



New England School Development Council

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EAST GREENWICH PUBLIC SCHOOLS EXECUTIVE SEARCH ASSISTANCE OUTLINE

A. MEETING FOR PLANNING AND ORGANIZATION

- Design search and develop a schedule for activities.

B. NATIONAL AND REGIONAL PUBLICATION OF VACANCY

- Personalized Informational Letter
- NESDEC National Recruiting Network
- NSDC – National School Development Council Recruiting Network

C. ADVERTISING (no additional charge)

- School Spring online announcement
- Top School Jobs (Ed Week) online announcement
- AASA Online Announcement
- National Alliance of Black School Educators
- Association of Latino Administrators and Superintendents
- Professional Diversity Network.

D. ELECTRONIC OUTREACH

- Announcement via email to regional and national network
- Websites: www.nesdec.org, www.nsdcs.org
- Assorted job boards

E. RECRUIT CANDIDATES

- Active Recruiting: Regional and National

F. COMMUNITY-WIDE NEEDS ASSESSMENT

- Virtual focus groups – up to six (four virtual, two on-site)
- Interviews with selected officials/leaders
- Electronic survey (online)
- Written report to School Committee

G. ASSIST IN SCREENING APPLICATIONS

H. ASSIST WITH INITIAL INTERVIEWS AND FINALISTS

- Interviewing/Selection Workshop (Screening Committee/School Committee)
- Interviews/additional reference checks
- Agreement in Principle

I. ADMINISTER SEARCH DETAIL

J. MAINTAIN ONGOING COMMUNICATION WITH SCHOOL COMMITTEE

K. FOLLOW-UP

L. SEARCH DESIGN FLEXIBILITY

M. LANGUAGE TRANSLATION SERVICES

N. WARRANTY

FEE-BASED OPTIONS

- Additional focus groups
- Entry Planning Consultation
- Governance Team Planning – with School Committee/new superintendent
- Long-Term Executive Coaching
- Personalized Brochure
- Hardcopy Education Week advertisement (billed at cost)