items for Rochester School District, which consists of three items:

- Bristol County Agricultural High School
- Grants and Other Special Revenues
- General Funds

Eight (8) Rochester resident students attend Bristol County Agricultural High School.

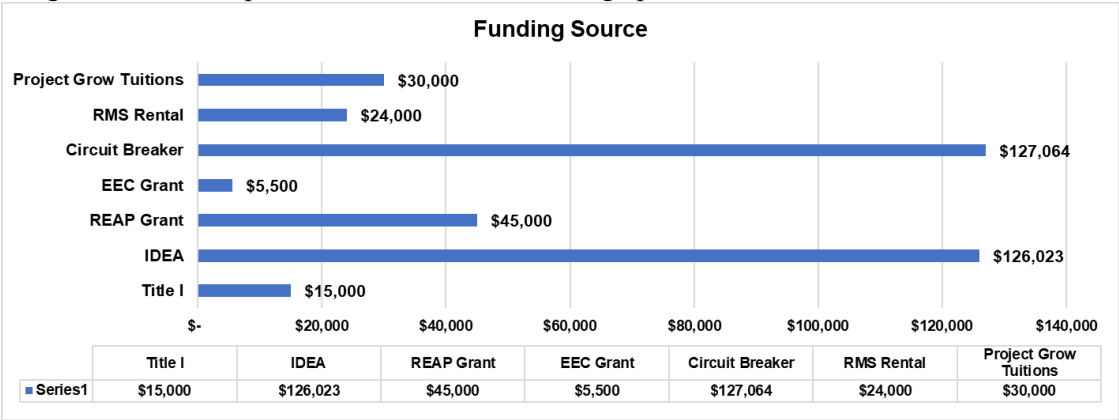
Expenditure	Amount	Note
Tuition	\$ 190,634	8 Students Enrolled
Debt Service	\$ 47,837	
Transportation	\$ 46,440	Bus Contract Split Between 2 Districts
Total BCAHS	\$ 284,911	

- Tuition – Total Cost of Student Placement
- Debt Service – Total Cost of BCAHS Building Construction by Student Assessment
- Transportation – Total Contracted Transportation to Transport from Rochester to BCAHS

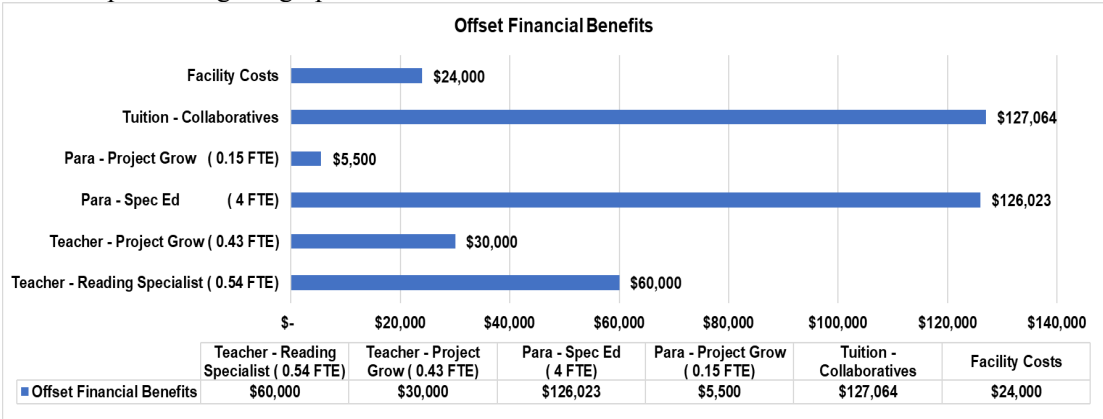
Grants and other special revenues are alternative funding used to supplement and reduce necessary general funds, typically called funding offsets. The information below shows buildings/departments supplemented by alternate funding.

Building or Department	Funding Offsets
Rochester Memorial School	\$ 221,523
Student Services	\$ 127,064
Facilities	\$ 24,000
Total FY26 Budget	\$ 372,587

The sources of these grants and other special revenues is shown in the graph below.



Mr. Barber continued to explain using the graph below where these funds are used.

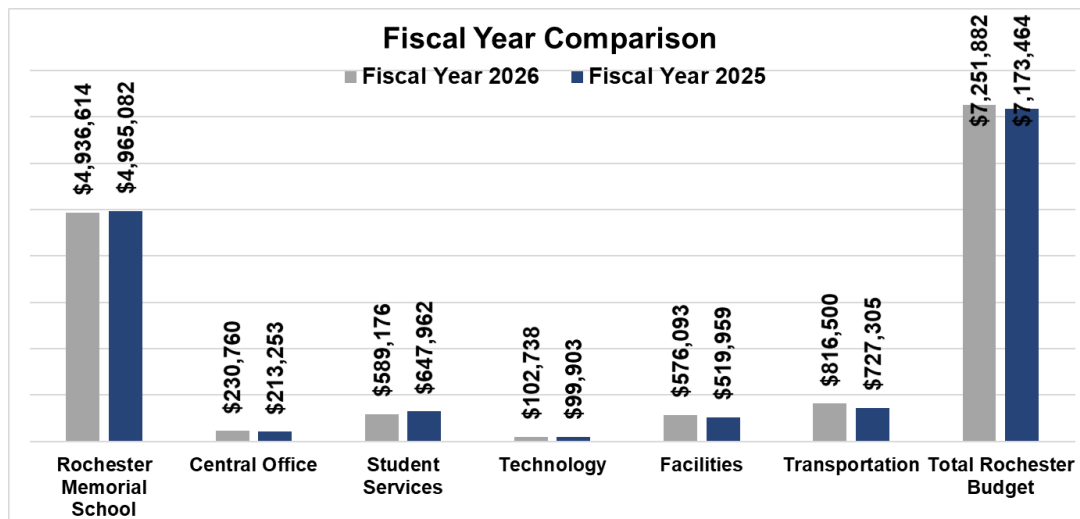


Next, Mr. Barber discussed the general funds for Rochester Memorial School. This the primary source of funding for academics, student services, facilities, technology and transportation for the school. The following image shows the amount by building/department for the proposed budget.

Building or Department	Budget Amounts
Rochester Memorial School	\$ 4,936,614
Central Office	\$ 230,760
Student Services	\$ 589,176
Facilities	\$ 576,093
Technology	\$ 102,738
Transportation	\$ 816,500
<b>Total FY26 Budget</b>	<b>\$ 7,251,882</b>
<b>Total FY25 Budget</b>	<b>\$ 7,173,464</b>
	<b>\$ 78,418</b>
	101.09%

The next slide of the presentation reviewed a comparison of the approved FY25 budget and the proposed FY26 budget by building/department.

Building or Department	Fiscal Year 2026	Fiscal Year 2025	Department Changes
Rochester Memorial School	\$ 4,936,614	\$ 4,965,082	\$ (28,468)
Central Office	\$ 230,760	\$ 213,253	\$ 17,507
Student Services	\$ 589,176	\$ 647,962	\$ (58,786)
Technology	\$ 102,738	\$ 99,903	\$ 2,835
Facilities	\$ 576,093	\$ 519,959	\$ 56,134
Transportation	\$ 816,500	\$ 727,305	\$ 89,195
<b>Total Rochester Budget</b>	<b>\$ 7,251,882</b>	<b>\$ 7,173,464</b>	<b>\$ 78,418</b>



Next, Mr. Barber review the changes by department as depicted below.



Department Code	Department	Proposed Fiscal	Approved Fiscal	Budget Variance	Proposed	Approved	FTE Variance
		Year 2026 Budget	Year 2025 Budget		Fiscal Year 2026 FTE	Fiscal Year 2025 FTE	
001	School Committee	\$ 10,300	\$ 10,300	\$ -	-	-	-
004	Superintendents Office	\$ 191,460	\$ 167,453	\$ 24,007	1.50	1.48	0.02
007	Administration Reg Day	\$ 357,580	\$ 350,282	\$ 7,298	5.00	5.00	-
010	Classroom Teachers	\$ 1,946,324	\$ 2,079,222	\$ (132,898)	21.00	23.00	(2.00)
013	Kindergarten	\$ 421,173	\$ 327,930	\$ 93,243	6.00	5.00	1.00
016	Art Program	\$ 104,979	\$ 103,149	\$ 1,830	1.00	1.00	-
022	Reading	\$ 138,940	\$ 129,293	\$ 9,647	2.00	2.00	-
024	ELL Program	\$ 23,848	\$ 23,213	\$ 635	0.20	0.20	-
025	English	\$ 2,050	\$ 2,050	\$ -	-	-	-
037	Mathematics	\$ 2,050	\$ 2,050	\$ -	-	-	-
040	Media Services	\$ 111,946	\$ 109,977	\$ 1,969	1.00	1.00	-
043	Music	\$ 151,025	\$ 146,771	\$ 4,253	1.80	1.80	-
049	Physical Education	\$ 136,110	\$ 133,799	\$ 2,311	1.30	1.30	-
052	Science	\$ 112,401	\$ 110,432	\$ 1,969	1.00	1.00	-
055	Social Studies	\$ 2,050	\$ 2,050	\$ -	-	-	-
061	Curriculum Development	\$ 49,500	\$ 43,000	\$ 6,500	-	-	-
076	Health Services	\$ 89,426	\$ 88,340	\$ 1,086	1.00	1.00	-
079	Transportation Reg Day	\$ 521,500	\$ 460,000	\$ 61,500	-	-	-
085	Miscellaneous	\$ 2,200	\$ 2,200	\$ -	-	-	-
088	Operation & Maintenance	\$ 576,093	\$ 519,959	\$ 56,135	1.17	1.16	0.00
093	Computer Program	\$ 102,738	\$ 99,903	\$ 2,835	0.83	0.82	0.01
100	Special Needs Administration	\$ 62,819	\$ 58,636	\$ 4,183	0.33	0.33	0.00
102	Project Grow	\$ 144,368	\$ 99,324	\$ 45,044	3.57	2.87	1.13
103	Learning Support Center	\$ 699,525	\$ 747,373	\$ (47,848)	10.00	11.00	(1.00)
118	Speech	\$ 230,977	\$ 272,440	\$ (41,463)	2.00	2.00	-
121	Support Services	\$ 261,637	\$ 260,502	\$ 1,134	1.10	1.10	-
127	Psychological Services	\$ 305,456	\$ 291,132	\$ 14,324	3.00	3.00	-
130	Sped Transportation	\$ 259,000	\$ 235,305	\$ 23,695	-	-	-
133	Programs W/Others Sped	\$ 234,407	\$ 297,376	\$ (62,969)	-	-	-
		<b>\$ 7,251,882</b>	<b>\$ 7,173,464</b>	<b>\$ 78,418</b>	<b>64.81</b>	<b>66.07</b>	<b>(0.83)</b>

More information was shared to illustrate the major changes in the FY26 budget, including union contract obligations and a reduction of an academic interventionist position that is currently not filled after a retirement, facilities and transportation. \$300,000 of Fiscal Year 2026 Special Education costs are to be supplemented by a warrant article at town meeting and are not part of this operating budget.

**Rochester Public Schools  
Proposed Superintendent's Budget  
for June 30, 2026**

Building or Department	Fiscal Year 2026	Fiscal Year 2025	Department Changes	Notes
Rochester Memorial School	\$ 4,936,614	\$ 4,965,082	\$ (28,468)	<b>Staff Reduction - 1 FTE, Union Contract Compensation</b>
Central Office	\$ 230,760	\$ 213,253	\$ 17,507	Immaterial - No Changes
Student Services	\$ 589,176	\$ 647,962	\$ (58,786)	Special Education Costs - Supplemental
Technology	\$ 102,738	\$ 99,903	\$ 2,835	Immaterial - No Changes
Facilities	\$ 576,093	\$ 519,959	\$ 56,134	Contract Costs of Utilities
Transportation	\$ 816,500	\$ 727,305	\$ 89,195	Contracted Regular and Special Education Busing
<b>Total Rochester Budget</b>	<b>\$ 7,251,882</b>	<b>\$ 7,173,464</b>	<b>\$ 78,418</b>	<b>1.093%</b>
Student Services	\$ 300,000	\$ -	\$ 300,000	Special Education Costs - Free Cash Supplement
<b>Total Alternative Funds Budget</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 300,000</b>	
<b>Total Rochester Budget Obligations</b>	<b>\$ 7,551,882</b>	<b>\$ 7,173,464</b>	<b>\$ 378,418</b>	<b>5.275%</b>

For building based costs, retiree payouts increased by about \$13,000 and the reduction of an educational interventionist was a reduction of about \$60,000. For student services, level service of programs for tuition-based student programs was an increase of \$237,000 increase but there will be a one-time free cash supplement separate town article in the amount of \$300,000 to net a decrease of \$63,000 for student services. In facilities, a \$41,000 net increase was accounted for in PPA electricity cost and MASS fuel contact costs. Lastly, in transportation, the second year of the current bus contract accounted for a \$61,000 increase and an additional \$28,000 increase due to placement and route changes and bus monitoring for special needs transportation.

Next, Mr. Barber reviewed the below information from the Governor's Proposed Budget of Chapter 70 aid which has aid at just a slight increase of \$27,9000 or 2.33% more than FY25.

### Comparison to FY25

	FY25	FY26	Change	Pct Chg
Enrollment	388	372	-16	-4.12%
Foundation budget	5,105,842	5,064,173	-41,669	-0.82%
Required district contribution	3,952,749	4,004,960	52,211	1.32%
Chapter 70 aid	<b>1,195,102</b>	<b>1,223,002</b>	27,900	2.33%
Required net school spending (NSS)	5,147,851	5,227,962	80,111	1.56%
Target aid share	17.50%	17.50%		
C70 % of foundation	23.41%	24.15%		
Required NSS % of foundation	100.82%	103.23%		

Superintendent Nelson added that this information articulates the ‘hold harmless’ status with only an increase of \$27,9000 from state funding with the rest of the increase falling to local communities.

Mr. Barber explained that current proposed budget for Rochester School District is \$7,251,882 or 1.093% of an increase from FY25 separate from the additional \$300,000 town article.

Fiscal Year 2025 Proposed Budget	\$ 7,251,882
Fiscal Year 2024 Approved Budget	<u>\$ 7,173,464</u>
Net Increase:	<u>\$ 78,418</u>
Net Percentage Increase	1.093%

#### **School Committee Feedback:**

Ms. Rounseville shared that these numbers do not include things the school committee would have liked to include in this budget and it is disheartening. Ms. Fernandes said there are no surprises this evening as they have been working on it for months with town involvement. Ms. Duggan asked to confirm the position being reduced is currently vacant due to a retirement. The administration confirmed that was correct.

There was no community feedback.

Chairperson Hartley closed the public hearing at 6:35pm.

### IV. General

#### **A. Approval of FY26 Budget**

##### Recommendation:

That the School Committee review for approval the FY26 budget.

MOTION: by Ms. Rounseville to approve the Superintendent’s Proposed Fiscal Year June 30, 2026 Budget in the total amount of \$7,536,793 for the Rochester School District. The total amount of \$7,536,793 recognizes the two (2) segments of its funding: 1. Rochester Elementary Schools General Operating in the amount of \$7,251,882, and 2. Bristol County Agricultural School District in the amount of \$284,911.

SECONDED: Ms. Duggan

MOTION PASSED (5:0)

MOTION: by Ms. Rounseville to approve the Superintendent’s Proposed Fiscal Year June 30, 2026 Budget in the total amount of \$70,000 for the Rochester School District. The total amount of \$70,000 is for acquiring a Department of Elementary and Secondary Education approved high quality Math instructional materials.

SECONDED: Ms. Duggan

MOTION PASSED (5:0)

MOTION: by Ms. Rounseville to approve the Superintendent’s Proposed Fiscal Year June 30, 2026 Budget in the total amount of \$300,000 for the Rochester School District. The total amount of \$300,000 is to be authorized from Free-Cash or other Town Funding to supplement Special Educational Costs recognized outside of the General Operating Budget.

SECONDED: Ms. Duggan

MOTION PASSED (5:0)

**ADJOURNMENT:**

That the School Committee adjourn the Regular Session of the Rochester School Committee at 6:39 p.m.

MOTION: by Ms. Fernandes to adjourn at 6:39 p.m.

SECONDED: Ms. Rounseville

MOTION PASSED (5:0)

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

Meeting Resources:

Budget Hearing Presentation

Budget Motion

## **ROCHESTER SCHOOL COMMITTEE MEETING**

### **ROCHESTER PUBLIC SCHOOLS**

**Rochester, Massachusetts**

**16 Pine Street - Rochester, MA 02770**

### **MEETING MINUTES**

**March 20, 2025**

Regular meeting of the Rochester School Committee was held on Thursday, March 20, 2025 at 6:30pm. This meeting was held in-person and there was also a zoom link available.

**COMMITTEE MEMBERS PRESENT:** Sharon Hartley, Katherine Duggan, Anne Fernandes, Robin Rounseville and Joshua Trombly (all in-person).

**COMMITTEE MEMBERS ABSENT:** None

**OTHERS PRESENT:** Michael S. Nelson, Superintendent of Schools (in-person); Sharlene Fedorowicz, Assistant Superintendent of Teaching & Learning (in-person); Howard Barber, Assistant Superintendent of Finance and Operations (in-person); Jaime Curley, Assistant Superintendent of Student Services (remote); Heidi Letendre, Principal (in-person); Charley West, Assistant Principal (in-person); Melissa Wilcox, Executive Assistant to the Superintendent (in-person).

Meeting was called to order at 6:40pm by Chairperson Hartley. Ms. Hartley stated in accordance with Massachusetts Open Meeting Law, the agenda has been set and the meeting is being recorded. The school committee, administration and everyone present stood and recited the Pledge of Allegiance.

Chairperson Hartley, the School Committee and the administration recognized a moment of silence to honor the lives for former Rochester Memorial School students Alexis Zutaut and Jeremy Braz who recently passed away.

#### **Open Comments**

Chairperson Hartley stated the following:

Public Comment is governed by approved school committee policy.

Per the committee's policy, we will offer up to 30 minutes for public comments this evening. Public comment is not a discussion, debate, or dialogue between individuals and the School Committee. However, the committee takes any public comment made seriously and appreciates hearing from the public. Anyone looking to provide a public comment must be acknowledged by the Chairperson before addressing the committee. Those making a public comment will have up to three minutes to address the committee and must start their comment by stating their name and the town they reside in. For those in-person, there is a sign in sheet for those looking to make a public comment located on the side wall and those on zoom, if you are attending this meeting by zoom, you can send a message in the chat with your name and the town you reside in. The chairperson will alternate between in-person and zoom participants.

There were no public comments.

#### **FY2026 SCHOOL CHOICE PUBLIC HEARING**

Chairperson Hartley opened the public hearing at 6:45pm.

Superintendent Nelson welcomed the school committee and community members present. He explained that school choice participation is an annual requirement that must be completed by all districts in the State. He reviewed the school committee previously discussed school choice at the last meeting in preparation for this public hearing. If Rochester elected to be a school choice district, the school committee may also set parameters on the amount of school choice students along with the grades they may be accepted into. The District would receive a reimbursement of \$5,000 per student, which is a non-negotiable rate set by the State, and has been such for many years. He continued that there is also a reimbursement of 70-75% of special education expenses for school choice students. Historically, Rochester has not participated in school choice.

Ms. Rounseville shared that it has been a rough budget season and she feels the class sizes are already larger than she would like and she does not support school choice at this time. She added that financially, the per pupil expense is not comparable to the reimbursement. Ms. Duggan agreed.

There were no public comments during the hearing.

Chairperson Hartley closed the hearing at 6:49pm.

#### **I. Approval of Minutes:**

##### **1. A. Approval of Minutes – Regular Session**

###### **Recommendation:**

That the School Committee review and approve the minutes of January 16, 2025.

MOTION: Ms. Rounseville to approve the Regular Meeting minutes of January 16, 2025 as presented

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

##### **1. B. Approval of Minutes – Executive Session**

###### **Recommendation:**

That the School Committee review and approve the minutes of January 16, 2025.

MOTION: Ms. Duggan to approve the Budget Subcommittee minutes of November 14 and January 16, 2025 as presented

SECONDED: Ms. Fernandes

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

##### **1. C. Approval of Minutes – Budget Subcommittee**

###### **Recommendation:**

That the School Committee review and approve the minutes of January 16 and March 14, 2025.

MOTION: Ms. Rounseville to approve the Budget Subcommittee minutes of January 16, 2025 as presented

SECONDED: Ms. Fernandes

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

MOTION: Ms. Fernandes to approve the Budget Subcommittee minutes of March 14, 2025 as presented

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

#### **IV. General**

##### **A. FY2026 School Choice Vote**

###### **Recommendation:**

That the School Committee review school choice for the 2025-2026 school year.

MOTION: Ms. Rounseville to opt-out of school choice for the 2025-2026 school year due to budget and enrollment concerns

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

##### **B. Approval of Fundraiser**

###### **Recommendation:**

That the School Committee hear fundraiser proposals from Ms. Tracey Forns on behalf of the PTO for canning in conjunction with Box Tops.

Ms. Forns explained the PTO hands out a Box Tops flyer at the Wareham Walmart to encourage people to support the Box Tops program for RMS. When this was done in the fall, many people wanted to provide a cash donation at that time, so they are looking for school committee approval to accept donations when passing out the flyers. If the school committee supports this, the PTO will also need approval from the Wareham Walmart. Superintendent Nelson added that there would be a tracking system by the PTO to ensure the money coming in went to student activities.

MOTION: Ms. Rounseville to support the collection of donations when passing out Box Top flyers as presented

SECONDED: Ms. Fernandes

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

##### **C. Approval of Student Handbook Revisions**

###### **Recommendation:**

That the School Committee review revisions to the 2024-2025 Student Handbook.

Superintendent Nelson explained that an audit of the Special Education department by DESE will be taking place in the spring. As part of the self-assessment, revisions are being recommended to the current student handbook. These revisions are additions to the handbook, but are already part of policies approved by the Joint School Committee or state law.

Ms. Fernandes asked to confirm that the suspension language is part of Massachusetts General Law. Superintendent confirmed that was correct and the Department of Education has been clear on including it in the student handbooks.

Mr. West reviewed the following revisions:

New Additions

Idling – page 10

Tobacco and Vaping – page 19

Changes/Updates

Student Code of Conduct – page 31

Disciplining students with disabilities – page 31

Disciplining students with 504s – page 32

Disciplinary investigations – page 33

Suspension – page 34

Suspension and extracurricular – page 34

Emergency removal – page 34

Removal

Student conduct – page 29

Procedures for disciplining students with disabilities – page 51

Procedural requirements – page 53

MOTION: Ms. Rounseville to approve the revisions to the 2024-2025 student handbook as presented

SECONDED: Ms. Fernandes

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

#### **D. Marion Institute Grow Education Program**

Recommendation:

That the School Committee review the Marion Institute's Grow Education Program as a supplement to the grade three Science curriculum using Project Based Learning.

Superintendent Nelson reviewed that Ms. Liz Wiley and Mr. Nate Sander previously presented to the school committee about the program. This item is to review moving forward with the program as the Marion Institute has applied for a grant for funding. The grant application has been updated to be a total of around \$15,000 as the original application included a pollinator garden and benches that will not be part of the RMS project. The application and gardens drawing was provide to the school committee for review.

MOTION: Ms. Rounseville to approve the Marion Institute's Grow Education Program as a supplement to the grade three Science curriculum using Project Based Learning.

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

#### **E. Approval of Donation(s)**

Recommendation:

That the School Committee review the following donations:

- A donation of \$15,632 from the Marion Institute for the Rochester Memorial School gardens to be utilized for the Grow Education Program.

- A donation from the Feinstein Foundation of \$5,000 for Maggie Sommer winning a Golden Ticket.

- A donation of the following books from RMS PTO: *I Survived the Black Death* (I Survived Book Series, 24), *Are You Ready to Play Outside?* (Elephant & Piggie) by Mo Willems, *The Bad Guys* (Bad Guys: Color Edition, Book 1) by Aaron Blabey, *Pug's Got Talent* (Book 4) by Kyla May, *Duckie & Snaps: We Cannot Be Friends* by Ame Dyckman, *Branches: Pets Rule! Invasion of the Pugs* (Book 5) and *The Night of the Chipmunk* (Book 6), *Is This....Easter?* by Helen Yoon, *Construction Site: Garbage Crew to the Rescue!* By Sherry Duskey Rinker, *I Wish I had a Dragon with Marshmallows* by Diane Alber, *The Heart and Mind of Frances Pauley* by April Stevens, *Dog Man, Big Jim Begins* (Book 13) by Dav Pilkey, *Sheepish* (Wolf Under Cover) by Helen Yoon, *The Football Encyclopedia* by Alicia Williamson, *Big Book of Who: Women in Sports – Sports Illustrated*, *My Tooth is Lost!* by Drew Daywalt, *Eraser* by Anna Kang, *The Couch Potato* by Jory John, *Is it Real? The Lock Ness Monster* by Candace Fleming, *Flat Cat* by Tara Lazar, *I Survived the Great Molasses Flood, 1919* and *I Survived the Black Death, 1348* by Lauren Tarshis, *Baby-Sitters Littler Sister Book Series* (Book 7, 8 and 9) by Katy Faria, *Pokemon Visual Companion* by Simcha Whitehill, *Weird Little Robots* by Carolyn Crimi, *The Popper Penguin Rescue* by Eliot Schrefer, *Winterbone Home for Vengeance and Valor* (Book 1), *File Under: 13 Suspicious Incidents* by Lemony Snicket, *Typhon and the Winds of Destruction* (Heroes in Training Book 5) by Joan Holub, *The*

*Curse of the Werepenguin* by Allan Woodrow, *Who Could That Be at This Hour?*, *When Do You See Her Last?* and *Shouldn't You Be In School?* (*All the Wrong Questions*, Book 1, 2 and 3) by Lemony Snicket, *Sprite's Secret*, *The Greedy Gremlin*, *The Pet Store Sprite*, *The Halloween Goblin* and *The Angry Elf* (*Branches: Pixie Tricks*, Book 1, 2, 3, 4 and 5) by Tracey West and *Dragons and Marshmallows*, *Monsters and Mold*, *Merhorses and Bubbles* (*Zoey and Sassafras Series*, Book 1, 2 and 3) by Asia Citro. Superintendent Nelson added that these books had been reviewed by the library and the supporting documents were shared with the school committee.

MOTION: Ms. Duggan to approve a donation of \$15,632 from the Marion Institute for the Rochester Memorial School gardens to be utilized for the Grow Education Program as presented

SECONDED: Ms. Fernandes

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

MOTION: Ms. Fernandes to approve a donation from the Feinstein Foundation of \$5,000 for Maggie Sommer winning a Golden Ticket as presented

SECONDED: Mr. Trombly

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

MOTION: Ms. Rounseville to approve all of the above mentioned books as presented

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

## **F. Approval of School Health Unit Application**

Recommendation:

That the School Committee the School Health Unit Application through the Massachusetts Department of Public Health. This application is submitted by Ellen Murphy, RN, BSN, NCSN, School Nurse for Rochester Memorial School on behalf of the district. It has been endorsed and signed by the nurse, school physician Dr. Steven Mendes and Superintendent of Schools, Mr. Michael S. Nelson and it also needs the approval of the school committee.

Superintendent Nelson reminded the school committee that this is an annual obligation to allow the nurse to delegate and train appropriate school personnel on the administration of student-specific pre-dosed epinephrine.

MOTION: Ms. Rounseville to approve the School Health Unit Application as presented

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

## **IV. New Business**

### **B. Business**

#### **1. Financial Report**

Recommendation:

That the School Committee hear a report.

Mr. Barber reported that the Rochester School District currently has \$465,115 available of the general funds appropriated for the 2025 Fiscal Year. Per the attached Year to Date Budget Report, we are able to identify how our funds are encumbered and expended. This report recognizes a total general funding by the town of \$7,173,464.

- \$ 7,173,464 – **General Funds Approved**
- \$ 6,708,349 – Obligations Paid Year to Date
- **\$ 465,115** - **Remaining Available Funds**

#### **2. Record of Warrant(s)**

The record of the warrant(s) of January 15 and 29, February 12 and 26, 2025 were shared. Complete warrant packets are emailed to school committee members prior to signature by the sole signatory, Chairperson Hartley.

#### **3. Food Services Report**

Recommendation:

That the School Committee hear a report.

Food Service Director's Report (By: Jill Henesey) as follows:

- Meal participation continues to grow strong.
- Successfully completed the Foodservice DESE Procurement Audit.

- Collaborated with MA Operational Services Division (OSD) and other MA Foodservice Directors to create a new statewide contract, specifically for the K-12 School Nutrition Products GRO42; launching the first part for fresh produce this month.
- Starting the process of procuring foods for the upcoming school year.
- Bulldog Café is looking for per diem (substitute) help. If you are looking for a flexible and rewarding part-time job – this may be the opportunity for you. Contact Jill Henesey for more details.

#### **4. Facilities Report**

##### Recommendation:

That the School Committee hear a report.

Facilities Director's Report (By: Gene Jones) as follows:

- Conducted semi-annual sprinkler inspection.
- Completed annual state elevator test and inspection.
- Conducted one snow/ice removal operation.
- Mass School Building Authority (MSBA) completed their facility survey.
- Commenced radio communication upgrade to digital.
- Completed required maintenance on facility systems and equipment.

Superintendent Nelson added that the solar canopy agreement between the company and the Select Board has been executed and the administration will share any updates when they are available.

#### **D. Personnel**

Jillian Tyndall was hired as an instructional assistant.

#### **CHAIRPERSON'S REPORT:**

Chairperson Hartley read her annual report for the school committee ahead of submitting it to the Town of Rochester for inclusion in their published annual report:

*Report of the*

##### **ROCHESTER SCHOOL COMMITTEE**

The Rochester School Committee is proud to submit our report for the year 2024. During the past year, Rochester Memorial School leaders, teachers, and staff have worked with dedication to the Old Rochester School District mission: “to inspire all students to think, to learn, and to care.” Their collaborative work and effort is evident in the quality of the daily teaching and learning and the spirit of our students, teachers, and families.

2024 School Committee Members included Sharon Hartley, Chairperson, Kate Duggan, Vice Chairperson, Anne Fernandes, Robin Rounseville, and Jason Chisholm. In June, following the spring elections, Joshua Trombly was elected to the Rochester School Committee. At the June meeting, School Committee Members recognized and expressed appreciation for Jason Chisholm's thoughtful contributions to our school as a member of the Rochester School Committee from 2021-2024.

In September, at the beginning of new school year, School Committee Members welcomed new staff members: Dr. Jaime Curley - Assistant Superintendent of Student Services, Principal, Heidi Letendre, Alex Sylvaria - 4<sup>th</sup> Grade Teacher, Carla Correia - Lunch/Recess Aide, Geralyn Gherard - Paraprofessional, and Melissa Mills - Paraprofessional.

During the year, the School Committee approved and accepted the following grants:

- Fund Code 274 Individuals with Disabilities Education Act Part B (IDEA) Federal Targeted Special Education Program Improvement Grant in the amount of \$8,731
- Fund Code 125 Math Acceleration Academies Grant in the amount of \$50,000
- FY2024 Safe and Supportive Schools Continuation Fund Code 337 in the amount of \$10,000
- FY25 Fund Code 202 Vacation Acceleration Academies Grant in the amount of \$43,000
- FY24 Fund Code 165 High-Quality Instructional Materials Purchase Grant in the amount of \$27,992

The Rochester School Committee took the following actions during the year:

- Approved the School Health Unit Application
- Approved the READS Collaborative Agreement Amendment
- Awarded the transportation contract to Amaral Bus Company, Inc. as the responsive and responsible bidder
- Approved the Memorandum of Agreement between the School Committee and the Rochester Memorial Teachers' Association.
- Approved the Superintendent's Proposed Fiscal Year 2025 Budget in the total amount of \$7,418,359 for the Rochester School District. The total amount of \$7,418,359 recognizes the two (2) segments of its funding: 1. Rochester Elementary



General Operating in the amount of \$7,173,464, and 2. Bristol County Agricultural School District in the amount of \$244,895.

- Approved the 2024-2026 School Improvement Plan
- Approved the Student Opportunity Act (SOA)
- Approved the Double Good fundraiser for the 6<sup>th</sup> Grade Class
- Moved the Public Comment to the beginning of School Committee Meetings

During the year, the School Committee gratefully accepted many generous donations:

- Many books from the RMS PTO and the Joseph H. Plumb Memorial Library.
- The donation of \$1,000 from community member, William Goldsmith, for the purchase of gym equipment. This donation was made in recognition of the accomplishment of RMS students as the winners of the 2023 Cranberry Country PMC Kids Ride “Challenge Within A Challenge”
- 70 toothbrush kits for Kindergarten students from All Hands Dentistry and Sullivan Family Dental and 62 toothbrush kits for first grade students from Aspire Dental
- Two ukuleles for the music department from Madeline Duarte
- One clarinet for the Music Department from Christina Robichaud
- One drum set for the Music Department from Betsy Pimental

At each meeting, Committee members hear reports from District Administrators informing us about progress with teaching and learning, student services, school finance, food services, and facilities.

As the year came to a close, we recognized the following staff members who are retiring:

- Lisa Mazucca, Academic Interventionist
- Lynda Parker, Paraprofessional
- Linda Arruda, Paraprofessional

Thank you for your many years of hard work, friendship and care for RMS students.

Beyond the work and accomplishments described above, throughout the year we recognize that daily life at Memorial School involves a variety of activities and events that contribute to the rich and vibrant culture of our school. Students, teachers, staff, and leaders participate in morning meetings, all school meetings, literacy nights, academic showcases, celebrations, concerts, performances, Project 351 initiatives and town events to learn, connect, and celebrate. These events and moments inspire us all and make a difference in our lives.

In closing, we are grateful for the dedication of our leaders and staff, the spirit of our students and their families, and the continuing support of the Town of Rochester.

Respectfully submitted,  
Sharon Hartley, Chairperson  
Kate Duggan, Vice Chairperson  
Anne Fernandes  
Robin Rounseville  
Joshua Trombly

MOTION: Ms. Rounseville to approve the submission of the annual report with the staffing amendments as reviewed above

SECONDED: Ms. Duggan

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

Next, Chairperson Hartley stated the following: *During the past few weeks, I've been asked about the upcoming school committee race. This caused me to stop and think about the yings and yangs of the question. First, I love schools and I particularly love RMS Rochester Memorial School. It's where I began my career in education – where I learned the rich rewards of teaching young children. And reflected on my experiences as a member of the RMS School Committee. I realized that for over 50 years I have been involved with and supporting the town of Rochester and our schools in many ways; as a teacher here at RMS for many years, as a member of the School Committee for many years and, for a few years, I served as a representative on the Rochester Building Committee for the big two-story RMS addition. Honestly, I've loved every minute of my time at RMS. And after lots of reflection about beginnings and endings--- I want to let you know that I've decided not to run for re-election to our School Committee this year.*

#### **CENTRAL OFFICE ADMINSTRATOR'S REPORT:**

Superintendent Nelson thanked Chairperson Hartley for her remarks and shared it is hard to imagine not having her sitting next to

him at school committee. He knows how much of her heart is here at RMS. He highlighted the Superintendent's Newsletter and also thanked Ms. Letendre and Mr. West for their on-going communication and weekly newsletters with the school community. He shared with the school committee to follow up on the resolution set forth by the school committee at the last meeting, was included in the most recent weekly newsletter to the RMS families.

Dr. Fedorowicz highlighted the following: *The new math committee, consisting of approximately 25 general and special education teachers with K-6 representation from each district and grade level met at the end of January to vet 3 out of 10 potential HQIM to pilot this spring. The initial 10 math programs were selected from Curate and/or Edreports. Over the December break, I was able to work with vendors to get material samples for each grade level for teachers to review. With the assistance of Looney Math Consultants using a rubric, the Math Committee narrowed it down to three HQIM, which were Reveal Math by HMH, Envisions by Savvas, and Illustrative Math by Imagine Learning. All high quality materials. Then, each individual grade level collaborated with Looney consultants to review the programs by grade level and select units to pilot based on where they were at in their scope and sequence to provide a seamless pilot for students. Teachers are currently piloting and will be completing the pilot and filling out the rubric at the beginning of April to select a new HQIM math program. Stay tuned!*  
*New teachers met today and we had some activities and collaborated on having better conversations and communications with students, peers and families in order to build relationships and make connections.*

*At the most recent professional development day, we continued with the Science of Reading in Literacy. The math teachers were able to meet and collaborate with each other on the new math programs, and of course we had OpenSciEd and Investigating History. Health and PE continued working on the crosswalk document and we will be meeting soon to review the findings. The purpose is to help us recognize and navigate what specifically has changed, been removed or added.*

*FORM Concerts were amazing! Our students are so talented and it is wonderful to have such a large group of students with an interest in music. Our teachers did a phenomenal job with our students yet again this year.*

*RMS has their last Learning Walk next Tuesday, which will be the last one of the year. We will use this data as an administrative tool to discuss PD and steps for teaching and learning next year.*

Dr. Curley shared the following: *We are happy to partner with SMEC again this year to present the Community Talks on 3/24 at 6:30pm via zoom (new IEP for parents) with a representative from Mr. Allan Blume's company. Our Bullying and Harassment Prevention and Intervention Plan has been updated. We would like to extend our gratitude to parents, guardians, local law enforcement, and community members for their contributions through School Council meetings, the Open Forum, and feedback provided through the link shared in newsletters and on the District website. Fly Five is a companion program for Responsive Classroom which supports academic and behavioral outcomes. Ambassadors have been chosen at each building to pilot the program for this year. Thank you to them! They have completed their onboarding and a parent information session will be held on April 14 where an overview of the program will be presented along with a sample lesson and materials available for review.*

Superintendent Nelson added that the satellite office that the school committee agreed upon with the Rochester Police Department is currently in use and the information about this partnership has been shared out with the school community.

## **PRINCIPAL'S REPORTS**

### **Principal Letendre reported the following:**

#### Project 351:

- Our Project 351 students have been busy preparing their ideas for RMS. There were three groups of students working collaboratively.
- One group was revising and creating scenarios for each grade level. Another group was creating positive posters, finishing bulletin boards and hanging up quotes, and the final group was creating positive inclusive tasks for everyone to do for the next month on Task Tuesday or Thoughtful Thursday. This group of students have so many great ideas and are a great team.
- These students also attended the Project 351 Playbook Workshop on Wednesday, March 19th.

#### Read Across America Week:

- Reading quotes by famous authors were read each morning by 6th graders.
- Throughout the week, there were guest readers during library.
- There was a Drop Everything and Read Day on Friday, March 7th.

#### March into Music Month

- We had our trumpet line of students and our flute students perform during morning announcements the week of March 3rd and March 10th.

- 1st grade students were learning to compose music and test their skills during music class
- The Annual FORM Concerts took place on Tuesday, March 11th and Tuesday, March 18th. It is always amazing to hear our band and chorus come together to perform.
- Kudos to Ms. Audette, music teacher and Mrs. Laprise, Band Teacher.

#### Celebrations Committee:

- The Celebrations Committee Organized the Soup-er Bowl Luncheon.
- Staff also engaged in the Valentine Gnome Game, which is a competition to see who ends up with the 12 gnomes when the game is called to an end.
- The Celebration's Committee Meeting met Wednesday, March 19th and will be meeting again on April 2nd.

#### Staffing Updates:

- RMS recently hired Jillian Tyndall as a paraprofessional for second and fourth grade and this person also serves as a bus monitor.
- Congratulations to Jacqueline St. Thomas who delivered her second baby.

#### Curriculum and Assessment Updates:

- School-based Literacy Leadership Team (SLLT) meetings run monthly and are facilitated by Mrs. Letendre and Mrs. McIlmail. During the most recent meeting, staff analyzed fall to winter benchmark data to identify noticings, wonderings and hypotheses as well as to create action steps.
- The district-wide progress monitoring data meetings took place the last three days. Grade level teams met to discuss student progress and action steps for tiered instruction.
- During the professional development day on March 5th, literacy teachers were completing their science of reading modules.
- Mr. West and Mrs. Letendre trained our paraprofessionals and office staff in ALICE as well as MCAS Security Training, as applicable to grades 3-6.
- Educators implementing math curriculum and/or science worked within their content areas as well.
- Staff MCAS training was held on Wednesday, March 12, 2025.
- Report Cards are going home on Friday, March 21, 2025.
- Each grade level is implementing a unit from three different math curriculums that are being piloted across the district. This team attended professional development with Susan Looney, Math Consultant where teachers analyzed several math programs and narrowed down their pilot to three publishers.
  - McGraw Hill-Reveal Math
  - Illustrative Math-Imagine Math
  - Envisions-Savvas
- MCAS Testing starts on March 26th and the faculty have been trained on the test security protocols.

#### MCAS Testing Dates:

##### ELA:

Grade 6: ELA Wednesday, March 26th and Thursday, March 27th

Grade 5: ELA Monday, March 31st and Tuesday, April 1st

Grade 4: ELA Monday, April 7th and Tuesday, April 8th

Grade 3: ELA Thursday, April 10th and Friday, April 11th

##### Math:

Grade 5: Wednesday, April 30th and Thursday, May 1st

Grade 6: Thursday, May 8th and Friday, May 9th

Grade 3: Tuesday, May 13th and Wednesday, May 14th

Grade 4: Monday, May 5th and Tuesday, May 6th

##### Science:

Grade 5: Monday, May 19th and Tuesday, May 20th

#### PTO Updates:

- The PTO is looking for new board members for next year.
- They held a PTO informational meeting on Tuesday, March 4th and there was a great turn out.
- PTO members are currently working with staff to plan the Fun Run, Fitness Fun Day and the 6th grade Carnival, and are organizing the next book fair for STEAMapalooza.
- On Friday, March 14th, all of RMS attended the Taiki Thunder Assembly.

#### Upcoming RMS Events:

- Thursday, March 27th: Kindergarten Orientation at 6:00 PM
- Wednesday, April 2nd: Celebrations Committee at 3:05 PM
- Tuesday, April 8th: PTO meeting
- Friday, April 11th: Grade 1 Movie Night
- Thursday, April 17th: Grade one “Save the Animals” performance at 2:00 for parents. 9:30 performance for grades PG, K and 2.
- Tuesday, April 29, 2025: Kindergarten community helper field trip to Police Station, Post Office and Plumb Library 10-12

### **VIII. School Committee**

#### **B. Committee Reports**

1. Budget Subcommittee – no report.
2. ORR District School Committee – Ms. Rounseville reported they met recently to approve donations, student handbook revisions and the program of studies, which included a statistics course and unified peer support along with civics and financial literacy. We also had a budget update.
3. SMEC – Ms. Fernandes reported they met on January 29th and approved minutes and staff appointments. They reviewed spending projections, policy revisions and voted to approve new position - Assistant Director of Student Services and the strategic plan. The next meeting is March 31<sup>st</sup>.
4. READS – Superintendent Nelson reported the met on February 6<sup>th</sup> and March 13<sup>th</sup>. He explained that the READS Deaf and Hard of Hearing program has been integrated into the Norton Public Schools for the past ten years and is one of the flagship programs in the state. Norton is unable to house the facility any longer so READS is looking into either relocating the program or purchasing a sub separate building in Norton. He reviewed the information items provided to the school committee including a letter from READS and a question and answer sheet regarding the potential purchase of a DHH building.
5. Tri-Town Education Foundation Fund – Ms. Rounseville reported they meet again on March 25<sup>th</sup>.
6. Early Childhood Council – Ms. Duggan reported they last met Wednesday, March 5, 2025. It was a small and brief meeting where we confirmed the details for the Early Childhood and Community Fair, which was held on Saturday, March 15, in the ORR Junior High Gym. I was unable to attend, but from everything I heard it was a great event! We discussed some ongoing opportunities for children of preschool age, including continued recruitment for open slots in the Parent Child+ program, and new contacts and resources for families in need supplied by DCF. Additionally, notifications of acceptance were recently sent to applicants to the Project Grow and Tri-Town Early Childhood programs for the coming school year. We talked about the plans for welcoming incoming kindergartners, including the orientation next week, on March 27 at 6 pm at all Tri-Town elementary schools. Parents should have all their paperwork in, so anyone with questions should contact the RMS front office. The next meeting of the Early Childhood Council will be Wednesday, May 21, 2025.
7. Policy Subcommittee – Mr. Trombly reported they have not met since the last meeting and will meet again on May 22.
8. Equity Subcommittee – Ms. Duggan reported last met on January 23, 2025. At this meeting, we received an overview of the updated Equity Action Plan. Some highlights included the day of community service held the day before Thanksgiving, where all high school students were able to select an opportunity to give back; assemblies exposing students to various cultures are planned all around the district, including an assembly at RMS on African storytelling held in February; the Credit for Life fair for grades 11 & 12 focused on financial literacy will take place in April; and RMS and other district staff have been piloting new units of the OpenSciEd curriculum. Next, Dr. Fedorowicz described her experience as a participant in EF’s Professional Development Service Learning program. She had been selected for this all-expenses paid trip to Panama where she helped clean a beach and engaged in other cultural and community service activities, making connections with colleagues from across the globe and helping to foster a culture of international-mindedness that she brought back with her to our district. Finally, we learned more about the Feinstein Leadership School Program, which seeks to empower elementary school students to help others through kindness and doing good deeds. All 3 ORR elementary districts had to apply to become a Feinstein school, and the resulting opportunities help our students with skills like communication, teamwork, and problem-solving. They also come with benefits to students such as discounted admission to museums and the Golden ticket program, which has already benefited at least 3 schools in the Tri-Town, including RMS as we saw at our last School Committee meeting. The next meeting of the Equity Subcommittee will be June 12, 2025.

### **IX. Future Business**

#### **A. Timeline**

The next meeting(s) of Committee will be held as follows:

#### **Rochester School Committee**

May 1, 2025

Hybrid Format

March 20, 2025 - Rochester

#### **Joint School Committee**

June 12, 2025

Hybrid Format

## **B. FUTURE AGENDA ITEMS**

- Approval of Leases (June)

## **XI. Executive Session**

### Recommendation:

That the School Committee enter into executive session for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body, and the chair so declares, #4 to discuss the deployment of security personnel or devices, or strategies with respect thereto and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements.

MOTION: Ms. Fernandes to enter executive session at 7:56pm for purposes of exception #3, to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, #4 to discuss the deployment of security personnel or devices, or strategies with respect thereto and exception #7, to comply with the provisions of any general or special law or federal grant-in-aid requirements to return to regular session only to adjourn.

SECONDED: Ms. Rounseville

ROLL CALL

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

MOTION: Ms. Duggan to exit executive session at 8:07pm to return to regular session only to adjourn.

SECONDED: Ms. Rounseville

ROLL CALL

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

## **XIII. Information Items**

### Recommendation:

That the School Committee review the READS Quarterly Report, READS DHH Letter for School Committees, the final version of the Bullying and Harassment Prevention and Intervention Plan and the 2025-2026 School Calendar recently approved by the Joint School Committee.

## **ADJOURNMENT:**

That the School Committee adjourn the Regular Session of the Rochester School Committee at 8:08pm.

MOTION: by Ms. Fernandes to adjourn at 8:08pm

SECONDED: Ms. Rounseville

MOTION PASSED (5:0) Hartley: yes, Duggan: yes, Fernandes: yes, Rounseville: yes, Trombly: yes

Respectfully Submitted,

Melissa Wilcox, Recording Secretary

Meeting Resources:

January 16, 2025 Draft Minutes, January 16, 2025 Draft Minutes – Budget, March 14, 2025 Draft Minutes – Budget

Fundraiser Flyer

Student Handbook Revised March 2025

Marion Institute Application

RMS Garden Design

Feinstein Donation

Book Donations

School Health Unit Application

FY25 RMS Financial Report Memo

FY25 RMS Financial Report – General Operating

Warrant(s)

Food Service Report

Facilities Director Report

Superintendent's Newsletter – December

Principal's Report

READS Quarterly Report

READS Proposed Purchase of DHH Building Question and Answers

PATRICIA ALMEIDA

1502

53-8273/2113  
09

March 19, 2025

Date

CHECK AMOUNT  
TRAUB PHOTO EDITION

Pay to the  
Order of

Rochester Memorial School

\$ 200.00

Dollars



Photo  
Safe  
Deposit  
Delay on back



For

RMS Band Equipment & Supplies

Patricia Almeida

Harland Clark

INTOUCH CUSTOM CREATIONS

3/19/2025

Dear Mrs. Lepriser,

Please accept our  
donation for the RMS  
Band Program. We  
really enjoy the concerts  
and our grandson  
loves it! You do a  
great job with the  
children.

Sincerely,  
Patricia & Richard Almeida  
Grandparents of:  
Adrian & Brady Jacell

# Portrait of the Graduate

- **Purpose:** To build a shared understanding of the Portrait of the Graduate process and outcomes.
- **Participants:** School Committee, district and school leaders, teachers, parents and guardians, community members.
- **Outcome (Final Product):** To identify 4-6 PreK-12 Core Competencies, aligned attributes and age appropriate “I can...” statements.

## What is the Portrait of the Graduate?

- A shared vision defining the knowledge, skills, and character traits students need for future success.
- Emphasizes competencies like critical thinking, communication, collaboration, and adaptability.
- Serves as a guiding framework for aligning teaching and learning, and college and career readiness.

## Why It Is Important?

- Prepares students for a rapidly changing world with transferable life and career skills.
- Ensures that all students access meaningful, future-ready learning experiences.
- Aligns educators, families, and communities around a common, student-centered vision.

Old Rochester Regional School District Media Center, Door #23

April 28, 2025 11:30-1:30pm - Kickoff and Calibration - Setting the Vision and Building Understanding

May 20, 2025 12:00-2:00pm - Defining Key Competencies - - Attributes and I Can...

May 22, 2025 10:00-12:00pm - Refinement and Alignment

June 3, 2025 9:30-11:30am - Finalizing and Celebrating







**Old Rochester Regional School District**  
Massachusetts School Superintendency Union 55

# Memo

**To:** School Committee Members of Rochester

**From:** Howard G. Barber, Assistant Superintendent of Finance & Operations

**Cc:** Michael S. Nelson, Superintendent of Schools

**Date:** May 1, 2025

**Re:** Financial Report – Fiscal Year 2025

**Financial Report:**

Please find the following financial report in relation to the general funds of Rochester Elementary School District:

- Budget Report by Department for April 30, 2025

**For the purpose of our Financial Forecasting:**

The Rochester School District currently has \$191,939 available of the general funds appropriated for the 2025 Fiscal Year. Per the attached Year to Date Budget Report, we are able to identify how our funds are encumbered and expended. This report recognizes a total general funding by the town of \$7,173,464.

- \$ 7,173,464 – **General Funds Approved**
- \$ 6,981,525 – Obligations Paid Year to Date
- \$ 191,939 - **Remaining Available Funds**



# Rochester Public Schools

## FY24-25 APPROVED RMS BUDGET

From Date: 7/1/2024

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.001.1107.06.37	CONFERENCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$425.00	(\$425.00)	0.00%
01.305.001.1110.02.02	School Committee Clerical	\$2,600.00	\$1,000.00	\$1,000.00	\$1,600.00	\$0.00	\$1,600.00	61.54%
01.305.001.1110.04.35	LEGAL COUNSEL	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1110.04.36	MASC	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.001.1110.05.36	MISCELLANEOUS	\$1,700.00	\$289.42	\$289.42	\$1,410.58	\$22.60	\$1,387.98	81.65%
01.305.001.1110.06.36	ADVERTISING	\$1,200.00	\$1,305.29	\$1,305.29	(\$105.29)	\$0.00	(\$105.29)	-8.77%
01.305.001.1110.06.37	CONFERENCE EXPENSE	\$300.00	\$90.00	\$90.00	\$210.00	\$0.00	\$210.00	70.00%
01.305.001.1125.06.36	ADVERTISING	\$0.00	\$170.00	\$170.00	(\$170.00)	\$0.00	(\$170.00)	0.00%
01.305.001.1430.04.36	LEGAL COUNSEL	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: SCHOOL COMMITTEE - 001	\$10,300.00	\$2,854.71	\$2,854.71	\$7,445.29	\$447.60	\$6,997.69	67.94%
01.305.004.1110.04.35	CENSUS	\$875.00	\$875.00	\$875.00	\$0.00	\$0.00	\$0.00	0.00%
01.305.004.1207.06.37	TRAVEL & CONFERENCES	\$0.00	\$1,359.17	\$1,359.17	(\$1,359.17)	\$0.00	(\$1,359.17)	0.00%
01.305.004.1210.01.02	SUPERINTENDENT	\$36,785.49	\$28,476.50	\$28,476.50	\$8,308.99	\$8,162.45	\$146.54	0.40%
01.305.004.1210.02.02	EXEC ASST TO SUPT	\$11,393.57	\$8,787.88	\$8,787.88	\$2,605.69	\$2,636.19	(\$30.50)	-0.27%
01.305.004.1210.04.33	ASSOCIATIONS & DUES	\$1,400.00	\$3,826.70	\$3,826.70	(\$2,426.70)	\$0.00	(\$2,426.70)	-173.34%
01.305.004.1210.05.21	POSTAGE	\$600.00	\$123.40	\$123.40	\$476.60	\$0.00	\$476.60	79.43%
01.305.004.1210.06.36	MISCELLANEOUS	\$800.00	\$1,584.17	\$1,584.17	(\$784.17)	\$0.00	(\$784.17)	-98.02%
01.305.004.1210.06.37	TRAVEL & CONFERENCES	\$2,660.00	\$197.48	\$197.48	\$2,462.52	\$0.00	\$2,462.52	92.58%
01.305.004.1220.01.02	ASST SUPT OF CURRICULUM	\$22,037.93	\$18,886.05	\$18,886.05	\$3,151.88	\$5,678.34	(\$2,526.46)	-11.46%
01.305.004.1220.02.02	CLERICAL	\$8,711.72	\$6,775.35	\$6,775.35	\$1,936.37	\$1,964.58	(\$28.21)	-0.32%
01.305.004.1230.05.21	SUPPLIES	\$900.00	\$4,858.06	\$4,858.06	(\$3,958.06)	\$0.00	(\$3,958.06)	-439.78%
01.305.004.1410.01.02	ASST SUPT FINANCE & OPERATIONS	\$28,243.44	\$21,563.70	\$21,563.70	\$6,679.74	\$6,325.50	\$354.24	1.25%
01.305.004.1410.03.02	FINANCE OFFICE	\$31,631.86	\$24,498.74	\$24,498.74	\$7,133.12	\$7,206.21	(\$73.09)	-0.23%
01.305.004.1420.03.02	HUMAN RESOURCES	\$13,164.31	\$10,099.01	\$10,099.01	\$3,065.30	\$3,029.70	\$35.60	0.27%
01.305.004.1450.04.02	SOFTWARE CONSULTANT	\$250.00	\$77.22	\$77.22	\$172.78	\$0.00	\$172.78	69.11%
01.305.004.1450.04.27	COMPUTER SERVICES	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
01.305.004.2356.06.37	PROFESSIONAL DEVELOPMENT	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.004.4130.04.15	TELEPHONE	\$2,000.00	\$1,617.55	\$1,617.55	\$382.45	\$0.00	\$382.45	19.12%
01.305.004.5300.04.21	COPIER RENTAL	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
	Dept: SUPERINTENDENTS OFFICE - 004	\$167,453.32	\$133,605.98	\$133,605.98	\$33,847.34	\$35,002.97	(\$1,155.63)	-0.69%
01.305.007.2210.01.02	PRINCIPAL	\$132,627.24	\$110,423.06	\$110,423.06	\$22,204.18	\$20,076.94	\$2,127.24	1.60%
01.305.007.2210.01.06	ASSISTANT PRINCIPAL	\$118,073.34	\$99,324.99	\$99,324.99	\$18,748.35	\$18,059.13	\$689.22	0.58%
01.305.007.2210.02.09	CLERICAL	\$46,828.80	\$31,108.05	\$31,108.05	\$15,720.75	\$10,999.80	\$4,720.95	10.08%
01.305.007.2210.03.08	CAFE AIDES SUPERVISORY	\$22,202.89	\$14,279.51	\$14,279.51	\$7,923.38	\$6,564.21	\$1,359.17	6.12%
01.305.007.2210.04.33	ASSOCIATION DUES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
01.305.007.2210.05.22	SUPPLIES ADMINISTRATION	\$500.00	\$1,018.95	\$1,018.95	(\$518.95)	\$2,018.24	(\$2,537.19)	-507.44%
01.305.007.2210.05.23	SUPPLIES COPYING	\$3,500.00	\$6,016.16	\$6,016.16	(\$2,516.16)	\$636.92	(\$3,153.08)	-90.09%
01.305.007.2210.05.24	SUPPLIES GENERAL SCHOOL	\$10,000.00	\$19,537.19	\$19,537.19	(\$9,537.19)	\$0.00	(\$9,537.19)	-95.37%
01.305.007.2210.05.25	POSTAGE	\$1,950.00	\$88.39	\$88.39	\$1,861.61	\$0.00	\$1,861.61	95.47%
01.305.007.2210.06.37	TRAVEL & CONFERENCES	\$250.00	\$545.00	\$545.00	(\$295.00)	\$0.00	(\$295.00)	-118.00%
01.305.007.2211.04.33	PROFESSIONAL BOOKS	\$0.00	\$2,316.48	\$2,316.48	(\$2,316.48)	\$0.00	(\$2,316.48)	0.00%
01.305.007.2250.05.22	PRINCIPALS TECHNOLOGY	\$0.00	\$1,933.30	\$1,933.30	(\$1,933.30)	\$0.00	(\$1,933.30)	0.00%
01.305.007.2356.06.37	PROFESSIONAL DEVELOPMENT	\$2,000.00	\$695.00	\$695.00	\$1,305.00	\$0.00	\$1,305.00	65.25%
01.305.007.4230.04.28	MAINTENANCE OF EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
01.305.007.5204.06.38	POSITION BONDS	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
01.305.007.5300.04.28	COPIER RENTAL	\$10,250.00	\$7,066.40	\$7,066.40	\$3,183.60	\$1,284.80	\$1,898.80	18.52%
	Dept: ADMINISTRATION REG DAY - 007	\$350,282.27	\$294,352.48	\$294,352.48	\$55,929.79	\$59,640.04	(\$3,710.25)	-1.06%
01.305.010.2305.01.03	TEACHERS	\$1,994,221.99	\$1,304,022.86	\$1,304,022.86	\$690,199.13	\$555,429.46	\$134,769.67	6.76%

# Rochester Public Schools

## FY24-25 APPROVED RMS BUDGET

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.010.2324.01.34	LONG TERM SUB- PROFESSIONAL	\$0.00	\$19,870.00	\$19,870.00	(\$19,870.00)	\$0.00	(\$19,870.00)	0.00%
01.305.010.2325.03.34	SUBSTITUTES	\$55,000.00	\$51,962.30	\$51,962.30	\$3,037.70	\$0.00	\$3,037.70	5.52%
01.305.010.2350.05.23	SUPPLIES	\$2,500.00	(\$627.68)	(\$627.68)	\$3,127.68	\$747.68	\$2,380.00	95.20%
01.305.010.2350.06.37	TRAVEL,TRANS,CONFERENCES	\$5,000.00	\$1,028.30	\$1,028.30	\$3,971.70	\$0.00	\$3,971.70	79.43%
01.305.010.2356.01.03	PROFESSIONAL DEVELOPMENT	\$12,000.00	\$480.00	\$480.00	\$11,520.00	\$0.00	\$11,520.00	96.00%
01.305.010.2356.04.03	TUITION REIMBURSEMENT	\$10,500.00	\$0.00	\$0.00	\$10,500.00	\$0.00	\$10,500.00	100.00%
	Dept: CLASSROOM TEACHERS - 010	\$2,079,221.99	\$1,376,735.78	\$1,376,735.78	\$702,486.21	\$556,177.14	\$146,309.07	7.04%
01.305.013.2305.01.03	TEACHERS	\$263,317.44	\$183,255.02	\$183,255.02	\$80,062.42	\$80,430.98	(\$368.56)	-0.14%
01.305.013.2330.03.08	PARAPROFESSIONALS	\$62,262.71	\$65,114.69	\$65,114.69	(\$2,851.98)	\$28,728.02	(\$31,580.00)	-50.72%
01.305.013.2400.05.23	TEXTBOOKS	\$0.00	\$811.54	\$811.54	(\$811.54)	\$0.00	(\$811.54)	0.00%
01.305.013.2430.05.23	SUPPLIES - KINDERGARTEN	\$2,350.00	\$0.00	\$0.00	\$2,350.00	\$645.35	\$1,704.65	72.54%
	Dept: KINDERGARTEN - 013	\$327,930.15	\$249,181.25	\$249,181.25	\$78,748.90	\$109,804.35	(\$31,055.45)	-9.47%
01.305.016.2305.01.03	TEACHERS	\$101,099.47	\$69,982.86	\$69,982.86	\$31,116.61	\$30,470.14	\$646.47	0.64%
01.305.016.2430.05.23	SUPPLIES & MATERIALS	\$2,050.00	\$3,552.61	\$3,552.61	(\$1,502.61)	\$0.00	(\$1,502.61)	-73.30%
	Dept: ART PROGRAM - 016	\$103,149.47	\$73,535.47	\$73,535.47	\$29,614.00	\$30,470.14	(\$856.14)	-0.83%
01.305.022.2300.04.35	READING	\$0.00	\$1,690.00	\$1,690.00	(\$1,690.00)	\$0.00	(\$1,690.00)	0.00%
01.305.022.2303.02.08	AIDES CLASSROOM	\$0.00	\$980.00	\$980.00	(\$980.00)	\$0.00	(\$980.00)	0.00%
01.305.022.2305.01.03	TEACHERS	\$127,242.77	\$80,122.26	\$80,122.26	\$47,120.51	\$34,709.71	\$12,410.80	9.75%
01.305.022.2430.05.23	SUPPLIES	\$2,050.00	\$1,445.98	\$1,445.98	\$604.02	\$0.00	\$604.02	29.46%
	Dept: READING - 022	\$129,292.77	\$84,238.24	\$84,238.24	\$45,054.53	\$34,709.71	\$10,344.82	8.00%
01.305.024.2305.01.03	TEACHERS	\$21,163.00	\$8,058.30	\$8,058.30	\$13,104.70	\$5,909.28	\$7,195.42	34.00%
01.305.024.2356.06.37	TRAVEL & CONFERENCES	\$0.00	\$15.48	\$15.48	(\$15.48)	\$144.52	(\$160.00)	0.00%
01.305.024.2430.05.23	SUPPLIES	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$2,050.00	100.00%
	Dept: ELL PROGRAM - 024	\$23,213.00	\$8,073.78	\$8,073.78	\$15,139.22	\$6,053.80	\$9,085.42	39.14%
01.305.025.2430.05.23	SUPPLIES	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$2,050.00	100.00%
	Dept: ENGLISH - 025	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$2,050.00	100.00%
01.305.037.2430.05.23	SUPPLIES	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$2,050.00	100.00%
	Dept: MATHEMATICS - 037	\$2,050.00	\$0.00	\$0.00	\$2,050.00	\$0.00	\$2,050.00	100.00%
01.305.040.2340.01.03	LIBRARIAN	\$107,927.49	\$75,081.46	\$75,081.46	\$32,846.03	\$32,991.54	(\$145.51)	-0.13%
01.305.040.2430.05.23	SUPPLIES	\$2,050.00	\$2,666.85	\$2,666.85	(\$616.85)	\$0.00	(\$616.85)	-30.09%
01.305.040.2501.05.23	BOOKS & MAGAZINES	\$0.00	\$1,141.19	\$1,141.19	(\$1,141.19)	\$0.00	(\$1,141.19)	0.00%
	Dept: MEDIA SERVICES - 040	\$109,977.49	\$78,889.50	\$78,889.50	\$31,087.99	\$32,991.54	(\$1,903.55)	-1.73%
01.305.043.2305.01.03	TEACHERS	\$144,721.41	\$99,907.94	\$99,907.94	\$44,813.47	\$43,794.66	\$1,018.81	0.70%
01.305.043.2430.05.23	SUPPLIES	\$2,050.00	\$634.19	\$634.19	\$1,415.81	\$0.00	\$1,415.81	69.06%
01.305.043.4230.04.29	MAINTENANCE OF EQUIPMENT	\$0.00	\$240.00	\$240.00	(\$240.00)	\$0.00	(\$240.00)	0.00%
	Dept: MUSIC - 043	\$146,771.41	\$100,782.13	\$100,782.13	\$45,989.28	\$43,794.66	\$2,194.62	1.50%
01.305.049.2305.01.03	TEACHERS	\$131,748.56	\$90,544.26	\$90,544.26	\$41,204.30	\$39,608.34	\$1,595.96	1.21%
01.305.049.2430.05.23	SUPPLIES	\$2,050.00	\$3,444.03	\$3,444.03	(\$1,394.03)	\$0.00	(\$1,394.03)	-68.00%
	Dept: PHYSICAL EDUCATION - 049	\$133,798.56	\$93,988.29	\$93,988.29	\$39,810.27	\$39,608.34	\$201.93	0.15%
01.305.052.2305.01.03	TEACHERS	\$108,382.49	\$75,536.46	\$75,536.46	\$32,846.03	\$32,991.54	(\$145.51)	-0.13%
01.305.052.2430.05.23	SUPPLIES	\$2,050.00	\$4,442.28	\$4,442.28	(\$2,392.28)	\$0.00	(\$2,392.28)	-116.70%

# Rochester Public Schools

## FY24-25 APPROVED RMS BUDGET

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: SCIENCE - 052	\$110,432.49	\$79,978.74	\$79,978.74	\$30,453.75	\$32,991.54	(\$2,537.79)	-2.30%
01.305.055.2430.05.23	SUPPLIES	\$2,050.00	\$4,196.78	\$4,196.78	(\$2,146.78)	\$0.00	(\$2,146.78)	-104.72%
	Dept: SOCIAL STUDIES - 055	\$2,050.00	\$4,196.78	\$4,196.78	(\$2,146.78)	\$0.00	(\$2,146.78)	-104.72%
01.305.061.2351.04.03	CURRICULUM - PROGRAMING & DEVE	\$27,500.00	\$2,885.91	\$2,885.91	\$24,614.09	\$0.00	\$24,614.09	89.51%
01.305.061.2351.05.23	SUPPLIES	\$5,000.00	\$908.96	\$908.96	\$4,091.04	\$0.00	\$4,091.04	81.82%
01.305.061.2356.01.03	PD Stipends - Curriculum	\$7,500.00	\$500.00	\$500.00	\$7,000.00	\$0.00	\$7,000.00	93.33%
01.305.061.2358.04.35	CURRICULUM - PROFESSIONAL DEVE	\$0.00	\$840.68	\$840.68	(\$840.68)	\$0.00	(\$840.68)	0.00%
01.305.061.2415.06.37	CURRICULUM - TRAVEL	\$3,000.00	\$499.11	\$499.11	\$2,500.89	\$0.00	\$2,500.89	83.36%
01.305.061.2430.05.23	ACADEMIC SUPPLIES	\$0.00	\$8,406.71	\$8,406.71	(\$8,406.71)	\$0.00	(\$8,406.71)	0.00%
01.305.061.2455.04.23	Academic Instructional Softwar	\$0.00	\$1,250.00	\$1,250.00	(\$1,250.00)	\$0.00	(\$1,250.00)	0.00%
	Dept: CURRICULUM DEVELOPMENT - 061	\$43,000.00	\$15,291.37	\$15,291.37	\$27,708.63	\$0.00	\$27,708.63	64.44%
01.305.076.3200.01.11	NURSE	\$85,290.18	\$59,142.00	\$59,142.00	\$26,148.18	\$26,654.00	(\$505.82)	-0.59%
01.305.076.3200.03.34	SUBSTITUTES - NURSES	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.076.3200.05.23	SUPPLIES	\$2,050.00	\$3,392.28	\$3,392.28	(\$1,342.28)	\$0.00	(\$1,342.28)	-65.48%
	Dept: HEALTH SERVICES - 076	\$88,340.18	\$62,534.28	\$62,534.28	\$25,805.90	\$26,654.00	(\$848.10)	-0.96%
01.305.079.3300.06.40	REGULAR EDUCATION - PUPIL K-6	\$460,000.00	\$318,436.32	\$318,436.32	\$141,563.68	\$31,563.68	\$110,000.00	23.91%
	Dept: TRANSPORTATION REG DAY - 079	\$460,000.00	\$318,436.32	\$318,436.32	\$141,563.68	\$31,563.68	\$110,000.00	23.91%
01.305.085.3520.05.23	SUPPLIES - STUDENT ACTIVITY BA	\$2,200.00	\$898.66	\$898.66	\$1,301.34	\$0.00	\$1,301.34	59.15%
01.305.085.3520.06.36	STUDENT ACTIVITIES - OTHER	\$0.00	\$864.00	\$864.00	(\$864.00)	\$0.00	(\$864.00)	0.00%
	Dept: MISCELLANEOUS - 085	\$2,200.00	\$1,762.66	\$1,762.66	\$437.34	\$0.00	\$437.34	19.88%
01.305.088.4110.01.02	DISTRICT FACILITIES MANAGER	\$17,531.69	\$13,450.80	\$13,450.80	\$4,080.89	\$4,035.24	\$45.65	0.26%
01.305.088.4110.03.10	CUSTODIAL SUPERVISOR	\$58,773.86	\$49,728.14	\$49,728.14	\$9,045.72	\$9,042.14	\$3.58	0.01%
01.305.088.4110.04.10	CUSTODIAL CONTRACT SVCS	\$161,953.00	\$133,703.40	\$133,703.40	\$28,249.60	\$46,296.60	(\$18,047.00)	-11.14%
01.305.088.4115.03.34	SUB/OVERTIME CUSTODIAL	\$0.00	\$2,850.19	\$2,850.19	(\$2,850.19)	\$0.00	(\$2,850.19)	0.00%
01.305.088.4120.04.17	HEAT	\$72,250.00	\$81,207.79	\$81,207.79	(\$8,957.79)	\$0.00	(\$8,957.79)	-12.40%
01.305.088.4130.04.15	TELEPHONE	\$9,000.00	\$4,777.17	\$4,777.17	\$4,222.83	\$874.89	\$3,347.94	37.20%
01.305.088.4130.04.16	ELECTRICITY	\$134,000.00	\$138,990.42	\$138,990.42	(\$4,990.42)	\$27,668.14	(\$32,658.56)	-24.37%
01.305.088.4130.04.19	MAINTENANCE OF WATER SYSTEM	\$8,600.00	\$7,677.16	\$7,677.16	\$922.84	\$6,999.04	(\$6,076.20)	-70.65%
01.305.088.4210.04.32	MAINTENANCE OF GROUNDS	\$9,200.00	\$11,801.06	\$11,801.06	(\$2,601.06)	\$844.00	(\$3,445.06)	-37.45%
01.305.088.4220.04.32	MAINTENANCE OF BLDG ONGOING	\$20,000.00	\$64,998.61	\$64,998.61	(\$44,998.61)	\$8,668.20	(\$53,666.81)	-268.33%
01.305.088.4220.05.26	CHEMICALS	\$9,350.00	\$1,844.95	\$1,844.95	\$7,505.05	\$1,155.05	\$6,350.00	67.91%
01.305.088.4220.05.27	PAPER	\$9,300.00	\$0.00	\$0.00	\$9,300.00	\$0.00	\$9,300.00	100.00%
01.305.088.4220.05.28	SUPPLIES	\$0.00	\$27,969.68	\$27,969.68	(\$27,969.68)	\$2,030.32	(\$30,000.00)	0.00%
01.305.088.4230.04.32	MAINTENANCE OF EQUIPMENT	\$10,000.00	\$2,812.09	\$2,812.09	\$7,187.91	\$63.33	\$7,124.58	71.25%
	Dept: OPERATION & MAINTENANCE - 088	\$519,958.55	\$541,811.46	\$541,811.46	(\$21,852.91)	\$107,676.95	(\$129,529.86)	-24.91%
01.305.093.2130.01.04	BUILDING TECH COORDINATOR	\$0.00	\$9,708.68	\$9,708.68	(\$9,708.68)	\$0.00	(\$9,708.68)	0.00%
01.305.093.2130.03.04	NETWORK TECHNICIANS	\$65,403.30	\$38,834.71	\$38,834.71	\$26,568.59	\$14,563.03	\$12,005.56	18.36%
01.305.093.2204.04.33	IN SERVICE TRAINING	\$0.00	\$164.67	\$164.67	(\$164.67)	\$0.00	(\$164.67)	0.00%
01.305.093.2300.05.23	SUPPLIES SOFTWARE	\$0.00	\$1,628.40	\$1,628.40	(\$1,628.40)	\$0.00	(\$1,628.40)	0.00%
01.305.093.2430.05.05	TECHNOLOGY GENERAL SUPPLIES	\$0.00	\$72.47	\$72.47	(\$72.47)	\$0.00	(\$72.47)	0.00%
01.305.093.2430.05.23	SOFTWARE	\$15,000.00	\$37,408.35	\$37,408.35	(\$22,408.35)	\$0.00	(\$22,408.35)	-149.39%
01.305.093.2450.05.23	EDUCATIONAL EQUIPMENT	\$0.00	\$20,160.00	\$20,160.00	(\$20,160.00)	\$0.00	(\$20,160.00)	0.00%
01.305.093.2451.05.23	EDUCATIONAL EQUIPT	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
01.305.093.4130.04.15	TELEPHONE	\$14,500.00	\$13,540.77	\$13,540.77	\$959.23	\$0.00	\$959.23	6.62%

# Rochester Public Schools

## FY24-25 APPROVED RMS BUDGET

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

From Date: 7/1/2024

To Date: 6/30/2025

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
	Dept: COMPUTER PROGRAM - 093	\$99,903.30	\$121,518.05	\$121,518.05	(\$21,614.75)	\$14,563.03	(\$36,177.78)	-36.21%
01.305.100.1435.04.36	LEGAL EXPENSE - SPEC ED	\$15,000.00	\$150.50	\$150.50	\$14,849.50	\$14,849.50	\$0.00	0.00%
01.305.100.2105.04.33	ASSOCIATION DUES	\$0.00	\$917.90	\$917.90	(\$917.90)	\$0.00	(\$917.90)	0.00%
01.305.100.2106.06.37	CONFERENCES	\$0.00	\$394.93	\$394.93	(\$394.93)	\$0.00	(\$394.93)	0.00%
01.305.100.2107.06.37	TRAVEL	\$0.00	\$220.70	\$220.70	(\$220.70)	\$0.00	(\$220.70)	0.00%
01.305.100.2110.01.02	DIRECTOR OF STUDENT SERVICES	\$22,238.32	\$15,400.13	\$15,400.13	\$6,838.19	\$7,870.17	(\$1,031.98)	-4.64%
01.305.100.2110.02.09	ADMIN ASST STUDENT SVCS	\$11,597.56	\$8,997.48	\$8,997.48	\$2,600.08	\$2,633.19	(\$33.11)	-0.29%
01.305.100.2110.06.37	TRAVEL & CONFERENCES	\$6,500.00	\$14.26	\$14.26	\$6,485.74	\$0.00	\$6,485.74	99.78%
01.305.100.2415.04.33	ASSOCIATION DUES	\$150.00	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00	100.00%
01.305.100.4130.04.15	TELEPHONE	\$150.00	\$67.20	\$67.20	\$82.80	\$0.00	\$82.80	55.20%
01.305.100.4230.04.31	SOFTWARE LICENSE	\$3,000.00	\$2,087.99	\$2,087.99	\$912.01	\$0.00	\$912.01	30.40%
	Dept: SPECIAL NEEDS ADMINISTRATION - 100	\$58,635.88	\$28,251.09	\$28,251.09	\$30,384.79	\$25,352.86	\$5,031.93	8.58%
01.305.102.2305.01.03	TEACHERS	\$30,654.78	\$21,276.14	\$21,276.14	\$9,378.64	\$8,933.89	\$444.75	1.45%
01.305.102.2330.03.08	PARAPROFESSIONALS	\$67,169.20	\$6,742.28	\$6,742.28	\$60,426.92	\$107.72	\$60,319.20	89.80%
01.305.102.2351.06.37	PROJECT GROW TRAVEL	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
01.305.102.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
01.305.102.2430.05.24	SUPPLIES & MATERIALS	\$1,000.00	\$192.49	\$192.49	\$807.51	\$0.00	\$807.51	80.75%
	Dept: PROJECT GROW - 102	\$99,323.98	\$28,210.91	\$28,210.91	\$71,113.07	\$9,041.61	\$62,071.46	62.49%
01.305.103.2305.01.03	TEACHERS	\$532,575.45	\$364,007.44	\$364,007.44	\$168,568.01	\$160,996.56	\$7,571.45	1.42%
01.305.103.2330.03.08	PARAPROFESSIONALS	\$176,497.76	\$102,719.34	\$102,719.34	\$73,778.42	\$62,236.78	\$11,541.64	6.54%
01.305.103.2356.01.03	PROFESSIONAL DEVELOPMENT	\$300.00	\$200.00	\$200.00	\$100.00	\$0.00	\$100.00	33.33%
01.305.103.2420.05.24	LEARNING SUPPORT ED EQUIPMENT	\$3,500.00	\$1,215.45	\$1,215.45	\$2,284.55	\$212.50	\$2,072.05	59.20%
01.305.103.2430.05.24	SUPPLIES	\$2,500.00	\$37.95	\$37.95	\$2,462.05	\$0.00	\$2,462.05	98.48%
01.305.103.3300.02.08	BUS MONITORS	\$32,000.00	\$15,212.72	\$15,212.72	\$16,787.28	\$0.00	\$16,787.28	52.46%
01.305.103.4230.04.31	MAINTENANCE OF EQUIPMENT	\$0.00	\$1,761.80	\$1,761.80	(\$1,761.80)	\$0.00	(\$1,761.80)	0.00%
	Dept: LEARNING SUPPORT CENTER - 103	\$747,373.21	\$485,154.70	\$485,154.70	\$262,218.51	\$223,445.84	\$38,772.67	5.19%
01.305.118.2305.01.03	TEACHERS	\$216,689.98	\$150,997.92	\$150,997.92	\$65,692.06	\$65,983.08	(\$291.02)	-0.13%
01.305.118.2356.01.03	PROFESSIONAL DEVELOPMENT	\$750.00	\$225.00	\$225.00	\$525.00	\$0.00	\$525.00	70.00%
01.305.118.2420.05.24	SPEECH THERAPY ED EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.118.2430.05.24	SUPPLIES	\$2,000.00	\$295.34	\$295.34	\$1,704.66	\$0.00	\$1,704.66	85.23%
01.305.118.2800.04.35	SPEECH THERAPY	\$52,000.00	\$0.00	\$0.00	\$52,000.00	\$55,682.00	(\$3,682.00)	-7.08%
	Dept: SPEECH - 118	\$272,439.98	\$151,518.26	\$151,518.26	\$120,921.72	\$121,665.08	(\$743.36)	-0.27%
01.305.121.2100.02.09	CLERICAL	\$0.00	\$27,629.04	\$27,629.04	(\$27,629.04)	\$10,179.06	(\$37,808.10)	0.00%
01.305.121.2110.02.09	CLERICAL	\$39,502.34	\$560.00	\$560.00	\$38,942.34	\$0.00	\$38,942.34	98.58%
01.305.121.2305.01.03	TEACHER VISUALLY IMPAIRED	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
01.305.121.2415.05.24	SUPPLIES	\$2,000.00	\$136.87	\$136.87	\$1,863.13	\$0.00	\$1,863.13	93.16%
01.305.121.2440.04.35	EXTENDED YEAR SERVICES	\$70,000.00	\$70,476.10	\$70,476.10	(\$476.10)	\$1,571.37	(\$2,047.47)	-2.92%
01.305.121.2710.04.03	SPECIALIZED INSTRUCTION	\$25,000.00	\$10,793.60	\$10,793.60	\$14,206.40	\$35,971.73	(\$21,765.33)	-87.06%
01.305.121.2800.04.35	THERAPY	\$118,000.00	\$62,920.45	\$62,920.45	\$55,079.55	\$28,692.38	\$26,387.17	22.36%
	Dept: SUPPORT SERVICES - 121	\$260,502.34	\$172,516.06	\$172,516.06	\$87,986.28	\$76,414.54	\$11,571.74	4.44%
01.305.127.2356.01.03	PROFESSIONAL DEVELOPMENT	\$900.00	\$425.00	\$425.00	\$475.00	\$0.00	\$475.00	52.78%
01.305.127.2450.05.24	EDUCATIONAL EQUIPMENT	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
01.305.127.2710.01.03	ADJUSTMENT COUNSELOR	\$204,361.46	\$141,923.18	\$141,923.18	\$62,438.28	\$62,407.82	\$30.46	0.01%
01.305.127.2800.01.03	PSYCHOLOGY	\$73,371.02	\$42,170.74	\$42,170.74	\$31,200.28	\$21,616.58	\$9,583.70	13.06%
01.305.127.2800.05.24	SUPPLIES	\$2,000.00	\$17.40	\$17.40	\$1,982.60	\$0.00	\$1,982.60	99.13%

# Rochester Public Schools

## FY24-25 APPROVED RMS BUDGET

From Date: 7/1/2024

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
01.305.127.2800.06.13	PSYCHOLOGICAL EVALUATIONS	\$9,000.00	\$9,369.00	\$9,369.00	(\$369.00)	\$2,000.00	(\$2,369.00)	-26.32%
01.305.127.2800.06.37	TRAVEL & CONFERENCES	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Dept: PSYCHOLOGICAL SERVICES - 127	\$291,132.48	\$193,905.32	\$193,905.32	\$97,227.16	\$86,024.40	\$11,202.76	3.85%
01.305.130.3300.06.43	TRANSPORTATION - COLLABORATIVE	\$146,305.00	\$70,181.51	\$70,181.51	\$76,123.49	\$67,922.49	\$8,201.00	5.61%
01.305.130.3300.06.44	TRANSPORTATION - DAY PROGRAMS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
01.305.130.3300.06.45	TRANSPORTATION - PRESCHOOL	\$29,000.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$29,000.00	100.00%
01.305.130.3300.06.46	TRANSPORTATION - MCKINNEY VENT	\$10,000.00	(\$5,123.00)	(\$5,123.00)	\$15,123.00	\$0.00	\$15,123.00	151.23%
	Dept: SPED TRANSPORTATION - 130	\$235,305.00	\$65,058.51	\$65,058.51	\$170,246.49	\$67,922.49	\$102,324.00	43.49%
01.305.133.9300.04.13	TUITION - RESIDENTIAL	\$201,674.00	\$124,941.31	\$124,941.31	\$76,732.69	\$220,153.85	(\$143,421.16)	-71.12%
01.305.133.9300.06.13	TUITION - DAY SCHOOLS	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
01.305.133.9400.06.13	TUITION - COLLABORATIVES	\$45,702.18	\$77,939.47	\$77,939.47	(\$32,237.29)	\$20,091.61	(\$52,328.90)	-114.50%
	Dept: PROGRAMS W/OTHERS SPED - 133	\$297,376.18	\$202,880.78	\$202,880.78	\$94,495.40	\$240,245.46	(\$145,750.06)	-49.01%
Grand Total:		\$7,173,464.00	\$4,969,262.90	\$4,969,262.90	\$2,204,201.10	\$2,012,261.77	\$191,939.33	2.68%

End of Report

# ROCHESTER PUBLIC SCHOOLS VOUCHER

Voucher No: 5498

Voucher Date: 04/09/2025

Prepared By:

*Michelle Charette*

Printed: 04/09/2025 02:03:08 PM

ROCHESTER PUBLIC SCHOOLS is hereby authorized to draw warrants against ROCHESTER PUBLIC SCHOOLS funds for the sum of \$83,331.07 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Howard Buel*

*Sharon L. Hartley*

Mrs. Sharon Hartley

School Committee Chairperson

Mrs. Robin Rounseville

School Committee Member Vice  
Chairperson

Ms. Anne Fernandes

School Committee Member

Katherine Duggan

School Committee Member

Mr. Joshua Trombly

School Committee Member

ROCHESTER PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND	\$62,865.43
11	CIRCUIT BREAKER	\$18,239.32
24	FY24 FEDERAL GRANTS	\$1,140.00
25	FY25 GRANTS	\$1,086.32
		<b>\$83,331.07</b>

# ROCHESTER PUBLIC SCHOOLS VOUCHER

Voucher No: 5497

Voucher Date: 03/26/2025

Prepared By:

*Michelle Charette*

Printed: 03/26/2025 02:00:21 PM

ROCHESTER PUBLIC SCHOOLS is hereby authorized to draw warrants against ROCHESTER PUBLIC SCHOOLS funds for the sum of \$113,152.82 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2024 to June 30, 2025 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

*Howard Beal*

*Sharon L. Hartley*

Mrs. Sharon Hartley

School Committee Chairperson

Mrs. Robin Rounseville

School Committee Member Vice  
Chairperson

Ms. Anne Fernandes

School Committee Member

Katherine Duggan

School Committee Member

Mr. Joshua Trombly

School Committee Member

ROCHESTER PUBLIC SCHOOLS

Fund		Amount
01	GENERAL FUND	\$110,537.27
11	CIRCUIT BREAKER	\$0.00
24	FY24 FEDERAL GRANTS	\$2,615.55
		<b>\$113,152.82</b>



# Old Rochester Regional School District Massachusetts Superintendency Union #55

*"Serving the towns of Marion, Mattapoisett, & Rochester"*

Food Service Director's Report: April 2025  
Rochester Memorial School

## Directors Update:

- Meal participation continues to be strong.
- Currently in the process of procuring foods for the upcoming school year.
- Bulldog Café is looking for per diem help. If you are looking for a flexible and rewarding part time job – this may be the opportunity for you. Contact Jill Henesey for more details.

Students Receiving Free and Reduced Meals:								
Free:					100		21 %	
Reduced:					16		3 %	
Student Meal Participation								
SY 24					SY 25			
	Breakfast Counts	%	Lunch Counts	%	Breakfast Counts	%	Lunch Counts	%
August	216	23%	404	43%	305	23%	650	49%
September	2864	30%	5183	55%	2,530	28%	5,090	57%
October	2935	30%	5518	56%	2,954	30%	5,986	61%
November	2499	30%	5042	60%	2,235	30 %	4,589	61 %
December	1918	28%	4265	62%	1,858	28 %	4,197	63 %
January	2753	29%	5782	61%	2,569	28 %	5,633	62 %
February	2004	29%	4195	61%	1,894	29 %	3,983	61 %
March	2819	30%	5834	61%	2,863	31 %	5,741	62 %
April	2299	30%	4878	63%				
May	2927	29%	6204	61%				
June	887	31%	1704	60%				

Jill Henesey  
Director of Food and Nutrition Services  
Office: 508-758-2772 x1543  
Mobile: 774-320-0801  
Email: [jillhenesey@oldrochester.org](mailto:jillhenesey@oldrochester.org)





## **Facilities Director's Report: April 2025**

### **Rochester Memorial Elementary School**

- Replace Well #2 motor, pump and well pipe.
- Assisted Town in cleaning/sweeping all asphalt areas.
- Completed Capital security/alarm upgrades.
- Completed Capital surveillance upgrade.
- Commenced phase 2 of communication upgrade to digital.
- Pumped tight tanks.
- Completed required maintenance on facility systems and equipment.

Sincerely,

Gene Jones

Director of Facilities

Office: 508-758-2772 x1954

Cell: 508-509-6763

E-Mail: [eugenejones@oldrochester.org](mailto:eugenejones@oldrochester.org)



**Rochester Memorial School**  
16 Pine Street~Rochester, MA 02770  
(508) 763-2049



Heidi J. Letendre, Principal  
[heidiletendre@oldrochester.org](mailto:heidiletendre@oldrochester.org)

Charles West, Assistant Principal  
[charleswest@oldrochester.org](mailto:charleswest@oldrochester.org)

To: Superintendent Michael Nelson  
Members of the Rochester Memorial School Committee & Administrative Team  
Members  
From: Heidi Letendre, Principal  
Re: Principal's Report-School Committee Meeting on May 1, 2025  
Date: April 24, 2025

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**Kindergarten:**

- Kindergarten Orientation took place on Thursday, March 27th. We had about 30 families attend.
- Kindergarten Screenings took place on Monday, March 19th and Friday, March 23rd.

**School Presentations:**

- First grade classrooms put on a great performance for families on April 17th. The show was titled, Save the Animals. Students sang songs about their classroom animal, told jokes and shared facts about their animal.
- The Assistant District Attorney presented to our 4th, 5th and 6th grade students about cyber safety. Students learned about what it means to leave a digital footprint and the impacts of social media if they are not careful.
- Outdoor Classroom Information Meeting was held on Friday, April 4th to our current 5th grade families and students. These students will attend Outdoor Classroom in November 2025.

**Student Ambassadors:**

- Annual Talent Show is scheduled for Thursday, May 22nd at 6:00 PM
- All students are encouraged to audition. Auditions will be held May 5th-9th.

**Staffing Updates:**

- Interviews took place on Wednesday, April 30th for a Speech and Language teacher and interviews for the special education 6th grade teacher position will be on Monday, May 5th.
- Donna Cisco officially retired and we celebrated her many years of service to RMS on Thursday, April 17th.

**Curriculum and Assessment Updates:**

- The Administrative team conducted its last Learning Walk at RMS on Tuesday, March 25th. We saw great teaching in action and student engagement. Kudos to our educators.



**Rochester Memorial School**  
16 Pine Street~Rochester, MA 02770  
(508) 763-2049



Heidi J. Letendre, Principal  
[heidiletendre@oldrochester.org](mailto:heidiletendre@oldrochester.org)

Charles West, Assistant Principal  
[charleswest@oldrochester.org](mailto:charleswest@oldrochester.org)

- Our School Literacy Leadership Team (SLLT) continues to meet monthly and review our grade level pacing guide and assessment schedule for Into Reading. The goal is to finalize the plan for the FY 25-26 school year.
- Four staff members are implementing one unit from Fly Five, the focus from the CARES Motto is Cooperation. This is taking place in 2nd, 3rd, 4th and 5th grade classrooms.
- Students in grades 3-6 completed the ELA portion of the MCAS and math assessments began this week.
- OpenSciEd observations took place with elementary administrators. Thank you to Mrs. Forns for the amazing work she is doing with OpenSciEd.
- Progress Monitoring in reading takes place either monthly or bi-monthly depending on student needs. End of Year (EOY) benchmark assessments take place this week followed by End of Year data meetings taking place the week of May 19th.

**MCAS Testing Dates:**

Math:

Grade 5: Wednesday, April 30th and Thursday, May 1st

Grade 6: Thursday, May 8th and Friday, May 9th

Grade 3: Tuesday, May 13th and Wednesday, May 14th

Grade 4: Monday, May 5th and Tuesday, May 6th

Science:

Grade 5: Monday, May 19th and Tuesday, May 20th

**PTO Updates:**

- PTO members are currently working with staff to plan the Fun Run, Fitness Fun Day and the 6th grade Carnival, and are organizing the next book fair for STEAMapalooza.
- We had a successful Movie Night with our 1st graders running the concession stand on April 11th.

**Upcoming Events:**

**May 2025:**

- Tuesday, May 13th: School Council at 3:30 PM
- Thursday, May 15th: STEAMapalooza III from 5:30-7:00 PM
  - Grade 3 Recorder Concert 6:30 (Gym)
  - Summer Reading Informational Booth
- Friday, May 16th: Grade 4 Field Trip to Manomet Bird Observatory, Plymouth, MA
- Monday, May 19th: Kindergarten Screening, Day 1: 9:15-1:00



**Rochester Memorial School**  
16 Pine Street~Rochester, MA 02770  
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- Tuesday, May 20th: Grade 2 Walking field trip to plant flowers at Firefighters Memorial. Rain date-Wed. May 21st.
- Thursday, May 22nd: 4th Grade Beginner Instrumental Concert 2:00 (for Grade 3, 4, and Band students' families)
- Thursday, May 22nd: Project GROW art show from 12:00-1:00 PM
- Thursday, May 22nd: RMS Talent Show at 6:00 PM
- Friday, May 23rd: Project GROW art show from 12:00-1:00 PM
- Friday, May 23rd: Kindergarten Screening, Day 2: 9:15-1:00
- Sunday, May 25th: Memorial Day Parade 12:00 PM-RMS 5th & 6th grade band marches
- Wednesday, May 28th: Spring Concert 9:15 performance for school & 6:30PM for families Grades 5 & 6 Band Chorus and Jazz Band
- Wednesday, May 28th: Early Release Day with dismissal at 12:25 PM
- Thursday, May 29th: Kindergarten Field Trip- Heritage Museums
- Thursday May 29th: Grade one field trip to Capron Park Zoo
- Friday, May 30th: Grade 5 to Lloyd Center

**June 2025:**

- Monday, June 2nd: Grade 2 field trip to the Lloyd Center
- Monday, June 2nd: 6th-grade to Martha's Vineyard/All Day
- Tuesday, June 3rd: 6th grade to Junior High visit-10:00-12:00
- Wednesday, June 4th: Fitness Fun Day/Boosterthon Fun Run/Staff vs. 6th-grade bball game
- Thursday, June 5th: Project GROW Graduation 12-1
- Friday, June 6th: Project GROW Graduation 12-1
- Friday, June 6th: Kindergarten Show 1:30-3 (cafe)
- Monday, June 9th: 6th-grade Carnival 1:00-3:00 PM
- Wednesday, June 11th: 6th Grade Promotion Ceremony 9:30 a.m. Gymnasium & Last Day of School

**1st Grade Save the Animals Performance**







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Superintendent Nelson Reading to 1st Grade



Preschool Building with Parents



5th Grade TEsting Solar Panels



1st Graders Working Concessions

