



Academic Magnet High School

Registration Checklist - 2025-2026 School Year

Complete the **Affidavit (which must be notarized)**, plus 1 **document from category B**, and 1 **document from category C**. All 3 documents are to be uploaded to the registration tab in Parent Portal.

Parent portal link - <https://ccsdschools.powerschool.com/public/>

A. Affidavit

1. Included and complete
2. Notarized

B. Residence (1 of the 4 documents acceptable)

Names must match affidavit

1. Proof of Charleston County owned property <https://sc-charleston.publicaccessnow.com/> go to real property record search, enter address, click view details, print the results page
2. Rental Agreement (current dates) If the lease is due to expire during the school year a letter from the landlord or updated lease must be submitted.
3. Mortgage Statement dated after 3.1.25
4. Current property tax bill

C. Official Mail, Statement dated after March 1st (1 of the 7 documents acceptable)

Names must match affidavit

1. Electric or gas bill
2. Water bill
3. Phone bill (not cell)
4. Cable bill
5. Motor vehicle registration
6. Pay stub (show employer & address)
7. Local, State or Federal agency mail such as
Social Security, Medicaid, DSS, IRS, SNAP, Court Papers

REMINDER - Please complete the online registration in your parent portal and upload all documents to the registration. Schools are NOT accepting paper documents this year.

If your student is **returning to CCSD** and accepted a seat through School Mint or a **returning student to AMHS** you would complete the *returning student form*.

Only students who are **new to CCSD** and have accepted a seat through School Mint should complete the *new student form* for their zoned school. **Your student will be moved to Academic Magnet after the registration is complete.**