MEETING MINUTES

School Governance Council

Date | *time* 3/5/25| 7:30am | *Location* Dolvin Elementary School, Room 106

SGC Member Attendance

Andy Stein, Principal	X	Brandy Hogan, Staff Member	X
Kelly Morgan, Chair, Teacher	X	Cynthia Hodge, Parliamentarian, Parent	
Sara Fetz, Community Member		Sherman Neal, Parent	X
Carrie Halron, Staff Member	X	Katelyn Woodcox, Vice Chair, Teacher	
Ji Han, Community Member	X	Jun Park, Parent	
Visitors			
Kristin McCabe, FCS Board Member	X		

Agenda Items

1. Action Item: Approve Agenda
2. Action Item: Approve December 2024 Minutes
3. Information Item: Principal's Update
    a. Principal Updates
    b. Board Member Kristin McCabe
    c. Annual Budget Approval
4. Action Item: Annual Budget Approval
5. Discussion Item: Charter Dolla Expenditure Proposals
6. Action Item: Approve Charter Dollar Expenditure Proposals
7. Discussion Item: Planning for Parent/Teacher SGC Elections
8. Discussion Item: Spring 2025 Strategic Plan Retreat Representatives
9. Discussion Item: Draft Next Meeting Agenda
10. Action Item: Meeting Adjournment

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order	7:18 AM	Kelly Morgan		

Motion to Approve Agenda	7:18 AM	Brandy Hogan	Sherman Neal	Unanimously
Motion to Approve December Minutes	7:19 AM	Ji Han	Carrie Halron	Unanimously
Motion to Approve Annual Budget	8:05 AM	Ji Han	Brandy Hogan	Unanimously
Approve Charter Dollar Expenditure	8:07 AM	Carrie Halron	Sherman Neal	Unanimously
Meeting Adjournment	8:16 AM	Ji Hal	Sarah Fetz	Unanimously

1. Action Item: Approve Agenda
    - Approved
2. Action Item: Approve December Meeting Minutes
    - Approved
3. Information Item: Principal's Update
    - Staffing Updates:
        i. Mr. Washington resigned. The position remains vacant with a highly qualified sub filling the position.
        ii. Ms. Woodcox got a promotion as the math coach at Heards Ferry ES. We are hoping to hire for the position before the hiring window ends on Friday, March 7th. Until then, Mr. Goode is subbing in the classroom. A question was asked about why we cannot hire after March 7th. Mr. Stein shared that this is a directive from HR and likely has to do with insurance. Another question was asked if someone is hired now, do they automatically get offered a position for the following school year. Mr. Stein shared that there is a 90-day period where either the teacher or the school can discontinue the contract without penalty to either party.
    - Introduction of Ms. McCabe, Fulton County Schools (FCS) Board President, and Discussion
        i. The next board meeting will be Tuesday, March 11th where the new enrollment projections will be shared.
        ii. Discussed the closing of two schools for the 25-26 school year.
        iii. Discussed the Change of School Assignment (COSA) process. Elementary COSA requests are not approved yet. There are 30 families that have requested to come to Dolvin through this process (but they will not impact our projected staffing). A question was raised as to who approves these requests and it was shared that the Office of Student Assignment has that responsibility.
        iv. Discussion around the possibility of future school closings and redistricting due to declining enrollment. Dolvin projections for 25-26 were shared. We will lose two teaching positions. All grade levels except for 2nd and 3rd grades will have four teachers. Grades 2 and 3 will remain with five teachers. Dolvin has two teachers retiring at the

conclusion of the 24-25 school year, so no staff will be displaced. Our projected enrollment for the 25-26 school year is right around 600 students. Down from 650 in the current school year.

v. Discussed the Capital Plan the FCS Board of Education (BOE) is working on. FCS is down 8,000 students in the last 7 years. The Capital Plan will likely include a SPLOST consolidation plan directly impacting Haynes Bridge MS and Holcomb Bridge ES.

vi. Discussed that there are a couple of bills that the BOE is closely watching and communicating with legislators about during this legislative session. One of particular concern involves a 65 and over tax exemption. Ms. McCabe shared the challenges the FCS BOE faces around unfunded or underfunded mandates and how a bill like this could make it more challenging.

- Annual Budget Approval
  i. Mr. Stein reviewed the profile report for District 5 and the Dolvin metrics with the council.
  ii. Dolvin's budget is $7,305,580.40. Personnel accounts for 95% ($6,947,524.73) of that budget. Mr. Stein has 5% ($358,055.68) of that budget left to allocate.
  iii. With the remaining $358,055.68 Mr. Stein plans to purchase a CTAE position and a literacy paraprofessional with a significant portion of those funds. Various supplies for classrooms are purchased with these funds as well.
  iv. Mr. Stein shared that he's allocated four custodial positions for the building. He trades in three of the positions for contract cleaners who come to the building between 4-8 to clean nightly.
  v. Mr. Stein shared that FCS has allocated one Multi-Tiered Systems of Support (MTSS)/504 Support position to each school for the 25-26 school year (that will not come out of the funds he has to work with).

4. Action Item: Annual Budget Approval
   - Approved
5. Discussion Item: Charter Dollar Expenditure Proposals
   - All funds are allocated to the purchase of our Literacy Paraprofessional. Discussed how we don't have many students who qualify for Early Intervention Program (EIP) services, so this support helps those students who have gaps but do not qualify for EIP services get the extra support needed to fill gaps and improve their skills.
6. Action Item: Approve Charter Dollar Expenditure Proposals
   - Approved
7. Discussion Item: Planning for Parent/Teacher SGC Elections
   - Members Rolling Off: Ms. Morgan, Ms. Hodge, Ms. Hogan, Mr. Han, Ms. Woodcox*
   - There is one staff position available for election and two candidates have declared (2-year term)
   - There is one parent position available for election and one parent has declared (2-year term)
   - Mr. Stein will appoint one community member (2-year term)
   - *Mr. Stein will appoint one staff member to replace Ms. Woodcox (1-year term)

- Candidate declarations open until the end of March: Mr. Stein has provided our community of notifications of this opportunity through the Weekly Splash for staff and the bi-monthly Diary for Dolvin Families.
- Voting starts April 16th and typically runs one week

8. Discussion Item: Spring 2025 Strategic Plan Retreat Representatives
    - Two locations and dates:
        i. Monday, March 17th 9:00 AM- 1:00 PM at the North Learning Center
            1. Andy Stein and Ji Han will attend
        ii. Wednesday, April 2nd 9:00 AM – 1:00 PM in Union City
            1. Sherman Neal will attend
        iii. Ms. Morgan will send the information to council members unable to attend today's meeting.
9. Discussion Item: Draft Next Meeting Agenda
    - Move to April 15th at 7:00 AM in room 106
    - Open for Public Comment
10. Action Item: Meeting Adjournment
    - Approved. Meeting concluded at 8:16 AM.
    - Next Meeting: Date April 15th at 7:00 AM.

Meeting Norms

Work for the good of all students | Be patient and open-minded | Create an atmosphere of fairness and respect