



SKG Dual Enrollment Checklist

SKG DUAL ENROLLMENT DEADLINES:

Summer/Fall 2025

Return DE Contract to SKG & apply to the college by April 1, 2025

Spring 2026

Return DE Contract to SKG & apply to the college by November 1, 2025

Please reference the SKG and colleges' DE websites for detailed information!

☐	Attend a DE Information Meeting or watch the DE Presentation on SKG's website.
☐	DO YOUR RESEARCH! Look at the colleges' DE websites. - What are the college's admission requirements? No flexibility on these requirements. - Where do you plan to go to college after graduation? Will the college accept DE credits? - Are you mature enough to handle the additional responsibilities of a DE student?
☐	Sign the SKG Dual Enrollment Contract and turn it into your counselor.
☐	Take the SAT/ACT/ACCUPLACER (if needed) before SKG's/college admission deadlines – request scores to be sent to colleges when registering for the test; don't wait until scores are received.
☐	Complete the application to the college you wish to attend for DE. Students are responsible for following the college's application procedures and meeting all deadlines.
☐	Send your high school transcript to the college through your GAFutures.org account.
☐	Both Student and Parent/Guardian completes their portions of the Dual Enrollment Funding Application on GAFutures.org ; this is done once a year for each college the student attends.
☐	<u>After receiving your acceptance to the college</u> , schedule an appointment to meet with your assigned counselor to plan your SKG and college classes.
☐	Register for classes at the college. Follow the college's procedure for registering for classes. - Part-time Dual Enrollment students will need to plan all college classes around their SKG schedule (course selections and times of their classes). SKG schedule must be finalized by May 6, 2024. - DE courses are one semester, not yearlong. You will need to register for classes each semester and update your counselor.
☐	Schedule a meeting with your counselor before the start of each semester to finalize your SKG schedule.
☐	Part-time DE students will need to make all transportation arrangements for their college classes. Students are unable to remain on SKG's campus unless they have a dedicated DE Lab period.
☐	Send AP scores to the college as well to exempt intro level courses.

*DE students are responsible for completing all high school graduation requirements to participate in the graduation ceremony. The counselor's responsibility is to make sure students meet requirements to GRADUATE from high school.

*The student's/parent's or guardian's responsibility is to research what will transfer to which college/major (the counselor can help direct but can't speak for a college).