



ICA Cristo Rey Academy School Counselor

Job Posting

About ICA Cristo Rey Academy:

ICA Cristo Rey Academy is a Dominican Catholic college preparatory that empowers girls from underserved communities to become confident young women able to realize their full potential. By providing an excellent academic curriculum, a unique corporate work study experience and the support of our spiritual community, we prepare students for a life of faith, purpose, and service.

POSITION SUMMARY:

The School Counselor reports to the Director of Guidance and works closely with the Dean of Student Culture and Counseling Team to support students' mental wellbeing via direct student counseling and collaboration with the broader ICA community. We are considering both part-time and full-time positions.

RESPONSIBILITIES:

- Provide short-term individual counseling, crisis intervention, and emotional support services for students;
- Design and lead small group sessions focused on topics such as grief, social-emotional development, and peer relationships;
- Maintain consistent office hours to meet with students, families, and faculty, ensuring accessibility and responsiveness;
- Collaborate with external mental health professionals to ensure coordinated care and support for students;
- Refer students to appropriate long-term mental health resources and follow up as needed;
- Contribute to the development and implementation of mental health and wellness programming for students,
- Participate in planning and delivery of mental health and wellness programming to students, families, and staff;
- Ensure strict confidentiality and proper documentation of student records in accordance with school policies and legal guidelines;
- Engage in the life of the school by participating in community-building events such as retreats, field trips, assemblies, and rallies;
- Support the broader mission of ICA Cristo Rey by taking on additional responsibilities as assigned by the Principal.

REQUIREMENTS:

- Model ICA Cristo Rey's core values and professionalism: treat stakeholders with empathy, model excellence, prioritize effectively, follow through, communicate with integrity, serve others, and spread optimism and joy;

- Approach your professional practice with a desire to grow: enthusiastically participate in professional development; seek feedback; demonstrate drive by accessing resources to further your improvement;
- Contribute fully, intentionally, and constructively to the team—the Board, school leadership, CWSP staff, and faculty and school staff; collaborate with integrity, humility, and commitment to ensure the foundation of trust that will enable the school community to accomplish its ambitious goals;
- Embrace the team’s goals and the results we achieve as the collective responsibility of the entire Cristo Rey team; collaborate with colleagues to maximize the team’s impact; seek opportunities to push the team, to laugh with colleagues, and to recognize and celebrate the team’s accomplishments.

QUALIFICATIONS:

Successful applicants will embody mission-commitment, intellectual curiosity, openness to growth, and optimism. In addition, they will meet or exceed the following requirements:

- Expertise in K-12 education, at least two years preferred;
- Hold a credential (PPSC), license (MFT, LPCC, LCSW, PSY, etc.), or be eligible within the first two years;
- Robust understanding of the importance of diversity, equity and inclusion at all levels of a school’s culture;
- Relevant work experience supporting teens and/or young adults from diverse, underserved communities;
- Professional communication skills, resourcefulness, and organizational capability;
- Proficiency using technology to communicate, track information, and engage stakeholders;
- Fluency speaking and writing in Spanish preferred

ICA Cristo Rey encourages applicants of all backgrounds and provides equal employment opportunities to applicants of any race, ethnicity, religion, sex, or national origin. Candidates from diverse backgrounds are encouraged to apply.

Salary Range: \$70,000-90,000 for the full-time position, commensurate with experience.

APPLICATION:

To apply, submit the following to tsprouse@icacademy.org

- Resume
- Cover letter highlighting your interest in and readiness for this position

Applications will be reviewed on a rolling basis until the position is filled.