

APPROVED



Ephrata School District

Minutes

Regular Board Meeting

Date and Time

Monday March 24, 2025 at 6:00 PM

Location

357 Alder ST NW
Ephrata, WA 98823

Directors Present

Casey Devine, Josh Sainsbury, Matthew Truscott, Mike Fleurkens

Directors Absent

James Adams

Guests Present

Cathy Wulf, Ken Murray, Roberto Araujo

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Josh Sainsbury called a meeting of the board of directors of Ephrata School District to order on Monday Mar 24, 2025 at 6:00 PM.

C. Flag Salute

Director Sainsbury asked all present to stand for the flag salute.

D. Changes or Additions to the Agenda

Mike Fleurkens made a motion to Approve the addition to the agenda.

Matthew Truscott seconded the motion.

Add item II.A.iii March Payroll in the amount of \$3,257,483.35 with Check numbers 165047202-165047219 dated 3/31/25.

The board **VOTED** to approve the motion.

E. Approve Minutes

Mike Fleurkens made a motion to approve the minutes from the February 24, 2025 meeting.

Casey Devine seconded the motion.

The board **VOTED** to approve the motion.

II. Action Items

A. Consent Agenda

Matthew Truscott made a motion to approve the Consent Agenda with the addition of the March Payroll.

Casey Devine seconded the motion.

i. Hires

- a. Alanna Peterson, EHS Unified Head Soccer Coach
- b. Bryanna Elliott, EHS Unified Assistant Soccer Coach
- c. Naileah Nunez, Parkway Intermediate Music Teacher
- d. Kaitylynn Edwards, EHS Assistant Fastpitch Coach
- e. Tony O'Neel, Before School EHS Weight Room and Conditioning Supervisor

ii. Donations

- a. Heavenly Painting - Donating labor and paint to paint the soccer field dugouts
- b. Ephrata Enforcers Softball Club - \$3,962.56 to purchase 4 new attachments for the Toro Sand Pro machine.

iii. Accounts Payable & Payroll

2/27/25 - \$689,590.92 - Checks 165046959-165047075

2/28/25 - \$29,051.20 - Check 165047076

3/13/25 - \$445,356.85 - Checks 165047077-165047201

3/31/25 - March Payroll \$3,257,483.35 - Checks 165047202- 165047219

iii. Second Reading of Policy

3210 Nondiscrimination

5005 Employment Disclosures, Certification Requirements, Assurances and Approval

5010 Nondiscrimination and Affirmative Action

5011 Sexual Harassment

6600 Transportation

The board **VOTED** to approve the motion.

B. Approve EMS Choir and Band Programs Paul Lauzier Grant Application

Matthew Truscott made a motion to approve EMS Choir and Band Programs application for a Paul Lauzier Grant.

Casey Devine seconded the motion.

To enhance our program and ensure all students have access to high quality music education, Jake Pearce and Tim O'Donnell are requesting approval to apply for a Paul Lauzier Grant. These funds will support the purchase of instruments and technology that will expand learning opportunities at the Ephrata Middle School.

The board **VOTED** to approve the motion.

C. Approve Quote for Renewal of Ruckus One Licensing

Mike Fleurkens made a motion to approve the quote for the renewal of Ruckus One Licensing.

Matthew Truscott seconded the motion.

The Technology Department requests approval of the quote for renewal of Ruckus One Licensing through MicroK12 under the WSIPC purchasing contract. These are licenses for switches and wireless access points. The licenses were previously split amongst multiple renewal dates throughout the year. We had the renewals quoted as co-termed and requested a 3-Year Term expiring 8/31/2028.

The board **VOTED** to approve the motion.

D. Approve Mitel Annual Support for District Telephone System

Casey Devine made a motion to approve the Mitel annual support for the District telephone system.

Mike Fleurkens seconded the motion.

The Technology Department requests approval of a 1-year contract term for renewal of our Mitel Telephone Support through Issquared.

The board **VOTED** to approve the motion.

E. Approve Overnight Travel for EMS State Competition

Mike Fleurkens made a motion to approve the overnight travel for EMS TSA students to attend the state competition.

Casey Devine seconded the motion.

Ephrata Middle School Technology Student Association requests approval for overnight travel to the state competition. The competition is April 2-5, 2025 at the Spokane Convention Center. Thirteen students will attend and compete in various competitions

including Vex Robotics, Video Game Design, Off the Grid, Problem-Solving, and Structure Development.

All expenses will be paid by Career and Technical Education Funds. Students will be chaperoned by Advisors Randy Sieg, Frank Moore, and Ashley Hamlett.

The board **VOTED** to approve the motion.

F. Approve Purchase of Two Buses

Mike Fleurkens made a motion to approve the purchase of two buses from Prescott School District.

Matthew Truscott seconded the motion.

Purchase of 2 buses for \$17,500 from Prescott School District. Two, 42 passenger buses that will be used for preschool transportation and are equipped with AC.

The board **VOTED** to approve the motion.

G. Approve Using the \$100,000 ADA Grant for Middle School Rather Than Grant School

Casey Devine made a motion to approve using the \$100,000 ADA Grant funds for the Middle School ADA project rather than for Grant School.

Mike Fleurkens seconded the motion.

The Board previously approved using this grant money for upgrades at Grant Elementary at the February 26, 2024 regular meeting. Due to time restraints and an increased quote for the project at Grant, Special Education Director, Jamie Bessette and Admin Intern Joan Fleming are requesting that the money be used on a project at the Middle School at this time.

The board **VOTED** to approve the motion.

III. Non-Action Items

A. Update and District Teaching and Learning Goals

Sharon Scellick and Deb Knox, Director and Assistant Director of Teaching and Learning, shared with the board a quick review of our Teaching and Learning Goals for the 2024/25 school year, and update on activities and progress towards these goals, and shared a data snapshot for this year to date.

B. Budget Report

Allison Razey, Finance Director, reviewed the budget report with the Board.

C. Superintendent Report

1. We have a pool of 13 strong candidates for the open Parkway Principal position. We are hoping to start interviews on our final candidates on Monday, March 31st.

2. Charlotte Throgmorton has announced today that she will be retiring at the end of this school year. Thank You Charlotte for all your years of hard work and dedication to our District. You will be greatly missed.

3. Our enrollment numbers are holding strong, we continue to be above our budgeted fte number.

4. Aaron Cummings has been working with the Maintenance Department on the roof issue at Grant School. It appears to be a drainage issue causing the roof leaks. We will work with the PUD to see if we can unblock the drain under the building. The secure vestibule at Grant School is almost complete. Parkway's new doors should be installed soon, and EHS is about two weeks away from being live on the secure vestibules. We are working on a safety enhancement at Columbia Ridge's playground that should be complete within the month.

5. We have been meeting with D.A. Davidson, Design West (architecture), and Turner & Townsend Heery, LLC (project manager) to look at the building budgets for the next bond consideration. We should have the community survey results by the end of this week.

The company we are working with for the survey is very pleased with the turnout for the survey.

D. Legislative Update

This is week 11 of 15 for the legislative session. The House Bills for high potential to better fund MSOC's and Special Education did not make it. The House Bill for Special Education was replaced by substitute bill 1357 and died in the rules committee. The Senate Bills we have been watching and supporting have done well so far. SB 5192 MSOC's and SB 5263 Special Education both made it to the Senate floor for debate, they went to the Appropriations Committee on 3/19 but have not been scheduled for an executive session yet.

E. First Reading of Policy/Procedure

1400 Meeting Conduct Order of Business and Quorum - Essential

1450 Absence of a Board Member - Encouraged

1733 Board Member Compensation - Encouraged

1822 Training and Professional Development for Board Members - Encouraged

3414 Infectious Disease - Encouraged

3420 Anaphylaxis Prevention and Response - Essential

3424 Opioid Related Overdose Reversal - Essential

5251 Conflicts of Interest - Encouraged

5252 Staff Participation in Political Activities - Discretionary

5405 Emergency Leave - WSSDA Retired

6220 Bid or Request for Proposal Requirements - Essential

6959 Acceptance of Completed Project - Encouraged

IV. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
Josh Sainsbury