



**BOARD OF EDUCATION MEETING MINUTES**  
**April 29, 2025**  
**6 PM - NEW YORK MILLS UFSD LIBRARY**

\_\_\_ Kristin Hubley  
 \_\_\_ Robert Mahardy, Jr.  
 \_\_\_ Sara DeFazio  
 \_\_\_ Jacqueline Edwards  
 \_\_\_ Jeremy Fennell  
 \_\_\_ Steve King  
 \_\_\_ Abbie Taylor

Agenda Item	Who	Information Distributed	Action	Notes
<b>1. MEETING CALL TO ORDER</b>				
<b>1.1 Pledge to the Flag</b>			Procedural	
<b>1.2 Reading of the New York Mills UFSD Mission Statement.</b>			Procedural	<i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i>
<b>1.3 Acceptance of Agenda</b>	K. Hubley	Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>2. PRESENTATIONS AND COMMITTEE REPORTS</b>				
<b>2.1 President's Message</b>	K. Hubley		Information	
<b>3. NEW BUSINESS</b>				

<b>3.1 Resolution to Adopt the Approval of the 2025-2026 Oneida Herkimer Madison BOCES Administrative Budget</b>		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>3.2 Vote to Elect four members of the Board of Cooperative Educational Services for OHM BOCES</b>		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>3.3 Personnel Report</b>		Yes	Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>4. COMMUNICATIONS</b>				
<b>4.1 From the Floor -</b>	District Clerk		Information	
Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.				
<b>4.2 Board Discussion</b>	BOE		Discussion	
<b>5. EXECUTIVE SESSION ** (If Needed)</b>	BOE		Discussion/Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>5.1 Return to General Session (time)</b>	BOE		Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___
<b>6. ADJOURNMENT</b>				
<b>6.1 Adjournment</b>			Action	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____ / Yes ___ No___ Abstain ___

**\*\*§105.** Conduct of executive sessions.

**1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**

- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
  - d. discussions regarding proposed, pending or current litigation;**
  - e. collective negotiations pursuant to article fourteen of the civil service law;**
  - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
  - g. the preparation, grading or administration of examinations; and**
  - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**



To be returned on April 30, 2025 to:  
Lori A. Wrobel  
Clerk of the Board  
OHM BOCES  
4747 Middle Settlement Road  
New Hartford, New York 13413  
FAX (315) 223-4704

I, \_\_\_\_\_, District Clerk of the  
\_\_\_\_\_ School District, do hereby certify  
that at a public meeting held on April 29, 2025, the Board of Education of the  
\_\_\_\_\_ School District adopted the following two  
resolutions:

## RESOLUTION NO. 1

WHEREAS, the BOCES tentative administration budget is adopted by public resolution;  
and

WHEREAS, copies of the tentative administration, capital and program budgets were  
received March 18, 2025 and an information meeting was presented at Oneida-Herkimer-  
Madison BOCES on April 2, 2025.

(Vote by making an X in one of the boxes below.)

☐

NOW THEREFORE BE IT RESOLVED, that the Board of  
Education **APPROVES** the tentative administration budget  
of the Board of Cooperative Educational Services, Sole Supervisory District  
of Oneida, Herkimer and Madison Counties, in the amount of  
\$4,537,170.26 for 2025-2026.

☐

NOW THEREFORE BE IT RESOLVED, that the Board of Education  
**DISAPPROVES** the tentative administration budget of the Board of  
Cooperative Educational Services, Sole Supervisory District of Oneida,  
Herkimer and Madison Counties, in the amount of \$4,537,170.26 for  
2025-2026.

## **RESOLUTION NO. 2**

WHEREAS, the election of Cooperative Board members is to occur by resolution; and

WHEREAS, notification was received March 18<sup>th</sup> of the slate of candidates, and an information meeting was presented at Oneida-Herkimer-Madison BOCES on April 2, 2025.

NOW THEREFORE BE IT RESOLVED, that the Board of Education casts its vote(s) in the annual election of members of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, for the person or persons indicated on the attached ballot.

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(Signature)

**3.2 Vote to Elect four members of  
the Board of Cooperative Educational Services  
for OHM BOCES**

**BALLOT OF THE  
NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
PAGE 1 OF 2 PAGES  
APRIL 29, 2025**

For the Board of Cooperative Educational Services election, April 29, 2025, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, 4747 Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Timothy Thomas (Clinton Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

☐

Timothy Thomas  
10 Hamilton Place  
Clinton, New York 13323

For the Board of Cooperative Educational Services election, April 29, 2025, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, 4747 Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Gary P. Nelson, (Holland Patent Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

☐

Gary P. Nelson  
9384 Coates Road  
Holland Patent, New York 13354

For the Board of Cooperative Educational Services election, April 29, 2025, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, 4747 Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Dr. Gary W. Porcelli (New York Mills Union Free School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

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Kristin Hubley  
16 Hillside Drive  
New York Mills, New York 13417

**BALLOT OF THE  
NEW YORK MILLS UNION FREE SCHOOL DISTRICT  
PAGE 2 OF 2 PAGES  
APRIL 29, 2025**

For the Board of Cooperative Educational Services election, April 29, 2025, for participating schools of the Sole Supervisory District, Oneida, Herkimer and Madison Counties, Box 70, 4747 Middle Settlement Road, New Hartford, New York.

To fill the vacancy caused by the expiration of the term of Russell Stewart (Waterville Central School District), please cast one vote for a three-year term as a member of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties:

Vote by making an X in the box below.

Stephen Stanton  
350 Madison Street  
Waterville, New York 13480



New York Mills Union Free School District - Personnel Report School Yr. 2024-2025

Board of Education Meeting: 4/29/2025

	NAME	TENURE AREA/CIVIL SERVICE TITLE	ASSIGNMENT	CERTIFICATION	SALARY/RATE OF PAY	EMPLOYEE REPLACING	EFFECTIVE DATE	END OF PROBATIONARY APPOINTMENT
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The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

I. Resignation								
William Simons	Bus Mechanic	Bus Mechanic	Civil Service	per CSEA Contract		4/3/2025		
Laura Fryc	Teacher Aide	Teacher Aide	Civil Service	per CSEA Contract		4/29/2025		

Teacher Key: Certification Listed or 'N' Uncertified  
Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTA III' Certified Teaching Assistant Level III,  
TAP Pre-Professional ^see attachment  
Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License  
\*Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

3.3