## **BROWNSBURG COMMUNITY SCHOOL CORPORATION**

## NOTICE OF VACANCY

April 29, 2025

Position: Technology Lab Instructional Assistant

Location: White Lick Elementary

Qualifications: -High School Diploma

-High proficiency of computer skills

-Excellent verbal and written communication skills

-Ability to work independently

Responsibilities: -Deliver technology lessons in the computer lab to

grades K-5 daily
-Proctor online testing

-Manage the daily use and distribution of laptop carts

-Assist with arrival, dismissal, lunch and recess

supervision

Start Date: Beginning with the 2025-26 school year

(first work day: Tuesday, July 29, 2025)

(first student day: Wednesday, July 30, 2025)

Contact: Submit online application at:

www.brownsburg.k12.in.us

Click on Employment, Employment Opportunities,

Select Support Staff application

**Jodi Gordon** 

Executive Director of Human Resources
Brownsburg Community School Corporation

310 Stadium Drive Brownsburg, IN 46112 PH: 317-852-5726

**Equal Opportunity**