

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
MIDDLE SCHOOL MULTI-PURPOSE ROOM
REGULAR SESSION MEETING AGENDA
TUESDAY, APRIL 29, 2025, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

Mrs. Joan Mody	President
Dr. Rekha Mandel	Vice President
Mrs. Elisabeth Carrino-Tamasi	
Mrs. Natasha Crossan	
Mr. Peter Dumovic	
Mr. Thomas Keeling	
Mrs. Diana Orban Brown	

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Superintendent's Report

- District Updates, News, and Events
- ES & MS School Counselors
- ES CHOP/Atlantic Health Heart Safe Award/ES MET

VI. 2025-2026 Final Budget Presentation

VII. Board President's Report

VIII. Correspondence - None.

IX. Committee Reports

X. Consent Items

Approval of Minutes

Work Session Minutes: March 18, 2025
Executive Session Minutes: March 18, 2025
Regular Session Minutes: March 25, 2025

Curriculum and School Programs

1. Center for Behavioral Health - Evaluations

BE IT RESOLVED that the Mendham Township Board of Education approves the Center for Behavioral Health to conduct psychiatric evaluations, as needed, in support of the Child Study Team evaluation process. Evaluation rates for the 2024-2025 School Year: Psychiatric evaluation \$575.00 and Neuropsychiatric evaluation \$675.00.

2. Elementary and Middle School Field Trips (Attachments)

BE IT RESOLVED that the Mendham Township Board of Education approves the attached field trips for the 2024-2025 school year.

Operations and Finance

1. Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify, pursuant to N.J.A.C. 6A:23A-16.10(a), that no line item account has encumbrances and expenditures which in total exceed the line item appropriation and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9, N.J.S.A. 18A:22-8, and N.J.A.C. 6A:23A-16.10(B), after review of the Board Secretary's and Treasurer's monthly financial reports for March 2025 that no major accounts and fund balances in the 2024/2025 budget have been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2025 Board Secretary's Reports.

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the March 2025 Treasurer's Reports.

4. March 2025 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approve the March 2025 transfer report.

5. **April 2025 Bills List**

BE IT RESOLVED that the Mendham Township Board of Education approves the April Bills List. This includes payroll checks N5618 through N5620 and N5621 through N5623.

Fund 10 - Treasurer Account	\$ 64,631.26
Fund 11 - Treasurer Account	\$2,367,266.75
Fund 12 - Capitol Account	\$ 103,963.52
Fund 20 - Grant Account	\$ 14,831.41
Fund 30 - Referendum Account	\$ 338,818.48
Fund 60 - Cafeteria Account	\$ 42,058.03
Fund 80 - Unemployment Account	<u>\$ 9,625.62</u>

Total: \$2,941,195.07

6. **District Travel** (*Attachment*)

BE IT RESOLVED that the Mendham Board of Education approves the attached travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

7. **Use of District Facilities** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approve the attached use of facility applications for the 2024-2025 school year with the right to cancel based on school events and needs.

8. **Contract for Use of Facility with Apollo After School, Inc. for the 2025-2026 School Year** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Use of Facilities contract with Apollo After School, Inc. for the purpose of conducting an extended daycare program at an annual fee of \$2,856.00 for the 2025-2026 school year.

9. **Submission of NJSIG Safety Grant Application 2025-2026**

BE IT RESOLVED that the Mendham Township Board of Education hereby approves the submission of the grant application for the 2025-2026 Safety Grant Program through the New Jersey Schools Insurance Group for the purposes described in the application, to include safety initiatives within the buildings and classroom security, in the amount of \$3,400 for the period of July 1, 2025, through June 30, 2026.

Personnel and Human Resources

1. **Staff Resignation - Katelyn Crelin, Elementary School Teacher** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of resignation from Katelyn Crelin, Elementary School Teacher, dated April 7, 2025, and last working day effective June 17, 2025, for the 2024-2025 school year.

2. **Leave of Absence (REVISED) – Jillian Glander, Elementary School Special Education Teacher**

BE IT RESOLVED that the Board hereby approves Jillian Glander, Special Education Teacher, for a leave of absence, having received doctor's certification, commencing April 7, 2025, while utilizing Seventeen (17) sick days, under the Federal Family Medical Leave Act (FMLA) ending after Ten (10) weeks on June 17, 2025.

BE IT FURTHER RESOLVED that the Board hereby approves Five (5) weeks under the NJ Family Leave Act (FLA) for Jillian Glander, commencing on May 13, 2025, through June 17, 2025, as requested in writing;

BE IT FURTHER RESOLVED that the Board hereby approves Jillian Glander with an anticipated return to work date of September 2, 2025.

BE IT RESOLVED that the Board hereby approves Jillian Glander, Special Education Teacher, for a leave of absence commencing on September 22, 2025, under the Federal Family & Medical Leave Act (FMLA) ending after 2 weeks on October 3, 2025 and under the NJ Family Leave Act (NJFLA) ending after 4 weeks on October 17, 2025;

BE IT FURTHER RESOLVED that the Board hereby approves Jillian Glander with an anticipated return to work date of October 20, 2025.

3. **Leave of Absence (REVISED) – Aletha Consales, Assistant to the Superintendent for Human Resources**

BE IT RESOLVED that the Board hereby approves Aletha Consales, Assistant to the Superintendent for Human Resources, for a leave of absence commencing on February 20, 2025, utilizing 61 sick days under the Federal Family & Medical Leave Act (FMLA) and NJ Family Leave Act (NJFLA) ending on May 16, 2025.

BE IT FURTHER RESOLVED that the Board approves Aletha Consales with an extended paid leave of absence (Not covered under FMLA or NJFLA) commencing on May 19, 2025, and ending on June 30, 2025, while utilizing 15 vacation days and 15 sick days.

4. **Staff Retirement - Aletha Consales, Assistant to the Superintendent for Human Resources (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education accepts the letter of retirement from Aletha Consales, Assistant to the Superintendent for Human Resources, dated April 21, 2025, effective June 30, 2025.

5. **Leave of Absence (REVISED) – Lauren Fittipaldi, Elementary School Music Teacher**

BE IT RESOLVED that the Board hereby approves Lauren Fittipaldi, Elementary School Teacher, for a leave of absence, having received doctor's certification, commencing November 11, 2024, while utilizing Thirty-Two (32) sick days, under the Federal Family Medical Leave Act (FMLA) ending after Twelve (12) weeks on February 14, 2025.

BE IT FURTHER RESOLVED that the Board hereby approves Twelve (12) weeks under the NJ Family Leave Act (FLA) for Lauren Fittipaldi, commencing on January 6, 2025, through March 28, 2025, as requested in writing;

BE IT FURTHER RESOLVED that the Board hereby approves Lauren Fittipaldi for an extended unpaid leave of absence (Not covered under FMLA and NJ FLA) beginning March 31, 2025, through June 17, 2025.

BE IT RESOLVED that the Board hereby approves Lauren Fittipaldi for an extended unpaid leave of absence, commencing September 2, 2025, through June 19, 2026 (Not covered under FMLA and NJ FLA).

BE IT FURTHER RESOLVED that the Board hereby approves Lauren Fittipaldi with a return to work date of the first day of the 2026-2027 school year.

6. **Leave Replacement - Substitute Teacher Stephanie Manson**

BE IT RESOLVED that the Mendham Township Board of Education approves Stephanie Manson as the Elementary School Physical Education substitute teacher, effective May 27, 2025, through June 17, 2025, at the current substitute rate of \$125.00 per day.

7. **Chaperones (Attachment)**

BE IT RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate for chaperones following the end of the contractual day.

8. **Substitute Teacher**

BE IT RESOLVED that the Mendham Township Board of Education approves the following substitute teacher, pending completion of paperwork, at the current rate of \$125.00 per day for the 2024-2025 school year.

Angela Riedinger

Policy and Planning

1. **First Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the First reading of the following policies and regulations:

P 3433	Vacations
P 3435	Anticipated Disability
P 3436	Personal Leave
P 3439	Jury Duty
P 4111	Creating Positions
P 4124	Employment Contract
P 4130	Assignment and Transfer
P 4140	Termination
P 4145	Layoffs
P 4150	Discipline
P 4152	Withholding an Increment
P 4211.3	Consulting Outside the District
R 4211.3	Consulting Outside the District
P 4214	Conflict of Interest
P 4215	Code of Ethics
P 4220	Employee Evaluations
R 4220	Evaluation of Support Staff Member
R 4230	Outside Activities
P 4233	Political Activities
R 4233	Political Activities
P 4240	Employee Training
R 4240	Employee Training
P 4281	Inappropriate Staff Conduct
R 4281	Inappropriate Staff Conduct

2. **Second Reading** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the Second reading and adoption of the following policies and regulations:

P 3245	Research Projects by Staff Members
P 3280	Liability for Pupil Welfare
R 3280	Liability for Pupil Welfare
P 3281	Inappropriate Staff Conduct
R 3281	Inappropriate Staff Conduct
P 3282	Use of Social Networking Sites
P 3310	Academic Freedom
P 3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members

- R 3321 Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
- P 3340 Grievance
- P 3351 Healthy Workplace Environment
- P 3362 Sexual Harassment (M)
- R 3362 Sexual Harassment of Teaching Staff Members Complaint Procedure
- P 3370 Teaching Staff Member Tenure
- P 3372 Teaching Staff Member Tenure Acquisition
- P 3373 Tenure Upon Transfer or Promotion
- P 3374 Tenure Upon Transfer to An Underperforming School
- P 3381 Protection Against Retaliation
- P 3410 Compensation
- P 3420 Benefits
- P 3425 Work Related Disability Pay
- P 3425.1 Modified Duty Early Return to Work Program - Teaching Staff Members
- R 3425.1 Modified Duty Early Return to Work Program - Teaching Staff Members
- P 5111 Eligibility of Resident/Nonresident Students (M)

XI. ACTION ITEM

Personnel and Human Resources

1. Termination of Employment

BE IT RESOLVED that the Mendham Township Board of Education has informed employee (No.4952) of their termination of employment dated and effective April 29, 2025.

XII. Discussion

XIII. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent or his/her designee for review, study, and response. If appropriate,

the board may request the issue be a discussion item at a future Board of Education meeting.

XIV. Adjournment