Stevens Point Area Public School District

2025-26 Clerical and Office Staff Compensation Plan

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21
Level 1	$ 27.14	$ 27.94	$ 28.29	$ 28.30	$ 28.95	$ 29.30	$ 29.68	$ 30.06	$ 30.42	$ 30.82	$ 31.21	$ 31.62	$ 32.04	$ 32.40	$ 32.80	$ 33.21	$ 33.62	$ 34.01	$ 34.43	$ 34.85	$ 35.52
Executive Assistant to Superintendent																					
Purchasing and External Grants Coordinator																					
HR Coordinator Employment/Benefits																					
Level 2	$ 23.55	$ 24.26	$ 24.69	$ 25.20	$ 25.67	$ 26.18	$ 26.53	$ 26.87	$ 27.23	$ 27.57	$ 27.91	$ 28.26	$ 28.60	$ 28.95	$ 29.29	$ 29.66	$ 29.99	$ 30.33	$ 30.66	$ 31.03	$ 31.37
Administrative Assistant																					
Communication Specialist																					
HR Specialist																					
Payroll Specialist																					
Student Information System Specialist																					
Level 3	$ 21.83	$ 22.47	$ 22.81	$ 23.76	$ 24.05	$ 24.34	$ 24.65	$ 24.94	$ 25.24	$ 25.55	$ 25.90	$ 26.21	$ 26.55	$ 26.87	$ 27.18	$ 27.51	$ 27.82	$ 28.13	$ 28.45	$ 28.78	$ 29.10
Benefits Assistant																					
Bookkeeper/Accounts Payable Specialist																					
Bookkeeper/Accounts Receivable Specialist																					
Buildings & Grounds Secretary																					
Head Secretary (Elementary, Jr. & Sr. High)																					
Human Resources Assistant																					
Student Records Specialist																					
Level 4	$ 18.45	$ 18.98	$ 19.37	$ 19.75	$ 20.04	$ 20.17	$ 20.44	$ 20.69	$ 20.97	$ 21.25	$ 21.54	$ 21.79	$ 22.05	$ 22.30	$ 22.56	$ 22.80	$ 23.04	$ 23.29	$ 23.56	$ 23.82	$ 24.09
Student Services Clerical																					
Scheduling and Grading Secretary																					
High School Bookkeeper																					
Receptionist/HR Office Assistant																					
Level 5	$ 17.94	$ 18.47	$ 18.86	$ 19.24	$ 19.53	$ 19.67	$ 19.93	$ 20.18	$ 20.46	$ 20.74	$ 21.03	$ 21.28	$ 21.54	$ 21.79	$ 22.05	$ 22.29	$ 22.53	$ 22.78	$ 23.05	$ 23.31	$ 23.58
Athletic Office Secretary																					
Counseling Office Secretary																					
Attendance Secretary																					
Career Center Advisor/Assistant																					
Level 6	$ 16.43	$ 16.92	$ 17.29	$ 17.98	$ 18.22	$ 18.43	$ 18.64	$ 18.88	$ 19.13	$ 19.36	$ 19.60	$ 19.85	$ 20.09	$ 20.34	$ 20.58	$ 20.83	$ 21.07	$ 21.33	$ 21.59	$ 21.84	$ 22.09
Health Aide																					
Office Aide																					
Office Aide/Health Aide																					

Effective July 1, 2025

These rates are for the 2025-2026 school year only. Pay schedules are posted annually and will reflect any adjustments granted by the school board for the current school year.