

TROUT LAKE SCHOOL BOARD
BOARD MEETING MINUTES

March 22, 2025

6:30 p.m.

Room 132 (Timmy's Room) and via Zoom

CALL TO ORDER AND WELCOME

Board Chair Tim Dearden called the meeting to order at 6:30 p.m. Board members present included Kristian Rubesh, Laurie Sherburne, Carmen Leslie, and Brent Fetsch. Also in attendance were Dr. Jerry Lewis, Doug Dearden, Will Altig, Lucas King, Stephanie Porter, Heather McClure, and Kristin Schmid. Heather Patt, Heather Lindseth, Julie Fink, Crystal Lanz, Kaylene Herman, and Katie Corson joined the meeting via Zoom.

PLEDGE OF ALLEGIANCE

NEW BOARD MEMBER OATH OF OFFICE

1.0 APPROVAL OF AGENDA: The following items were added to the agenda: 9.6 High School Overnight State Track and 9.7 ArtSmart \$2,000.00 Donation.

2.0 SAY SOMETHING POSITIVE: Board members shared positive things happening in the district.

3.0 HEARING OF VISITORS: Athletic Director Doug Dearden proposed sporting combines for the 25-26 school year, which will be presented as board action items at the April 2025 board meeting. Will Altig and Lucas King spoke on behalf of the Trout Lake Volunteer Fire Department. Heather Lindseth also addressed the board.

4.0 STUDENT REPORT: The student representative shared the student report.

5.0 CORRESPONDENCE: No correspondence.

6.0 FINANCIALS

6.1 Financial Projections for March: Assistant Business Manager Stephanie Porter presented the financial projections for March. General Fund Accounts Payable warrant numbers 342512 through 342531 totaled \$41,394.02, and ACH A/P direct deposit numbers 900000181 through 900000192 totaled \$14,810.08. Capital Projects Fund Accounts Payable warrant number 342532 totaled \$62,793.99. ASB Fund Accounts Payable warrant numbers 342533 through 342537 totaled \$7,201.97, and ACH A/P direct deposit numbers 900000193 through 900000194 totaled \$7,691.91. Two voided transactions from the ASB Fund were reprocessed through the ACH Fund: ASB ACH transactions 900000000 for \$91.91 and 900000001 in the amount of \$7,600, with a second ACH Fund voucher approval for those same amounts. Payroll included warrant numbers 342286 through 342287, direct deposit numbers 9000001351 through 9000001401, Payroll A/P warrant numbers 342288 through 342295, direct deposit numbers 9000001402 through 9000001404, and wire transfer numbers 000107 through 000113, totaling \$292,973.53.

7.0 INFORMATION AND DISCUSSION

7.1 Principal Report

- a) Staff Presentation: Heather McClure and Kaylene Herman shared information about their roles at the school.
- b) Principal Updates: Principal Wendy Beldin will share at the April board meeting.
- c) State Testing: State testing is coming up.

7.2 Superintendent Report

- a) Classified Employee Appreciation: Dr. Jerry Lewis expressed his appreciation for the classified staff and recognized them in honor of Classified Staff Appreciation Month.
- b) Enrollment: 211.92 FTE
- c) DI State Competition: Dr. Lewis shared that if the Destination Imagination (DI) teams advance to the state level, the trip would require an overnight stay.
- d) Legislative Update: Dr. Lewis shared the Legislative Update.
- e) Small School Conference: Dr. Jerry Lewis went and represented ESD112. The focus was on small school leadership, focusing on the positives.

- f) First Reading of Policies:
 - i) Policy 6210: Purchasing: Authorization and Control: Dr. Lewis would like to be able to make financial decisions for up to \$20,000.00.

8.0 CONSENT AGENDA

- 8.1 School Board Meeting Minutes for February 26, 2025
- 8.2 Special Board Meeting Minutes for March 12, 2025
- 8.3 Vouchers and Payroll

9.0 ACTION

9.1 Consent Agenda: Laurie Sherburne and Carmen Leslie, motion passed.

9.2 Resignations: Brent Fetsch made a motion to approve Doug Dearden for a teaching position, Wendy Baker as 4th Grade Teacher, and Michelle Wilkerson to move from her current paraprofessional position. Laurie Sherburne seconded the motion. Motion carried.

9.3 New Hires: Brent Fetsch made a motion to approve Michelle Wilkerson as Paraeducator and Devin Kuh as Middle School Math Teacher. Kristian Rubesh seconded the motion. Motion carried.

9.4 Supplemental Contracts:

Doug Dearden	MS Track Coach	\$1,809.00
Dylan Nortz	MS Track Coach	\$1031.00
Wendy Beldin	Superintendent Medical Leave Support	\$3,000.00
Tony Fuentes	Trout Lake Afterschool Music Program	\$1800.00

Laurie Sherburne made a motion to approve the contracts. Kristian Rubesh seconded the motion. Tim Dearden abstained. Motion carried.

9.5 Athletic Track Timing Contract: Laurie Sherburne made a motion to approve the Athletic Track Timing Contract as presented. Brent Fetsch seconded the motion, motion carried.

9.6 Overnight High School State Track: Kristian Rubesh made a motion to approve the Overnight State Track Meet. Laurie Sherburne seconded the motion. Motion carried.

9.7 ArtSmart Donation: Kristian Rubesh made a motion to approve a \$2,000.00 donation. Carmen Leslie seconded the motion. Motion carried.

10.0 MISCELLANEOUS

- 10.1 Board Action Calendar and Checklist

11.0 Executive Session

- a) Personnel per RCW 42:30.110(g)

Board Chair Tim Dearden moved to executive session for 15 minutes at 8:18pm. Laurie Sherburne made a motion to come out of executive session at 8:33pm. Brent Fetsch moved to adjourn the meeting.

ADJOURN

Laurie Sherburne motioned to adjourn the meeting at 8:33pm. Kristian Rubesh seconded the motion. The motion carried.

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