Warren County Board of Education Regular Meeting March 13, 2025

Minutes of a regular meeting of the Warren County Board of Education held at Warren Central High School's, Auditorium, 559 Morgantown Road, Bowling Green, KY on Thursday, March 13, 2025 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mr. Manco, Mr. Jackson, Mrs. Kash
Absent: Mrs. Duvall

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: NONE

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. Instructional Spotlight, Presented by Dr. Sarah Johnson
2. Golden Apple Winners, Presented by Mrs. Lauren Thurmond
- **a.** Stephanie Huff, Moss Middle School
- **b.** Allison Williamson, North Warren Elementary School
- **c.** Linda Jackson, North Warren Elementary School
- **d.** Cheri Marshall, Warren East High School
- **e.** Lana Rae Yates, Warren East High School
- **f.** Jeff Lancina, Transportation
- **g.** Jeannette Penrose, Transportation
- **h.** Will Uland, Transportation
- **i.** Joel Woosley, Transportation

3. International Literacy Association's 2025 30 Under 30, Presented by Mrs. Lauren Thurmond
- **a.** Shane Baker, Jennings Creek Elementary

4. KMEA Elementary Educator of the Year - 3rd District, Presented by Mrs. Lauren Thurmond
- **a.** Brittany Rodriguez, Rich Pond Elementary

5. State FFA Veterinary Science Contest at Murray State University - State Champions, Presented by Mrs. Lauren Thurmond
- **a.** Warren East High School Veterinary Science Team

6. KY Beta Convention First-Third Place, Presented by Mrs. Lauren Thurmond
    a. Greenwood High School
    b. South Warren High School
    c. Warren Central High School
7. KSBA Banner Contest Winner, Presented by Mrs. Lauren Thurmond
    a. Elliott Tinch, South Warren High School

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE FEBRUARY 18, 2025, REGULAR BOARD OF EDUCATION MEETING

Order # 110 – Primary Motion Passed: Motion to Approve Minutes of the February 18, 2025 Regular Board of Education Meeting passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. APPROVE PERSONNEL ITEMS

Order # 111– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Alvaton Elementary School
Approve request to increase daily work hours of Instructional Assistant (Special Education) position to 7.5 hours per day
District-Wide
Approve stipend of $1,000 stipend for the District Choir Leader/Director position (Title IV)

Approve Memorandum of Agreement with University of Munster, Germany for Fall 2025 Intern Placement
Approve Memorandum of Agreement with Brescia University (Speech-Language Pathology Program)
Approve Memorandum of Agreement with Hanover College (Physical Therapy Program)
Approve to create Early Learning Academy Principal position for 2025-2026 (240-day position and Job Class 1010)
Approve supplement of $3,500 for Wrestling Head Coach position for each high school (2025-2026)
Approve supplement of $1,500 for Wrestling Assistant Coach position for each high school (2025-2026)
Rescind salary increments for ASE exams for Vehicle Technician I and II positions (adopted December 16, 2024)
IMPACT CENTER
Approve supplements in the amount of $5,250 each for Technical Consultant positions for 2025-2026 (13 positions)
Approve Guidance Counselor position for 2025-2026
Approve Curriculum Coordinator position for 2025-2026
Approve job description for Technical Consultant
Approve job description for Curriculum Coordinator (IMPACT Center)
South Warren High School
Approve addition of one Game Manager Position (Student Activity Fund: Athletics)

The following leaves of absence have been requested:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Toyette	Anderson-Burnley	Instructional Asst.	Warren Central HS	**Rev:** 12/19/2024-03/01/2025

Brown	Anita	Custodian	Rich Pond	02/03/2025- 03/07/2025
Emily	Cole	Teacher	Jennings Creek	03/06/2025- 04/17/2025
Courtney	Collins	Teacher	Rockfield	02/24/2025- 04/21/2025
Taylor	Curtis	Teacher	Rich Pond	**REV:** 02/18/2025- 05/20/2025
Heather	Duncan	Instructional Asst. (Special Ed.)	Plano	02/20/2025- 05/20/2025
Terra	Gilbert	Instructional Asst.	Briarwood	01/19/2025- 03/02/2025 Intermittent
Richard	Harris	Custodian	Aquatic Center	**REV:** 01/24/2025- 02/24/2025
Rasema	Hodzic	Teacher	Jennings Creek	**REV:** 02/18/2025- 05/20/2025
Theresa	Hoffman	Instructional Asst. (Special Ed.)	South Warren HS	**Rev:** 01/21/2025- 03/05/2025
Laura	Hubbard	Teacher	Natcher	02/07/2025- 02/18/2025
Kimberly "Nicole"	Jenkins	School Counselor	Drakes Creek MS	02/12/2025- 02/12/2026 Intermittent
Mary	Johnson	Dispatcher	Transportation	01/24/2025- 05/24/2025
Elizabeth	Jones	Cash Supervisor/High School Only	South Warren HS	02/17/2025- 04/02/2025
Alison	Miller	Bus Monitor	Rich Pond	04/02/25- 05/05/2025
Erica	Newberry	Nutrition & Dining Asst.	Bristow	**Rev:** 01/06/2025- 02/16/2025

Beverly	Page	Bus Driver	Transportation	**REV:** 12/19/2024-2/17/2025
Carol	Poe	Secretary I	Central Office	03/26/2025-06/16/2025
Emily	Rice	Teacher	Rich Pond	**Rev:** 02/23/2025-05/20/2025
Sydney	Simpson	Instructional Asst. (EL)	Natcher	01/31/2025-03/14/2025
Keisha	Thompson	Teacher	Warren El	02/24/2025-4/21/2025

L. APPROVE FINANCIAL REPORT FOR FEBRUARY 2025

Order # 112 – Primary Motion Passed: Motion to Approve Financial Report for February 2025 passed with a motion by Mr. Adam Jackson and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 113 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

N. APPROVE REDISTRICTING FOR THE 2025-2026 SCHOOL YEAR

Order # 114 – Primary Motion Passed: Motion to Approve Redistricting for the 2025-2026 School Year passed with a motion by Mrs. Jennifer Kash and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Absent

Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 115 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mr. Adam Jackson and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

a. Consider Field Trip and Fundraiser Requests

Approve the following requests of Mr. Scott Jones, Principal, Briarwood Elementary School:

- School to collect fees from the 5th grade for admission to the GHS musical
- School to collect fees from the 1st grade for admission to Kentucky Down Under
- Field Trip for Beta to Orlando, FL July 26, 2025 through July 30, 2025

Approve the following requests of Mr. Mike Stevenson, Interim Principal, Bristow Elementary School:

- Field Trip for Boys to Men to St. Louis, MO May 12, 2025, through May 13, 2025
- Field Trip for Leading Ladies to St. Louis, MO May 12, 2025, through May 13, 2025

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to collect fees from 3rd grade Math Masters to pay for admission to Jump Air Zone

Approve the following requests of Mr. Ben Fraiser, Principal, Plano Elementary School:

- Field Trip for STLP/Robotics to Lexington, KY March 27, 2025

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for Junior and Elementary Beta students to Nashville, TN May 15, 2025
- Field Trip for Robotics to Lexington, KY April 23, 2025

Approve the following requests of Ms. Brooke Knight, Principal, Rockfield Elementary School:

- School to hold Fun Run fundraiser to raise funds for PTO teacher and student support

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for Legion Robotics to Worcester, MA June 11, 2025, through June 17, 2025
- School to sell business sponsorships to raise funds for the SWMS cheerleaders
- School to hold Mini Cheer Clinic to raise funds for the SWMS cheerleaders
- School to hold Double Good Pop-up Store to raise funds for SWMS cheerleaders
- School to hold Apparel and TeamGear Fundraiser to raise funds for SWMS cheerleaders
- School to hold Pick-A-Day Calendar Donate Fundraiser to raise funds for SWMS cheerleaders

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- Field Trip for STLP/Robotics to Lexington, KY April 23, 2025
- School to hold yearbook sales in April/May 2025

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for Oar Club Officers to Nashville, TN May 9, 2025
- Field Trip for NJROTC to Pelham, AL March 13, 2025, through March 16, 2025
- School to hold an Email fundraiser, sell Gator Cards, and Media Guides/Banners to raise funds for the 2025 Volleyball Season
- School to hold a car wash fundraiser to raise funds for volleyball
- School to sell BSN or Duke apparel to raise funds for volleyball
- School to hold yard sale, bake sale, and Christmas wrapping fundraiser to raise funds for volleyball
- School to hold Egg My Yard fundraiser to raise funds for volleyball
- School to hold Middle School Tournament to raise funds for volleyball
- School to hold Little Gator Camp and Middle School Clinic to raise funds for volleyball
- School to hold freshman & JV tournament to raise funds for volleyball
- School to sell Krispy Creme donuts and Bundt Cakes to raise funds for volleyball
- School to hold Parents Night Out to raise funds for volleyball
- School to participate in Kroger Rewards, Square Calendar, and sell Elf on the Shelf kits to raise funds for volleyball
- School to hold Serve it up Weekend fundraiser to raise funds for tennis

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for Key Club to Lexington, KY March 14, 2025, through March 16, 2025
- School to collect fees from STLP for state conferences
- School to accept donations for golf team
- School to hold clothing apparel fundraiser to raise funds for the golf team
- School to participate in Kroger Community Rewards to raise funds for the golf team
- School to cold SWHS Spartan Clash Tournament to raise funds for the golf team
- School to hold pancake breakfast to raise funds for the golf team
- Field Trip for Biology II & AP Biology to Nashville Zoo May 6, 2025

- Field Trip for Track and Field to Virginia Beach, VA March 21, 2025, through March 23, 2025

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central High School:

- Field Trip for Boys Essayons Group and Girls Lunch Bunch to Nashville, TN April 25, 2025

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- Field Trip for Musical Students to Clarksville, IN May 10, 2025
- Field Trip for FCCLA officers to Washington, DC March 17, 2025, through March 19, 2025
- School to hold Raise Right Gift Card Sales fundraiser to raise funds for the band program
- School to hold t-shirt sales to raise funds for the band program

b. Consider Corporate Event Venue Rental Agreement between Anna's Greek Restaurant and Greenwood High School

c. Consider Agreement between Western Kentucky University and Greenwood High School for use of Van Meter Hall/Auditorium

d. Consider Purchase Agreement between Marzano Resources and Rockfield Elementary

2. Consider Online Auction Items for March 2025

3. Consider RFP 1002-24: Sanitation System with Renewal Opportunity for 2025-2026 School Year for Norvex Supply

4. Consider RFP 1013-24: Grease Trap Services Renewal to Caveland Environmental Grease Trap Services

5. Consider Professional Services Agreement between Warren County Public Schools and Colleagues on Call for Education Consultants

6. Consider Student Teacher Agreement with Campbellsville University

7. Consider Contract Revision Form to Vector Solutions

8. Consider 2025-2026 Non-Traditional Instruction Continuation of Learning Plan

9. Consider Finalsite Agreement with Active Internet Technologies

P. APPROVE STUDENT LEARNING SERVICES

Order # 116 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Request for Graduation Credit Requirement Waiver for Warren East High School Student

2. Consider Warren County Public Schools to enter into an Agreement with Hanover College

3. Consider Warren County Public Schools to enter into an Agreement with Brescia University

4. Consider Shortened School Day for Lost River Elementary Student

5. Consider Shortened School Day for Briarwood Elementary Student

6. Consider Shortened School Day for Rockfield Elementary Student

7. Consider Shortened School Day for Greenwood High Student

8. Consider Agreement with Emily Cummins for Contracting Speech Language Pathology Services

9. Consider Early Graduation for South Warren High School Student

10. Consider Drakes Creek Middle School to apply for the Kagan Summer Academy Scholarship grant in the amount of $1,154

11. Consider Drakes Creek Middle School to apply for the Kagan Charitable Foundation grant in the amount of $1,154

12. Consider IMPACT Center to apply for the Inventionland STEM Grant in the amount of $312,500

13. Consider Preschool Partnership with United Way of Southern Kentucky

14. Consider Early Release/Graduation for Lighthouse Academy Students

15. Consider Early Release/Graduation for Beacon Academy Students

Q. APPROVE STUDENT SUPPORT SERVICES

Order # 117 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Jennifer Kash and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Building Usage for Jennings Creek Elementary for City of BG/NCS Rabies Vaccine Clinic

2. Consider BG5 (Closeout) for Richardsville Elementary 2008

3. Consider BG5 (Closeout) for Greenwood High School Athletic Field 2011

4. Consider BG5 (Closeout) for Warren Elementary Mobile Units 2011

5. Consider BG5 (Closeout) for South Warren High Football Grandstands 2012

6. Consider BG5 (Closeout) for Rockfield Elementary Mobile Unit 2012

7. Consider BG5 (Closeout) for Rockfield Elementary Sewer Connection 2012

8. Consider BG5 (Closeout) for Warren East High Renovation Phase II 2012

9. Consider BG5 (Closeout) for North Warren Elementary Discontinued 2013

10. Consider BG5 (Closeout) for Delafield Support Center Discontinued 2013

11. Consider BG5 (Closeout) for Lost River Elementary Discontinued 2013

12. Consider BG5 (Closeout) for Greenwood High School Baseball Practice Field

13. Consider BG5 (Closeout) for North Warren, Lost River, Lighthouse Additional Doors
14. Consider BG5 (Closeout) for Warren Central High School Media Center Remodel
15. Consider BG5 (Closeout) for Warren East High School Auditorium & Restroom Remodel
16. Consider BG5 (Closeout) for Briarwood Elementary Canopy Expansion
17. Consider BG5 (Closeout) for Oakland Elementary Security Doors
18. Consider Warren Central Field Turf Pay App 002
19. Consider New Warren Elementary Summary of Payments 20
20. Consider Dillard Rd (Summit View Elem) Summary of Payments 5
21. Consider Impact Center for Leadership & Innovation Summary of Payments 15
22. Consider Greenwood High Addition/Renovation Summary of Payments 27
23. Consider Sherman, Carter, Barnhart Invoices
24. Consider award of bid for the Warren County Preschool Center (Early Learning Academy)
25. Consider Dillard Road (Summit View) Elementary Change Order 001 increase to Scott & Ritter in the amount of $79,825.38
26. Consider Impact Center for Leadership & Innovation Change Order 029 increase to Stewart Richey in the amount of $5,856.00
27. Consider Impact Center for Leadership & Innovation Change Order 030 increase to Green Mechanical in the amount of $13,773.33
28. Consider Greenwood High School Addition/Renovation Change Order 101 increase to Bennett's Contracting in the amount of $6,836.85
29. Consider Greenwood High School Addition/Renovation Change Order 102 increase to Industrial Electrical Contractors in the amount of $3,234.31
30. Consider Greenwood High School Addition/Renovation Change Order 103 decrease to Alliance Corporation in the amount of $4,034.00
31. Consider Greenwood High School Addition/Renovation Change Order 104 increase to A&A Contracting in the amount of $6,330.00
32. Consider Greenwood High School Addition/Renovation Change Order 105 increase to A&A Contracting in the amount of $9,752.00
33. Consider Greenwood High School Addition/Renovation Change Order 106 increase to Alfred L Schiller Hardware in the amount of $5,100

R. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2024-2025 school year
Retirements for the 2024-2025 school year
Suspensions for the 2024-2025 school year
Terminations for the 2024-2025 school year
Employment for the 2024-2025 school year
Transfers for the 2024-2025 school year
Assignments for the 2024-2025 school year

2. SBDM Minutes

S. BOARD MEMBER COMMENTS

T. SUPERINTENDENT REPORT

U. ENTER EXECUTIVE SESSION

Order # 118 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

V. RETURN TO OPEN SESSION

Order # 119 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

W. ADJOURN

Order # 120 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Adam Jackson and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Absent
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent