### OAKLAND K-8 PUBLIC SCHOOLS

Office of the Superintendent

and

Secretary of the Board

BOARD OF EDUCATION
Budget Hearing
Valley Middle School
6:30 PM
Regular Monthly Meeting
Valley Middle School

7:00 PM

### MEMBERS OF THE BOARD

Ms. Cooper

Ms. Kilday

Mr. Mazzilli

Mr. Scerbo

Ms. Shelkin

Dr. Gina M. Coffaro, Superintendent of Schools Ms. Annette M. Wells, School Business Administrator/Board Secretary

Schedule of Board of Education Meetings can be found on the District Website: <a href="https://www.oaklandschoolsnj.org">www.oaklandschoolsnj.org</a>

Next Regular Monthly Meeting: May 13, 2025 at 7:00 PM Valley Middle School STATEMENT ON OPEN PUBLIC MEETINGS AND POLICY CONCERNING PERSONNEL

#### PRESIDING OFFICER:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Oakland Board of Education has caused notice of these meetings to be published by having the date, time and place thereof posted on January 12, 2025 April 22, 2025 and April 23, 2025 in the Municipal Building, the Board Offices, all school offices and copies sent to <a href="The Record Newspaper">The Board reserves the right to limit public discussion of personnel items, so as to preserve individual privacy.</a>

The Board appreciates the concerns and comments expressed by the public and will take them into consideration. However, please remain advised that, neither the Board nor the administration may comment on or respond to public inquiries or statements regarding any internal personnel matters involving a District employee.

Please be further advised that there is no privilege or qualified privilege with regard to any statements that you make before the Board of Education. Furthermore, in addition to their respective rights to privacy, employees of this school district retain all rights regarding defamation and slander according to the laws of New Jersey.

Persons wishing to speak must, upon being recognized, rise, sign in, and state their names and addresses. Each speaker shall be limited to two minutes. A speaker who has not finished in the allotted time will be directed by the presiding officer to summarize quickly and relinquish the floor within 30 seconds.

#### **ROLL CALL**

EL CAEL	Present	Absent	Time of Arrival After Meeting Called to Order
Ms. Cooper Ms. Kilday			
Mr. Mazzilli Ms. Shelkin			
Mr. Scerbo			

Also Present: Dr. Gina M. Coffaro, Superintendent of Schools Ms. Annette M. Wells, School Business Administrator/Board Secretary and approximately \_\_\_\_\_ members of the public.

**Board President: John A. Scerbo** 

# **Public Budget Hearing**

### **PURPOSE OF THE MEETING**

This Budget Hearing has been called, as required by law, as a Public Hearing on the School Budget for the 2025-2026 school year. It is intended to provide the public with information concerning the budget and to answer any questions there may be on that subject. At the conclusion of the hearing, the Board of Education will deliberate, as needed, and take action to adopt a budget for the 2025-2026 school year.

### **2025-2026 BUDGET PRESENTATION**

Ms. Wells will present the 2025-2026 Budget.

### **AUDIENCE PARTICIPATION**

Board Liaison: Ms. Shelkin

## **REGULAR MONTHLY MEETING**

### **Report of the Superintendent of Schools**

I.	<u>MINUTES</u>
A.	Approve the Regular Monthly Meeting minutes from March 18, 2025.
B.	Approve the Work Session minutes from March 18, 2025.
C.	Approve the Executive Session minutes from March 18, 2025.
MINU	TES ITEMS A through C
Motio	on: Second: (Discussion):
	Call Vote: Cooper
Ms. K	Lilday
<u></u> Mr. N	Mazzilli

## II. <u>BUILDINGS AND GROUNDS</u>

Ms. Shelkin

Mr. Scerbo

- A. Approve the safety drill report for the month of March 2025.
- B. Approve the submission of the required New Jersey Department of Education 2024-2025 Statement of Assurance for Testing and Reporting of Lead in School Drinking Water.

# BUILDINGS AND GROUNDS ITEM A through B

Motion:	_ Second:	(Discussion):
Roll Call Vote:		
Ms. Cooper		
Ms. Kilday		
Mr. Mazzilli		
Ms. Shelkin		
Mr. Scerbo		

## Regular Monthly Meeting

### III. PERSONNEL

A. Accept the following resignation:

Name	Position	Location	Effective
Lauren Harkins	Full-time ABA Therapist Paraprofessional	Heights	4/28/2025
	AIDE.HT.MD.MG.01		

April 29, 2025

**Board Liaison: Ms. Cooper** 

- B. Amend the dates for Mark Sheridan's leave as follows: FMLA starting on February 3, 2025, using 43 sick days through April 10, 2025, paid with benefits. Mr. Sheridan returned to District on April 11, 2025.
- C. Amend the dates for Cynthia Parr's leave as follows: FMLA starting on February 24, 2025, using 16 sick days through March 17, 2025, paid with benefits. Ms. Parr returned to District on March 18, 2025, and resumed FMLA starting on March 27, 2025 until exhausted, using 6.5 sick days, 3 personal days, and 45.5 sick bank days through the end of the 2024-2025 school year, paid with benefits. Ms. Parr plans to return to District on or about September 1, 2025.
- D. Amend the dates for William Kobb's leave as follows: FMLA starting on March 13, 2025, using 24 sick days through April 22, 2025, paid with benefits. Mr. Kobb returned to District on April 23, 2025.
- E. Amend the dates for Alyssa Buske's leave as follows: FMLA starting on April 28, 2025, using 38 sick days through the end of the 2024-2025 school year, paid with benefits. Beginning on September 1, 2025, continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA, unpaid with benefits, beginning September 1, 2025 through November 21, 2025. Ms. Buske plans to return to District on or about November 24, 2025.
- F. Approve the request of Nicole Duno, Teacher at Heights Elementary School, for an extension of Board Leave (unpaid, no benefits) through the end of the 2024-2025 school year. Ms. Duno plans to return to District on or about September 1, 2025.
- G. Approve the request of Kaitlyn McPike, Teacher at Manito Elementary School, for FMLA starting on or about September 1, 2025, using 16 sick days through September 24, 2025, paid with benefits. Beginning on September 25, 2025, continuing FMLA, unpaid with benefits, until FMLA is exhausted. NJFLA, unpaid with benefits, beginning October 7, 2025 through January 5, 2026. Ms. McPike plans to return to District on or about January 6, 2026.
- H. Approve the appointment of Kimberly Salacki as Title I Grade 6 Math Teacher at Valley Middle School for April 2025 at an hourly rate of \$100, upon submission of an approved voucher. This salary will be funded with Title I funds.
- I. Approve Lucy Talamini, Teacher, as a member of the Affirmative Action Team for the 2024-2025 school year.

# Regular Monthly Meeting <a href="PERSONNEL(cont.">PERSONNEL(cont.)</a>

J. Approve the following appointments of certified staff for the 2024-2025 school year. All employment obligations have been met.

Name	Position	Location	Replacing	Step	Degree	Salary	Effective
Olivia	Leave Replacement	Manito	Cynthia	1	BA	\$64,229	4/1/2025-
Salazar	Teacher		Parr			*To be	6/30/2025
	TCHR.MT.REG.01.02					prorated	
Sara	Leave Replacement	Heights	Alyssa	1	MA	\$67,934	4/28/2025-
Reiner	Teacher		Buske			*To be	6/30/2025
-Cuomo	TCHR.HT.REG.02.03					prorated	

- K. Approve the appointment of Bethann Reilly-Davis as mentor teacher for novice teacher Olivia Salazar, effective April 1, 2025 through the end of the 2024-2025 school year.
- L. Approve Sara Reiner-Cuomo to shadow Alyssa Buske for two days, on April 24, 2025 and April 25, 2025, at the daily substitute rate of pay, upon submission of an approved voucher.
- M. Approve the following reassignments:

Name	New Position/Location	<b>Previous Position/Location</b>	Replacing	Hourly	Effective
				Rate	
Denise	Full-time ABA Therapist	Part-time Paraprofessional	Erin	\$23.00	3/24/2025
Murrell	Paraprofessional/Heights	and Playground-Cafeteria	Violetti		
		Aide/Manito			
	AIDE.HT.MD.MG.02	AIDE.MT.RES.MG.02			
		AIDE.MT.CAFT.MG.02			
T :0	T 1 /X 11	T. 1 0.6 :		37/4	0/1/0007
Jennifer	Teacher/Valley	Teacher/Manito	Amanda	N/A	9/1/2025
Doyle	TCHR.VM.REG.MG.36	TCHR.MT.REG.KD.01	Steng		

N. Approve the following appointments of non-certified staff for the 2024-2025 school year. All employment obligations have been met.

Name	Position	Location	Replacing	Hourly	Effective
				Rate	
Adrienne	Part-time Paraprofessional	Manito	Denise Murrell	\$19.10	3/24/2025
Mazzola	AIDE.MT.RES.MG.02				
Lorraine	Full-time ABA Therapist	Heights	Lauren Harkins	\$23.00	4/28/2025
Ocasio	Paraprofessional	_			
	AIDE.HT.MD.MG.01				

# Regular Monthly Meeting **PERSONNEL(cont.)**

O. Approve the appointment of the following Valley Middle School teachers as chaperones for students participating in the overnight Grade 8 trip to Gettysburg and Hershey Park, on Thursday, June 12 – Friday, June 13, 2025. Salary payment will be consistent with the stipend for overnight trip supervision contained within the Employment Agreement between the Board of Education and the Oakland Education Association and upon submission of an approved voucher:

Administrator: Jackie Christiano	Lenny Parra	Alternate staff:
Nurse: Margo Quiriconi	Matt Fitcher	Chris Lawrence
Trip Coordinator: Mark Sinclair	Lauren Binder	John Messina
Aide: Stan Saja	Kim Festa	Natalie DeLuca
Jason Clark	Phylissa Gallotta	Joel Noonan
Steven Cohen	Alea Mayer-Costa	
Saul Gondelman	Lauren Russo	
Jake Gursaly	Gael Strohmeyer	
Kevin Jacobsen	Grace Valenti	
Matt Myones	Jennifer Wallace	

- P. Approve the revised 2024-2025 hourly/daily salaries as per the attached.
- Q. Approve the appointment of the following as daily substitute personnel for the 2024-2025 school year, upon satisfactory completion of all employment obligations:

Name	Substitute Assignment
Brian Greer	Teacher/Paraprofessional
SungHoon Lee	Driver
Denise Murrell	Bus Aide
Isabella Taglieri	ABA Therapist Paraprofessional

R. Acknowledge the following employees' days without pay for the 2024-2025 school year as listed below:

Name	School	Dates
Jaclyn Cicchino	Heights	3/19/2025, 3/20/2025, 4/23/2025
Maria Glasson	Heights	3/20/2025, 3/21/2025, 3/26/2025, 4/7/2025-4/11/2025, 4/25/2025
Todd Certosimo	Valley	3/24/2025, 4/3/2025 (0.5), 4/4/2025, 4/7/2025, 4/8/2025, 4/10/2025 (0.5), 4/14/2025-4/17/2025, 4/21/2025-4/25/2025
Romanee Reid	Manito	3/24/2025
Lucia Mucci	Heights	3/28/2025, 3/31/2025, 5/1/2025, 5/2/2025, 5/5/2025
Stephanie Chirichella	T.O.P.S. ECL	4/25/2025
Nicole Folkerts	T.O.P.S. ECL	5/16/2025, 6/13/2025 (0.5)

S. Approve the following bus aides and substitute bus aides to complete mandatory NJDOE training at the rate of \$60 per person upon submission of an approved voucher:

Stephanie Chirichella	Susan Dishuk	Nicole Folkets
Christina Barbour	Ashley Eskholme	Ann Marie Gillmore
Meg Hartwell	Kiley Kesenheimer	Valerie Mulieri
Dawn O'Dell	Stan Saja	Gemma Murrell

PERS	ONNEL ITEMS A through S
Moti	on: Second: (Discussion):
	Call Vote: Cooper
Ms.	Kilday
Mr.	Mazzilli
Ms. S	helkin
Mr. S	cerbo
IV.	<u>REGULAR EDUCATION</u> Board Liaison: <u>Ms. Shelkin</u>
A.	Review the following number of HIB investigations for the period of March 19, 2025 April 29, 2025 as follows:
	Number of HIB Investigations 4
B.	Approve the revised 2024-2025 Calendar as per the attached.
REG	ULAR EDUCATION ITEMS A through B
Moti	on: Second: (Discussion):
	Call Vote: Cooper
Ms.	Kilday
<u></u>	Mazzilli

— Mr. Scerbo

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### V. <u>SPECIAL EDUCATION</u>

- **Board Liaison: Ms. Kilday**
- A. Rescind the Letter of Agreement for Shared Services with Northern Region Educational Services Commission for Physical Therapy services at the rate of \$100 per hour, and for physical therapy evaluations at the rate of \$400 per evaluation from January 1, 2025 through June 30, 2025.
- B. Approve the Innovations in Modern Education Proposal for Tiered Home Instruction Programs at the rate of \$70 per hour for home instruction and \$110 per hour for speech language or counseling services.
- C. Approve Collaborative Psychiatric Care, Dr. Ashley K. Crumby MD, to complete Psychiatric Evaluations at a cost not to exceed \$1,500 per evaluation.

### **SPECIAL EDUCATION (cont.)**

- D. Approve the Northwest Bergen Council for Special Education Region 1 Professional Development Workshop "Dive Into A Comprehensive Training on the WJV" (Woodcock-Johnson V) to take place at the T.O.P.S. Early Childhood Learning building on June 11, 2025.
- E. Approve the Contract with Preferred Home Health Care & Nursing Services, Inc. d/b/a Care Options for Kids (COFK) to provide 1-1 nursing services for one student, whose name is on file in the Superintendent's office, for the 2025-2026 school year at the following rates:
  - RN at \$74 per hour
  - LPN at \$67 per hour
- F. Approve the West Bergen Mental Healthcare Contract for Mental Health Assessment and Clearances with the Oakland Public School District to provide individual bilingual therapy sessions to one student, whose name is on file in the Superintendent's office, one time per week at the rate of \$130 per session for the remainder of the 2024-2025 school year.
- G. Approve the Settlement Agreement and Release between the District and the parents of one student, whose name is on file in the Superintendent's office, amount not to exceed \$10,000.

### SPECIAL EDUCATION ITEMS A through G

Motion:	Second:	(Discussion):
Roll Call Vote:		
Ms. Cooper		
Ms. Kilday		

April 29, 2025

Mr. Mazzilli

Ms. Shelkin

Mr. Scerbo

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VI. FINANCE Board Liaison: Mr. Mazzilli

- A. Approve the March 2025 certified gross (net & agency) payroll in the amount of \$2,056,042.11.
- B. Approve the payment of the attached list of bills in the amount of \$5,719,997.68 which in proper legal form and subject to audit, provided funds are available in their respective accounts.
- C. Approve the Board Secretary's certification to the Oakland Board of Education that, as of March 31, 2025 no line-item account has encumbrances and expenditures, which, in total, exceed the line-item appropriation in violation of NJAC 6A:23A-16.10(c)3; and further,

Approve the Oakland Board of Education's certification that, after a review of the Board Secretary's and Board Treasurer's monthly financial reports and the advice of District officials, there is no reason to doubt that any major account or fund has been over-expended in violation of NJAC 6A:23A-16.10(c)4.

- D. Approve the school year 2024-2025 Budget appropriation transfers for the month ending March 31, 2025.
- E. Approve the Board Secretary's Financial Report for the month ending March 31, 2025.

### **FINANCE** (cont.)

- F. Approve the Treasurer of School Monies Report for the month ending March 31, 2025.
- G. Approve staff participation in professional conferences/workshops outside the District, as per the attached.
- H. Approve the wire transfer to the NJ Department of Labor for NJ Unemployment Compensation in the amount of \$27,852.39 for the First Quarter of 2025.
- I. Resolved that the Oakland Board of Education adopt the following School District Budget for the 2025-2026 school year and hereby authorizes the School Business Administrator to submit the proposed budget and required supporting documentation to the Bergen County Superintendent of Schools for approval:

	<b>Budget</b>	Local Tax
Total General Fund	\$38,382,454	\$34,991,036
Total Special Revenue Fund	\$471,356	\$ -0-
Total Debt Service Fund	\$-0-	\$ -0-
Totals	\$38,853,810	\$34,991,036

**BE IT FURTHER RESOLVED** that the Oakland Board of Education includes in the proposed budget the adjustment for increase in health care costs in the amount of \$505,000. The additional funds will be used to pay for increases in health benefit premiums.

J. **RESOLVED** that there should be raised for General Fund School District Tax Levy \$34,991,036, for the ensuing 2025-2026 school year.

**BE IT FURTHER RESOLVED** that \$34,325 will be withdrawn from the District's Emergency Reserve Account for security related costs, including but not limited to additional security cameras, door access/locks and radios.

**BE IT FURTHER RESOLVED** that a withdrawal will be made from the Maintenance Reserve Account in the amount of \$142,965 for required maintenance repairs including but not limited to: bathroom partition replacement at Dogwood Hill, classroom ceiling replacement at Heights, valve replacement at Manito, classroom floor replacement at Valley Middle School, and gym floor refinishing at all four district schools.

K. Approve the estimated tuition costs for the 2025-2026 school year:

Kindergarten	\$20,693
Grades 1-5	\$22,492
Grades 6-8	\$23,300
LLD	\$40,644
Preschool Disabled	\$23,525

# Regular Monthly Meeting

### **FINANCE** (cont.)

- L. Approve the purchase of a dishwasher for Valley Middle School from MAP Restaurant Supply in the amount of \$52,337.19 through Hunterdon County Cooperative #HCESC-Cat-22-08.
- M. Approve the installation of a dishwasher for Valley Middle School from MAP Restaurant Supply in the amount of \$6,100 through the competitive quotation process.
- N. Approve the purchase of 8 Newline Multi-Touch Display Boards from CDW-G in the amount of \$17,470.80 through Educational Services Commission of New Jersey contract #ESCNJ/AEPA-22G.
- O. Accept the Wellness Grant from SHIF Health Benefits provider in the amount of \$15,150 for the 2024-2025 school year.
- P. Accept, with appreciation, the donation of \$2,000 from Dogwood Hill Elementary School PTO for staff wellness.
- Q. Approve additional funding under the provisions of Chapters 192/193, Nonpublic Auxiliary and Handicapped Services, in the amount of \$1,140.00 for the 2024-25 school year to be allocated as follows:

	Current Allocation	Additional Funding	Year to Date
Chapter 192 Compensatory Education	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 E.S.L	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 192 Total	\$ 0.00	\$ 0.00	\$ 0.00
Chapter 193 Initial Exam and Classification	\$ 1,326.00	\$ 0.00	\$ 1,326.00
Chapter 193 Annual Exam and Classification	\$ 760.00	\$ 1,140.00	\$ 1,900.00
Chapter 193 Corrective Speech	\$ 6,417.00	\$ 0.00	\$ 6,417.00
Chapter 193 Supplementary Instruction	\$ 2,148.00	\$ 0.00	\$ 2,148.00
Chapter 193 Total	\$10,651.00	\$ 1,140.00	\$11,791.00

R. **WHEREAS**, the Uniform Shared Services and Consolidation Act, <u>N.J.S.A.</u> 40A:65-1 <u>et seq.</u> (hereinafter referred to as the "Act"), authorizes public entities to enter into a contract with each other to share services which the entities are empowered to provide or receive within their own jurisdictions, including services incidental to the primary purposes of any of the participating public entities; and

WHEREAS, pursuant to the Act, the Oakland Board of Education (hereinafter referred to as the "Board") and the Borough of Oakland (hereinafter referred to as the "Borough") wish to enter into an agreement with one another for services to be performed and provided by a new class of special police officers know as Special Law Enforcement Officer III ("SLEO III") in the schools to serve as security officers.

**NOW THEREFORE, BE IT RESOLVED** that the Board hereby approves the attached Shared Services Agreement with the Borough for the 2025-2026 school year.

**BE IT FURTHER RESOLVED** that the Board President and the Board Secretary/Business Administrator are authorized to sign the Shared Services Agreement and such other documents as are necessary to effectuate the terms of this resolution.

## Regular Monthly Meeting

April 29, 2025

### **FINANCE** (cont.)

- S. Approve the increase for the 2024-2025 school year for Fogarty & Hara Legal Services not to exceed \$80,000.
- T. **WHEREAS**, the Oakland Board of Education and Our Lady of Perpetual Help Church ("OLPH") are parties to a lease through which the Board leases a portion of the OLPH school building; and

WHEREAS, the parties have negotiated a Second Addendum to the lease to address the improvements to the playground area.

**NOW, THEREFORE, BE IT RESOLVED** that the Oakland Board of Education hereby approves the attached Second Addendum to the Lease Agreement between the Board and OLPH.

**BE IT FURTHER RESOLVED** that the Board authorizes the Board President and the Board Secretary to execute the Second Addendum and take all other action necessary to effectuate the terms of this Resolution.

FINANCE	ITEMS A	through	ı T

A.

per the attached.

Motion:	Second:	(Discussion):	
Roll Call Vo	<u>te</u> :		
Ms. Cooper			
Ms. Kilday			
Mr. Mazzilli	i		
Ms. Shelkin			
Mr. Scerbo			
VII <u>ADMI</u>	<u>NISTRATION</u>		Board Liaison: Ms. Kilday
None			
VIII. <u>TRA</u>	NSPORTATION		Board Liaison: Ms. Kilday

Approve the list of field trips for students in the Oakland School District for the 2024-2025 school year as

## TRANSPORTATION (cont.)

B. Approve the following emergency bus drills.

<u>Date</u>	School	Location	Participants of Drill	Person(s) who Supervised Drill
3/27/2025	Valley Middle School	Valley Middle School - Parking Lot Adjacent to Cafeteria	Entire School	Jackie Christiano & Matt Myones
3/27/2025	Heights	Side of Building by the Flag Pole	Entire School	Melissa Rizzo & Robyn Greenwald
3/26/2025	Manito	Front of School	Entire School	Cristina Granelli
4/4/2025	TOPS	Main Door- Bus Drop Off	Entire School	Greg Zaleski
3/31/2025	Dogwood Hill	Front of Building	Entire School	John LaCuga & Kevin Smith

TRANSPORTATION ITEM A through E	TR	ANSP	ORTA	ATION	<b>ITEM</b>	A	through	B
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Mot	ion:	Second:	(Discussion):
Roll	Call Vote:		
Ms.	Cooper		
Ms.	Kilday		
Mr.	Mazzilli		
Ms. S	Shelkin		
 Mr. S	Scerbo		
IX.	<b>POLICY</b>		Board Liaison: Ms. Cooper
A.	Approve th	ne <i>First</i> reading of	new/revised Board policies/regulations as listed below:
	5512	Harassment, Intin	nidation, or Bullying
POL	ICY ITEM	A	
Mot	ion:	Second:	(Discussion):

Roll Call Vote:
Ms. Cooper

Motion: \_\_\_\_\_ Second: \_\_\_\_ (Discussion):

Regular Monthly	Meeting	April 29, 2025
Ms. Shelkin		
Mr. Scerbo		
Time Executive Sess	sion closed:	
Motion:	Second:	to Close Executive Session and return to Open Session
<u>ADJOURNMEN</u>	<u>T</u> :	
Motion:	Second:	Time of Adjournment:

### **Attachments**

Minutes: Regular Monthly Meeting- March 18, 2025 Work Session Regular- March 18, 2025

Buildings & Grounds: March 2025 Security Drill

**Personnel:** Revised 2024-2025 hourly/daily salaries

**Regular Education:** April 2025 Enrollment

24-25 Revised School Calendar

**Special Education**: None

**Finance:** March 2025 Treasurer Report

March 2025 Transfers

March 2025 Board Secretary Report

Bills List

Conferences/Workshops

SLEO Shared Services Agreement

**Administration:** 

**Transportation:** Field Trips

**Policy:** 5512 Harassment, Intimidation, or Bullying