



Bothell High School Running Start Agreement



Full Name: _____ Student ID#: _____ Class of _____

The Bothell High School counselors want students to be fully informed of the added responsibilities and unique circumstances that participation in the Running Start program entails. In order to participate in the Running Start program both students and parents need to review this agreement and sign below.

1. Students are responsible for maintaining full time status. Full-time Running Start (**15 credits per quarter or a combination of Running Start and BHS classes**). **Students are required to notify their counselor of a course drop/withdrawal if it impacts the students full time status in the program.** It is the student's responsibility to drop any RS classes prior to the drop deadlines. **The chart below reflects the number of classes you are required to take at BHS if you plan on attending Running Start less than full time (less than 15 credits per quarter).** For example, to maintain a full time status, if you take 10 credits through Running Start, you are required to take 2 classes at Bothell High School. Books, school fees, lab fees, parking fees, and transportation are the responsibility of the student.

Credits Taken in RS	Minimum Classes in NSD @ HS
5	5
10	2
15	0

2. Part Time Running Start will require students to be enrolled in a number of BHS classes that allows them to be a fully enrolled student. **In the case that students have BHS classes, they must be continuous in periods (no holes in the schedule).**

3. If RS students drop/withdraw from RS classes for any reason, this could jeopardize on-time graduation and have implications on their transcripts. Students must immediately return to BHS for a # of classes to make up full time enrollment per state law ([RCW 28A.225.010](#))

4. Entrance into RS varies for each college. All students must place into English 100 and/or Math 100 or higher to be in RS. Course numbers 099 and below are not eligible for RS funding and will have to be paid for by the student. Use the Student Request Approval for [Outside Learning form](#) to see how these classes will translate into high school credits.

5. Due to the fact that the grading periods are not aligned (BHS is on a 18 week semester schedule and the colleges are on a 11 week quarter schedule), RS is recommended to be a year-long commitment. Starting and ending vacation dates will be different. Missing school at one facility because the other is

not in session will not be accepted as an excused absence. RS courses and transportation time cannot conflict with a student's BHS schedule. BHS classes take priority. Parents must call the attendance office to excuse any absences due to alternate schedules (i.e. assembly days).

6. If RS students meet WIAA eligibility standards, they are eligible to participate in high school athletics and activities at BHS. **However, the scheduling of RS and athletics/activities can be challenging as RS classes vary from quarter to quarter. Athletics eligibility applies to RS classes: You may not drop "F's" from RS to qualify for athletics. You must speak with the Athletic Director for guidance regarding WIAA eligibility & participation in high school athletics.**

7. If a student meets all of their graduation requirements in their Junior year, they will not be eligible for RST Senior year. It is the students responsibility to leave at least one outstanding graduation requirement for Senior year. It is the responsibility of RS students and parents/guardians to stay informed regarding diploma requirements, college application/testing deadlines and graduation ceremony information. This can be done by checking emails, naviance & parentsquare messages, and the BHS website.

8. Colleges treat RS students as college students and will not communicate attendance or academic concerns to the parent without a signed release on file with the college.

9. The earlier students register at the college, the better their chances will be to get their desired courses. There is no guarantee that students will be able to register for the classes desired at the college. Monitoring all RS deadlines is the responsibility of the student.

10. All RS grades received will become a permanent part of the student's high school and college transcripts. Students must take all courses for a letter grade. College academic courses frequently require a high level of self-discipline. The college will not send progress reports or warnings; therefore, students are responsible for monitoring their own progress.

11. RS students must maintain a minimum 2.0 GPA. If the student's GPA falls below a 2.0, the student is placed on academic probation at the college. If the GPA is not raised above the 2.0 minimum during the next grading period, the college will withdraw the student from the RS program which could impact on-time graduation.

12. Each quarter, students must complete the **Enrollment Verification Form** required to register for RS classes and get their counselor's signature. Students are responsible for making an appointment for their counselor's signature.

13. Students with disabilities who have a **504 Accommodation Plan or Individual Education Plan (IEP)** are responsible for informing and providing documentation of the disability to the college.

14. Some post-secondary schools, especially those out of state, may not accept RS courses for college credit. Those who do may have special rules about specific courses and whether students can transfer their RS credits. It is the student's responsibility to make sure she/he understands these requirements.

15. RS students are only allowed on the BHS campus before school, after school, and during the periods they are scheduled in BHS classes. The only exception to this would be school-sanctioned events such as assemblies or class meetings and the student must follow sign in procedures in the main office.

16. It is expected that all high school graduation requirements are completed at the college by the end of winter quarter of senior year. If there are remaining graduation requirements that must be taken in the Spring quarter, in the event a final grade is an F the student's diploma will be held until the requirement is fulfilled.

Please sign below verifying that you have read and understood the Agreement for participating in Running Start.

_____	_____	_____
Student Name (print)	Student Signature	Date

_____	_____	_____
Parent Name (print)	Parent Signature	Date

Return completed & signed contract to your Counselor during your RS appointment