

**Release from Resident District
must be attached**
Attach most recent Report Card

Transfer INTO HCSD

DISTRICT CHOICE APPLICATION

☐ New Request
☐ Renewal

Resident District: _____ Resident School: _____ Requested School / Program: _____	School Year: _____ (one year only) Start Date: _____ (if mid-year transfer) End Date: _____
STUDENT INFORMATION (one form per student)	
Student: _____ <div style="display: flex; justify-content: space-around; font-size: small;"> First Middle Last </div>	Birth Date: _____ Grade Level: _____ <div style="text-align: right; font-size: small;">(of transfer year)</div>
Parent/Guardian (print name): _____ <small>(Required if student is younger than 18 at the time of this request)</small>	Email: _____
Current or Last School Attended: _____	Phone (1): _____ Phone (2): _____ <small>(Parent/Guardian contact if student younger than 18)</small>
Residence Address _____ _____ _____, SC _____ <div style="display: flex; justify-content: space-between; font-size: small;"> City Zip </div>	Mailing Address (if different from residence) _____ _____ _____, _____ <div style="display: flex; justify-content: space-between; font-size: small;"> City Zip </div>
REASON for REQUEST	
<input type="checkbox"/> The student's financial, educational, safety, or health conditions would likely be improved. <input type="checkbox"/> Attendance in the nonresident district is more accessible to the parent's/guardian's place of work or to the location of child care. <input type="checkbox"/> There is a special hardship or detrimental condition. <input type="checkbox"/> The purpose of the transfer is for enrollment in an online course or school program offered the requested school district. <input type="checkbox"/> Parent/guardian is an employee with the requested school district.	
Is this student enrolled in any Special Education programs? (If yes attach IEP) Has this student received any Intervention, Multi Lingual Learner (ML), or MTSS Services? (If yes attach Plan)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
BEHAVIOR (attach PowerSchool Printout with explanation for any yes answers)	
Does the student have a record of conviction of crimes, violent or disruptive behavior or gang membership?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has this student been expelled or suspended for more than 3 days?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has this student served in ISS (In School Suspension) for more than 3 times in one school year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the student and/or parent had any formal meetings with school officials regarding school attendance issues in the past two years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this student under a court order to attend school or is a truancy petition in the process of being filed?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many unexcused absences did the student have in the previous school year? (Attach a PowerSchool Attendance Print Out) _____	

NOTICES

Board Policy JFAB governs the admission of Nonresident students.

The district will follow applicable federal and state law with regard to all student admissions and student transfers into or out of the district. All transfer requests will be reviewed and considered for approval by the superintendent or his designee.

The superintendent will not approve admission of a nonresident student if such admission would **overcrowd the facilities of the district, exceed the established maximum enrollment in any of the classrooms or programs of the district, or in any way create a hardship upon the educational program as a result of the admission.**

The admission of any nonresident student will be for a period of one (1) school year, and the nonresident student must reapply for admission the following year. In determining whether or not to grant an admission or request for readmission, the superintendent may consider any factor it deems relevant including, but not limited to, financial consequences, available staff, available facilities, class enrollment, prior disciplinary problems, prior attendance record, and previous effort to make satisfactory academic progress, among others.

In all cases of nonresident student admission, the parent/legal guardian must assume responsibility for transportation. The board will hold nonresident students to the behavioral and academic requirements set out in policy JFAA, Admission of Resident Students.

Policy DFG States The board may collect tuition from non resident students enrolled in district schools.

- The transfer request is not complete until Hampton County School District has approved the student enrollment and requested records from the resident school district.
- The parent/guardian will be notified by email (or postal mail if an email is not provided) of district approval or rejection and the effective start date if approved.
- If the request is rejected, the notification will include the reason for the denial and steps to appeal the decision.
- Under the Choice law, the nonresident school district becomes responsible for all matters related to the education of the student (basic education, special education, home/hospital services, truancy, CEDARS reporting, administration of state educational assessments, etc.). Legal Reference: RCW 28A.225.220 through 230.

ACKNOWLEDGEMENTS

- I certify that the information provided is accurate and complete.
- I understand that approval of this request shall be dependent upon the acceptance and rejection standards stated in the Hampton County School District's policy, and rescindment (revoking) of this transfer may occur in accordance to the conditions listed in the Hampton County School District's policy.
- I understand that my student must continue to attend the resident school until the effective start date of the transfer and that nonattendance is subject to truancy procedures.
- I understand that I will be responsible for providing transportation to and from school for my student per policy JFAB.
- **I understand that requests are approved for one school year only, and it is my responsibility to complete a new form each year.**
- I understand that should my student move and no longer be a resident of the district, the transfer expires and I must submit a new request to the new resident school district.
- I authorize the resident school district to release any and all of my student's educational records to the nonresident school district. This release will remain in effect while my student is enrolled unless I revoke such consent in writing.

Signature of parent/guardian (Student may sign if 18 years or older at the time of this request)

Date Signed

- ☐ APPROVAL OF REQUEST: Request DOES meet criteria and is granted for requested school year.
Tuition will / will not be charged
- ☐ DENIAL OF REQUEST: Request DOES NOT meet district criteria.

Reason: _____

District Official / Board Chair / or Designee Signature

Date