

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, December 9, 2024

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, December 9, 2024 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Adrian Stephens, Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes.

EXECUTIVE SESSION: At 5:31 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. **Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. **Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
- C. **Section 551.076 and Section 551.089 Deliberation regarding security devices or security audits - The deployment, or specific occasions for implementation, of security personnel or devices; or a security audit. Security assessments or deployments relating to information resources technology; network security information.**
 - 1. Texas Education Code (TEC) §37.108(d) requires the Texas Education Agency to conduct a vulnerability assessment of districts once every four years, and the results of that assessment be reported to the Board of Trustees and the District School Safety and Security Committee. The District Vulnerability Assessment provides key results of the audit conducted October 8, 2024, through October 10, 2024.

At 6:07 p.m., Mrs. Hernandez announced that Executive Session was adjourned.

REGULAR MEETING: At 6:07 p.m., Mrs. Hernandez called the meeting to order. Noe Esparza opened the meeting with a prayer, North Shore Middle School Army LOTC presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

- A. **Public Comment for Posted Agenda Items**
There were no public comments for posted agenda items.
- B. **Public Comment for Non-Agenda Items**
There were no public comments for non-agenda items.

RECOGNITION: Dr. Moore and Linda Sherrard recognized the following:

- A. **Employee:**
 - 1. Galena Park ISD will recognize Sam Harris, Director of Fine Arts, for being named as a member of the Museum of Fine Arts Houston's Learning and Interpretation Committee.
- B. **Student:**
 - 1. Galena Park ISD will recognize Galena Park High School FFA students Jenevieve Gomez and Marjorie Reyes for advancing to sale at the State Fair of Texas.

BOARD COMMENTS: Amanda Erebia congratulated the two young ladies that were recognized and Sam Harris that was also recognized. Ramon Garza wished everyone a Merry Christmas and Happy New Year. Noe Esparza stated Go Mustangs.

ACADEMIC SPOTLIGHT: Sam Harris, Director for Fine Arts & Academic Enrichment presented the Spotlight. The Galena Park High School Chorale performed live.

REPORTS: Mrs. Hernandez introduced Ed Martir, Director for Facility Planning and Construction, who provided a 2016 Bond Program and Facilities construction update.

NEW BUSINESS – ACTION:

Mrs. Hernandez asked the Board if there was a motion to approve releasing the District's Right of First Refusal on a 6-acre tract of real property, and delegate authority to the Superintendent, or designee, to provide a Right of First Refusal letter.

A motion was made by Noe Esparza and seconded by Adrian Stephens to approve releasing the District's Right of First Refusal on a 6-acre tract of real property as presented. The motion passed with a vote of 7-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Hernandez asked the Board if there was a motion to approve the General Consent Agenda.

A. General Consent Agenda:

1. Consider approval of the minutes for the Regular Meeting held on November 11.

A motion was made by Amanda Erebia and seconded by Linda Sherrard to approve the General Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

A. Construction Consent Agenda:

1. Consider approval of the selection of PBK Architects Inc., as the Architect Engineer Assignment firm for the 2024 North Shore Senior High Ninth Grade Center Renovations, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
2. Consider approval of the selection of PBK Architects Inc., as the Architect Engineer Assignment firm for the Galena Park High School Phase 3-5, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract with the selected firm.
3. Consider approval for the replacement of the Athletic Complex - Concession Stand HVAC System (Project B103-24010401) by ACIS Inc., via TIPS #24010401, not to exceed \$103,000.

A motion was made by Ramon Garza and seconded by Noe Esparza to approve the Construction Consent Agenda as presented. The motion passed with a vote of 7-0-0.

Mrs. Hernandez asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the purchase of the 3-year renewal for LaserFiche from DocuNav Solutions for the term of December 10, 2024, through December 10, 2026, from DocuNav Solutions via DIR-CPO-4449 at an estimated amount of \$491,000.
2. Consider approval of the Memorandum of Understanding between Galena Park ISD and San Jacinto Community College for the term of January 1, 2025, through July 31, 2026.
3. Consider approval of the purchase of Imagine Learning for the term August 20, 2025, through August 19, 2028, from Buy Board Ref # 748-24 at an estimated total cost of \$350,000.
4. Consider approval of the purchase of Bluetooth speakers to be used for employee appreciation for the District for the term of December 10, 2024, through June 30, 2025, from Brady Hull & Associates via RFP22-008 General Merchandise at an estimated amount of \$70,000.
5. Consider approval of payments to Legacy Community Health and North Shore Challenger League amending the list previously approved by the Board and delegate to the Superintendent the authority to identify other non-profit organizations as needed.
6. Consider approval of the investment management agreement from Meeder Public Funds, Inc. and delegate the authority to the Superintendent or designee to negotiate and execute the annual agreement.
7. Consider approval of Rice & Gardner Consultants, Inc., and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
8. Consider approval of the proposed Budget Amendments for the month of November 2024.

A motion was made by Adrian Stephens and seconded by Amanda Erebia to approve the Financial Consent Agenda as presented. The motion passed with a vote of 7-0-0.

INFORMATION: The following documents were presented for information:

A. Wanna Giacona, Chief Administrative Officer, presented:

1. 2024-2025 Gifted and Talented Enrollment Report
2. Early Head Start Policy Council Meeting Minutes - October 2024
3. Early Head Start Update and Fund 205 Expenditure Report Summary - October 2024

B. Ben Pape, Chief Financial Officer presented:

1. Tax Collection Report - October 2024
2. 2016 Bond Program Financial Report as of October 31, 2024

There being no other business before the Board at this time, the meeting was adjourned at 6:49 p.m.



Norma Hernandez, President

ATTEST:



Linda Clark Sherrard, Secretary