Parent Request for Educational Records

Southwest Technical Education District of Yuma #96
899 E Plaza Circle
Yuma, AZ 85365
(928) 366-5884
www.stedycte.org

The requester must provide a valid picture ID and have a legal right to request and receive these educational records. Requests may take up to 10 calendar days to process.

REQUESTER INFORMATION - Please provide a valid photo ID

Relationship to Student:

☐ Parent of a Minor or Dependent Child ☐ Legal Guardian ☐ Self (18+ years old)

Last Name:	First Name:
Phone Number:	Email Address:
Signature:	Date:

STUDENT INFORMATION

Legal Last Name:	Legal First Name:	Legal Middle Name:
Date of Birth:	Legal Name While Enrolled (if different than above):	

CHECK ALL SCHOOLS ATTENDED in STEDY #96

☐ Central Campus
☐ AWC Campus
☐ NAU Campus

EDUCATIONAL RECORDS REQUESTED

Date Range: _____ to _____

☐ Applications for Admission
☐ Assessments
☐ Attendance
☐ Counseling records
☐ Discipline records
☐ Extracurricular activities (clubs, sports)
☐ Health and immunization records
☐ Transcript/Grades
☐ Other: _____
☐ Other: _____

For Office Use Only	Student Perm ID	Date Received	Due Date	Date Completed	Date Records Picked Up