EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY
1690 Stelton Road
Piscataway, NJ 08854

RESOLUTION FOR PARTICIPATION IN COORDINATED TRANSPORTATION

WHEREAS, the **WATERFORD** Board of Education, hereinafter referred to as the Board, desires to transport special education, nonpublic, public and vocational school students to specific destinations; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the ESCNJ, offers coordinated transportation services; and

WHEREAS, the ESCNJ will organize and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 5% for Middlesex County district Board of Educations (all school types), or 6% for out of district Board of Educations (all school types), as presented to the Board as calculated by the billing formula adopted by the ESCNJ's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

I. **The ESCNJ will provide the following services:**

a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
b. monthly billing and invoices;
c. computer print-outs of student lists for all routes coordinated by ESCNJ;
d. all necessary interaction and communication between the sending district, and the respective transportation contractors;
e. constant review and revision of routes;
f. provide transportation within five days or sooner after receipt of the written request; and

It is further agreed that the Board will provide the ESCNJ with the following:

a. requests for special transportation on approved forms to be provided by the ESCNJ, completed in full and signed by authorized district personnel;
b. withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received;

II. Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Board.

III. Length of Agreement – this agreement and obligations and requirements therein shall be in effect between **July 1, 2024 and June 30, 2025**.

IV. Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

AUTHORIZED SIGNATURES

ESCNJ		*DISTRICT*	
PRESIDENT	DATE	*BOARD PRESIDENT*	DATE
		_____ (print name)	
BOARD SECRETARY	DATE	*BOARD SECRETARY*	DATE
		_____ (print name)	
MIDDLESEX COUNTY SUPERINTENDENT (Mr. Kyle Anderson)	DATE	*OUT OF COUNTY SUPERINTENDENT*	DATE
		_____ (print name)	

YOUR SIGNATURES REQUIRED BEFORE RETURNING

YOUR DISTRICTS BOARD PRESIDENT, BOARD SECRETARY, AND YOUR DISTRICTS COUNTY SUPERINTENDENT (if out of county) MUST SIGN 3 COPIES OF THIS RESOLUTION BEFORE RETURNING ALL 3 DOCUMENTS TO ESCNJ WITH A CERTIFIED COPY OF YOUR BOARD MINUTE EXTRACT APPROVING THIS RESOLUTION

AN EXECUTED COPY WILL BE SENT BACK TO YOU FOR YOUR RECORDS FOLLOWING SIGNING BY MIDDLESEX COUNTY SUPERINTENDENT AND ESCNJ ADMINISTRATION

THREE ORGINAL SIGNED DOCUMENTS REQUIRED